

State of Rhode Island and Providence Plantations

Budget



Fiscal Year 2015

Volume I – General Government, Quasi-Public Agencies and
Component Units

Lincoln D. Chafee, Governor

Dedication

*This year's budget documents are dedicated to the
Memory of William V. Golas, Jr.
Sr. Budget Analyst 1987 - 2013*

The image on the cover of this year's budget document is a Winter Scene of the State House from Artist John Pitocco of Providence and is reproduced by permission of the artist in collaboration with the Rhode Island State Council on the Arts.

Agency

Department Of Administration

Agency Mission

To manage the state's financial, human, and other resources in support of other state agencies carrying out their responsibilities to provide the citizens of the State of Rhode Island with the most responsive and cost effective services possible.

To oversee the provision of statewide supportive services to all departments and agencies in conformance with legislative and policy mandates.

To ensure that programs of the department are effeciently organized and implemented.

Agency Description

The Department of Administration provides supportive services to all Rhode Island departments and agencies for effective coordination and direction of state programs within the framework of a changing administrative and fiscal environment. The department also provides policy direction for executive leadership in a variety of financial and administrative matters. It is responsible for the statewide implementation of policy decisions and delivery of services administered and supported by the state.

The department, headed by the Director of Administration, has seventeen (17) programmatic functions including Central Management, Legal Services, Accounts and Control, Management and Budget, Purchasing, Auditing, Human Resources, Personnel Appeal Board, Facilities Management, Capital Projects and Property Management, Information Technology, Library and Information Services, Planning, General Appropriations, Debt Service Payments, Energy Resources, Construction Permitting, Approvals, and Licensing (CPAL), HealthSource RI (RI Health Benefits Exchange) and various Internal Services Programs.

Statutory History

The Department of Administration was created in 1951 to consolidate central finance, purchasing and management functions of state government. R.I.G.L. 42-11 establishes and provides for the organization and functions of the Department of Administration.

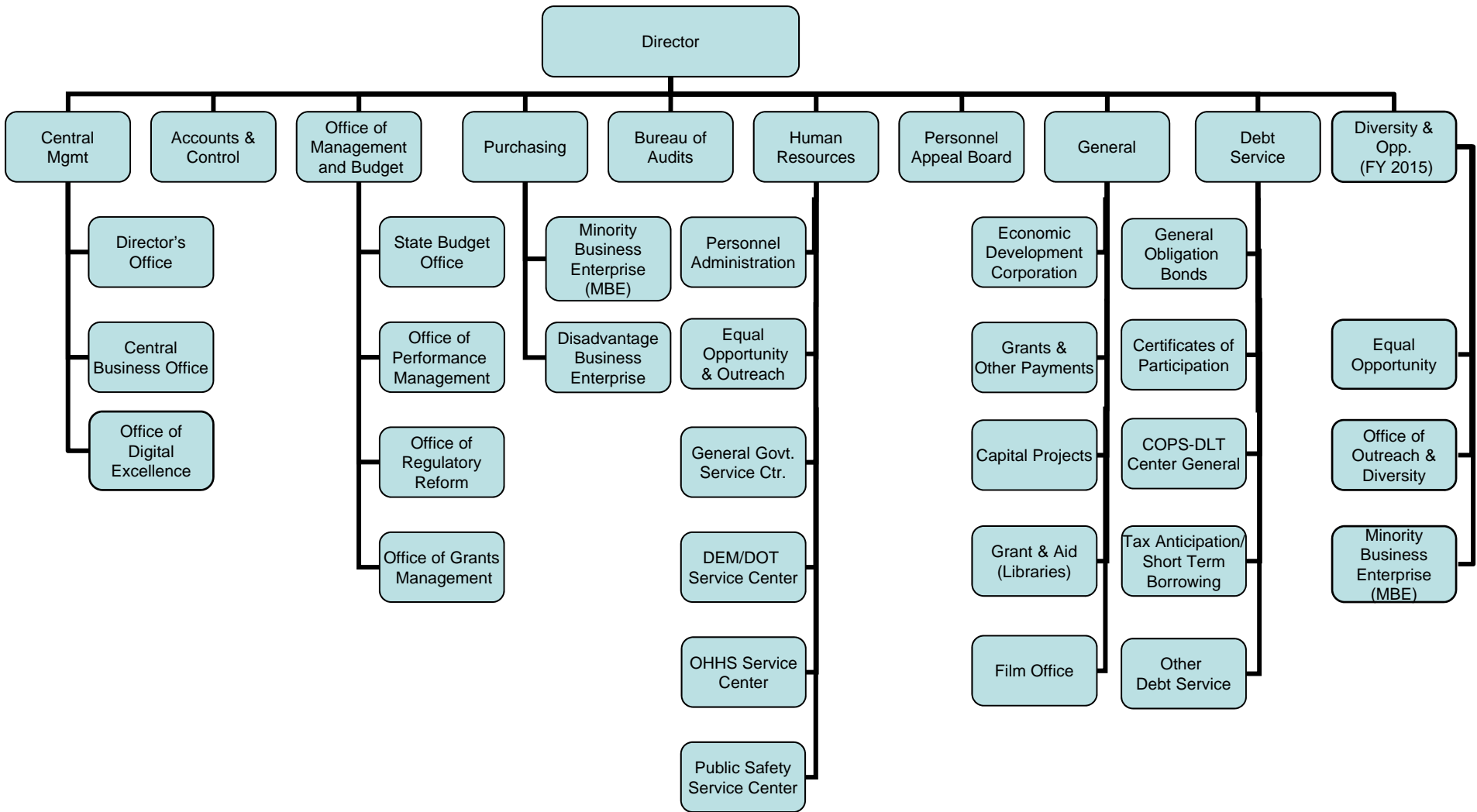
Budget

Department Of Administration

	FY 2012 Audited	FY 2013 Audited	FY 2014 Enacted	FY 2014 Revised	FY 2015 Recommend
Expenditures By Program					
Central Management	1,829,680	2,262,503	3,116,629	3,267,015	2,907,964
Accounts and Control	3,719,103	3,653,684	3,966,422	3,872,539	4,033,748
Office of Management and Budget	2,280,738	3,068,932	4,531,191	4,206,839	4,215,985
Purchasing	2,583,987	2,804,754	3,244,066	3,226,919	3,044,452
Auditing	1,211,825	1,117,015	1,344,585	1,386,254	1,434,565
Human Resources	10,748,149	10,630,230	11,187,394	10,952,876	10,606,059
Personnel Appeal Board	61,592	69,722	75,036	75,036	75,216
General	43,510,235	42,815,420	70,922,718	66,145,906	58,323,255
Debt Service Payments	191,350,509	195,042,441	193,027,072	189,810,382	219,580,917
Salary/Benefit Adjustments	-	-	(2,567,204)	(367,539)	-
Legal Services	1,925,459	2,028,387	1,948,683	2,312,716	2,039,872
Facilities Management	34,691,300	33,671,104	37,437,101	35,263,605	35,755,641
Capital Projects and Property Management	3,939,621	1,213,517	1,240,545	1,264,433	1,278,254
Information Technology	29,387,527	31,113,520	33,981,318	33,529,800	33,809,293
Library and Information Services	2,214,181	1,989,098	2,192,285	2,373,215	2,066,684
Planning	13,702,318	16,462,018	20,675,504	23,463,923	20,112,602
Personnel Reform	-	635,708	-	-	-
Energy Resources	47,059,751	3,971,692	11,199,557	11,923,939	5,790,201
Construction Permitting, Approvals and Licensing	-	2,521,818	2,829,509	2,887,562	2,823,428
Rhode Island Health Benefits Exchange	-	21,811,292	28,348,926	52,428,676	23,433,222
The Office of Diversity, Equity and Opportunity	-	-	-	-	1,183,454
<i>Internal Services</i>	<i>[343,575,109]</i>	<i>[339,127,088]</i>	<i>[391,690,537]</i>	<i>[387,098,773]</i>	<i>[388,863,701]</i>
Total Expenditures	\$390,215,975	\$376,882,855	\$428,701,337	\$448,024,096	\$432,514,812
Expenditures By Object					
Personnel	70,812,341	92,441,573	103,547,913	129,489,612	101,157,053
Operating Supplies and Expenses	33,023,938	33,821,968	33,705,966	32,798,651	34,138,453
Assistance and Grants	65,520,349	19,936,659	34,348,474	34,077,226	25,868,978
Aid to Local Units of Government	11,545,905	10,538,868	11,274,064	11,274,064	11,104,987
Subtotal: Operating Expenditures	180,902,533	156,739,068	182,876,417	207,639,553	172,269,471
Capital Purchases and Equipment	11,518,375	16,523,206	47,928,334	42,378,968	33,768,910
Debt Service (Fixed Charges)	162,329,608	166,445,036	192,927,072	189,710,382	219,480,917
Operating Transfers	35,465,459	37,175,545	4,969,514	8,295,193	6,995,514
Total Expenditures	\$390,215,975	\$376,882,855	\$428,701,337	\$448,024,096	\$432,514,812
Expenditures By Funds					
General Revenue	248,320,234	260,904,556	264,801,211	262,101,671	295,595,931
Federal Funds	64,385,784	48,041,755	62,189,669	90,518,624	53,453,959
Restricted Receipts	15,107,473	7,165,104	15,912,808	15,803,850	14,201,089
Operating Transfers from Other Funds	55,180,502	53,562,499	78,680,968	72,031,460	60,693,218
Other Funds	7,221,982	7,208,941	7,116,681	7,568,491	8,570,615
Total Expenditures	\$390,215,975	\$376,882,855	\$428,701,337	\$448,024,096	\$432,514,812
FTE Authorization	694.2	712.1	720.7	720.7	723.7

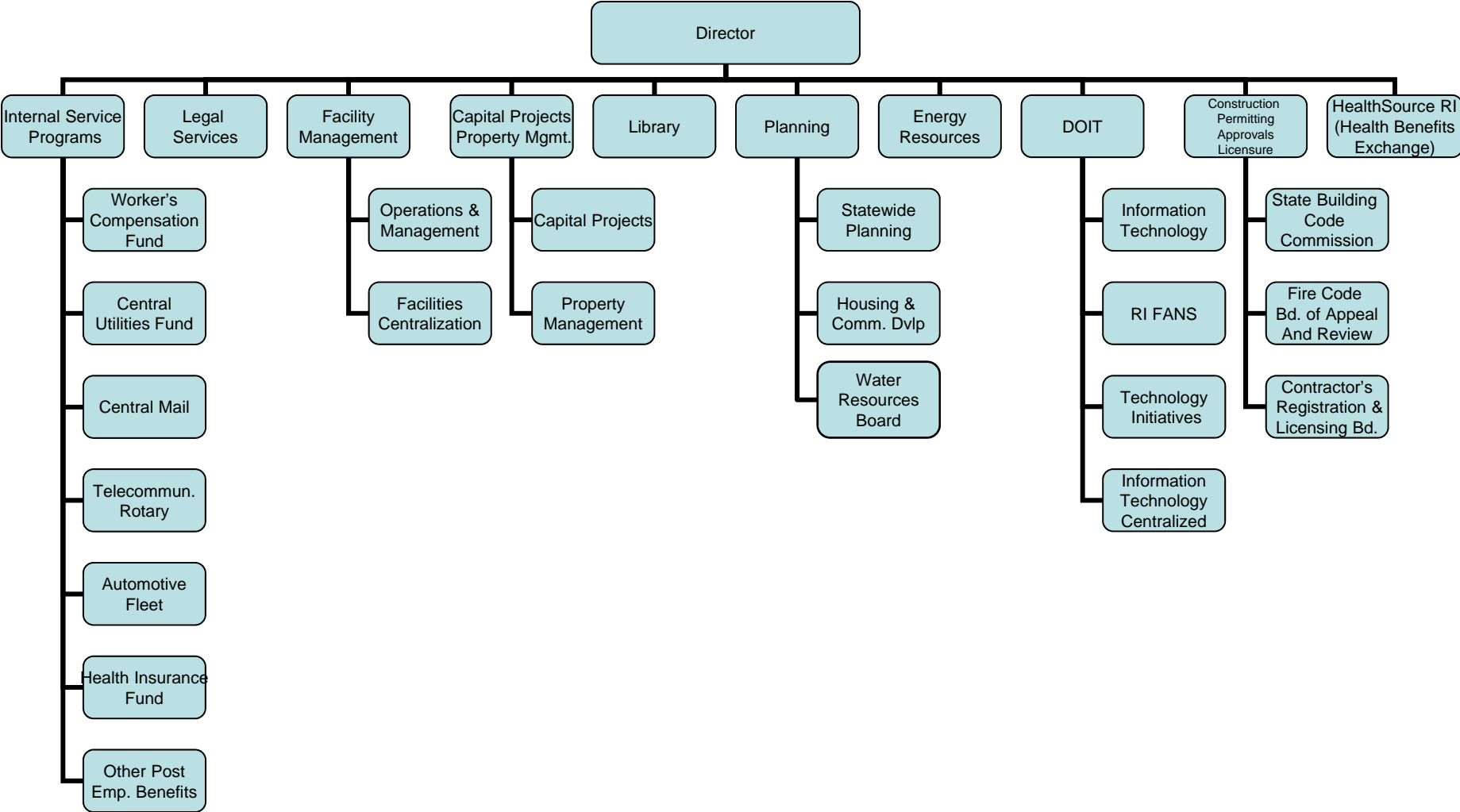
The Agency

Department of Administration



The Agency

Department of Administration, Continued



Personnel

Department Of Administration Agency Summary

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified		706.1	47,849,530	710.1	48,559,112
Unclassified		21.6	2,071,574	21.6	2,086,268
Subtotal		727.7	\$49,921,104	731.7	\$50,645,380
Cost Allocation from Other Programs		-	810,968	-	685,627
Cost Allocation to Other Programs		-	(\$810,968)	-	(\$685,627)
Interdepartmental Transfer		-	504,933	-	531,672
Overtime		-	784,539	-	784,539
Reconcile to FTE Authorization		(7.0)	-	(8.0)	-
Temporary and Seasonal		-	103,263	-	103,263
Turnover		-	(\$3,532,899)	-	(\$2,323,153)
Subtotal		(7.0)	(\$2,140,164)	(8.0)	(\$903,679)
Total Salaries		720.7	\$47,780,940	723.7	\$49,741,701
Benefits					
Payroll Accrual			270,622		282,218
Holiday			91,892		96,292
Other			-		-
FICA			3,240,169		3,762,374
Retiree Health			3,352,362		3,330,759
Health Benefits			8,106,153		9,138,826
Retirement			11,278,707		11,884,332
Workers Compensation			-		-
Subtotal			\$26,339,905		\$28,494,801
Total Salaries and Benefits		720.7	\$74,120,845	723.7	\$78,236,502
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$102,846		\$108,106
Statewide Benefit Assessment			\$1,999,787		\$2,080,448
Payroll Costs		720.7	\$76,120,632	723.7	\$80,316,950

Personnel

Department Of Administration Agency Summary

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Information Technology			20,554,838		9,323,699
Clerical and Temporary Services			127,679		127,132
Management & Consultant Services			21,707,809		10,860,844
Legal Services			850,390		568,887
Other Contracts			13,902,691		4,007,779
Buildings and Ground Maintenance			666,710		679,000
Training and Educational Services			496,816		272,411
Design and Engineering Services			427,333		425,533
Medical Services			9,934		9,934
Subtotal			\$58,744,200		\$26,275,219
Total Personnel		720.7	\$134,864,832	723.7	\$106,592,169
Distribution By Source Of Funds					
General Revenue		485.6	\$56,471,406	492.3	\$58,101,107
Federal Funds		93.9	\$61,785,586	94.5	\$31,839,753
Restricted Receipts		33.3	\$3,617,492	32.4	\$3,776,273
Operating Transfers from Other Funds		17.0	\$2,536,702	13.6	\$2,345,642
Other Funds		91.0	\$10,453,646	91.0	\$10,529,394
Total All Funds		720.7	\$134,864,832	723.7	\$106,592,169

The Program

Department Of Administration Central Management

Program Mission

To oversee the provision of statewide supportive services to all departments and agencies in conformance with legislative and policy mandates.

To ensure that programs of the department are efficiently organized and implemented.

To select the best candidates for recommendation for appointment to the Judiciary.

To manage the implementation of large-scale information technology projects.

Program Description

Central Management is comprised of four major functions: the Director's Office, the Central Business Office, the Office of Digital Excellence, and the Judicial Nominating Commission.

The Director's Office provides for the overall operation of the department and provides assistance with all Executive Branch Agencies. Primary functions include: Operations, Human Resources, Information technology, Legal Assistance, and Financial Administration. They also provide administrative assistance to the Office of the Governor.

The Central Business Office provides financial management assistance in the areas of budgeting, financial management, accounting, and reporting to divisions within the Department of Administration and the Department of Revenue to ensure maximum use of state and federal resources.

The Judicial Nominating Commission was created by statute to recommend highly qualified candidates to the Governor to fill vacancies in the Rhode Island judiciary. Pursuant to R.I.G.L. 8-16.1, the commission is required by statute to advertise for each judicial vacancy and to actively seek and encourage applications from qualified individuals who will reflect the diversity of the community they will serve.

The Chief Digital Officer and staff manage the implementation of all new and mission critical technology infrastructure projects, including upgrades for other state agencies. The Division of Information Technology (DoIT) continues to manage and support day-to-day operations of the State's technology infrastructure, telecommunications, and associated applications.

Statutory History

The central management and legal mandates of the Department of Administration are outlined in R.I.G.L. 42-11-2. The Judicial Nominating Commission was created by R.I.G.L. 8-16.1, which also outlines the criteria for the selection of qualified judicial nominees. For FY 2013, the Office of Digital Excellence was transferred from the General Program to the Central Management Program.

