# Personnel Supplement



# Fiscal Year 2009

Donald L. Carcieri, Governor

## Military Staff Agency Summary

|   | FY 2008 |             | FY 2009 |             |
|---|---------|-------------|---------|-------------|
|   | FTE     | Cost        | FTE     | Cost        |
| Distribution by Category                |         |             |         |             |
| Classified                              | 21.0    | 1,068,879   | 21.0    | 1,122,534   |
| Unclassified                            | 83.0    | 3,438,555   | 86.0    | 3,696,274   |
| Overtime                                |         | 444.040     |         | 444.070     |
| Overtime                                |         | 111,643     |         | 111,076     |
| Turnover                                |         | (40,790)    |         | (12,655)    |
| Uncompensated Leave Days                |         | (104,676)   | (4.0)   | (450, 200)  |
| Program Reduction                       |         | - (44.404)  | (4.0)   | (152,360)   |
| Cost Allocation to Emergency Management |         | (41,464)    |         | (41,464)    |
| Cost Allocation from National Guard     |         | 41,464      |         | 41,464      |
| Total Salaries                          | 104.0   | \$4,473,611 | 103.0   | \$4,764,869 |
| Benefits                                |         |             |         |             |
| Retirement                              |         | 935,062     |         | 1,002,360   |
| Medical                                 |         | 1,088,401   |         | 1,264,390   |
| FICA                                    |         | 346,102     |         | 363,897     |
| Retiree Health                          |         | 175,107     |         | 184,155     |
|   |         | -, -        |         | - ,         |
| Payroll Accrual                         |         | 24,715      |         | 24,793      |
| Total Salaries and Benefits             | 104.0   | \$7,042,998 | 103.0   | \$7,604,464 |
| Cost Per FTE Position                   |         | 67,721      |         | 73,830      |
| Temporary and Seasonal                  |         | 64,823      |         | 20,251      |
| Statewide Benefit Assessment            |         | 74,839      |         | 107,822     |
|   |         |             |         |             |
| Payroll Costs                           | 104.0   | \$7,182,660 | 103.0   | \$7,732,537 |
| Purchased Services                      |         |             |         |             |
| Medical Services                        |         | 9,105       |         | 9,035       |
| Design and Engineering Services         |         | 110,000     |         | 115,000     |
| Buildings and Grounds Maintenance       |         | 160,395     |         | 170,168     |
| Information Technology Services         |         | 56,484      |         | 75,312      |
| Management and Consultant Services      |         | 42,136      |         | 45,760      |
| Clerical and Temporary Services         |         | 543,113     |         | 502,948     |
| Other Contract Services                 |         | 308,849     |         | 310,738     |
| Total                                   |         | \$1,230,082 |         | \$1,228,961 |
| Total Personnel                         | 104.0   | \$8,412,742 | 103.0   | \$8,961,498 |

## Military Staff Agency Summary

|                                 | FY 2008 |             | FY 2009    |             |
|---------------------------------|---------|-------------|------------|-------------|
|                                 | FTE     | Cost        | <u>FTE</u> | Cost        |
| Distribution by Source of Funds |         |             |            |             |
| General Revenue                 | 19.9    | 1,471,568   | 21.4       | 1,772,906   |
| Federal Funds                   | 82.6    | 6,861,899   | 80.1       | 7,102,200   |
| Restricted Receipts             | 1.5     | 79,275      | 1.5        | 86,392      |
| Total: All Funds                | 104.0   | \$8,412,742 | 103.0      | \$8,961,498 |

