

## FOOTNOTES

### Department of Administration

1. Interns for Fiscal Fitness and Central Business Office projects.
2. Funding for the purchase of outside legal services for the Judicial Nominating Commission.
3. Transfer of Deputy Director position from the Department of Business Regulation.
4. Transfer of six (6.0) FTE positions from the Central Business Office to the Human Resources Service Centers Internal Service Fund in accordance with Executive Order 05-11.
5. Transfer of position from Planning program.
6. Cost allocations to Planning, the Assessed Fringe Benefit Internal Service Fund and the Information Technology Internal Service Fund for services provided to these programs by the Central Business Office.
7. Funding for the purchase of outside legal services relating to labor issues and other specialized areas for which in-house legal expertise is not available.
8. Transfer of seven (7.0) FTE positions in accordance with Executive Order 04-09, which established a Division of Legal Services within the Department of Administration. Positions were transferred from the Departments of Labor and Training (2.0), Mental Health, Retardation and Hospitals (1.0), Corrections (1.0), Environmental Management (2.0) and Transportation (1.0).
9. Cost allocation of personnel costs associated with the Executive Director/Operations position to the Purchasing and Lottery programs, based upon this position's oversight role for these programs.
10. Cost allocation of legal staff costs to the Assessed Fringe Benefit Internal Service Fund for legal services provided to this program.
11. Cost allocation of legal staff costs to other departments for anticipated provision of legal services to these agencies. Cost allocations are included for the Departments of Labor and Training and Human Services. Funding within these other agencies may be budgeted in the operating category for the legal services internal service fund.
12. Funding for various consultant services including a review of the state's cost allocation plans and assistance with the development of new plans for new and existing internal service funds; economic research; tax equalization studies; and data collection and analysis for the Motor Vehicle Excise Tax Phase-out program.
13. Temporary clerical services due to a vacancy within the Minority Business Enterprise Program.

## FOOTNOTES

14. Student interns assisting with various audits.
15. Contract employee to assist with the preparation of a comprehensive risk assessment plan.
16. Transfer of three (3.0) FTE positions as part of the centralization of Human Resources functions in accordance with Executive Order 05-11. These three FTE were transferred during FY 2006 in order to begin the creation of two service centers, Transportation and Environment and General Government. Positions were transferred from the Departments of Labor and Training (2.0) and Transportation (1.0). As part of the FY 2007 Budget, these three positions are included in the Human Resources Service Centers Internal Service Fund.
17. Funding for monitoring pharmaceutical usage under the state's health insurance program. The Department of Administration enters into a contract with the URI Healthcare Utilization Management Center for this work.
18. Funding for employee benefit consulting services, healthcare claims review and actuarial valuation services for retiree healthcare benefits.
19. Funding for the purchase of outside legal services in connection with the establishment of a new Retiree Health Trust Fund.
20. Two new positions to provide support to the planned new Retiree Health Trust Fund.
21. Includes funding for FICA on Personnel Appeal Board members pay.
22. Cost per FTE excludes pay for Personnel Appeal Board members.
23. Funding for the purchase of outside legal services relating to appeals made to the Board. Also included is funding for stenographic services for appeal hearings.
24. Funding for seasonal employees hired during "tax return" season for opening and data entry of returns.
25. Funding for security services for delivery of tax and other receipts to banks.
26. Funding for bank lock box, IFTA contract, electronic funds transfer costs and Internet portal services.
27. Funding for stenographic services for administrative hearings.
28. Funding for payments to Taxation employees who provide Spanish interpretation services in addition to their regular job duties.