The Budget

Department Of Administration Central Management

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Director's Office	1,018,365	1,154,465	1,114,725	1,548,662	1,081,391
Financial Management	805,358	934,669	988,664	875,288	890,856
Judicial Nominating Committee	5,957	2,633	27,525	27,525	27,525
Office of Digital Excellence	-	170,736	985,715	815,540	908,192
Total Expenditures	\$1,829,680	\$2,262,503	\$3,116,629	\$3,267,015	\$2,907,964
Expenditures By Object					
Personnel	1,790,200	2,172,599	2,992,527	3,136,039	2,774,988
Operating Supplies and Expenses	36,839	84,866	121,102	129,976	129,976
Subtotal: Operating Expenditures	1,827,039	2,257,465	3,113,629	3,266,015	2,904,964
Capital Purchases and Equipment	2,641	5,038	3,000	1,000	3,000
Total Expenditures	\$1,829,680	\$2,262,503	\$3,116,629	\$3,267,015	\$2,907,964
Expenditures By Funds					
General Revenue	1,829,680	2,262,503	2,922,038	3,267,015	2,907,964
Federal Funds	-	-	194,591	-	-
Total Expenditures	\$1,829,680	\$2,262,503	\$3,116,629	\$3,267,015	\$2,907,964

Personnel

Department Of Administration Central Management

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
EXECUTIVE DIRECTOR, DEPARTMENT OF	00150A	2.0	274,546	2.0	274,546
SENIOR INFORMATION TECHNOLOGY PROJECT	00148A	1.0	123,647	1.0	128,135
ASSOCIATE DIRECTOR (FINANCIAL MANAGEMENT)	00144A	1.0	121,409	1.0	121,409
EXECUTIVE ASSISTANT TO THE DIRECTOR (DEPT.	00141A	1.0	96,927	1.0	96,927
INFORMATION TECHNOLOGY PROJECT MANAGER	00143A	1.0	92,446	1.0	92,446
ADMINISTRATOR MANAGEMENT INFORMATION	00040A	1.0	83,476	-	-
ADMINISTRATOR, FINANCIAL MANAGEMENT	00137A	1.0	82,207	1.0	82,207
PROGRAMMING SERVICES OFFICER	00131A	1.0	78,871	1.0	78,871
PROGRAMMER/ANALYST MANAGER	00138A	1.0	77,715	1.0	80,557
PRINCIPAL HUMAN SERVICES BUSINESS OFFICER	00A28A	1.0	77,107	1.0	77,107
CHIEF IMPLEMENTATION AIDE	00128A	2.0	140,406	2.0	140,406
PROGRAMMER/ANALYST III (ORACLE)	00135A	2.0	140,076	2.0	145,188
SUPERVISOR OF BILLINGS AND ACCOUNTS	03527A	1.0	65,364	1.0	65,364
FISCAL MANAGEMENT OFFICER	00B26A	1.0	64,951	1.0	67,446
SUPERVISING ACCOUNTANT	00131A	1.0	63,779	1.0	65,726
ADMINISTRATIVE OFFICER	00124A	1.0	60,009	1.0	60,009
ASSISTANT ADMINISTRATIVE OFFICER	00121A	1.0	52,168	1.0	52,168
JUNIOR RESOURCE SPECIALIST	03519A	1.0	45,658	1.0	45,658
BILLING SPECIALIST	00318A	1.0	42,623	1.0	42,623
ACCOUNTANT	00020A	1.0	38,445	1.0	38,445
INFORMATION TECHNOLOGY PROJECT MANAGER	00043A ²	-	-	1.0	101,408
Subtotal		23.0	\$1,821,830	23.0	\$1,856,646
Unclassified					
CHIEF DIGITAL OFFICER	00856A	1.0	183,608	1.0	189,286
DIRECTOR OF ADMINISTRATION	00946KF	1.0	149,512	1.0	149,512
PRINCIPAL TECHNICAL SUPPORT ANALYST	05229A	1.0	83,901	1.0	83,901
EXECUTIVE SECRETARY (STATE PROPERTIES)	00321A ¹	-	-	1.0	50,449
Subtotal		3.0	\$417,021	4.0	\$473,148
Cost Allocation to Other Programs		-	(372,690)	-	(295,405)
Interdepartmental Transfer		-	(110,006)	-	(195,875)
Turnover		-	(206,958)	-	(67,006)
Subtotal		-	(\$689,654)	-	(\$558,286)
Total Salaries		26.0	\$1,549,197	27.0	\$1,771,508
Benefits					
Payroll Accrual			9,158		10,619
FICA			109,548		128,839
Retiree Health			108,168		119,579
Health Benefits			187,166		228,333
Retirement			370,554		433,597
Subtotal			\$784,594		\$920,967

Personnel

Department Of Administration Central Management

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Total Salaries and Benefits		26.0	\$2,333,791	27.0	\$2,692,475
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$89,761		\$99,721
Statewide Benefit Assessment			\$65,023		\$75,288
Payroll Costs		26.0	\$2,398,814	27.0	\$2,767,763
Purchased Services					
Information Technology			180,000		-
Management & Consultant Services			550,000		-
Legal Services			7,225		7,225
Subtotal			\$737,225		\$7,225
Total Personnel		26.0	\$3,136,039	27.0	\$2,774,988
Distribution By Source Of Funds					
General Revenue		26.0	\$3,136,039	27.0	\$2,774,988
Total All Funds		26.0	\$3,136,039	27.0	\$2,774,988

¹ Transfer from Planning, reports to the Executive Director, Department of Administration who chairs the State Properties Committee.

² For FY 2015, the Administrator Information Management Systems position is upgraded to this position. The position is currently vacant and expected to be filled in FY 2014.

The Program

Department Of Administration Accounts and Control

Program Mission

To provide various stakeholders with timely financial reporting that is consistent with generally accepted accounting principles.

To establish policies and procedures to foster sound accounting practices and internal controls.

To continually enhance and maintain the centralized accounting system to promote fiscal integrity across all State agencies.

To support State operations by centrally processing financial transactions in a timely and accurate manner.

Program Description

The primary mission of the Office of Accounts and Control is to promote the financial integrity and accountability of state government through sound administrative and accounting controls and procedures.

The major activities of the Office of Accounts and Control include the central administration of a comprehensive accounting and recording system which classifies transactions of the departments and agencies in accordance with the budget plan; the processing of payroll for all State employees; the pre-audit of state receipts and expenditures; the approval of vouchers drawn on the General Treasurer; and the preparation of financial statements in accordance with generally accepted accounting principles.

This office is also responsible for the preparation and/or coordination of several publications, including the: Comprehensive Annual Financial Report, Condensed State Financial Report, State Payroll Manual, Procedural Handbook of the Department of Administration, and the Consolidated Statewide Cost Allocation Plan.

Statutory History

R.I.G.L. 35-6 establishes the statutory basis for this program. Other legal references are provided in Titles 9, 10, 11, 12, 16, 20, 24, 28, 30, 35, 39, 43, 44, 45, and 46 of the Rhode Island General Laws.

The Budget

Department Of Administration Accounts and Control

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Accounts & Control	3,719,103	3,653,684	3,966,422	3,872,539	4,033,748
Total Expenditures	\$3,719,103	\$3,653,684	\$3,966,422	\$3,872,539	\$4,033,748
Expenditures By Object					
Personnel	3,627,234	3,547,477	3,830,457	3,711,835	3,840,044
Operating Supplies and Expenses	91,869	101,475	132,965	155,704	190,704
Subtotal: Operating Expenditures	3,719,103	3,648,952	3,963,422	3,867,539	4,030,748
Capital Purchases and Equipment	-	4,732	3,000	5,000	3,000
Total Expenditures	\$3,719,103	\$3,653,684	\$3,966,422	\$3,872,539	\$4,033,748
Expenditures By Funds					
General Revenue	3,719,103	3,653,684	3,966,422	3,872,539	4,033,748
Total Expenditures	\$3,719,103	\$3,653,684	\$3,966,422	\$3,872,539	\$4,033,748

Personnel

Department Of Administration Accounts and Control

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
CONTROLLER	00146A	1.0	119,343	1.0	119,343
ASSOCIATE CONTROLLER	00143A	2.0	235,785	2.0	235,785
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	00141A	1.0	106,620	1.0	106,620
SUPERVISOR FINANCIAL MANAGEMENT AND INVESTIGATIVE AUDITOR	00135A	1.0	91,828	1.0	91,828
FINANCIAL REPORTING MANAGER (OFFICE OF SUPERVISING ACCOUNTANT	00133A	1.0	86,042	1.0	86,042
CHIEF PREAUDIT SUPERVISOR	00139A	1.0	80,458	1.0	83,476
FISCAL MANAGEMENT OFFICER	00831A	1.0	75,769	1.0	75,769
SENIOR MANAGEMENT AND METHODS ANALYST	00131A	4.0	290,682	4.0	296,679
PRINCIPAL ACCOUNTING POLICY AND METHODS ASSET PROTECTION OFFICER	00B26A	3.0	206,675	3.0	206,675
CENTRAL ACCOUNTS PAYABLE SUPERVISING DATA ENTRY UNIT SUPERVISOR	00325A	1.0	62,251	1.0	62,251
SCHEDULING AND RECORDING CLERK	00828A	3.0	184,849	3.0	186,747
	00324A	2.0	121,083	2.0	121,083
	00324A	1.0	47,324	1.0	48,797
	00321A	13.0	546,174	13.0	559,694
	00312A	2.0	75,897	2.0	76,710
Subtotal		37.0	\$2,330,780	37.0	\$2,357,499
Turnover		-	(78,428)	-	(37,527)
Subtotal		-	(\$78,428)	-	(\$37,527)
Total Salaries		37.0	\$2,252,352	37.0	\$2,319,972
Benefits					
Payroll Accrual			12,881		13,266
FICA			171,981		177,516
Retiree Health			164,449		161,738
Health Benefits			468,936		500,810
Retirement			541,815		564,442
Subtotal			\$1,360,062		\$1,417,772
Total Salaries and Benefits		37.0	\$3,612,414	37.0	\$3,737,744
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$97,633		\$101,020
Statewide Benefit Assessment			\$95,721		\$98,600
Payroll Costs		37.0	\$3,708,135	37.0	\$3,836,344
Purchased Services					
Legal Services			1,700		1,700
Other Contracts			2,000		2,000
Subtotal			\$3,700		\$3,700
Total Personnel		37.0	\$3,711,835	37.0	\$3,840,044
Distribution By Source Of Funds					
General Revenue		37.0	\$3,711,835	37.0	\$3,840,044
Total All Funds		37.0	\$3,711,835	37.0	\$3,840,044

The Program

Department Of Administration Office of Management and Budget

Program Mission

To anticipate and provide ongoing, fiscal analysis, management support, and analytical research to the Governor, State departments and agencies, the General Assembly, and taxpayers. This includes establishing a robust public finance and management system that manages an accountable and transparent data-driven budget process, monitoring state departments' and agencies' performance and use of public funds, applying strategic planning and continuous improvement principles to maximize and align limited state resources to effectuate the State's policy goals, and ensuring the State's regulatory environment does not inhibit growth.

Program Description

The Office of Management and Budget (OMB) serves as executive branch's principal agency to provide credible, accurate, financial information and objective insight to maximize finite resources. The Office develops, coordinates and monitors the State's operating and capital budgets, maintains a performance-based and data-driven process for resource allocation, monitors federal grants to ensure compliance with state and federal requirements, and evaluates and reforms the current regulatory environment to make it easier to do business in the State. The OMB includes the following key functions:

Budget Office: Formulates, prepares and executes the state's operating and capital budgets, analyzing department operating and capital funding requests, developing revenue and caseload estimates, and providing testimony before the General Assembly and bond rating agencies.

Strategic Management: Assists departments and agencies with strategic planning and continuous improvement processes to enhance management capacity.

Performance Management: Develops and monitors performance measures for each department and program to align limited resources with results.

Federal Grants Administration: Monitors and reports on federal grants including stimulus grants, and maximizes use of Federal funds for eligible state programs and functions.

Regulatory Reform: Evaluates and reforms state and local regulatory environment to remove barriers to economic growth while protecting taxpayer interests.

Statutory History

RIGL 35-1.1 created the new Office of Management and Budget. RIGL 35-3 establishes Budget Office responsibility for the executive budget, including the preparation and submission of the Governor's budget to the state legislature; the execution and management of the enacted budget plan throughout the fiscal year; and development of long-term financial programs, particularly relating to capital improvement programs. RIGL 35-16 requires the Budget Officer to participate in the Revenue Estimating Conference, which reviews and revises both the economic forecast and the estimated general revenues for the state. RIGL 22-12 requires that a fiscal note accompanies bills and resolutions that may impact state or municipal revenues or expenditures. RIGL 42-35.1-3 moved the Office of Regulatory Reform from the Economic Development Corporation to the Office of Management and Budget.

The Budget

Department Of Administration Office of Management and Budget

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Budget Office	2,280,738	2,096,215	2,311,667	2,160,470	2,256,088
Director, Office of Mgt and Budget	-	318,833	325,462	453,581	550,968
Performance Management	-	194,822	341,638	263,515	266,353
Federal Grants Management	-	258,207	481,303	265,939	270,405
Office of Regulatory Reform	-	200,855	1,071,121	1,063,334	872,171
Total Expenditures	\$2,280,738	\$3,068,932	\$4,531,191	\$4,206,839	\$4,215,985
Expenditures By Object					
Personnel	2,188,750	2,802,727	3,800,216	3,462,377	3,769,444
Operating Supplies and Expenses	88,809	135,609	135,775	151,962	139,041
Subtotal: Operating Expenditures	2,277,559	2,938,336	3,935,991	3,614,339	3,908,485
Capital Purchases and Equipment	3,179	18,391	595,200	592,500	307,500
Operating Transfers	-	112,205	-	-	-
Total Expenditures	\$2,280,738	\$3,068,932	\$4,531,191	\$4,206,839	\$4,215,985
Expenditures By Funds					
General Revenue	2,280,738	2,810,725	4,049,888	3,940,900	4,154,611
Restricted Receipts	-	258,207	481,303	265,939	61,374
Total Expenditures	\$2,280,738	\$3,068,932	\$4,531,191	\$4,206,839	\$4,215,985

Personnel

Department Of Administration Office of Management and Budget

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
EXECUTIVE DIRECTOR (DOA)/BUDGET OFFICER	00150A	1.0	164,077	1.0	164,684
DEPUTY BUDGET OFFICER	00144A	1.0	132,447	1.0	132,447
ASSOCIATE DIRECTOR I (MHRH)	00142A	1.0	121,753	1.0	121,753
CHIEF OF STRATEGIC PLANNING, MONITORING	00043A	1.0	111,183	1.0	111,183
SUPERVISING BUDGET ANALYST	00139A	2.0	197,073	2.0	197,073
DIRECTOR REGULATORY REFORM (OMB)	00142A	1.0	92,446	1.0	92,446
SENIOR BUDGET ANALYST	00834A	2.0	174,271	1.0	88,639
PRINCIPAL BUDGET ANALYST	00837A	1.0	86,523	1.0	86,523
BUDGET ANALYST II	00831A	4.0	269,472	7.0	455,924
PROGRAMMING SERVICES OFFICER	00131A	2.0	131,241	2.0	133,506
ADMINISTRATIVE OFFICER	00124A	1.0	57,948	1.0	57,948
BUDGET ANALYST I	00828A	4.0	213,698	2.0	109,103
BUDGET ANALYST I/ECONOMIST	00828A	1.0	52,781	1.0	54,663
SENIOR MANAGEMENT AND METHODS ANALYST	00125A	5.0	234,886	5.0	241,091
IMPLEMENTATION AIDE	00122A	1.0	41,612	1.0	42,752
IMPLEMENTATION AIDE	00022A	1.0	41,100	1.0	42,244
Subtotal		29.0	\$2,122,511	29.0	\$2,131,979
Unclassified					
DIRECTOR, OFFICE OF MANAGEMENT & BUDGET	00852A	1.0	165,623	1.0	169,472
ASSOCIATE DIRECTOR FOR PLANNING, POLICY &	00843A	1.0	115,138	1.0	115,138
Subtotal		2.0	\$280,761	2.0	\$284,610
Temporary and Seasonal		-	15,750	-	15,750
Turnover		-	(188,544)	-	(101,043)
Subtotal		-	(\$172,794)	-	(\$85,293)
Total Salaries		31.0	\$2,230,478	31.0	\$2,331,296
Benefits					
Payroll Accrual			13,366		13,971
FICA			163,295		171,215
Retiree Health			156,674		156,297
Health Benefits			236,816		325,212
Retirement			532,953		563,373
Subtotal			\$1,103,104		\$1,230,068
Total Salaries and Benefits		31.0	\$3,333,582	31.0	\$3,561,364
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$107,027		\$114,375
Statewide Benefit Assessment			\$94,795		\$99,080
Payroll Costs		31.0	\$3,428,377	31.0	\$3,660,444

Personnel

Department Of Administration Office of Management and Budget

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Management & Consultant Services			34,000		109,000
Subtotal			\$34,000		\$109,000
Total Personnel		31.0	\$3,462,377	31.0	\$3,769,444
Distribution By Source Of Funds					
General Revenue		29.0	\$3,215,558	30.5	\$3,708,070
Restricted Receipts		2.0	\$246,819	0.5	\$61,374
Total All Funds		31.0	\$3,462,377	31.0	\$3,769,444

The Program

Department Of Administration Purchasing

Program Mission

To obtain goods and services for public purposes in the most cost-effective manner possible and ensure that all procurements are made with care, integrity and a sense of responsibility to the taxpayers of Rhode Island.

To assure that user agencies obtain goods and services in a quick and cost-effective manner without sacrificing quality and standards.

To establish and enforce rules, regulations, policies and procedures for the implementation of all laws and ethical standards relating to purchasing activities.

To determine purchasing and contract controversies, subject to the oversight of the Chief Purchasing Officer.

To improve, through ongoing evaluation, the effectiveness and efficiency of the procurement system.

To ensure public access to appropriate information by expanding the applications of the Rhode Island Vendor Information Program to enhance transparency.

To ensure the fullest participation of women and minority business enterprises in state-funded and directed construction programs and projects and state purchases of goods and services.

Program Description

The Purchasing program is composed of five major functions: procurement, operational support services, standards and specifications development and management, vendor information and minority business. Procurement solicits bids or requests for proposal and requests for quotes for services and supplies, support price negotiations and implements affirmative action programs. Operational support services includes purchase order production and record keeping, bid preparation and opening, requisition tracking, and vendor files. Standards and Specifications works with agency representatives to develop statewide standard specifications for goods and services to be solicited. The Vendor Information Program is an electronic system for registering potential bidders and providing bid and other information to vendors and the general public.

Statutory History

The Purchasing program was established under R.I.G.L. 42-11-2. Operation of the state-purchasing program is set forth in R.I.G.L. 37-2. This section was established by public law in 1939 until its repeal in 1989, when House Bill 89-H-5000 Substitute A, as amended (known as the "Lamb Legislation"), an Act Relating to State Purchases, was enacted. This act established new language to institute legal mandates based on the Model Procurement Act published by the American Bar Association. The major thrust of the legislation was the creation of a framework for enhanced opportunities for competitive procurement and increased accountability for state officials through the centralization of purchasing functions for state agencies. R.I.G.L. 37-2-17.2 requires the institution of an electronic Vendor Information Program.