#### Military Staff National Guard

|   |              | FY 2008 |             | FY 2009 |                          |  |
|---|--------------|---------|-------------|---------|--------------------------|--|
|   | <u>Grade</u> | FTE     | Cost        | FTE     | Cost                     |  |
| Classified                              |              |         |             |         |                          |  |
| Janitor                                 | 0309 A       | 1.0     | 35,083      | 1.0     | 35,083                   |  |
|   |              |         |             |         |                          |  |
| Unclassified                            |              |         |             |         |                          |  |
| Adjutant General                        | 0942 A       | 1.0     | 94,769      | 1.0     | 94,769                   |  |
| Administrative Manager                  | 0834A        | 1.0     | 85,551      | 1.0     | 85,551                   |  |
| Supervising Environmental Scientist     | 0832 A       | 1.0     | 67,858      | 1.0     | 70,492                   |  |
| Supervisor Environmental Systems        | 0826 A       | 1.0     | 47,951      | 1.0     | 49,505                   |  |
| Senior Planning & Program Dev. Spec.    | 0324 A       | 1.0     | 38,461      | 1.0     | 44,859                   |  |
| Confidential Secretary                  | 0822 A       | 1.0     | 46,186      | 1.0     | 46,186                   |  |
| Senior Accountant                       | 0322 A       | 2.0     | 109,562     | 2.0     | 109,562                  |  |
| Assistant Chief                         | 0321 A       | 2.0     | 107,758     | 2.0     | 108,358                  |  |
| Management & Methods Analyst            | 0320 A       | 1.0     | 42,627      | 1.0     | 44,159                   |  |
| Productions Specialist                  | 0320 A       | 1.0     | 44,535      | 1.0     | 46,235                   |  |
| Crew Chief                              | 0319 A       | 10.0    | 472,856     | 10.0    | 477,119                  |  |
| Firefighter                             | 0317 A       | 12.0    | 506,828     | 12.0    | 514,347                  |  |
| Construction Supervisor                 | 0317 A       | 1.0     | 36,528      | 1.0     | 37,484                   |  |
| Utility Maintenance Supervisor          | 0317 A       | 1.0     | 40,651      | 1.0     | 40,651                   |  |
| Administrative Assistant                | 0316 A       | 1.0     | 34,941      | 1.0     | 36,998                   |  |
| Principal Engineer Aide                 | 0315 A       | 1.0     | 36,162      | 1.0     | 36,895                   |  |
| Aide De Camp                            | 0813 A       | 1.0     | 35,179      | 1.0     | 35,179                   |  |
| Administrative Assistant                | 0312 A       | 1.0     | 41,656      | 1.0     | 41,656                   |  |
| Senior Maintenance Person               | 0312 A       | 4.0     | 137,215     | 4.0     | 141,446                  |  |
| Administrative Aide                     | 0312 A       | 2.0     | 70,286      | 2.0     | 70,286                   |  |
| Administrative Aide                     | 0310 A       | 1.0     | 38,058      | 1.0     | 38,058                   |  |
| Security Specialist                     | 0310 A       | 11.0    | 372,210     | 11.0    | 377,932                  |  |
| Maintenance Person                      | 0309 A       | 19.0    | 596,992     | 19.0    | 591,667                  |  |
| Janitor-Watchman                        | 0306 A       | 1.0     | 34,874      | 1.0     | 34,874                   |  |
| Subtotal                                |              | 78.0    | \$3,139,694 | 78.0    | \$3,174,268              |  |
| Total Salaries                          |              | 79.0    | \$3,174,777 | 79.0    | \$3,209,351              |  |
| Overtime                                |              |         | 71,643      |         | 71,076                   |  |
|   |              |         | . 1,0 10    | (4.0)   | (152,360) <sup>(1)</sup> |  |
| Program Reduction                       |              | -       | (47.005)    | (4.0)   | (152,360)                |  |
| Turnover                                |              |         | (17,095)    |         | -                        |  |
| Uncompensated Leave Days                |              |         | (73,481)    |         | -                        |  |
| Cost Allocation To Emergency Management |              |         | (41,464)    |         | (41,464)                 |  |
| Total Salaries                          |              | 79.0    | \$3,114,380 | 75.0    | \$3,086,603              |  |