## FOOTNOTES

29. Funding for school bus driver training conducted by the Community College of Rhode Island.
30. Funding for janitorial and snow removal services at the Middletown, Westerly and Woonsocket Registry branches, and janitorial services at Operator Control (Harrington Hall, Pastore Center). Reductions in FY 2007 are the result of the proposals outlined under footnote 35.
31. Funding for delivery of receipts to banks and Capitol Police security detail. Reductions in FY 2007 are the result of the proposals outlined under footnote 35.
32. Funding for contractual services provided to the PRISM, CMAQ and CDLIS federally funded projects.
33. Funding for temporary clerical services to assist in the reduction of registration backlogs.
34. Funding for lock box and shredding services, in addition to federal funding for the Motor Carrier Safety Assistance program within Operator Control.
35. The FY 2007 Budget proposes to close Registry of Motor Vehicle branch offices in West Warwick, Westerly, Wakefield, Middletown, Woonsocket, Warren and Warwick (RI Mall). A total of 17.5 FTE positions would be eliminated as a result of this proposal. In addition, the FY 2007 Budget proposes to close the School Bus and Public Plate Vehicle Inspection Unit and require such inspections be obtained from private vendors. A total of 8.0 FTE positions would be eliminated as a result of this proposal. Unemployment compensation and health coverage for three months has been budgeted in association with these proposals.
36. Funding for janitorial, ground maintenance and HVAC system maintenance/repair services provided at the various buildings under the responsibility of the Facilities Management unit.
37. Funding for accounting, management and monitoring services provided to the RI Renewable Energy Fund.
38. Funding for temporary services for cleaning and janitorial services at the State House and the Health Department. Also, funding for a contact interpreter for the Low Income Heating Assistance Program.
39. Transfer of four (4.0) FTE positions to the new Facilities Management Internal Service Fund in accordance with Executive Order 04-04.
40. Transfer of Assistant Building and Grounds Officer from the Department of Human Services in accordance with Executive Order 04-04.

## FOOTNOTES

41. Positions vacated during FY 2006; funding represents salary paid for the period of the fiscal year worked by the incumbents. These two positions were eliminated upon becoming vacant.
42. Funding for a consultant to assist the Capital Projects Office with LEEDs certification requirements. This program certifies buildings as being energy efficient, “green” buildings.
43. Funding for stenographic services for monthly Contractor’s Registration Board meetings.
44. Cost allocation to Planning program for GIS position, which provides support to the various federal and other fund programs for which Planning receives funding. This cost allocation enables the Information Technology program to access a share of this funding to provide support to this GIS position.
45. Cost allocation of one-half of the cost of the general revenue funded Central Mail unit to the Central Mail Internal Service Fund. As part of the FY 2007 Budget, all costs associated with Central Mail Services are proposed to be charged to the Internal Service Fund and billed out to user agencies.
46. Funding for interns working on various projects, including the installation of the new financial management system.
47. Funding for staff training, including training associated with the new RI-FANS financial management system.
48. Funding for various technology consulting services including email standardization, help desk staffing, programming services for a Homeland Security grant, and the development and installation of the RI-FANS financial management system.
49. Funding for performers for the Summer Reading Program at all public libraries and workshops for librarians to enhance services.
50. Funding for the Statewide Interlibrary Delivery program and for the shipping and warehousing of the talking books collection at the Perkins School for the Blind.
51. Funding for contractual services provided by the RI Housing and Mortgage Finance Corporation to the Housing Resources Commission relating to the lead abatement program.
52. Funding for air quality conformity analysis for the Transportation Program.
53. Funding for air photo land cover interpretation.
54. Two new Capitol Police positions are proposed for FY 2006 to staff the new Kent County Courthouse. Three additional Deputy Sheriff positions are recommended for FY 2007.
55. Funding for clothing allowance per contract.

## FOOTNOTES

56. Transfer of one (1.0) FTE position to the Human Resources Service Centers Internal Service Fund in accordance with Executive Order 05-11.
57. Legislation enacted in the 2005 General Assembly eliminated the Lottery Commission and created a new Division of Lottery within the Department of Administration. This reflects the transfer of all of the positions under the Lottery Division into the Department of Administration.
58. The Assessed Fringe Benefit Internal Service Fund is funded from the Statewide Benefit Assessment budgeted in each agency as part of personnel funding. This assessment is intended to cover costs associated with Workers' Compensation payments, staffing of the State Employees Workers' Compensation unit, severance costs, unemployment costs and the State Employee Assistance Program. In order to avoid double counting with the funding reflected in the Statewide Benefit Assessment, the expenditures associated with the non-payroll portion of this fund are not reflected in the department or stateside totals. Funding and FTE's associated with the staffing in this fund are still reflected in department and statewide totals in order to display all state positions and associated funding.
59. Cost allocation of personnel costs associated with the Associate Director of Administration position to the Central Utilities and State Fleet Internal Service Funds, based upon this position's oversight role for these programs.
60. Funding for building maintenance, including sanding and snow plowing, at the Johnston Computer Center.
61. Funding for technology support services including help desk and programming staff.
62. Funding for temporary data entry personnel assigned to the Registry of Motor Vehicles.
63. Funding for mail processing and delivery services.
64. Funding for development of specifications for an operation and maintenance agreement for the Pastore Power Plant.
65. Funding for janitorial, trash removal and extermination services at the various facilities managed by the Division of Facilities Management.
66. Funding for the contract to operate the Pastore Power Plant.