In 2011, the General Assembly enacted Senate Bill S-864 Substitute A as amended, which provides that, beginning January 1, 2014, all bid proposals for "public works projects" are required to include a copy "to be available for public inspection upon the opening of the bids." Any bid proposal that does not include a copy for public inspection shall be deemed to be non-responsive. R.I.G.L. 37-2-18(b) and (j).

The Budget

Department Of Administration Purchasing

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Purchasing	2,272,527	2,488,969	2,917,374	2,898,095	3,044,452
Minority Business Enterprise	311,460	315,785	326,692	328,824	-
Total Expenditures	\$2,583,987	\$2,804,754	\$3,244,066	\$3,226,919	\$3,044,452
Expenditures By Object					
Personnel	2,505,332	2,602,135	3,179,893	3,145,045	2,959,878
Operating Supplies and Expenses	47,732	113,565	62,673	81,874	84,574
Subtotal: Operating Expenditures	2,553,064	2,715,700	3,242,566	3,226,919	3,044,452
Capital Purchases and Equipment	30,923	30,555	1,500	-	-
Operating Transfers	-	58,499	-	-	-
Total Expenditures	\$2,583,987	\$2,804,754	\$3,244,066	\$3,226,919	\$3,044,452
Expenditures By Funds					
General Revenue	2,291,968	2,424,888	2,689,542	2,833,321	2,735,956
Federal Funds	67,764	69,590	193,710	78,307	-
Operating Transfers from Other Funds	224,255	310,276	360,814	315,291	308,496
Total Expenditures	\$2,583,987	\$2,804,754	\$3,244,066	\$3,226,919	\$3,044,452

Personnel

Department Of Administration Purchasing

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
PURCHASING AGENT	00145A	1.0	126,345	1.0	126,345
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	00141A	1.0	103,540	1.0	103,540
DEPUTY PURCHASING AGENT	00141A	1.0	103,540	1.0	103,540
INTERDEPARTMENTAL PROJECT MANAGER	00139A	3.0	272,546	3.0	280,066
ASSISTANT ADMINISTRATOR - MBE COMPLIANCE	00134A ³	1.0	86,702	-	-
CHIEF BUYER (DOA/OP)	00132A	4.0	291,641	4.0	296,319
PROGRAMMING SERVICES OFFICER	00131A	1.0	67,832	1.0	67,832
CHIEF IMPLEMENTATION AIDE	00828A	2.0	133,638	2.0	133,638
BUYER II (DOA/OP)	00327A	3.0	180,100	3.0	182,178
BUYER I (DOA/OP)	00324A	2.0	113,020	2.0	107,426
SENIOR EXTERNAL EQUAL OPPORTUNITY	00127A ⁴	2.0	110,842	-	-
SYSTEMS SUPPORT TECHNICIAN I	00318A	2.0	96,598	2.0	96,598
LEGAL ASSISTANT	00119A	1.0	47,146	1.0	47,146
STANDARDS TECHNICIAN (DIVISION OF	00318A	7.0	311,818	7.0	301,024
SENIOR BUYER (DOA/OP)	00829A	1.0	34,032	1.0	41,803
Subtotal		32.0	\$2,079,340	29.0	\$1,887,455
Unclassified					
CHIEF STRATEGIC PLANNING MONITORING AND	00143A	1.0	128,312	1.0	128,312
Subtotal		1.0	\$128,312	1.0	\$128,312
Cost Allocation to Other Programs		-	(22,413)	-	(23,383)
Interdepartmental Transfer		-	(67,240)	-	(70,150)
Turnover		-	(263,895)	-	(133,234)
Subtotal		-	(\$353,548)	-	(\$226,767)
Total Salaries		33.0	\$1,854,104	30.0	\$1,789,000
Benefits					
Payroll Accrual			10,474		10,111
FICA			140,115		135,622
Retiree Health			126,478		116,830
Health Benefits			352,293		354,341
Retirement			421,583		411,943
Subtotal			\$1,050,943		\$1,028,847
Total Salaries and Benefits		33.0	\$2,905,047	30.0	\$2,817,847
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$88,032		\$93,928
Statewide Benefit Assessment			\$78,798		\$76,031
Payroll Costs		33.0	\$2,983,845	30.0	\$2,893,878

Personnel

Department Of Administration Purchasing

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Information Technology			75,000		30,000
Clerical and Temporary Services			1,200		1,000
Management & Consultant Services			25,000		25,000
Legal Services			60,000		10,000
Subtotal			\$161,200		\$66,000
Total Personnel		33.0	\$3,145,045	30.0	\$2,959,878
Distribution By Source Of Funds					
General Revenue		29.0	\$2,751,447	27.0	\$2,651,382
Federal Funds		1.0	\$78,307	-	-
Operating Transfers from Other Funds		3.0	\$315,291	3.0	\$308,496
Total All Funds		33.0	\$3,145,045	30.0	\$2,959,878

³ For FY 2015, FTE position is transferred to The Office of Diversity, Equity, and Opportunity.

⁴ For FY 2015, FTE positions are transferred to The Office of Diversity, Equity, and Opportunity.

The Program

Department Of Administration Auditing

Program Mission

To provide independent and objective assurance on governance, risk management, and control processes that will furnish a reasonable basis to report on the effectiveness and efficiency of state operations, the reliability of financial reporting, compliance with applicable laws, regulations, and contracts.

Program Description

The Bureau of Audits performs the auditing function for the Executive Branch. The Bureau provides the Director of Administration with an independent appraisal and evaluation of the effectiveness of financial and operational control through objective analyses, evaluations, and recommendations on operations, systems, controls, and contracted services.

The primary activity of the Bureau can be classified as internal auditing. The Bureau of Audits is authorized to conduct audits of any state department and agency; or private entity that is a recipient of state funding or state grants. Audits are selected based upon a risk-based evaluation system and/or requests from management. The Bureau of Audits reports all findings and recommendations for improvements to the Agency Director, Director of Administration, and Chairpersons of the House and Senate Finance Committees.

Additional responsibilities include: conducting investigations at the request of the Governor, the Director of the Department of Administration, or of either branch of the general assembly; providing management advisory and consulting expertise to state departments, agencies, and quasi-state agencies; performing the fiscal year-end intergovernmental service fund inventory count; coordinating with the Office of Management and Budget to improve department, agency and program performance metrics; and administering and evaluating the results of the annual statewide internal control reporting questionnaire; namely the Fiscal Integrity and Accountability Report (FIA Report).

Statutory History

R.I.G.L. 35-7 establishes the Bureau of Audits and authorizes it to conduct audits of the financial affairs, the economy and efficiency of management, and the books and accounts of all state departments and agencies in accordance with a risk-based evaluation system. The Bureau may also, at the written request of the Governor, the Director of the Department of Administration, or of either branch of the general assembly, conduct investigations of and provide management advisory and consulting services to state departments, agencies, and quasi-state agencies. Unless there is an issue of misappropriation, the provisions of this section shall not apply to non-profit organizations.

The Budget

Department Of Administration Auditing

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Auditing	1,211,825	1,117,015	1,344,585	1,386,254	1,434,565
Total Expenditures	\$1,211,825	\$1,117,015	\$1,344,585	\$1,386,254	\$1,434,565
Expenditures By Object					
Personnel	1,191,314	1,069,158	1,305,412	1,346,379	1,391,990
Operating Supplies and Expenses	20,511	33,008	34,173	37,375	40,075
Subtotal: Operating Expenditures	1,211,825	1,102,166	1,339,585	1,383,754	1,432,065
Capital Purchases and Equipment	-	14,849	5,000	2,500	2,500
Total Expenditures	\$1,211,825	\$1,117,015	\$1,344,585	\$1,386,254	\$1,434,565
Expenditures By Funds					
General Revenue	1,211,825	1,117,015	1,344,585	1,361,254	1,434,565
Operating Transfers from Other Funds	-	-	-	25,000	-
Total Expenditures	\$1,211,825	\$1,117,015	\$1,344,585	\$1,386,254	\$1,434,565

Personnel

Department Of Administration Auditing

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
CHIEF BUREAU OF AUDITS	00145A	1.0	124,802	1.0	124,802
DEPUTY CHIEF BUREAU OF AUDITS	00143A	2.0	208,110	2.0	212,591
INTERNAL AUDIT MANAGER (DOA)	00136A	2.0	187,558	2.0	187,558
PRINCIPAL AUDITOR	00328A	1.0	71,173	1.0	71,173
SENIOR INTERNAL AUDITOR (DOA)	00131A	5.0	317,855	5.0	324,158
SENIOR AUDITOR	00325A	1.0	62,327	1.0	62,327
Subtotal		12.0	\$971,825	12.0	\$982,609
Turnover		-	(106,932)	-	(101,408)
Subtotal		-	(\$106,932)	-	(\$101,408)
Total Salaries		12.0	\$864,893	12.0	\$881,201
Benefits					
Payroll Accrual			4,946		5,039
FICA			65,861		67,355
Retiree Health			63,584		61,917
Health Benefits			102,330		124,632
Retirement			208,006		214,397
Subtotal			\$444,727		\$473,340
Total Salaries and Benefits		12.0	\$1,309,620	12.0	\$1,354,541
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$109,135		\$112,878
Statewide Benefit Assessment			\$36,759		\$37,449
Payroll Costs		12.0	\$1,346,379	12.0	\$1,391,990
Total Personnel		12.0	\$1,346,379	12.0	\$1,391,990
Distribution By Source Of Funds					
General Revenue		12.0	\$1,321,379	12.0	\$1,391,990
Operating Transfers from Other Funds		-	\$25,000	-	-
Total All Funds		12.0	\$1,346,379	12.0	\$1,391,990

The Program

Department Of Administration Human Resources

Program Mission

To promote and maintain effective programs, policies and procedures in support of the human resource needs of the citizens, elected officials, managers and employees of the state.

Program Description

The Division of Human Resources is composed of a number of subprograms: Administrative services, Classification & Examinations, Equal Employment Opportunity, Outreach & Diversity, Employee Benefits, Training and Development, Employee Services, Human Resource Service Centers. Its primary mission is to provide the best possible cost effective human resource services to employees, labor, and management in assisting them to carry out the functions and responsibilities of state government; to be accountable to the general public by instituting policies and procedures that are fair and equitable in providing the finest possible service to those seeking employment in state service; to be responsive to employees by providing a progression in employment opportunities, adequate employee benefits, ensuring affirmative action, the rights of the disabled, and promoting career development and training; to assist those disabled, as a result of a job related injury, with adequate benefits during their convalescence and to ensure their eventual return to productive employment; and to safeguard the integrity and quality of the state employment system by continuously protecting it from influences that are detrimental to that effort.

Human Resources Service Centers: Executive Order 05-11, issued by Governor Carcieri, established four Human Resource Service Centers within the Department of Administration, each of which services a cluster of Executive Branch departments and agencies. Each Center is responsible for standardizing human resources policies on a statewide basis, implementing uniform human resources practices, automating tasks, and eliminating redundant activities.

DEM/DOT HR Service Center – Services the Departments of Environmental Management and Transportation.

General Government HR Service Center – Services the Departments of Administration, Business Regulation, Labor and Training and Revenue as well as various commissions, boards and councils.

Health and Human Services HR Service Center – Services the Executive Office of Health and Human Services and the Departments of Children, Youth and Families, Elderly Affairs, Health, Human Services, and the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals (BHDDH).

Public Safety HR Service Center – Services the Department of Corrections, Emergency Management Agency and the Rhode Island National Guard.

Statutory History

Title 36, Chapters 3 and 4 of the Rhode Island General Laws establish the basic principles of the Merit System Law, under which the Division of Human Resources operates.

The Budget

Department Of Administration Human Resources

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Personnel Administration	3,913,856	3,298,805	3,347,650	3,310,531	3,211,461
Equal Opportunity/Outreach	441,751	487,910	601,461	535,341	76,580
DEM/DOT HR Service Center	1,475,782	1,437,344	1,499,604	1,409,362	1,363,407
General Gov. HR Service Center	904,351	1,117,988	1,069,325	1,031,810	1,069,872
Human Services HR Svc Center	2,717,709	2,916,191	3,352,325	3,126,256	3,343,909
Public Safety HR Service Cntr	1,294,700	1,371,992	1,317,029	1,539,576	1,540,830
Total Expenditures	\$10,748,149	\$10,630,230	\$11,187,394	\$10,952,876	\$10,606,059
Expenditures By Object					
Personnel	10,545,559	10,349,240	10,842,292	10,615,349	10,284,684
Operating Supplies and Expenses	202,590	213,209	331,437	321,803	305,651
Subtotal: Operating Expenditures	10,748,149	10,562,449	11,173,729	10,937,152	10,590,335
Capital Purchases and Equipment	-	67,781	13,665	15,724	15,724
Total Expenditures	\$10,748,149	\$10,630,230	\$11,187,394	\$10,952,876	\$10,606,059
Expenditures By Funds					
General Revenue	8,246,473	8,071,465	8,329,216	8,261,385	7,830,548
Federal Funds	670,553	678,704	808,123	727,534	766,793
Restricted Receipts	389,643	418,457	469,283	432,599	461,639
Other Funds	1,441,480	1,461,604	1,580,772	1,531,358	1,547,079
Total Expenditures	\$10,748,149	\$10,630,230	\$11,187,394	\$10,952,876	\$10,606,059

Personnel

Department Of Administration

Human Resources

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
PERSONNEL ADMINISTRATOR	00146A	1.0	146,165	1.0	146,165
EXECUTIVE DIRECTOR, DEPARTMENT OF	00050A	1.0	123,819	1.0	128,308
DEPUTY PERSONNEL ADMINISTRATOR	00144A	3.0	362,548	3.0	367,028
HUMAN RESOURCES ADMINISTRATOR	00141A	3.0	349,658	3.0	349,658
HUMAN RESOURCE PROGRAM ADMINISTRATOR	00139A ⁶	1.0	106,025	-	-
ADMINISTRATOR STATE EQUAL OPPORTUNITY	00139A ⁵	1.0	105,862	-	-
HUMAN RESOURCES SUPERVISOR	00136A	2.0	192,213	2.0	192,213
CHIEF OF EMPLOYEE BENEFITS	00139A	1.0	92,362	1.0	92,362
HUMAN RESOURCES COORDINATOR	00135A	7.0	586,289	7.0	592,318
CHIEF PROGRAM DEVELOPMENT	00134A	1.0	77,478	1.0	77,478
CHIEF OF HUMAN RESOURCES SERVICES	00133A	1.0	76,449	1.0	76,449
CHIEF EMPLOYEE RELATIONS OFFICER	00130A	2.0	149,847	2.0	149,847
PROGRAMMING SERVICES OFFICER	00131A	3.0	222,420	3.0	222,809
SUPERVISOR PERSONNEL SUPPORT SERVICES	00128A	1.0	73,505	1.0	73,505
BUSINESS MANAGEMENT OFFICER	00B26A	1.0	71,988	1.0	71,988
HUMAN RESOURCES ANALYST III (LABOR	00133A	1.0	71,037	1.0	71,037
CHIEF IMPLEMENTATION AIDE	00128A	1.0	69,591	1.0	69,591
PRINCIPAL RESOURCE SPECIALIST	00328A ⁷	1.0	69,512	-	-
HUMAN RESOURCES ANALYST III (GENERAL)	00133A	6.0	415,481	6.0	427,736
HUMAN RESOURCES ANALYST II (LABOR	00129A	1.0	66,310	1.0	63,832
SENIOR ELECTRONIC COMPUTER PROGRAMMER	00126A	1.0	65,831	1.0	65,831
CHIEF IMPLEMENTATION AIDE	00328A	1.0	64,657	1.0	64,657
HUMAN RESOURCES ANALYST II (GENERAL)	00129A	2.0	129,277	2.0	131,459
HUMAN RESOURCES ANALYST II (CLASSIF &	00129A	2.0	124,920	2.0	127,256
HUMAN RESOURCES ANALYST I	00126A	7.0	433,292	7.0	435,241
SUPERVISING EMPLOYEE RELATIONS OFFICER	00128A	2.0	119,756	2.0	119,757
ADMINISTRATIVE OFFICER	00124A	1.0	58,547	1.0	58,547
DATA ENTRY UNIT SUPERVISOR	00B21A	1.5	84,701	1.5	84,701
IMPLEMENTATION AIDE	00122A	4.0	211,226	4.0	211,226
SENIOR SYSTEMS ANALYST	00126A	2.0	104,298	2.0	106,476
HUMAN RESOURCES TECHNICIAN	00122A	33.0	1,575,594	33.0	1,604,033
SENIOR EQUAL OPPORTUNITY OFFICER	00326A ⁸	1.0	47,221	-	-
EMPLOYEE BENEFITS SPECIALIST	00322A	3.0	134,361	3.0	137,489
JUNIOR RESOURCE SPECIALIST	00119A	1.0	42,525	1.0	43,767
EXECUTIVE ASSISTANT	00118A	1.0	40,497	1.0	40,497
PERSONNEL AIDE	00119A	1.0	38,573	1.0	39,421
SENIOR WORD PROCESSING TYPIST	00112A	1.0	34,860	1.0	34,860
Subtotal		103.5	\$6,738,695	99.5	\$6,477,542
Unclassified					
SUPERVISING EMPLOYEE RELATIONS OFFICER	00828A	1.0	75,988	1.0	75,988
INTERAGENCY LIAISON SPECIALIST	00826A	1.0	70,268	1.0	70,268
Subtotal		2.0	\$146,256	2.0	\$146,256

Personnel

Department Of Administration Human Resources

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Cost Allocation to Other Programs		-	(37,839)	-	(52,630)
Overtime		-	56,639	-	56,639
Temporary and Seasonal		-	42,153	-	42,153
Turnover		-	(433,382)	-	(330,704)
Subtotal		-	(\$372,429)	-	(\$284,542)
Total Salaries		105.5	\$6,512,522	101.5	\$6,339,256
Benefits					
Payroll Accrual			36,678		35,692
Holiday			3,242		3,242
FICA			495,492		483,033
Retiree Health			463,668		431,452
Health Benefits			1,022,126		1,074,367
Retirement			1,542,498		1,518,309
Subtotal			\$3,563,704		\$3,546,095
Total Salaries and Benefits		105.5	\$10,076,226	101.5	\$9,885,351
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$95,110		\$97,008
Statewide Benefit Assessment			\$272,577		\$265,218
Payroll Costs		105.5	\$10,348,803	101.5	\$10,150,569
Purchased Services					
Management & Consultant Services			264,431		134,000
Other Contracts			115		115
Training and Educational Services			2,000		-
Subtotal			\$266,546		\$134,115
Total Personnel		105.5	\$10,615,349	101.5	\$10,284,684
Distribution By Source Of Funds					
General Revenue		76.9	\$7,976,714	72.9	\$7,562,029
Federal Funds		7.8	\$709,203	7.8	\$748,462
Restricted Receipts		4.8	\$423,448	4.8	\$452,488
Other Funds		16.0	\$1,505,984	16.0	\$1,521,705
Total All Funds		105.5	\$10,615,349	101.5	\$10,284,684

5 For FY 2015, FTE position is transferred to The Office of Diversity, Equity, and Opportunity.

7 For FY 2015, FTE position is transferred to The Office of Diversity, Equity, and Opportunity.

6 For FY 2015, FTE position is transferred to The Office of Diversity, Equity, and Opportunity.

8 For FY 2015, FTE position is transferred to The Office of Diversity, Equity, and Opportunity.

The Program

Department Of Administration Personnel Appeal Board

Program Mission

To provide an impartial hearing process for appellants whose complaints fall under the jurisdiction of the board.