#### Military Staff National Guard

|                                       |              | FY 2008 |             | FY 2009 |             |
|---------------------------------------|--------------|---------|-------------|---------|-------------|
|                                       | <u>Grade</u> | FTE     | Cost        | FTE     | Cost        |
| Benefits                              |              |         |             |         |             |
| Retirement                            |              |         | 645,216     |         | 641,460     |
| Medical                               |              |         | 843,381     |         | 930,753     |
| FICA                                  |              |         | 242,187     |         | 236,003     |
| Retiree Health                        |              |         | 123,523     |         | 117,789     |
| Payroll Accrual                       |              |         | 17,340      |         | 16,960      |
| Total Salaries and Benefits           |              | 79.0    | \$4,986,027 | 75.0    | \$5,029,568 |
| Cost Per FTE Position                 |              |         | 63,114      |         | 67,061      |
| Temporary and Seasonal                |              |         | 64,823      |         | 20,251      |
| Statewide Benefit Assessment          |              |         | 24,708      |         | 47,080      |
| Payroll Costs                         |              | 79.0    | \$5,075,558 | 75.0    | \$5,096,899 |
| Purchased Services                    |              |         |             |         |             |
| Medical Services (non-client based)   |              |         | 9,105       |         | 9,035       |
| Design and Engineering Services       |              |         | 110,000     |         | 115,000     |
| Buildings and Groundskeeping Services |              |         | 160,395     |         | 170,168     |
| Information Technology Services       |              |         | 56,484      |         | 75,312      |
| Management and Consultant Services    |              |         | 42,136      |         | 45,760      |
| Clerical and Temporary Services       |              |         | 18,761      |         | 70,884      |
| Other Contract Services               |              |         | 308,849     |         | 310,738     |
| Total                                 |              |         | \$705,730   |         | \$796,897   |
| Total Personnel                       |              | 79.0    | \$5,781,288 | 75.0    | \$5,893,796 |
| Distribution by Source of Funds       |              |         |             |         |             |
| General Revenue                       |              | 11.5    | 750,369     | 10.0    | 655,532     |
| Federal Funds                         |              | 67.5    | 5,030,919   | 65.0    | 5,238,264   |
| Total: All Funds                      |              | 79.0    | \$5,781,288 | 75.0    | \$5,893,796 |