### **Department of Business Regulation**

1. Position transferred to Department of Administration.

## FOOTNOTES

2. Reduction of 1.0 FTE position in FY 2007 is part of centralized transfer of personnel to Department of Administration for Rotary for Human Resources.
3. Merged with Securities Regulation in FY 2007.
4. Merged with Banking Regulation in FY 2007.
5. Merger of Banking and Securities Regulation in FY 2007.
6. Merged with Racing and Athletics in FY 2007.
7. Merger of Commercial Licensing and Racing and Athletics in FY 2007.
8. Merged with Commercial Licensing in FY 2007.
9. Cost Allocation to Workers' Compensation account.
10. Cost Allocation from Central Management to Workers' Compensation account.

### **Department of Labor and Training**

1. Reduction of 0.4 FTE in FY 2006 related to the centralization of Human Resources (HR) functions in Department of Administration (DOA) and an additional reduction of 4.0 FTE positions in FY 2007 is part of the centralized transfer of personnel to Department of Administration for Rotaries for Human Resources, Facilities and Maintenance, and Legal Services.
2. Reduction of 1.0 FTE positions in FY 2006 related to centralization of HR functions in DOA and an additional 7.2 FTE positions in FY 2007 is part of the centralized transfer of personnel to Department of Administration for Rotaries for Human Resources, Facilities and Maintenance, and Legal Services.
3. Reduction of 0.6 FTE in FY 2006 related to centralization of HR functions in DOA and an additional 4.8 FTE positions in FY 2007 is part of the centralized transfer of personnel to Department of Administration for Rotaries for Human Resources, Facilities and Maintenance, and Legal Services.
4. Reduction of 25.0 FTE positions in FY 2007 is part of the centralized transfer of personnel to Department of Administration for Rotary for Information Technology (union phase).

### **Rhode Island Ethics Commission**

1. Position vacant during six-month family leave.

## FOOTNOTES

### **Boards for Design Professionals**

1. Longevity and COLA increases.
2. Overtime is mandatory to proctor PE, LS and LA national exams given on the same day and time through the United States, attending Board meetings held after hours and attending mandatory National Council meetings. (NCEES 2 per year, NCARB 3 per year).
3. \$5,000 for outside website services was transferred from Financial Services to Information Processing. This service is now being performed in-house.
4. Increase in court steno due to an increase in formal hearings.
5. Remaining balance of monies owed for legal services for filing legislative reports required after June 30, 2005 after services were terminated.

### **Secretary of State**

1. Transfer of 0.6 FTE from Corporations in FY 2007.
2. Transfer of 1.0 FTE from Public Information in FY 2007.
3. Transfer of 0.6 FTE to Administration in FY 2007.
4. Transfer of 1.0 FTE from Public Information to HAVA in FY 2006.
5. Transfer of 1.0 FTE from Public Information to Election & Civics in FY 2007.
6. Transfer of 1.0 FTE to Election & Civics – HAVA account in FY 2006; shown as turnover in FY 2006.
7. Transfer of 1.0 FTE to Election & Civics in FY 2007.
8. Transfer of 1.0 FTE to Administration in FY 2007.
9. Reconcile 1.0 FTE for replacement of one Director of Programming position in Public Information for one Project Manager position transferred to Elections & Civics account in FY 2006; Director of Programming position is shown for turnover savings purposes. See footnote #6.