To develop policies and procedures to ensure that the board's obligations to appellants and agencies are discharged and that just decisions are rendered in accordance with the responsibility entrusted to the Personnel Appeal Board by law.

To develop a work calendar to ensure expeditious scheduling of hearings and rendering of judicious decisions.

Program Description

The Personnel Appeal Board hears appeals: by any person with provisional, probationary, or permanent status in a position in the classified service aggrieved by an action of the Administrator of Adjudication for the Department of Administration on matters of personnel administration; by any person with provisional, probationary or permanent status in a position in the classified service who has been discharged, demoted, suspended or laid off by any appointing authority; by any person who holds the belief that he/she has been discriminated against because of his/her race, sex, age, physical handicap, or political or religious beliefs; by any person who, by the personnel policy of Rhode Island or by contractual agreement with Rhode Island, is vested with the right of appeal to the Personnel Appeal Board.

The Personnel Appeal Board consists of five qualified electors known to be in sympathy with the application of modern personnel practices, not more than three of whom shall be members of the same political party. The board shall elect one of its members chairperson.

The Personnel Appeal Board administers the Merit System Law governing appeals, maintenance of records, reviews, appeals from decisions rendered, and records of cases adjudicated prior to scheduling a public hearing. The board is authorized to require the attendance of witnesses by subpoena and acquire the production of books, papers and documents necessary at any hearing. Transcripts are available to all interested parties. Where permissible within the law, the board assists state personnel in the proper filings and processing of appeals.

Statutory History

R.I.G.L. 36-3, sections 3 through 11 delineate the powers and duties of the Personnel Appeal Board.

The Budget

Department Of Administration Personnel Appeal Board

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Personnel Appeal Board	61,592	69,722	75,036	75,036	75,216
Total Expenditures	\$61,592	\$69,722	\$75,036	\$75,036	\$75,216
Expenditures By Object					
Personnel	60,554	68,736	73,764	73,764	73,944
Operating Supplies and Expenses	1,038	986	1,272	1,272	1,272
Subtotal: Operating Expenditures	61,592	69,722	75,036	75,036	75,216
Total Expenditures	\$61,592	\$69,722	\$75,036	\$75,036	\$75,216
Expenditures By Funds					
General Revenue	61,592	69,722	75,036	75,036	75,216
Total Expenditures	\$61,592	\$69,722	\$75,036	\$75,036	\$75,216

Personnel

Department Of Administration Personnel Appeal Board

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Unclassified					
MEMBER, PERSONNEL APPEAL BOARD	00541F	-	36,000	-	36,000
Subtotal		-	\$36,000	-	\$36,000
Total Salaries		-	\$36,000	-	\$36,000
Benefits					
FICA			2,754		2,754
Subtotal			\$2,754		\$2,754
Total Salaries and Benefits		-	\$38,754	-	\$38,754
Cost Per FTE Position (Excluding Temporary and Seasonal)			-		-
Statewide Benefit Assessment			\$1,350		\$1,530
Payroll Costs		-	\$40,104	-	\$40,284
Purchased Services					
Clerical and Temporary Services			3,060		3,060
Legal Services			30,600		30,600
Subtotal			\$33,660		\$33,660
Total Personnel		-	\$73,764	-	\$73,944
Distribution By Source Of Funds					
General Revenue		-	\$73,764	-	\$73,944
Total All Funds		-	\$73,764	-	\$73,944

The Program

Department Of Administration Legal Services

Program Mission

To provide a centralized legal structure within the Executive Branch to manage, coordinate, maintain and provide in-house legal services and certain non-programmatic legal services, including developing various areas of legal expertise, templates, legal resources and knowledge to assist the legal divisions of the departments and agencies in the Executive branch.

To coordinate the hiring of outside legal counsel in the Executive Branch in an efficient manner.

To assign legal staff (attorneys, hearing officers, paralegals, legal assistants and support staff) in a manner that is appropriate for his/her level of expertise and experience to utilize legal resources in the most cost effective and efficient manner.

To represent the Department of Administration in litigation; provide legal risk management services; and provide a central hearing office for the department and other agencies upon request.

To standardize legal policies and procedures across the Executive Branch and reduce redundant legal processes and work to improve the efficiency and quality of legal services.

To coordinate and develop labor negotiation strategy on a statewide basis and represent the Executive Branch in all legal forums in all labor relations and employment law matters that have statewide impact.

To provide hearing officers for grievances and other administrative adjudication matters that are required by law, by conflict, or as needed, and requested by the Executive Branch.

Program Description

The Division of Legal Services establishes, manages, coordinates, and maintains legal resources to support the Executive Branch. The mission of the Division is to provide proactive legal assistance to the various divisions within the Department of Administration and certain non-programmatic legal services within the Executive Branch to assist them in achieving their statutory goals and objectives. In addition, the Division manages, coordinates, and assists attorneys across all Executive Branch departments and agencies.

Statutory History

On August 24, 2004 Governor Carcieri issued Executive Order 04-09 creating a Division of Legal Services within the Department of Administration. In addition, several of the departments and agencies have independent statutory authority to establish and maintain legal resources.

The Budget

Department Of Administration Legal Services

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Legal Services	1,925,459	2,028,387	1,948,683	2,312,716	2,039,872
Total Expenditures	\$1,925,459	\$2,028,387	\$1,948,683	\$2,312,716	\$2,039,872
Expenditures By Object					
Personnel	1,867,438	1,965,527	1,888,797	2,241,575	1,980,428
Operating Supplies and Expenses	55,182	49,151	56,543	67,798	56,101
Assistance and Grants	506	-	1,011	1,011	1,011
Subtotal: Operating Expenditures	1,923,126	2,014,678	1,946,351	2,310,384	2,037,540
Capital Purchases and Equipment	2,333	13,709	2,332	2,332	2,332
Total Expenditures	\$1,925,459	\$2,028,387	\$1,948,683	\$2,312,716	\$2,039,872
Expenditures By Funds					
General Revenue	1,925,459	2,028,387	1,948,683	2,312,716	2,039,872
Total Expenditures	\$1,925,459	\$2,028,387	\$1,948,683	\$2,312,716	\$2,039,872

Personnel

Department Of Administration Legal Services

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	00141A	1.0	101,773	1.0	101,773
ADMINISTRATOR ADJUDICATION	00140A	1.0	101,692	1.0	101,692
CHIEF LEGAL COUNSEL-STATE LABOR RELATIONS	00142A	1.0	101,408	1.0	101,408
CHIEF OF LEGAL SERVICES	00139A	2.0	201,117	2.0	201,117
DEPUTY CHIEF OF LEGAL SERVICES	00137A	2.0	199,833	2.0	199,833
LEGAL COUNSEL (MHRH)	00136A	1.0	99,662	1.0	99,662
LEGAL COUNSEL	00132A	0.6	47,122	0.6	47,122
SENIOR LEGAL COUNSEL	00134A	1.0	77,478	1.0	77,478
ASSISTANT LABOR RELATIONS HEARING OFFICER	00132A	1.0	72,847	1.0	72,847
IMPLEMENTATION AIDE	00122A	1.0	54,844	1.0	54,844
ADMINISTRATIVE OFFICER	00124A	1.0	47,207	1.0	49,377
EXECUTIVE ASSISTANT	00118A	1.0	39,291	1.0	40,135
SENIOR WORD PROCESSING TYPIST	00112A	1.0	34,860	1.0	34,860
Subtotal		14.6	\$1,179,134	14.6	\$1,182,148
Unclassified					
ASSISTANT DIRECTOR OF ADMINISTRATION	00844A	1.0	119,629	1.0	119,629
Subtotal		1.0	\$119,629	1.0	\$119,629
Cost Allocation from Other Programs		-	37,839	-	52,630
Turnover		-	(97,603)	-	(97,603)
Subtotal		-	(\$59,764)	-	(\$44,973)
Total Salaries		15.6	\$1,238,999	15.6	\$1,256,804
Benefits					
Payroll Accrual			7,088		7,189
FICA			94,805		96,297
Retiree Health			87,599		84,835
Health Benefits			160,545		174,206
Retirement			297,981		305,781
Subtotal			\$648,018		\$668,308
Total Salaries and Benefits		15.6	\$1,887,017	15.6	\$1,925,112
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$120,963		\$123,405
Statewide Benefit Assessment			\$52,658		\$53,416
Payroll Costs		15.6	\$1,939,675	15.6	\$1,978,528

Personnel

Department Of Administration

Legal Services

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Clerical and Temporary Services			1,800		1,800
Legal Services			300,000		-
Other Contracts			100		100
Subtotal			\$301,900		\$1,900
Total Personnel		15.6	\$2,241,575	15.6	\$1,980,428
Distribution By Source Of Funds					
General Revenue		15.6	\$2,241,575	15.6	\$1,980,428
Total All Funds		15.6	\$2,241,575	15.6	\$1,980,428

The Program

Department Of Administration Facilities Management

Program Mission

To protect and preserve the State of Rhode Island's facility assets.

To provide a clean, safe, healthy and secure environment conducive to employee productivity.

Program Description

The Division of Facilities Management provides maintenance and operations services at 140 buildings under the direct jurisdiction of the Department of Administration. This includes the buildings at the Capitol Hill Complex, Pastore Center, Zambarano Campus, Veteran's Home, Ladd Center, and numerous other state buildings throughout the State. In addition, the Division includes the State Fleet Operations, Environmental Compliance, Asset Protection, and Surplus Property.

The responsibility for building operations includes capital improvements, general maintenance, janitorial services, maintenance and operation of boilers and mechanical equipment, electrical power and distribution.

State Fleet maintains and operates 15 state fuel depots, administers the repair program for state vehicles, and administers the purchasing and disposal of state vehicles.

The Division also oversees environmental compliance of various state facilities and properties with environmental conditions that warrant remediation and/or permitting.

Statutory History

Executive Order 04-04 establishes and defines the duties of the Division of Facilities Management.

R.I.G.L. 42-11-2 and Executive Order 86-15 establish the duties, authority and responsibilities of the property management and buildings and grounds functions. R.I.G.L. 42-11-2 establishes authority for the surplus state property program, the repair and operation of the State House, the State Office building and other premises, and control and supervision of the acquisition, operation, maintenance, repair and replacement of state-owned motor vehicles.

R.I.G.L. 42-56.2 establishes the Federal Surplus Property program.

The Budget

Department Of Administration Facilities Management

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Operations and Maintenance	6,326,164	6,558,736	6,694,501	7,004,343	6,915,371
Energy and Conservation	-	(640)	-	-	-
Facilities Centralization	28,365,136	27,113,008	30,742,600	28,259,262	28,840,270
Total Expenditures	\$34,691,300	\$33,671,104	\$37,437,101	\$35,263,605	\$35,755,641
Expenditures By Object					
Personnel	12,586,688	12,855,891	14,005,901	13,544,360	13,882,062
Operating Supplies and Expenses	22,086,151	20,727,781	23,416,638	21,554,923	21,859,017
Assistance and Grants	276	(640)	1,862	1,862	1,861
Subtotal: Operating Expenditures	34,673,115	33,583,032	37,424,401	35,101,145	35,742,940
Capital Purchases and Equipment	18,185	88,072	12,700	162,460	12,701
Total Expenditures	\$34,691,300	\$33,671,104	\$37,437,101	\$35,263,605	\$35,755,641
Expenditures By Funds					
General Revenue	29,783,198	29,029,397	32,198,875	30,423,905	30,816,117
Federal Funds	944,309	1,068,187	925,630	1,131,678	1,155,237
Restricted Receipts	420,190	416,083	616,083	452,889	462,262
Other Funds	3,543,603	3,157,437	3,696,513	3,255,133	3,322,025
Total Expenditures	\$34,691,300	\$33,671,104	\$37,437,101	\$35,263,605	\$35,755,641

Personnel

Department Of Administration Facilities Management

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSOCIATE DIRECTOR OF ADMINISTRATION-	00147A	1.0	123,819	1.0	123,819
ASSOCIATE DIRECTOR I (MHRH)	00142A	1.0	120,580	1.0	120,580
IMPLEMENTATION DIRECTOR POLICY AND	00140A	1.0	108,625	1.0	108,625
CHIEF PROPERTY MANAGEMENT	00141A	1.0	101,773	1.0	101,773
EMPLOYMENT AND TRAINING ADMINISTRATOR	00135A	1.0	90,467	1.0	90,467
DEPUTY CHIEF DIVISION OF FACILITIES	00137A	3.0	256,584	3.0	258,240
SUPERVISING ENVIRONMENTAL SCIENTIST	00134A	1.0	84,664	1.0	88,196
SUPERVISOR OF OFFICE SERVICES (DLT)	00131A	1.0	81,679	1.0	81,679
STATE BUILDING AND GROUNDS COORDINATOR	00132A	4.0	304,933	4.0	308,504
PROJECT MANAGER I (DOA)	00137A	3.0	223,233	3.0	231,559
CHIEF OF INSPECTIONS	00135A	1.0	68,803	1.0	71,316
BUILDING AND GROUNDS OFFICER	00828A	4.0	270,451	4.0	273,734
MECHANICAL AND ELECTRICAL SHOP SUPERVISOR	00326A	2.0	124,673	2.0	127,260
COORDINATOR OF MAINTENANCE PROGRAMS	00324A	1.0	61,247	1.0	61,247
ASSISTANT BUILDING AND GROUNDS OFFICER	00124A	1.0	59,792	1.0	59,792
FEDERAL SURPLUS PROPERTY OFFICER	00826A	1.0	59,375	1.0	59,375
SUPERVISOR OF PAINTING PLASTERING MASONRY	00323A	1.0	57,656	1.0	57,656
ASSISTANT BUILDING AND GROUNDS OFFICER	00824A	4.0	221,102	4.0	222,580
WASTEWATER TREATMENT FACILITIES PROCESS	03124A	1.0	53,818	1.0	55,881
ASSISTANT BUILDING AND GROUNDS OFFICER	03124A	1.0	52,455	1.0	54,105
PLUMBER SUPERVISOR	00320G	1.0	47,927	1.0	47,927
BUILDING SUPERINTENDENT	00318A	1.0	47,697	1.0	47,697
MAINTENANCE SUPERINTENDENT	00322A	2.0	95,031	2.0	96,259
HVAC SHOP SUPERVISOR	00320A	1.0	47,420	1.0	47,420
STEAMFITTER SUPERVISOR	00320A	1.0	47,420	1.0	47,420
AUTOMOTIVE SERVICE SUPERVISOR	00318G	1.0	47,324	1.0	47,324
MASON SUPERVISOR	00318G	1.0	47,324	1.0	47,324
PAINTER SUPERVISOR	00318G	1.0	47,324	1.0	47,324
GROUNDS SUPERINTENDENT	00317A	1.0	47,166	1.0	47,166
BUILDING MAINTENANCE SUPERVISOR	00318G	1.0	46,338	1.0	46,338
CHIEF POWER PLANT OPERATOR	00325A	1.0	45,571	1.0	47,097
ASSISTANT BUSINESS MANAGEMENT OFFICER	00119A	1.0	45,105	1.0	45,041
POWER PLANT OPERATOR	03118A	5.0	225,467	5.0	226,270
ASSISTANT BUSINESS MANAGEMENT OFFICER	00319A	1.0	44,509	1.0	45,715
ASSISTANT BUILDING AND GROUNDS OFFICER	00324A	1.0	44,034	1.0	45,448
BUILDING SUPERINTENDENT	00818A	2.0	87,509	2.0	87,509
BUILDING SUPERINTENDENT	00318G	1.0	43,380	1.0	43,380
SENIOR GARDENER	00313G	1.0	43,106	1.0	43,106
SENIOR DRAFTPERSON	00323A	1.0	42,714	1.0	43,958
STEAMFITTER	00314G	1.0	42,219	1.0	42,219
PLUMBER	00316G	1.0	41,642	1.0	41,642
PAINTER	00314G	2.0	83,127	2.0	83,127
SENIOR MAINTENANCE TECHNICIAN	03114G	1.0	41,548	1.0	41,548
MECHANICAL PARTS STOREKEEPER	03113A	1.0	41,422	1.0	41,422
LOCKSMITH	00315A	1.0	41,128	1.0	41,128

Personnel

Department Of Administration Facilities Management

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
SEMI-SKILLED LABORER	00310G	2.0	80,995	2.0	80,995
AUTOMOTIVE MECHANIC	00314G	1.0	40,383	1.0	40,383
CARPENTER	00314G	4.0	160,977	4.0	161,729
SENIOR MAINTENANCE TECHNICIAN	00314G	12.0	479,244	12.0	483,607
PRINCIPAL JANITOR	00315A	3.0	119,467	3.0	120,106
WASTEWATER TREATMENT FACILITIES PROCESS	03121A	1.0	39,373	1.0	40,384
LABORER SUPERVISOR	00313G	1.0	39,246	1.0	39,246
ELECTRICIAN	00316G	4.0	156,716	4.0	157,103
PAINTER	03114G	1.0	38,896	1.0	38,896
PUBLIC PROPERTIES OFFICER	00312G	1.0	38,417	1.0	38,417
SENIOR JANITOR	00312A	2.0	75,808	2.0	76,576
LICENSED STEAMFITTER	00315G	1.0	36,254	1.0	37,059
REFRIGERATION MECHANIC (LICENSED)	00316A	1.0	35,501	1.0	36,194
JANITOR	00309A	10.0	340,583	10.0	342,906
WASTEWATER TREATMENT FACILITIES OPERATOR	00314G	1.0	33,991	1.0	34,656
LABORER	00308G	2.0	61,162	2.0	62,032
CLEANER (PUBLIC BUILDINGS)	00301W	1.5	30,413	1.5	30,413
Subtotal		114.5	\$5,766,607	114.5	\$5,817,899
Cost Allocation from Other Programs		-	447,235	-	449,817
Cost Allocation to Other Programs		-	(232,681)	-	(235,263)
Overtime		-	355,000	-	355,000
Temporary and Seasonal		-	22,680	-	22,680
Turnover		-	(460,551)	-	(378,162)
Subtotal		-	\$131,683	-	\$214,072
Total Salaries		114.5	\$5,898,290	114.5	\$6,031,971
Benefits					
Payroll Accrual			33,530		33,991
Holiday			43,700		43,700
FICA			439,759		449,462
Retiree Health			403,577		394,401
Health Benefits			1,608,626		1,698,259
Retirement			1,342,098		1,389,566
Subtotal			\$3,871,290		\$4,009,379
Total Salaries and Benefits		114.5	\$9,769,580	114.5	\$10,041,350
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$85,126		\$87,499
Statewide Benefit Assessment			\$235,987		\$241,265
Payroll Costs		114.5	\$10,005,567	114.5	\$10,282,615

Personnel

Department Of Administration Facilities Management

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Clerical and Temporary Services			1,500		1,500
Management & Consultant Services			2,727,000		2,771,700
Other Contracts			47,991		49,655
Buildings and Ground Maintenance			666,710		679,000
Design and Engineering Services			85,658		87,658
Medical Services			9,934		9,934
Subtotal			\$3,538,793		\$3,599,447
Total Personnel		114.5	\$13,544,360	114.5	\$13,882,062
Distribution By Source Of Funds					
General Revenue		100.4	\$11,730,363	100.4	\$12,021,972
Federal Funds		3.3	\$424,326	3.3	\$435,108
Restricted Receipts		1.3	\$169,731	1.3	\$174,043
Other Funds		9.5	\$1,219,940	9.5	\$1,250,939
Total All Funds		114.5	\$13,544,360	114.5	\$13,882,062

The Program

Department Of Administration Capital Projects and Property Management

Program Mission

To provide for quality construction and major renovation of State facilities; to assess the State's space needs for governmental activities, allocate space and develop a strategic plan for the use of capital assets; to facilitate services to the public by providing healthy, safe, secure and accessible service environments and employee workplaces; and to assure fairness, transparency and good value in developing and securing property for the State's use through lease or purchase.