#### Military Staff Emergency Management

|  |                 | FY 2008    |                  | FY 2009    |                       |
|--|-----------------|------------|------------------|------------|-----------------------|
|  | <u>Grade</u>    | FTE        | Cost             | FTE        | Cost                  |
| Classified                                 |                 |            |                  |            |                       |
| Asst. Administrator Financial Mgmt.        | 0134A           | 1.0        | 81,076           | 1.0        | 81,429                |
| Deputy Director, EMA                       | 133A            | 1.0        | 78,735           | 1.0        | 78,735                |
| Mgt. Asst. Supervisor                      | 3231A           | 1.0        | 61,617           | 1.0        | 61,617                |
| Prin Community Developmt Train Spec        | 3229A           | 2.0        | 127,863          | 2.0        | 129,121               |
| Supv Admin & Tech Services                 | 3229A           | 1.0        | 66,011           | 1.0        | 66,011                |
| State Radio Defense Off (EMA)              | 3228A           | 1.0        | 57,903           | 1.0        | 61,701                |
| Coord. Civil Protection and Relocation     | 3226A           | 8.0        | 335,382          | 8.0        | 376,872               |
| Sr. Telecommunications/Wiring Off EMA      | 3226A           | 1.0        | 58,715           | 1.0        | 58,715                |
| Admin Officer/SLA Pgm Mgr                  | 3226A           | 1.0        | 50,135           | 1.0        | 52,752                |
| Emer Mgt Survival Crisis Mgt Spec          | 3225A           | 1.0        | 46,691           | 1.0        | 48,782                |
| Asst. Coord. Civil Protection & Relocation | 3224A           | 1.0        | 39,084           | 1.0        | 40,593                |
| Fiscal Clerk                               | 3214A           | 1.0        | 30,584           | 1.0        | 31,123                |
| Subtotal                                   |                 | 20.0       | \$1,033,796      | 20.0       | \$1,087,451           |
| Unclassified                               |                 |            |                  |            |                       |
| Chied Technology Officer                   | 842A            | _          | _                | 1.0        | 89,135 <sup>(2)</sup> |
| Executive Director                         | 838A            | 1.0        | 82,614           | 1.0        | 85,220                |
| Technical Support Manager                  | 836A            | 1.0        | 02,014           | 1.0        | 72,990 <sup>(2)</sup> |
|  |                 | -          | -                |            | 72,550                |
| Technical Support Specialist II            | 830A            | -          | 72.055           | 1.0        | 33,100                |
| Senior Financial Officer                   | 829A            | 1.0        | 73,055<br>68,547 | 1.0<br>1.0 | 73,055                |
| Special Projects Coordinator Accountant    | 5127A<br>4718A  | 1.0<br>1.0 | 34,624           | 1.0        | 69,899<br>35,563      |
| Administrative Assistant                   | 47 16A<br>4715A | 1.0        | 40,021           | 1.0        | 40,984                |
| Subtotal                                   | 4713/4          | 5.0        | \$298,861        | 8.0        | \$ <b>522,006</b>     |
| Gustotai                                   |                 | 5.0        | Ψ230,001         | 0.0        | Ψ022,000              |
| Overtime                                   |                 |            | 40,000           |            | 40,000                |
| Turnover                                   |                 |            | (23,695)         |            | (12,655)              |
| Uncompensated Leave Days                   |                 |            | (31,195)         |            | -                     |
| Cost Allocation from National Guard        |                 |            | 41,464           |            | 41,464                |
| Total Salaries                             |                 | 25.0       | \$1,359,231      | 28.0       | \$1,678,266           |
| Benefits                                   |                 |            |                  |            |                       |
| Retirement                                 |                 |            | 289,846          |            | 360,900               |
| Medical                                    |                 |            | 245,020          |            | 333,637               |
| FICA                                       |                 |            | 103,915          |            | 127,894               |
|  |                 |            | •                |            | *                     |
| Retiree Health                             |                 |            | 51,584           |            | 66,366                |
| Payroll Accrual                            |                 |            | 7,375            |            | 7,833                 |
| Total Salaries and Benefits                |                 | 25.0       | \$2,056,971      | 28.0       | \$2,574,896           |

#### Military Staff Emergency Management

|                                 |              | FY 2008 |             | FY 2009 |             |
|---------------------------------|--------------|---------|-------------|---------|-------------|
|                                 | <u>Grade</u> | FTE     | Cost        | FTE     | Cost        |
| Cost Per FTE Position           |              |         | 82,279      |         | 91,961      |
| Statewide Benefit Assessment    |              |         | 50,131      |         | 60,742      |
| Total Payroll                   |              | 25.0    | \$2,107,102 | 28.0    | \$2,635,638 |
| Purchased Services              |              |         |             |         |             |
| Clerical and Temporary Services |              |         | 524,352     |         | 432,064     |
| Total                           |              |         | 524,352     |         | 432,064     |
| Total Personnel                 |              | 25.0    | \$2,631,454 | 28.0    | \$3,067,702 |
| Distribution by Source of Funds |              |         |             |         |             |
| General Revenue                 |              | 8.4     | 721,199     | 11.4    | 1,117,374   |
| Federal Funds                   |              | 15.1    | 1,830,980   | 15.1    | 1,863,936   |
| Restricted Receipts             |              | 1.5     | 79,275      | 1.5     | 86,392      |
| Total: All Funds                |              | 25.0    | \$2,631,454 | 28.0    | \$3,067,702 |