### **Department of Children, Youth and Families**

1. New position.
2. Formerly Senior Legal Counsel, Grade 34.

## FOOTNOTES

3. Transfers to Department of Administration Maintenance Internal Service Fund.
4. Represents anticipated FY 2005 retroactive COLA and two years retro settlement for clinical Training Specialists.
5. Project Hope personnel coming off federal funding effective October 1, 2005 – grant ends; formerly Project Coordinator, Project Reach RI, Grade 37.
6. New position to administer Positive Educational Partnership federal grant.
7. New position to monitor Positive Educational Partnership federal grant.
8. Two new positions which replace Associate Director – Community Corrections position.
9. Transfers to Department of Administration Technology Internal Service Fund
10. Day care Licensing Grant capped at \$343,217; all additional increases must be absorbed by state funds.
11. Formerly Case Aide Specialist, Grade 18 – additional new positions.
12. To Human Resource Rotary.

### **Department of Health**

1. Reflects the transfer of six full time equivalent positions (FTEs) to the Department of Administration Human Resource internal service fund.
2. Reflects the transfer of 15 union full time equivalent positions (FTEs) to the Department of Administration Information Technology internal service fund.

### **Department of Human Services**

1. Transfer 13.0 FTE to Department of Administration Human Resources Internal Service Fund.
2. Reduction of 1.0 FTE to reflect shift to Department of Administration Housing Office.
3. Transfer 21.0 FTE to Department of Administration Maintenance Internal Service Fund.
4. Transfer of one FTE to Office of the Governor, Office of Health and Human Services.
5. Two new positions for Medical Program Integrity unit.



## FOOTNOTES

### **Department of Mental Health, Retardation, and Hospitals**

1. Reduction of 2.0 FTE positions in the Central Management program in FY 2007 is part of the centralized transfer of personnel to Department of Administration rotaries for Legal Services (1.0 FTE) and Information Technology (1.0 FTE).
2. Reduction of 77.0 FTE positions in the Hospitals and Community System Support program in FY 2007 is part of the centralized transfer of personnel to Department of Administration rotaries for Human Resources (25.0 FTE), Facilities and Maintenance (51.0 FTE), and Information Technology (1.0 FTE).
3. Reduction of 13.0 FTE positions in the Services for the Developmentally Disabled program in FY 2007 is part of the centralized transfer of personnel to Department of Administration rotaries for Human Resources (3.0 FTE), Facilities and Maintenance (8.0 FTE), and Information Technology (2.0 FTE).
4. Reduction of 1.0 FTE position in the Integrated Mental Health Services program in FY 2007 is part of the centralized transfer of personnel to Department of Administration rotary for Information Technology.
5. Reduction of 32.0 FTE positions in the Hospitals and Community Rehabilitative Services program in FY 2007 is part of the centralized transfer of personnel to Department of Administration rotaries for Human Resources (9.0 FTE), Facilities and Maintenance (21.0 FTE), and Information Technology (2.0 FTE).
6. Reduction of 7.0 FTE positions in the Hospitals and Community Rehabilitative Services program in FY 2007 is part of the centralized transfer of personnel to Department of Administration rotary for Facilities and Maintenance. Unlike the specific positions identified by footnotes 1 through 5 that are being transferred, these 7.0 FTE positions may not necessarily be transferred; instead, a total of 7.0 FTE from within the Department will be moved to the rotary.
7. Program reduction of 41.0 FTE positions associated with the transfer of four ICMF-R group homes to private developmental disabilities providers. The four ICMF-R group homes are currently staffed with 41 state employees. No unemployment compensation costs will be incurred due to the likelihood that these employees will be transferred to the Developmental Disabilities program, or other programs within the Department.

### **Office of the Child Advocate**

1. For FY 2006 and FY 2007, the agency is funding one part-time (0.3 FTE) Staff Attorney III.

### **Governor's Commission on Disabilities**

## FOOTNOTES

1. Weekly Cable TV producer/captioner and other public relations services as needed.
2. DataLogic Contract Employee – services as the Disability Enterprise/Public Information Coordinator.
3. Interpreters for the deaf, Real-time Captioners for the deaf/hard of hearing, and Readers for the blind/visually impaired as requested by individuals with disabilities to participate in Commission meetings, hearings and other events.
4. Buildings and Grounds: Custodial Services are provided by a disability business enterprise (Cranston Arc).
5. Financial and Purchasing Services provided by the Department of Administration's Central Business Office – 4% of salary and fringe benefits of 1 CBO FTE is charged to each grant.
6. Computer Program Design – create a search engine for Disability Business Enterprises to be notified of contract opportunities in RIVIP.