Program Description

The Division of Capital Projects and Property Management is responsible for the planning, design and construction of new state facilities and the major renovation of existing buildings. The Division conducts feasibility studies, hires architects, engineers and other design professionals, retain services of building contractors through state's purchasing bidding process, and oversees projects from design conception through turnover of building construction/renovation to the end user agency. It also solicits, negotiates and administers real estate purchases and/or leases. The Division conducts ongoing assessments of the State's space needs for governmental activities, allocates space and oversees capital planning and development

Statutory History

Executive Order 04-04 establishes the Division of Capital Projects and Property Management.
"...there shall be established within the Department of Administration a Division of Capital Projects/Property Management to be headed by an Associate Director of Capital projects/ Property Management designated from time to time by the Director of the DOA. The Division will assume direct responsibility of real property inventories, strategic planning, budgeting, construction management, and code enforcement for all Capital Projects/Property Management..."

The Budget

Department Of Administration Capital Projects and Property Management

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Capital Projects	2,514,511	1,213,517	1,240,545	1,264,433	1,278,254
Property Management	167,718	-	-	-	-
State Building Code Commission	934,356	-	-	-	-
FIRE CODE BOARD OF APPEAL & RE	323,036	-	-	-	-
Total Expenditures	\$3,939,621	\$1,213,517	\$1,240,545	\$1,264,433	\$1,278,254
Expenditures By Object					
Personnel	3,598,328	1,096,455	1,217,312	1,234,833	1,251,488
Operating Supplies and Expenses	198,549	80,337	18,233	23,600	21,766
Assistance and Grants	139,802	-	-	-	-
Subtotal: Operating Expenditures	3,936,679	1,176,792	1,235,545	1,258,433	1,273,254
Capital Purchases and Equipment	2,942	36,725	5,000	6,000	5,000
Total Expenditures	\$3,939,621	\$1,213,517	\$1,240,545	\$1,264,433	\$1,278,254
Expenditures By Funds					
General Revenue	2,638,367	1,175,949	1,240,545	1,264,433	1,278,254
Federal Funds	185,214	37,568	-	-	-
Restricted Receipts	1,116,040	-	-	-	-
Total Expenditures	\$3,939,621	\$1,213,517	\$1,240,545	\$1,264,433	\$1,278,254

Personnel

Department Of Administration Capital Projects and Property Management

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSOCIATE DIRECTOR OF ADMINISTRATION-	00147A	1.0	150,887	1.0	150,887
DEPUTY CHIEF DIVISION OF FACILITIES	00137A	1.0	100,101	1.0	100,101
CHIEF PROPERTY MANAGEMENT	00141A	1.0	88,826	1.0	93,308
PROJECT MANAGER I (DOA)	00139A	1.0	81,038	1.0	84,339
ARCHITECT BUILDING COMMISSION	00335A	1.0	78,885	1.0	78,885
STATE BUILDING AND GROUNDS COORDINATOR	00132A	1.0	71,707	1.0	71,707
CHIEF IMPLEMENTATION AIDE	00128A	1.0	70,444	1.0	70,444
ARCHITECT	00332A	1.0	67,310	1.0	67,310
FISCAL MANAGEMENT OFFICER	00B26A	1.0	56,505	1.0	58,688
Subtotal		9.0	\$765,703	9.0	\$775,669
Cost Allocation to Other Programs		-	(14,089)	-	(14,089)
Temporary and Seasonal		-	22,680	-	22,680
Subtotal		-	\$8,591	-	\$8,591
Total Salaries		9.0	\$774,294	9.0	\$784,260
Benefits					
Payroll Accrual			4,291		4,348
FICA			57,224		58,230
Retiree Health			53,139		51,406
Health Benefits			118,418		128,120
Retirement			180,759		185,292
Subtotal			\$413,831		\$427,396
Total Salaries and Benefits		9.0	\$1,188,125	9.0	\$1,211,656
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$129,494		\$132,108
Statewide Benefit Assessment			\$32,908		\$33,332
Payroll Costs		9.0	\$1,221,033	9.0	\$1,244,988
Purchased Services					
Clerical and Temporary Services			5,000		1,500
Design and Engineering Services			8,800		5,000
Subtotal			\$13,800		\$6,500
Total Personnel		9.0	\$1,234,833	9.0	\$1,251,488
Distribution By Source Of Funds					
General Revenue		9.0	\$1,234,833	9.0	\$1,251,488
Total All Funds		9.0	\$1,234,833	9.0	\$1,251,488

The Program

Department Of Administration Information Technology

Program Mission

Maintain and improve information technology (IT) services to executive branch departments and agencies, including technical support to end users and networks, help desk services, application development, and delivery and maintenance.

Continue the integration of all executive branch agency and departmental IT organizations into the Information Technology program, including personnel and hardware consolidation.

Continue the implementation of the approved statewide-integrated financial management system.

Maintain and test disaster recovery capability for Rhode Island's critical systems.

Further expand and improve e-government services through Rhode Island's portal, RI.gov.

Continue to expand and improve technology advancements by performing a migration from Novell Netware to a Windows Active Directory infrastructure, increase virtualized server capacity, implement E-licensing initiatives, and consolidate the email infrastructure to a single mail system throughout the Executive Branch agencies.

Provide state agencies and departments with improved transparency and clarity in their services through refinement of the cost allocation process.

Program Description

The Division of Information Technology, headed by the state's Chief Information Officer (CIO), is responsible for oversight, coordination, and development of information technology (IT) resources within the executive branch of state government.

The Division defines and maintains the architectural standards for hardware, software, networks and services that guide the State's investments in IT. The Division defines and enforces statewide policies and procedures pertaining to project management, operations and the effective use of security of IT resources.

The Division is responsible for planning IT investments and activities throughout the executive branch departments and agencies.

Statutory History

Executive Order 04-06 establishes and defines the duties and responsibilities of the Division of Information Technology (DoIT) within the Department of Administration.

The Budget

Department Of Administration Information Technology

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Executive Director-CIO	412,276	380,922	388,625	387,593	389,500
Information Technology	2,539,367	4,814,142	6,176,041	5,798,867	4,750,596
IT Centralization	26,435,884	25,918,456	27,416,652	27,343,340	28,669,197
Total Expenditures	\$29,387,527	\$31,113,520	\$33,981,318	\$33,529,800	\$33,809,293
Expenditures By Object					
Personnel	23,250,908	23,450,074	24,439,593	24,102,702	24,353,051
Operating Supplies and Expenses	5,251,841	5,816,774	4,982,899	5,270,690	6,374,763
Assistance and Grants	259	-	1,102	1,102	1,102
Subtotal: Operating Expenditures	28,503,008	29,266,848	29,423,594	29,374,494	30,728,916
Capital Purchases and Equipment	884,519	1,846,672	4,557,724	4,155,306	3,080,377
Total Expenditures	\$29,387,527	\$31,113,520	\$33,981,318	\$33,529,800	\$33,809,293
Expenditures By Funds					
General Revenue	20,347,644	19,827,162	19,293,222	19,078,279	19,377,273
Federal Funds	6,392,992	6,186,936	7,135,490	6,522,188	6,631,482
Restricted Receipts	409,992	2,509,563	5,370,582	5,136,195	4,099,027
Other Funds	2,236,899	2,589,859	2,182,024	2,793,138	3,701,511
Total Expenditures	\$29,387,527	\$31,113,520	\$33,981,318	\$33,529,800	\$33,809,293

Personnel

Department Of Administration Information Technology

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT DIRECTOR CENTRAL INFORMATION	00143A	3.0	361,192	3.0	361,192
NETWORK TECHNICIAN SPECIALIST (OIP)	00130A	0.5	56,250	0.5	58,250
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	00141A	4.0	431,121	4.0	435,771
INFORMATION SYSTEMS GROUP COORDINATOR	00138A	1.0	102,790	1.0	102,790
ADMINISTRATOR MANAGEMENT INFORMATION	00140A	11.0	1,105,878	11.0	1,116,378
TECHNICAL SUPPORT MANAGER (DOS/MVS)	00138A	2.0	198,455	2.0	198,455
SUPERVISOR OF FISCAL SERVICES (DEPT OF	00136A	1.0	95,245	1.0	95,245
TECHNICAL SUPPORT MANAGER	00138A	6.0	576,166	6.0	576,166
PROGRAMMER/ANALYST III (ORACLE)	00835A	1.0	94,366	1.0	94,366
TECHNICAL SUPPORT SPECIALIST III	00035A	1.0	93,044	1.0	93,044
WEB DEVELOPMENT MANAGER	00135A	1.0	92,565	1.0	92,565
PROGRAMMER/ANALYST MANAGER	00138A	7.0	642,196	7.0	645,123
SYSTEMS ADMINISTRATOR (MHRH)	00139A	7.0	638,483	7.0	646,569
PROGRAMMER/ANALYST III (ORACLE)	02835A	1.0	90,459	1.0	90,459
PROGRAMMER/ANALYST III (UNIX/SQL)	00035A	1.0	90,334	1.0	90,334
TECHNICAL SUPPORT SPECIALIST III	00335A	2.0	179,227	2.0	179,227
TECHNICAL SUPPORT SPECIALIST II (OS	00A32A	1.0	87,309	1.0	87,309
PROGRAMMER/ANALYST III (UNIX/SQL)	00135A	2.0	173,874	2.0	173,874
TECHNICAL SUPPORT SPECIALIST III (DOS/MVS)	00135A	2.0	172,177	2.0	172,177
PROGRAMMER/ANALYST III (COBOL/CICS)	00835A	8.0	677,777	8.0	681,958
PROGRAMMER/ANALYST III (COBOL)	00835A	1.0	84,379	1.0	84,379
PROGRAMMER/ANALYST III (UNIX/SQL)	00835A	9.0	753,579	9.0	757,101
PROGRAMMER/ANALYST II (UNIX/SQL)	00132A	1.0	81,812	1.0	81,812
PROGRAMMER/ANALYST II (ORACLE)	00332A	1.0	81,407	1.0	81,407
PRINCIPAL PROGRAMMER/ANALYST (OIP)	00331A	1.0	80,822	1.0	80,822
STATEWIDE INFORMATION TECHNOLOGY	00135A	1.0	80,349	1.0	80,349
PROGRAMMER/ANALYST II (ADABAS/NATURAL)	00332A	2.0	159,861	2.0	159,861
TECHNICAL SUPPORT SPECIALIST III	00135A	11.0	877,447	11.0	886,895
TECHNICAL SUPPORT SPECIALIST II	00032A	4.0	316,920	4.0	316,920
CHIEF DATA OPERATIONS	00133A	1.0	78,141	1.0	78,141
TECHNICAL SUPPORT SPECIALIST II (OS	00332A	2.0	155,920	2.0	155,920
PROGRAMMER/ANALYST II (ORACLE)	00032A	1.0	77,512	1.0	79,822
PROGRAMMER/ANALYST II (UNIX/SQL)	00332A	11.0	846,104	11.0	848,260
TECHNICAL SUPPORT SPECIALIST II (DOS/MVS)	00332A	2.0	152,671	2.0	153,671
TECHNICAL SUPPORT SPECIALIST II	00332A	14.0	1,058,397	14.0	1,064,759
PROGRAMMER/ANALYST II (COBOL/CICS)	00332A	4.0	301,724	4.0	301,724
PROGRAMMER/ANALYST I (ADABAS/NATURAL)	00A28A	1.0	75,304	1.0	75,304
PRINCIPAL ENVIRONMENTAL PLANNER	00329A	1.0	74,160	1.0	74,160
PROGRAMMER/ANALYST II (ORACLE)	00132A	3.0	217,861	3.0	217,861
PRINCIPAL SYSTEMS ANALYST	00329A	1.0	72,221	1.0	72,221
TECHNICAL SUPPORT SPECIALIST II	00132A	3.0	216,188	3.0	218,684
CHIEF IMPLEMENTATION AIDE	00128A	2.0	139,681	2.0	139,681
PROGRAMMER/ANALYST I (COBOL/CICS)	00328A	3.0	208,795	3.0	208,795
ASSISTANT SUPERVISOR COMPUTER OPERATIONS	00327A	2.0	134,104	2.0	134,104
ASSISTANT SUPERVISOR COMPUTER OPERATIONS	00827A	1.0	63,153	1.0	63,153

Personnel

Department Of Administration Information Technology

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
SUPERVISOR COMPUTER OPERATIONS	00328A	2.0	125,881	2.0	125,881
TECHNICAL SUPPORT SPECIALIST I	00328A	4.0	243,046	4.0	245,681
PROGRAMMER/ANALYST I (UNIX/SQL)	00328A	5.0	303,250	5.0	305,514
PRINCIPAL SYSTEMS ANALYST	00B29A	1.0	54,500	1.0	56,750
PROGRAMMER/ANALYST I (ORACLE)	00328A	1.0	54,164	1.0	56,428
SYSTEMS SUPPORT TECHNICIAN III	00324A	3.0	159,552	3.0	159,552
JUNIOR ELECTRONIC COMPUTER PROGRAMMER	00320A	1.0	51,843	1.0	51,843
SYSTEMS SUPPORT TECHNICIAN II	00321A	12.0	588,010	12.0	592,028
IMPLEMENTATION AIDE	00122A	1.0	48,426	1.0	48,426
SENIOR COMPUTER OPERATOR (OIP)	00322A	4.0	184,806	4.0	188,883
PRINCIPAL COMPUTER OPERATOR (OIP)	00324A	1.0	44,000	1.0	45,250
SYSTEMS SUPPORT TECHNICIAN I	00318A	2.0	79,873	2.0	80,773
BILLING SPECIALIST	00318A	1.0	37,250	1.0	38,000
COMPUTER OPERATOR (OIP)	00316A	5.0	184,736	5.0	188,051
Subtotal		188.5	\$14,506,757	188.5	\$14,590,118
Unclassified					
CHIEF INFORMATION OFFICER	00848A	1.0	137,604	1.0	137,604
ASSOCIATE EXECUTIVE ASSISTANT	00826A	1.0	61,485	1.0	61,485
Subtotal		2.0	\$199,089	2.0	\$199,089
Cost Allocation from Other Programs		-	64,857	-	64,857
Cost Allocation to Other Programs		-	(66,399)	-	-
Interdepartmental Transfer		-	(37,027)	-	-
Overtime		-	360,400	-	360,400
Turnover		-	(586,938)	-	(713,183)
Subtotal		-	(\$265,107)	-	(\$287,926)
Total Salaries		190.5	\$14,440,739	190.5	\$14,501,281
Benefits					
Payroll Accrual			80,770		81,102
Holiday			44,600		49,000
FICA			1,091,537		1,097,334
Retiree Health			1,001,925		960,965
Health Benefits			2,205,044		2,401,046
Retirement			3,390,748		3,444,907
Subtotal			\$7,814,624		\$8,034,354
Total Salaries and Benefits		190.5	\$22,255,363	190.5	\$22,535,635
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$116,812		\$118,281
Statewide Benefit Assessment			\$600,103		\$602,666
Payroll Costs		190.5	\$22,855,466	190.5	\$23,138,301

Personnel

Department Of Administration Information Technology

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Information Technology			1,244,236		1,213,636
Clerical and Temporary Services			3,000		1,114
Subtotal			\$1,247,236		\$1,214,750
Total Personnel		190.5	\$24,102,702	190.5	\$24,353,051
Distribution By Source Of Funds					
General Revenue		122.2	\$15,363,780	122.2	\$15,569,663
Federal Funds		42.9	\$5,527,965	42.9	\$5,602,594
Restricted Receipts		6.9	\$847,317	6.9	\$859,160
Other Funds		18.5	\$2,363,640	18.5	\$2,321,634
Total All Funds		190.5	\$24,102,702	190.5	\$24,353,051

The Program

Department Of Administration Library and Information Services

Program Mission

Enforce public library and library network standards and exercise general coordination and supervision over interlibrary cooperation and resource sharing in the state, including interlibrary loan and delivery.

Distribute state funds for public library development, interlibrary cooperation, and resource sharing in accordance with law and regulation of the library board.

Give assistance, advice, continuing education, and counsel to public libraries and to participants in interlibrary cooperation and resource sharing activities.

Maintain and develop the Library of Rhode Island Network.

Promote library development statewide by providing for various state and federal grant programs to public and institutional libraries, including funds distributed under the federal Library Services and Technology Act.

Provide library services to individuals with disabilities through the Talking Books Plus program, including the RI Regional Library for the Blind and Physically Handicapped of the Library of Congress National Library Service.

Provide for statewide reference service through online services of "AskRI".

Coordinate with all other state departments and agencies in the provision of library services to state government and to the public.

Program Description

The Office of Library and Information Services, under the direction of the Chief of Library Services, ensures the maintenance and improvement of library and information services to the residents of the state through the development of interlibrary collaboration and resource sharing, provision of services to RI public, academic, health sciences, school and special libraries and their librarians, and the provision of library services to individuals on a statewide scale.

Statutory History

RIGL 29-3.1 establishes the statutory basis for the Office of Library and Information Services.

The Budget

Department Of Administration Library and Information Services

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Library Services	2,214,181	1,989,098	2,192,285	2,373,215	2,066,684
Total Expenditures	\$2,214,181	\$1,989,098	\$2,192,285	\$2,373,215	\$2,066,684
Expenditures By Object					
Personnel	1,431,276	1,388,204	1,470,676	1,354,279	1,306,394
Operating Supplies and Expenses	571,077	531,730	687,764	823,337	723,290
Assistance and Grants	211,828	49,708	30,000	189,599	30,000
Aid to Local Units of Government	-	11,700	-	-	-
Subtotal: Operating Expenditures	2,214,181	1,981,342	2,188,440	2,367,215	2,059,684
Capital Purchases and Equipment	-	7,756	3,845	6,000	7,000
Total Expenditures	\$2,214,181	\$1,989,098	\$2,192,285	\$2,373,215	\$2,066,684
Expenditures By Funds					
General Revenue	931,169	956,299	1,007,465	1,003,405	881,464
Federal Funds	1,281,649	1,031,105	1,183,126	1,369,157	1,184,567
Restricted Receipts	1,363	1,694	1,694	653	653
Total Expenditures	\$2,214,181	\$1,989,098	\$2,192,285	\$2,373,215	\$2,066,684

Personnel

Department Of Administration Library and Information Services

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
CHIEF OF LIBRARY SERVICES	00143A	1.0	101,408	1.0	105,889
LIBRARY PROGRAM MANAGER I	00137A	2.0	180,856	2.0	180,856
LIBRARY PROGRAM SPECIALIST III	0AB32A	4.0	316,382	4.0	316,381
LIBRARY PROGRAM SPECIALIST I	0AB24A	2.0	112,678	2.0	114,122
INFORMATION SERVICES TECHNICIAN II	0AB20A	3.0	134,485	3.0	136,551
ASSISTANT ADMINISTRATIVE OFFICER	0AB21A	1.0	40,154	1.0	41,210
Subtotal		13.0	\$885,963	13.0	\$895,009
Turnover		-	(50,704)	-	(90,428)
Subtotal		-	(\$50,704)	-	(\$90,428)
Total Salaries		13.0	\$835,259	13.0	\$804,581
Benefits					
Payroll Accrual			4,779		4,604
FICA			64,205		61,859
Retiree Health			62,638		54,309
Health Benefits			113,822		123,054
Retirement			200,882		195,752
Subtotal			\$446,326		\$439,578
Total Salaries and Benefits		13.0	\$1,281,585	13.0	\$1,244,159
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$98,583		\$95,705
Statewide Benefit Assessment			\$37,654		\$34,195
Payroll Costs		13.0	\$1,319,239	13.0	\$1,278,354
Purchased Services					
Training and Educational Services			35,040		28,040
Subtotal			\$35,040		\$28,040
Total Personnel		13.0	\$1,354,279	13.0	\$1,306,394
Distribution By Source Of Funds					
General Revenue		7.0	\$689,121	7.0	\$640,961
Federal Funds		6.0	\$665,158	6.0	\$665,433
Total All Funds		13.0	\$1,354,279	13.0	\$1,306,394

The Program

Department Of Administration Planning

Program Mission

To administer technical and financial assistance to and supervise selected activities of cities and towns in organization, planning, and management; to prepare, maintain, and encourage implementation of strategic plans and the State Guide Plan; to coordinate activities among state agencies, political subdivisions and private partners pertaining to housing, community development, and economic development; and to adopt policies and administer programs designed to address State and local community development needs, including the need for adequate safe and affordable housing.

Program Description

The Division of Planning is comprised of four subprograms: Statewide Planning, Strategic Planning and Economic Development, Housing & Community Development, and the Water Resources Board.

Statewide Planning is responsible for preparing, adopting, and amending strategic plans for the physical, economic, and social development of the state. It also includes the State Planning Council, which is comprised of state and local government officials, public members, and federal officials in an advisory capacity and serves as the State's Metropolitan Planning Organization responsible for the planning and prioritizing of state and federal transportation funding.

Strategic Planning and Economic Development is involved in all major interest areas using policy analysis and the planning process to prepare issue briefs and draft strategic plans that address current topics of special interest. It also is responsible for the development of the Comprehensive Economic Development Strategy (CEDS) and receives support from the federal Economic Development Administration.

Housing and Community Development is comprised of the Housing Resources Commission (HRC) and the Office of Community Development, which administers the federal Community Development Block (CDBG) Grant and related programs. The HRC provides opportunities for healthy and affordable housing through production, lead hazard mitigation and the coordination of the homeless system and implementation of the state's plan to end homelessness. The HRC is responsible for the disbursement of a new rental assistance program, which will provide housing to homeless individuals and families by non-profit homeless service providers.

The Water Resources Board (WRB) is the State's water supply agency responsible for the proper use, development, protection and conservation of the State's water resources. The WRB manages the planning and development of the twenty nine major water supply systems and manages the Big River Management Area, the State's primary water resource reservation area. The WRB also performs scientific research and capital projects required to fulfill its mission.

Statutory History

R.I.G.L. 42-11 includes provisions relative to the division of planning. Other legal references are provided in Titles 1, 16, 22, 23, 34, 35, 37, 42, 44, 45 and 46.

The Budget

Department Of Administration Planning

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Statewide Planning	3,628,337	3,863,397	7,510,413	7,217,859	5,507,150
Housing and Comm. Development	10,073,981	12,598,621	13,165,091	16,246,064	14,605,452
Total Expenditures	\$13,702,318	\$16,462,018	\$20,675,504	\$23,463,923	\$20,112,602
Expenditures By Object					
Personnel	3,848,523	3,911,748	5,053,231	6,364,669	5,450,613
Operating Supplies and Expenses	147,090	117,940	166,824	205,877	151,963
Assistance and Grants	9,699,162	12,411,587	15,441,896	16,879,824	14,496,473
Subtotal: Operating Expenditures	13,694,775	16,441,275	20,661,951	23,450,370	20,099,049
Capital Purchases and Equipment	7,543	20,743	13,553	13,553	13,553
Total Expenditures	\$13,702,318	\$16,462,018	\$20,675,504	\$23,463,923	\$20,112,602
Expenditures By Funds					
General Revenue	3,907,211	3,603,425	4,701,094	4,683,717	4,442,778
Federal Funds	7,922,047	10,629,212	10,935,098	15,029,843	12,662,645
Operating Transfers from Other Funds	1,873,060	2,229,381	5,039,312	3,750,363	3,007,179
Total Expenditures	\$13,702,318	\$16,462,018	\$20,675,504	\$23,463,923	\$20,112,602

Personnel

Department Of Administration Planning

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSOCIATE DIRECTOR, DIVISION OF PLANNING	00144A	1.0	115,891	1.0	115,891
CHIEF OFFICE OF HOUSING AND COMMUNITY	00138A	1.0	99,915	1.0	99,915
STAFF DIRECTOR (WATER RESOURCES BOARD)	00137A	1.0	94,534	1.0	94,534
SUPERVISING CIVIL ENGINEER (WATER	00135A	1.0	91,917	1.0	91,917
CHIEF OFFICE OF SYSTEMS PLANNING	00138A	1.0	85,034	1.0	85,034
ASSISTANT CHIEF OF PLANNING	00137A	1.0	82,207	1.0	82,207
SUPERVISOR LOCAL GOVERNMENT ASSISTANCE	00133A	1.0	70,475	1.0	71,037
SUPERVISING PLANNER	00831A	5.0	351,266	5.0	351,553
PRINCIPAL PLANNER	03529A	1.0	70,125	1.0	70,125
SUPERVISING GEOGRAPHIC INFORMATION	00132A	1.0	68,293	1.0	68,293
PROGRAMMING SERVICES OFFICER	00131A	2.0	133,045	2.0	135,558
GEOGRAPHIC INFORMATION SYSTEM SPECIALIST II	00328A	1.0	63,720	1.0	63,720
PRINCIPAL PLANNER	00C29A	9.0	553,974	9.0	569,031
HOUSING COMMISSION COORDINATOR	00128A	4.0	234,516	4.0	236,198
SENIOR PLANNER	00326A	2.0	115,136	2.0	115,136
FISCAL MANAGEMENT OFFICER	00B26A	1.0	57,392	1.0	59,320
INFORMATION SERVICES TECHNICIAN II	0AB20A	1.0	52,328	1.0	52,328
PRINCIPAL RESEARCH TECHNICIAN	00827A	1.0	51,280	1.0	53,073
EXECUTIVE ASSISTANT	00118A	1.0	41,849	1.0	41,849
PRINCIPAL PLANNER	00829A ⁹	-	-	1.0	59,774
Subtotal		36.0	\$2,432,897	37.0	\$2,516,493
Unclassified					
GENERAL MANAGER (RI WATER RESOURCES	00839A	1.0	104,013	1.0	104,013
EXECUTIVE SECRETARY (STATE PROPERTIES	00321A	1.0	50,449	-	-
Subtotal		2.0	\$154,462	1.0	\$104,013
Cost Allocation from Other Programs		-	37,755	-	37,755
Turnover		-	(70,696)	-	(68,820)
Subtotal		-	(\$32,941)	-	(\$31,065)
Total Salaries		38.0	\$2,554,418	38.0	\$2,589,441
Benefits					
Payroll Accrual			14,638		14,831
FICA			195,721		198,398
Retiree Health			180,597		174,785
Health Benefits			374,899		421,596
Retirement			616,757		632,435
Subtotal			\$1,382,612		\$1,442,045
Total Salaries and Benefits		38.0	\$3,937,030	38.0	\$4,031,486
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$103,606		\$106,092
Statewide Benefit Assessment			\$108,564		\$110,052
Payroll Costs		38.0	\$4,045,594	38.0	\$4,141,538

Personnel

Department Of Administration Planning

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Management & Consultant Services			2,241,200		1,231,200
Design and Engineering Services			77,875		77,875
Subtotal			\$2,319,075		\$1,309,075
Total Personnel		38.0	\$6,364,669	38.0	\$5,450,613
Distribution By Source Of Funds					
General Revenue		13.9	\$1,613,374	16.0	\$1,878,841
Federal Funds		10.1	\$2,554,884	11.4	\$1,534,626
Operating Transfers from Other Funds		14.0	\$2,196,411	10.6	\$2,037,146
Total All Funds		38.0	\$6,364,669	38.0	\$5,450,613

9 For FY 2015, new FTE position to administer \$19.24 million federal Hurricane Sandy funds. Position is financed by federal funding.

The Program

Department Of Administration Energy Resources

Program Mission

To stabilize and, where possible, reduce energy costs and consumption in all sectors by increasing energy efficiency, diversifying energy resources, and increasing supplies of clean reliable energy that reduce reliance on imported energy.

To ensure that the federal programs overseen by the Office are up-to date in terms of administrative practices and are efficiently organized and implemented.

To lead, coordinate, and strengthen energy planning in Rhode Island by working in collaboration with various agencies and commissions including but not limited to the Renewable Energy Coordinating Board, Energy Efficiency Resource Management Council (EERMC), State Planning, the RI Economic Development Corporation (EDC), the Department of Environmental Management, the Department of Administration, and the Division of Public Utilities.

To support and manage the development of energy efficiency and renewable energy programs in the state in a coordinated integrated manner.

To develop the Rhode Island Energy Assurance Plan to prepare for and respond to energy emergencies and enhance energy security.

Program Description

The Rhode Island Office of Energy Resources (OER) provides comprehensive and integrated development, administration and oversight of energy policies, plans, and programs to meet state and federal requirements and is responsible for applying for and administering federal energy grants. The OER works closely with two appointed bodies, the EERMC and the RECB. The EERMC provides publicly-accountable ratepayer oversight of energy efficiency programs; the OER Commission serves as the non-voting Executive Director. The RECB promotes coordination of renewable energy programs in the state and includes the directors/administrators of the OER, the Department of Administration, the Department of Environmental Management and the Coastal Resource Management Council. The Board receives assistance from a fifteen (15) member Advisory Council.

Statutory History

The Office of Energy Resources was created in 2006 to consolidate energy policies of state government. The Office of Energy Resources objectives expanded in 2012 as outlined in R.I.G.L. 23-82-6, 39-1-27.7 through 10, and 42-140.1. The Energy Efficiency and Resource Management Council was established pursuant to R.I.G.L. 42-140.1. The Renewable Energy Coordinating Board was established pursuant to R.I.G.L. 42-140.3.

The Budget

Department Of Administration Energy Resources

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Energy Resources	47,059,751	3,971,692	11,199,557	11,923,939	5,790,201
Total Expenditures	\$47,059,751	\$3,971,692	\$11,199,557	\$11,923,939	\$5,790,201
Expenditures By Object					
Personnel	1,643,399	880,846	1,360,069	1,265,580	1,387,916
Operating Supplies and Expenses	402,417	68,130	60,547	87,693	46,916
Assistance and Grants	45,011,646	2,763,079	9,778,941	10,561,166	4,345,869
Subtotal: Operating Expenditures	47,057,462	3,712,055	11,199,557	11,914,439	5,780,701
Capital Purchases and Equipment	2,289	259,637	-	9,500	9,500
Total Expenditures	\$47,059,751	\$3,971,692	\$11,199,557	\$11,923,939	\$5,790,201
Expenditures By Funds					
General Revenue	-	43,671	-	-	-
Federal Funds	39,765,858	3,716,619	5,740,080	6,281,400	524,775
Restricted Receipts	7,293,893	211,402	5,459,477	5,642,539	5,265,426
Total Expenditures	\$47,059,751	\$3,971,692	\$11,199,557	\$11,923,939	\$5,790,201

Personnel

Department Of Administration Energy Resources

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR, FINANCIAL MANAGEMENT	00137A	1.0	96,593	1.0	96,593
INTERDEPARTMENTAL PROJECT MANAGER	00139A	1.0	96,411	1.0	100,090
ADMINISTRATOR, OPERATIONS MANAGEMENT	00141A	1.0	83,476	1.0	87,964
CHIEF PROGRAM DEVELOPMENT	00134A	2.0	134,128	2.0	139,033
PROGRAMMING SERVICES OFFICER	00131A	2.0	118,376	2.0	122,768
IMPLEMENTATION AIDE	03522A	1.0	42,256	1.0	44,033
Subtotal		8.0	\$571,240	8.0	\$590,481
Unclassified					
COMMISSIONER OF ENERGY RESOURCES	00843A	1.0	121,074	1.0	126,241
EXECUTIVE SECRETARY	04623A	1.0	58,890	1.0	58,890
Subtotal		2.0	\$179,964	2.0	\$185,131
Interdepartmental Transfer		-	(19,319)	-	-
Turnover		-	(35,382)	-	-
Subtotal		-	(\$54,701)	-	-
Total Salaries		10.0	\$696,503	10.0	\$775,612
Benefits					
Payroll Accrual			3,986		4,434
FICA			53,216		59,189
Retiree Health			49,242		52,354
Health Benefits			99,772		118,351
Retirement			171,387		191,582
Subtotal			\$377,603		\$425,910
Total Salaries and Benefits		10.0	\$1,074,106	10.0	\$1,201,522
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$107,411		\$120,152
Statewide Benefit Assessment			\$29,602		\$32,963
Payroll Costs		10.0	\$1,103,708	10.0	\$1,234,485
Purchased Services					
Clerical and Temporary Services			105,519		112,358
Management & Consultant Services			41,073		41,073
Training and Educational Services			15,280		-
Subtotal			\$161,872		\$153,431
Total Personnel		10.0	\$1,265,580	10.0	\$1,387,916
Distribution By Source Of Funds					
Federal Funds		3.7	\$477,512	3.0	\$381,700
Restricted Receipts		6.3	\$788,068	7.0	\$1,006,216
Total All Funds		10.0	\$1,265,580	10.0	\$1,387,916

The Program

Department Of Administration

Construction Permitting, Approvals and Licensing

Program Mission

To provide for quality construction in all buildings by the adoption of a statewide model and uniform building codes, as well as utilizing licensed and registered contractors. To protect the public from unscrupulous building contractors and regulating the industry in order to assure fairness, safety and transparency. Develop and administer a comprehensive fire code for the State of Rhode Island.

Program Description

Building Code Commission is responsible for adopting, promulgating, and administering a state building code for the purpose of regulating the design, construction, and use of buildings or structures. The Commission oversees the approval of state projects for conformance to ADA and accessibility standards and building codes. The commission conducts a variety of training programs for code officials and building trade's people.

Contractors' Registration and Licensing Board provides a dispute resolution process that criminally prosecutes cases when not resolved through the Attorney General's Office in District Court. The Board establishes standards and enforces the rules and regulations enacted.

Fire Code Board of Appeal and Review adopts fire safety codes, provides hearings for code appeals and disseminates training and technical assistance to local governmental authorities.

Statutory History

Rhode Island General Law 5-65-15.1 establishes the duties, authority and responsibility of the State Building Commission. RIGL 23-27.3-100 et. al. establishes statutory provisions used in conjunction with additional regulations and administrative provisions contained within the individual codes.

Rhode Island General Law 5-65 et. el., establishes and sets the legislative operating authority for the Contractors' Registration and Licensing Board. Chapter 5-73 sets regulations and the Boards authority over roofing contractors. Chapter 5-65.1 regulates Home Inspectors, which falls under the jurisdiction of the Board; and Chapter 5-65.2 governs the well drillers.

Rhode Island General Law 23-28.3-1 through RIGL 23-28.3-11 governs the Fire Code Board of Appeal and Review.