### **Public Higher Education**

1. Addition of 3.0 FTE pharmacy faculty and 4.0 FTE nursing faculty.
2. Addition of 5.0 FTE housing personnel.
3. Addition of 17.0 faculty to address faculty overload study review.

### **Rhode Island Higher Education Assistance Authority**

1. A portion of personnel costs are allocated to the Grant or College Savings Program.

### **Attorney General**

1. Includes State Crime Lab Salary/Benefits.

### **Corrections**

1. The Senior Legal Counsel position is to be transferred to Administration.
2. These positions are transfers to Administration for Human Resources Service Centers Rotary

## FOOTNOTES

3. The additional FTE position is funded by a Prison Rape Elimination Act (PREA) federal grant.
4. This position is for the Sex Offender Supervision program
5. Outsourcing of Education reduction. Program change would outsource teacher activities to private contract services.
6. Additional probation and parole unit personnel to maintain caseload level.
7. Consists of a FY 2005 retroactive payment of \$1,502,318, and a salary adjustment reserve of \$4,962,211.

### **Military Staff**

1. Transfer to Administration for Human Services Rotary
2. New federal funded position
3. 17.0 physical security and 1.0 anti-terrorism program manager positions under new employment category proposed by the Governor, financed by 100 percent National Guard Bureau federal funds. Category is not included under FTE cap.
4. New federal funded position.

### **E-911**

1. Position of Senior Administrative Aide transferred to Human Resources Service Center as per Fiscal Fitness.

### **State Fire Marshal**

1. Psychological and medial testing for eight new FTEs.
2. Various training given to various community fire departments in the state.
3. Legal Services to be provided to the Fire Marshal's Office.
4. Contractual stipend for carrying on-call pager.

### **Commission on Judicial Tenure and Discipline**

## FOOTNOTES

1. Legal costs are projected to be about \$30,000 in FY 2006 based upon the current number of active investigations. The Attorney under contract with the Commission has increased his hourly rate. Additional amounts will be requested in FY 2007 if needed.

### **Rhode Island Justice Commission**

1. Reflects program reductions proposed by the Budget Office for lost federal funds. Agency requests included the discontinuation of the Neighborhood Crime Watch Program (\$48,500) in FY 2006 and the inclusion of the Racial Profiling Study funds (\$100,000) in FY 2007 as replacement sources for the lost federal funding, which the Budget Office does not recommend.

### **State Police**

1. Reenlistment physicals 1990 & 2000 class – 52 sworn members.
2. Reenlistment physicals 1994 & 1997 class – 63 sworn members.
3. Department share of LNG Expenses.

### **Office of the Public Defender**

1. Reduction due to end of federal Justice Assistance funds (Drug Court)
2. Community Partnership program (federal funds).

### **Department of Environmental Management**

1. Reflects movement of six human resource positions to the new Human Resources Rotary in the Department of Administration. Also includes the removal of financing for two legal positions and reassignment of financing to the Department of Administration. Also includes movement of ten information technology positions to the new DOIT Rotary in the Department of Administration.
2. Reflects addition of four (4.0) FTE's from the Underground Storage Tank Responsibility and Review Fund Board to a restricted receipt account in the Bureau of Environmental Protection, effective in FY 2007.

### **Coastal Resources Management Council**

## FOOTNOTES

1. Costs for engineering team to attend semi-monthly nighttime meetings when needed for expertise on applications. Also includes clerical and fiscal overtime due to staff shortages caused by illness. Funded from federal grant.

### **Department of Transportation**

1. Transfer to Department of Administration Human Resources Internal Service Fund.
2. Transfer to Department of Administration Legal Services Internal Service Fund.
3. Transfer to Department of Administration Information Technology Internal Service Fund.
4. Transfer to Department of Administration Human Resources Service Centers Rotary. Includes residual cost incurred at Department of Transportation in FY 2006.