The Budget

Department Of Administration Construction Permitting, Approvals and Licensing

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Operations	-	2,521,818	2,829,509	2,887,562	2,823,428
Total Expenditures	-	\$2,521,818	\$2,829,509	\$2,887,562	\$2,823,428
Expenditures By Object					
Personnel	-	2,374,940	2,605,549	2,566,185	2,633,718
Operating Supplies and Expenses	-	112,913	184,460	204,610	169,710
Subtotal: Operating Expenditures	-	2,487,853	2,790,009	2,770,795	2,803,428
Capital Purchases and Equipment	-	33,965	39,500	116,767	20,000
Total Expenditures	-	\$2,521,818	\$2,829,509	\$2,887,562	\$2,823,428
Expenditures By Funds					
General Revenue	-	1,373,232	1,421,350	1,491,575	1,483,525
Restricted Receipts	-	1,148,586	1,408,159	1,395,987	1,339,903
Total Expenditures	-	\$2,521,818	\$2,829,509	\$2,887,562	\$2,823,428

Personnel

Department Of Administration

Construction Permitting, Approvals and Licensing

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
EXECUTIVE DIRECTOR FIRE SAFETY CODE OF	03640A	1.0	109,495	1.0	109,495
STATE BUILDING CODE COMMISSIONER	00142A	1.0	101,408	1.0	101,408
EXECUTIVE DIRECTOR CONTRACTORS'	00837A	1.0	99,595	1.0	99,595
SUPERVISING CIVIL ENGINEER	00335A	1.0	90,266	1.0	90,266
HEARING OFFICER CONTRACTORS' REGISTRATION	00334A	1.0	85,334	1.0	87,312
ARCHITECT BUILDING COMMISSION	00335A	2.0	169,676	2.0	169,676
PRINCIPAL STATE BUILDING CODE OFFICIAL	00331A	3.0	219,733	3.0	219,733
CHIEF STATE BUILDING CODE OFFICIAL	00332A	1.0	72,820	1.0	74,774
PRINCIPAL STATE BUILDING CODE OFFICIAL	00331A	1.0	68,127	1.0	68,127
SENIOR STATE BUILDING CODE OFFICIAL	00328A	3.0	160,408	3.0	167,840
IMPLEMENTATION AIDE	00322A	2.0	104,126	2.0	106,012
SYSTEMS SUPPORT TECHNICIAN I	00318A	1.0	47,396	1.0	47,396
LICENSING AIDE	00315A	2.0	89,273	2.0	89,273
ENFORCEMENT AIDE	00319A	2.0	88,761	2.0	89,638
Subtotal		22.0	\$1,506,418	22.0	\$1,520,545
Unclassified					
ASSISTANT ADMINISTRATIVE OFFICER	04521A	1.0	51,309	1.0	51,309
ADMINISTRATIVE AIDE	04514A	1.0	38,643	1.0	38,643
Subtotal		2.0	\$89,952	2.0	\$89,952
Cost Allocation from Other Programs		-	14,089	-	14,089
Turnover		-	(39,826)	-	(14,905)
Subtotal		-	(\$25,737)	-	(\$816)
Total Salaries		24.0	\$1,570,633	24.0	\$1,609,681
Benefits					
Payroll Accrual			9,139		9,208
FICA			122,468		123,462
Retiree Health			112,885		108,698
Health Benefits			287,853		313,309
Retirement			388,747		396,346
Subtotal			\$921,092		\$951,023
Total Salaries and Benefits		24.0	\$2,491,725	24.0	\$2,560,704
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$103,822		\$106,696
Statewide Benefit Assessment			\$67,860		\$68,414
Payroll Costs		24.0	\$2,559,585	24.0	\$2,629,118

Personnel

Department Of Administration

Construction Permitting, Approvals and Licensing

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Clerical and Temporary Services			6,600		4,600
Subtotal			\$6,600		\$4,600
Total Personnel		24.0	\$2,566,185	24.0	\$2,633,718
Distribution By Source Of Funds					
General Revenue		12.0	\$1,394,376	12.0	\$1,410,726
Restricted Receipts		12.0	\$1,171,809	12.0	\$1,222,992
Total All Funds		24.0	\$2,566,185	24.0	\$2,633,718

The Program

Department Of Administration Rhode Island Health Benefits Exchange

Program Mission

The Rhode Island Health Benefits Exchange, which has recently been rebranded HealthSource RI, will serve two important purposes. First, to negotiate for high quality, affordable health insurance options on behalf of small businesses and individuals (in order to promote the health of all Rhode Islanders). Second, to be a robust resource for all Rhode Islanders and Rhode Island businesses to learn about and compare the quality and affordability of their health insurance options, enroll in coverage and, if eligible, access Medicaid or federal tax subsidies for coverage.

Program Description

HealthSource RI seeks to improve the health of Rhode Islanders by adhering to its mission statement and fulfilling its statutory charge to carry out the requirements of the federal Affordable Care Act (“ACA” or known as “Obamacare”). The following are key programmatic components considered by the Exchange to best exemplify the goals and values of the organization:

1. The Exchange will be a place to compare and buy health insurance.
2. The Exchange will work closely with small employers to provide new and beneficial health insurance options.
3. The Exchange will be a reliable and trusted source of healthcare information for all constituents.

Statutory History

The Patient Protection and Affordable Care Act (Pub. Law 111-148) (the “ACA”) provides for the establishment of a Health Benefits Exchange by each State. The Rhode Island Health Benefits Exchange was established on September 19, 2011 by Executive Order 11-09. This Executive Order both transferred the functions of an existing state fund known as the Health Resources Development Fund (the Fund) from the Department of Health to the Executive Office and provided for the development of a division within the Executive Office known as the Rhode Island Health Benefits Exchange (RIHBE), now known as “HealthSource RI,” to administer the fund.

Executive Order 11-09 requires the RIHBE, at a minimum, to carry out the functions and responsibilities to create Health Benefits Exchange pursuant to section 1311 of the ACA and also stipulates that the Fund, consistent with RIGL 42-62-17, shall receive funds from insurers or other entities including the federal Department of Health and Human Services (“HHS”).

Since its creation, the RIHBE division has subsequently been transferred from the Executive Office to the Department of Administration (DOA). This transfer was facilitated through the legislative budget process.

The Budget

Department Of Administration Rhode Island Health Benefits Exchange

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Operations	-	21,811,292	28,348,926	52,428,676	23,433,222
Total Expenditures	-	\$21,811,292	\$28,348,926	\$52,428,676	\$23,433,222
Expenditures By Object					
Personnel	-	20,495,069	27,766,810	51,411,344	22,389,546
Operating Supplies and Expenses	-	42,394	551,475	918,971	1,043,676
Subtotal: Operating Expenditures	-	20,537,463	28,318,285	52,330,315	23,433,222
Capital Purchases and Equipment	-	1,273,829	30,641	98,361	-
Total Expenditures	-	\$21,811,292	\$28,348,926	\$52,428,676	\$23,433,222
Expenditures By Funds					
Federal Funds	-	21,811,292	28,348,926	52,428,676	23,433,222
Total Expenditures	-	\$21,811,292	\$28,348,926	\$52,428,676	\$23,433,222

Personnel

Department Of Administration Rhode Island Health Benefits Exchange

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSOCIATE DIRECTOR OF ADMINISTRATION- INFORMATION TECHNOLOGY PROJECT MANAGER	00147A	1.0	119,343	1.0	119,343
CHIEF OF LEGAL SERVICES	00143A	1.0	92,446	1.0	96,927
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	00139A	1.0	88,177	1.0	92,362
IMPLEMENTATION DIRECTOR POLICY AND CHIEF INFORMATION SECURITY OFFICER	00141A	4.0	340,633	4.0	356,339
COMMUNITY LIAISON/RELATIONS COORDINATOR	00140A	1.0	83,476	1.0	87,964
SUPERVISOR FINANCIAL MANAGEMENT AND ASSISTANT ADMINISTRATOR, FINANCIAL	00138A	1.0	74,974	1.0	77,715
COMMUNITY SERVICES COORDINATOR	00135A	2.0	135,136	2.0	140,076
CHIEF DATA OPERATIONS	00135A	1.0	67,568	1.0	70,038
INSURANCE RATE ANALYST (CASUALTY)	00134A	1.0	67,477	1.0	69,944
FISCAL MANAGEMENT OFFICER	00134A	1.0	65,092	1.0	67,477
IMPLEMENTATION AIDE	00133A	1.0	62,718	1.0	64,999
	00128A	1.0	51,741	1.0	53,570
	00126A	1.0	46,283	1.0	48,002
	00022A	2.0	87,031	2.0	88,299
Subtotal		19.0	\$1,382,095	19.0	\$1,433,055
Cost Allocation from Other Programs		-	178,238	-	35,524
Interdepartmental Transfer		-	738,525	-	797,697
Turnover		-	(874,622)	-	(160,828)
Subtotal		-	\$42,141	-	\$672,393
Total Salaries		19.0	\$1,424,236	19.0	\$2,105,448
Benefits					
Payroll Accrual			8,155		12,031
FICA			107,582		160,860
Retiree Health			100,508		141,942
Health Benefits			182,720		346,773
Retirement			341,898		511,608
Subtotal			\$740,863		\$1,173,214
Total Salaries and Benefits		19.0	\$2,165,099	19.0	\$3,278,662
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$113,953		\$172,561
Statewide Benefit Assessment			\$60,420		\$89,368
Payroll Costs		19.0	\$2,225,519	19.0	\$3,368,030

Personnel

Department Of Administration

Rhode Island Health Benefits Exchange

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Purchased Services					
Information Technology			19,055,602		8,080,063
Management & Consultant Services			15,416,835		6,258,769
Legal Services			416,407		484,904
Other Contracts			13,852,485		3,955,909
Training and Educational Services			444,496		241,871
Subtotal			\$49,185,825		\$19,021,516
Total Personnel		19.0	\$51,411,344	19.0	\$22,389,546
Distribution By Source Of Funds					
Federal Funds		19.0	\$51,411,344	19.0	\$22,389,546
Total All Funds		19.0	\$51,411,344	19.0	\$22,389,546

The Program

Department Of Administration

The Office of Diversity, Equity and Opportunity

Program Mission

The mission of the Office of Diversity, Equity and Opportunity is to ensure non-discrimination, diversity and equal opportunity in all aspects of state government, including, but not limited to, employment, procurement, and policy relative to state programs, services, and activities.

The mission of the State Equal Opportunity Office is to ensure equal opportunity compliance for all units of Rhode Island state government, as set forth by all federal agencies and Rhode Island General Laws.

The mission of the MBE compliance Office is to ensure the fullest possible participation of MBEs and Disadvantaged Business Enterprises (DBE) in state- and federally-funded and directed programs, construction projects, professional contracts, and in the purchases of all goods and services.

The mission of the Outreach and Diversity office is to create a culture that values a diverse workforce, promotes an inclusive workplace and provides quality customer service to all.

Program Description

The Office of Diversity, Equity and Opportunity will include a Chief Diversity and Equity Officer (CDEO), a senior-level leadership position to promote coordination between the State Equal Opportunity Office, the Outreach and Diversity Officer, the Minority Business Enterprise (MBE) Compliance Office, and all state agencies. The Office of Diversity, Equity and Opportunity will work in partnership with the Division of Human Resources, the Division of Purchases, and with all state agencies on the state's equal opportunity, affirmative action, and MBE procurement goals.

The State Equal Opportunity Office is charged with providing training and technical assistance as may be requested by any company doing business in Rhode Island and all state departments as is necessary to comply with the intent of Rhode Island General Laws Chapter 8-5.1-1. The State Equal Opportunity Office is also charged with issuing any guidelines, directives or instructions necessary to effectuate its responsibilities under this chapter, and to investigate possible discrimination, hold hearings, and direct corrective action to said discrimination. The goals of the MBE Compliance Office are to increase the number of MBEs and DBEs available for contract competition, to maximize opportunity for business participation by MBEs and DBEs, and to stimulate MBE and BE development and growth. The Outreach and Diversity Office offers diversity training to state employees and provides outreach to assist in recruiting and retaining a talented and diverse workforce.

Statutory History

On May 9, 2013, Governor Lincoln D. Chafee issued Executive Order 130-05 entitled "Promotion of Diversity, Equal Opportunity and Minority Business Enterprises in Rhode Island." The Executive Order required the Director of the Department of Administration to review all divisions and offices within Department charged with facilitation equal opportunity employment and MBE's, including, but not limited to, the Division of Human Resources, the State Equal Opportunity Office, the Human Resources Outreach and Diversity Office, the Division of Purchases, and the MBE Program, and to make recommendation to the Governor to improve collaboration between these offices and all executive departments to ensure these programs are more effective. The recommendations were required to encourage measures of quality and accountability in equal opportunity and affirmative action hiring and MBE procurement as allowed by law. The Department of Administration's recommendation included the creation of the Office of Diversity, Equity and Opportunity.

The Budget

Department Of Administration

The Office of Diversity, Equity and Opportunity

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
No Sub-Programs	-	-	-	-	1,183,454
Total Expenditures	-	-	-	-	\$1,183,454
Expenditures By Object					
Personnel	-	-	-	-	1,144,682
Operating Supplies and Expenses	-	-	-	-	38,772
Subtotal: Operating Expenditures	-	-	-	-	1,183,454
Total Expenditures	-	-	-	-	\$1,183,454
Expenditures By Funds					
General Revenue	-	-	-	-	1,101,170
Federal Funds	-	-	-	-	82,284
Total Expenditures	-	-	-	-	\$1,183,454

Personnel

Department Of Administration

The Office of Diversity, Equity and Opportunity

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR STATE EQUAL OPPORTUNITY	00139A	-	-	1.0	105,862
ASSISTANT ADMINISTRATOR - MBE COMPLIANCE	00134A	-	-	1.0	86,702
DEPUTY PERSONNEL ADMINISTRATOR	00144A ¹⁰	-	-	1.0	101,408
HUMAN RESOURCE PROGRAM ADMINISTRATOR	00139A	-	-	1.0	106,025
PRINCIPAL RESOURCE SPECIALIST	00328A	-	-	1.0	69,512
SENIOR EQUAL OPPORTUNITY OFFICER	00326A ¹¹	-	-	3.0	146,370
SENIOR EXTERNAL EQUAL OPPORTUNITY	00127A	-	-	2.0	113,292
Subtotal		-	-	10.0	\$729,171
Turnover		-	-	-	(28,302)
Subtotal		-	-	-	(\$28,302)
Total Salaries		-	-	10.0	\$700,869
Benefits					
Payroll Accrual			-		4,008
FICA			-		53,616
Retiree Health			-		47,308
Health Benefits			-		135,867
Retirement			-		170,525
Subtotal			-		\$411,324
Total Salaries and Benefits		-	-	10.0	\$1,112,193
Cost Per FTE Position (Excluding Temporary and Seasonal)			-		\$111,219
Statewide Benefit Assessment			-		\$29,789
Payroll Costs		-	-	10.0	\$1,141,982
Purchased Services					
Clerical and Temporary Services			-		200
Training and Educational Services			-		2,500
Subtotal			-		\$2,700
Total Personnel		-	-	10.0	\$1,144,682
Distribution By Source Of Funds					
General Revenue		-	-	9.0	\$1,062,398
Federal Funds		-	-	1.0	\$82,284
Total All Funds		-	-	10.0	\$1,144,682

¹⁰ New FTE position for the Director of the Office of Diversity, Equity & Opportunity consistent with the Department's report on the Promotion of Diversity, Equal Opportunity and Minority Business Enterprises in RI in compliance with Executive Order 13-05.

¹¹ New FTE position for Outreach & Diversity consistent with the Department's report on the Promotion of Diversity, Equal Opportunity and Minority Business Enterprises in RI in compliance with Executive Order 13-05.

The Program

Department Of Administration General

Program Mission

The mission is to maintain a statewide accounting for all expenditures, which are not allocated to other state departments or agencies and not specific to any one program within the Department of Administration.

Program Description

The General program reflects funds appropriated to finance expenditures not allocated to other state departments or agencies and not specific to any one program within the Department of Administration.

Grants and benefits reflect grants made to certain organizations and funds provided to certain entities, which are appropriated by the legislature. This includes grants made to the Rhode Island Economic Development Corporation, the I-195 Redevelopment District Commission, the Slater Centers of Excellence, and the RI Research Alliance.

Special legislative appropriations are initially the result of the passage of legislation which is not part of the annual appropriation act. Tort claims and court awards are paid pursuant to R.I.G.L. 9-31, which provides that "the general assembly may make such appropriations as it shall deem proper in payment of or settlement of claims against the state, provided, however, that there is hereby appropriated any money in the treasury not otherwise appropriated a sum sufficient to pay claims against the state, settled pursuant to the provisions of the chapter and the state controller is hereby authorized and directed to draw his orders upon the general treasurer for the payment of said sums."

Motion pictures and television play a significant role in the cultural life of the state. Film and TV has grown during the past several decades into an important art form, and film and TV on the national and international level is a formidable economic engine. The Rhode Island Film & Television Office reinforces state support for these art forms, enhances the attractiveness of the state to national and international productions, and facilitates economic progress for the state.

Statutory History

The existence of "General" has no statutory basis, but rather reflects a combination of appropriations which support various expenditures not allocated to other state agencies. The authority for payment of tort claims was enacted in 1970 and is described in R.I.G.L. 9-31. The Rhode Island Film and Television Office was created through R.I.G.L. 44-31.2 (9).

The Budget

Department Of Administration General

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
General	5,070,779	510,995	5,217,055	5,217,055	4,992,055
Capital Projects	11,832,916	16,303,188	42,532,174	37,082,465	30,177,223
Grants & Other Payments	4,921,194	2,970,164	2,867,106	2,867,106	2,867,106
Economic Development	10,139,441	11,489,460	8,721,572	9,396,251	8,871,572
State Aid to Local Communities	11,545,905	11,245,111	11,274,064	11,274,064	11,104,987
RI film & Television Office	-	296,502	310,747	308,965	310,312
Total Expenditures	\$43,510,235	\$42,815,420	\$70,922,718	\$66,145,906	\$58,323,255
Expenditures By Object					
Personnel	676,838	775,039	282,618	280,836	282,183
Operating Supplies and Expenses	3,687,360	5,563,396	2,661,186	2,661,186	2,661,186
Assistance and Grants	6,896,870	1,152,925	9,093,662	6,442,662	6,992,662
Aid to Local Units of Government	11,545,905	10,527,168	11,274,064	11,274,064	11,104,987
Subtotal: Operating Expenditures	22,806,973	18,018,528	23,311,530	20,658,748	21,041,018
Capital Purchases and Equipment	10,563,821	12,800,752	42,641,674	37,191,965	30,286,723
Operating Transfers	10,139,441	11,996,140	4,969,514	8,295,193	6,995,514
Total Expenditures	\$43,510,235	\$42,815,420	\$70,922,718	\$66,145,906	\$58,323,255
Expenditures By Funds					
General Revenue	26,606,540	26,423,606	23,623,489	24,296,386	23,378,977
Federal Funds	4,345,555	-	4,345,555	4,345,555	4,345,555
Restricted Receipts	725,224	88,626	421,500	421,500	421,500
Operating Transfers from Other Funds	11,832,916	16,303,188	42,532,174	37,082,465	30,177,223
Total Expenditures	\$43,510,235	\$42,815,420	\$70,922,718	\$66,145,906	\$58,323,255

Personnel

Department Of Administration

General

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Unclassified					
EXECUTIVE DIRECTOR OFFICE OF FILM &	00839A	1.0	102,020	1.0	102,020
SENIOR SYSTEMS DESIGN PROGRAMMER	00328A	0.6	39,341	0.6	39,341
ADMINISTRATIVE ASSISTANT	00316A	1.0	42,623	1.0	42,623
Subtotal		2.6	\$183,984	2.6	\$183,984
Total Salaries		2.6	\$183,984	2.6	\$183,984
Benefits					
Payroll Accrual			1,053		1,052
FICA			14,074		14,074
Retiree Health			13,007		12,419
Health Benefits			16,651		18,073
Retirement			44,248		44,762
Subtotal			\$89,033		\$90,380
Total Salaries and Benefits		2.6	\$273,017	2.6	\$274,364
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$105,007		\$105,525
Statewide Benefit Assessment			\$7,819		\$7,819
Payroll Costs		2.6	\$280,836	2.6	\$282,183
Total Personnel		2.6	\$280,836	2.6	\$282,183
Distribution By Source Of Funds					
General Revenue		2.6	\$280,836	2.6	\$282,183
Total All Funds		2.6	\$280,836	2.6	\$282,183

The Program

Department Of Administration Personnel Reform

Program Mission

To address funding requirements associated with personnel or pension-related reforms.

Program Description

State law requires that whenever the actuarially determined state contribution for state employees and teachers is lower than that for the prior fiscal year, the Governor shall apply twenty percent of the rate reduction to reducing the actuarially accrued liability. The FY 2013 retirement rates determined by the Retirement Board's actuary were lower than the final rates for FY 2012 and thus the FY 2013 Appropriations Act included the funding necessary to make this contribution to the pension fund.

Statutory History

R.I.G.L. 36-10-2(e) establishes the requirement for this transfer.

The Budget

Department Of Administration Personnel Reform

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Pension Reform	-	635,708	-	-	-
Total Expenditures	-	\$635,708	-	-	-
Expenditures By Object					
Personnel	-	635,708	-	-	-
Subtotal: Operating Expenditures	-	635,708	-	-	-
Total Expenditures	-	\$635,708	-	-	-
Expenditures By Funds					
General Revenue	-	635,708	-	-	-
Total Expenditures	-	\$635,708	-	-	-

The Program

Department Of Administration Salary/Benefit Adjustments

Program Mission

Achieve savings through adjustments to the salary and/or benefit structures of state employees.

Program Description

The FY 2014 Governor's recommended budget includes proposed savings from the transition of seasonal and part-time employees that are not members of the Employees Retirement System of Rhode Island to a FICA Alternative Retirement Plan (FARP). The federal Omnibus Budget Reconciliation Act of 1990 permits implementation of these plans for this class of employee who are not covered by an alternative pension plan.

A FARP is an alternative retirement plan that replaces Social Security for seasonal, part-time, and temporary employees. Employees that select this plan will cease their contributions to FICA and instead contribute 7.65 percent of their compensation on a pre-tax basis to a 401(a) account. The employee's contributions and interest are available upon termination of employment, in the event of death or disability, or at normal retirement age.

Statutory History

Enacted as part of the FY 2014 Appropriation Act.

The Budget

Department Of Administration Salary/Benefit Adjustments

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Retirement Alternative	-	-	(2,199,665)	-	-
Personnel Savings	-	-	(367,539)	(367,539)	-
Total Expenditures	-	-	(\$2,567,204)	(\$367,539)	-
Expenditures By Object					
Personnel	-	-	(2,567,204)	(367,539)	-
Subtotal: Operating Expenditures	-	-	(2,567,204)	(367,539)	-
Total Expenditures	-	-	(\$2,567,204)	(\$367,539)	-
Expenditures By Funds					
General Revenue	-	-	(1,398,040)	(263,588)	-
Federal Funds	-	-	(379,988)	(63,113)	-
Restricted Receipts	-	-	(446,548)	(29,700)	-
Other Funds	-	-	(342,628)	(11,138)	-
Total Expenditures	-	-	(\$2,567,204)	(\$367,539)	-

Personnel

Department Of Administration Salary/Benefit Adjustments

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
NO FTE ASSIGNED		-	-	-	-
Subtotal		-	-	-	-
Total Salaries		-	-	-	-
Benefits					
FICA			(367,539)		-
Retiree Health			-		-
Health Benefits			-		-
Subtotal			(\$367,539)		-
Total Personnel		-	(\$367,539)	-	-
Distribution By Source Of Funds					
General Revenue		-	(\$263,588)	-	-
Federal Funds		-	(\$63,113)	-	-
Restricted Receipts		-	(\$29,700)	-	-
Other Funds		-	(\$11,138)	-	-
Total All Funds		-	(\$367,539)	-	-

The Program

Department Of Administration Debt Service Payments

Program Mission

To maintain a statewide accounting of all general obligation debt service and other short and long term obligations of the state and quasi-state agencies.

Program Description

The Debt Service Payments Program reflects funding for expenditures for both long- and short-term tax-supported debt obligations of the state. This includes debt service on general obligation bonds as well as lease payments securing certificates of participation, issued by the state. Moreover, this program encompasses leases or trust agreements, securing revenue bonds issued by the Rhode Island Convention Center Authority, Rhode Island Refunding Bond Authority, Rhode Island Economic Development Corporation, or other obligations that are part of the state's net tax supported debt.

Statutory History

R.I.G.L. 35-3-25 requires that debt service be enumerated within a program within the Department of Administration.

The Budget

Department Of Administration Debt Service Payments

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
General Obligation Bonds	103,607,467	113,253,787	102,652,677	102,313,407	111,816,384
Certificates of Participation	28,474,013	28,707,694	31,140,045	31,140,042	31,281,920
COPS - DLT Ctr. Gnrl. Building	2,013,043	2,012,650	2,017,375	2,017,375	2,017,625
Tax Anticipation/S T Borrowing	2,825,792	28,585	100,000	100,000	100,000
Other Debt Service	54,430,194	51,039,725	57,116,975	54,239,558	74,364,988
Total Expenditures	\$191,350,509	\$195,042,441	\$193,027,072	\$189,810,382	\$219,580,917
Expenditures By Object					
Operating Supplies and Expenses	134,883	28,704	100,000	100,000	100,000
Assistance and Grants	3,560,000	3,560,000	-	-	-
Subtotal: Operating Expenditures	3,694,883	3,588,704	100,000	100,000	100,000
Debt Service (Fixed Charges)	162,329,608	166,445,036	192,927,072	189,710,382	219,480,917
Operating Transfers	25,326,018	25,008,701	-	-	-
Total Expenditures	\$191,350,509	\$195,042,441	\$193,027,072	\$189,810,382	\$219,580,917
Expenditures By Funds					
General Revenue	142,539,267	155,397,718	157,387,801	154,199,393	187,623,893
Federal Funds	2,809,843	2,812,542	2,759,328	2,667,399	2,667,399
Restricted Receipts	4,751,128	2,112,486	2,131,275	2,085,249	2,089,305
Operating Transfers from Other Funds	41,250,271	34,719,654	30,748,668	30,858,341	27,200,320
Other Funds	-	41	-	-	-
Total Expenditures	\$191,350,509	\$195,042,441	\$193,027,072	\$189,810,382	\$219,580,917

The Program

Department Of Administration Internal Service Programs

Program Mission

To provide the most cost-effective delivery of goods and services to other state programs.

Program Description

Various services needed by state-operated programs and activities are provided on a centralized basis. The costs of these operations are borne by the user agencies through a charge system that allocates the cost of delivery of the goods or services. The operational expenses of these programs are shown for display purposes only, since the costs to state agencies are reflected in the budget of the user agency both on an actual and budget basis.

Internal service programs that are operated by the Department of Administration include telecommunications services, mail services, utility services, automotive services (repair and replacement), and the assessed fringe benefit fund.

The telecommunications office manages all voice grade telephone line installations, service changes and billing statewide, and provides direct services both internally to government and to the public. Central mail services provides for inter-agency mail delivery and processing of United States mail for most state agencies.

Central utilities provides for the administration and fiscal management of electricity and gas services. State fleet provides for the administration and fiscal management of the state-owned vehicles, and operates several fuel depots throughout the state.

The Assessed Fringe Benefit Fund provides funding for state employee workers' compensation, severance pay, unemployment pay and employee assistance programs. Funds are raised through an assessment on payroll expenses of all state departments and agencies.

A dedicated trust has been set up to fund the liability related to Other Post Employment Benefits (OPEB) on an actuarial basis. An example of OPEB benefits include retiree medical, dental, prescription, and other similar post employment benefits for retired employees and their dependants. In accordance with Rhode Island General Law Section 36-12.1-5, the trust began operations in fiscal year 2011.

Statutory History

The Director of Administration is authorized by R.I.G.L. 35-5 to establish a system of rotary or rotating funds in any state department or agency. R.I.G.L. 36-12.1-5 established the OPEB trust.

The Budget

Department Of Administration Internal Service Programs

	2012 Audited	2013 Audited	2014 Enacted	2014 Revised	2015 Recommend
Expenditures By Subprogram					
Assessed Fringe Benefit Fund	34,549,735	34,414,548	33,644,675	35,697,809	37,123,794
Central Utilities Fund	12,944,574	12,062,516	20,253,728	14,238,457	14,244,902
Central Mail Fund	4,849,952	5,185,862	5,336,633	5,519,803	5,617,173
Telecommunications Fund	3,557,111	2,541,472	4,084,660	4,053,438	4,080,029
Automotive Fleet Fund	12,468,662	12,008,150	13,668,556	13,405,358	13,733,063
Surplus Property	1,001	3,309	2,500	2,500	2,500
Health Insurance Fund	216,767,965	219,006,871	250,127,757	250,127,757	250,127,757
Other Post Employment Benefits	58,436,109	53,904,360	64,572,028	64,053,651	63,934,483
Internal Services	[343,575,109]	[339,127,088]	[391,690,537]	[387,098,773]	[388,863,701]
Total Expenditures	\$343,575,109	\$339,127,088	\$391,690,537	\$387,098,773	\$388,863,701
Expenditures By Object					
Personnel	308,923,460	306,185,355	347,871,434	349,123,650	350,583,546
Operating Supplies and Expenses	32,473,643	31,076,593	41,549,002	35,747,487	36,044,519
Assistance and Grants	26,054	19,948	75,000	75,000	75,000
Subtotal: Operating Expenditures	341,423,157	337,281,896	389,495,436	384,946,137	386,703,065
Capital Purchases and Equipment	111,731	16,505	184,500	142,035	150,035
Operating Transfers	2,040,221	1,828,687	2,010,601	2,010,601	2,010,601
Total Expenditures	\$343,575,109	\$339,127,088	\$391,690,537	\$387,098,773	\$388,863,701
Expenditures By Funds					
Other Funds	343,575,109	339,127,088	391,690,537	387,098,773	388,863,701
Total Expenditures	\$343,575,109	\$339,127,088	\$391,690,537	\$387,098,773	\$388,863,701

Personnel

Internal Service Programs / Assessed Fringe Benefit Fund

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
WORKERS' COMPENSATION ADMINISTRATOR	00140A	1.0	113,372	1.0	113,372
ASSISTANT ADMINISTRATOR, STATE EMPLOYEES	00137A	1.0	97,938	1.0	97,938
SENIOR LEGAL COUNSEL	00134A	2.0	179,456	2.0	179,456
MANAGER, WORKERS' COMPENSATION PROGRAM	00834A	1.0	89,489	1.0	89,489
CLAIMS EXAMINER II (STATE EMPLOYEES)	00325A	7.0	418,546	7.0	422,705
LEGAL ASSISTANT	00119A	1.0	48,714	1.0	48,714
ASSISTANT BUSINESS MANAGEMENT OFFICER	00319A	1.0	43,873	1.0	43,873
Subtotal		14.0	\$991,388	14.0	\$995,547
Unclassified					
TASK FORCE AGENT/INSPECTOR	00828A	2.0	136,144	2.0	136,144
Subtotal		2.0	\$136,144	2.0	\$136,144
Total Salaries		16.0	\$1,127,532	16.0	\$1,131,691
Benefits					
Payroll Accrual			6,451		6,474
Other			-		-
FICA			86,486		86,803
Retiree Health			79,718		76,391
Health Benefits			183,476		197,441
Retirement			271,172		275,343
Workers Compensation			-		-
Subtotal			\$627,303		\$642,452
Total Salaries and Benefits		16.0	\$1,754,835	16.0	\$1,774,143
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$109,677		\$110,884
Statewide Benefit Assessment			\$47,918		\$48,095
Payroll Costs		16.0	\$1,802,753	16.0	\$1,822,238
Purchased Services					
Management & Consultant Services			17,000		18,000
Subtotal			\$17,000		\$18,000
Total Personnel		16.0	\$1,819,753	16.0	\$1,840,238
Distribution By Source Of Funds					
Other Funds		16.0	\$1,819,753	16.0	\$1,840,238
Total All Funds		16.0	\$1,819,753	16.0	\$1,840,238

Personnel

Internal Service Programs / Central Utilities Fund

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
JUNIOR RESOURCE SPECIALIST	00319A	1.0	49,528	1.0	49,528
OFFICE MANAGER	00123A	1.0	48,002	1.0	48,002
Subtotal		2.0	\$97,530	2.0	\$97,530
Total Salaries		2.0	\$97,530	2.0	\$97,530
Benefits					
Payroll Accrual			587		587
FICA			7,461		7,461
Retiree Health			6,896		6,583
Health Benefits			23,383		29,867
Retirement			23,455		23,729
Subtotal			\$61,782		\$68,227
Total Salaries and Benefits		2.0	\$159,312	2.0	\$165,757
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$79,656		\$82,879
Statewide Benefit Assessment			\$4,145		\$4,145
Payroll Costs		2.0	\$163,457	2.0	\$169,902
Total Personnel		2.0	\$163,457	2.0	\$169,902
Distribution By Source Of Funds					
Other Funds		2.0	\$163,457	2.0	\$169,902
Total All Funds		2.0	\$163,457	2.0	\$169,902

Personnel

Internal Service Programs / Central Mail Fund

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT DIRECTOR CENTRAL INFORMATION	00143A	1.0	129,506	1.0	129,713
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	00141A	0.8	77,510	0.8	81,274
ASSISTANT SUPERVISOR COMPUTER OPERATIONS	00827A	3.0	174,555	3.0	176,294
PRINCIPAL COMPUTER OPERATOR (OIP)	00324A	1.0	57,241	1.0	57,241
SENIOR COMPUTER OPERATOR (OIP)	00322A	2.0	97,577	2.0	99,399
JUNIOR COMPUTER OPERATOR (OIP)	00313A	1.0	41,949	1.0	41,949
COMPUTER OPERATOR (OIP)	00316A	1.0	36,890	1.0	37,565
SUPERVISOR CENTRAL MAIL SERVICES	00816A	2.0	70,106	2.0	71,498
TABULATING EQUIPMENT OPERATOR (REM. RAND)	00313A	1.0	33,292	1.0	33,903
Subtotal		12.8	\$718,626	12.8	\$728,836
Cost Allocation to Other Programs			(64,857)		(64,857)
Turnover		-	(38,438)	-	-
Subtotal		-	(\$103,295)	-	(\$64,857)
Total Salaries		12.8	\$615,331	12.8	\$663,979
Benefits					
Payroll Accrual			3,517		3,796
FICA			46,699		50,536
Retiree Health			46,124		47,441
Health Benefits			165,598		193,260
Retirement			147,985		161,544
Subtotal			\$409,923		\$456,577
Total Salaries and Benefits		12.8	\$1,025,254	12.8	\$1,120,556
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$80,098		\$87,543
Statewide Benefit Assessment			\$26,151		\$28,219
Payroll Costs		12.8	\$1,051,405	12.8	\$1,148,775
Purchased Services					
Design and Engineering Services			255,000		255,000
Subtotal			\$255,000		\$255,000
Total Personnel		12.8	\$1,306,405	12.8	\$1,403,775
Distribution By Source Of Funds					
Other Funds		12.8	\$1,306,405	12.8	\$1,403,775
Total All Funds		12.8	\$1,306,405	12.8	\$1,403,775

Personnel

Internal Service Programs / Telecommunications Fund

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	00141A	0.2	19,377	0.2	20,318
TECHNICAL SUPPORT SPECIALIST III	00135A	1.0	89,311	1.0	91,087
TECHNICAL SUPPORT MANAGER	00138A	1.0	76,555	1.0	79,355
CHIEF IMPLEMENTATION AIDE	00828A	1.0	70,940	1.0	70,940
TECHNICAL SUPPORT SPECIALIST II	00332A	1.0	63,176	1.0	66,042
TECHNICAL SUPPORT SPECIALIST I	00328A	2.0	122,420	2.0	124,870
TECHNICAL SUPPORT SPECIALIST I	00328A	2.0	111,321	2.0	113,178
INFORMATION SERVICES TECHNICIAN I	00316A	1.0	45,932	1.0	45,932
Subtotal		9.2	\$599,032	9.2	\$611,722
Total Salaries		9.2	\$599,032	9.2	\$611,722
Benefits					
Payroll Accrual			3,426		3,499
FICA			45,901		46,874
Retiree Health			42,350		41,289
Health Benefits			110,907		119,519
Retirement			144,066		148,831
Subtotal			\$346,650		\$360,012
Total Salaries and Benefits		9.2	\$945,682	9.2	\$971,734
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$102,792		\$105,623
Statewide Benefit Assessment			\$25,460		\$25,999
Payroll Costs		9.2	\$971,142	9.2	\$997,733
Total Personnel		9.2	\$971,142	9.2	\$997,733
Distribution By Source Of Funds					
Other Funds		9.2	\$971,142	9.2	\$997,733
Total All Funds		9.2	\$971,142	9.2	\$997,733

Personnel

Internal Service Programs / Automotive Fleet Fund

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
FLEET OPERATIONS OFFICER	00130A	1.0	75,804	1.0	75,804
CHIEF IMPLEMENTATION AIDE	00828A	1.0	70,365	1.0	70,365
SENIOR ENERGY CONSERVATION TECHNICIAN	00323A	1.0	52,852	1.0	52,852
IMPLEMENTATION AIDE	00322A	1.0	50,855	1.0	50,855
ACCOUNTANT	00320A	1.0	50,785	1.0	50,785
ENERGY CONSERVATION TECHNICIAN	00320A	1.0	43,109	1.0	43,109
DATA CONTROL CLERK	00315A	1.0	37,389	1.0	37,389
Subtotal		7.0	\$381,159	7.0	\$381,159
Cost Allocation from Other Programs		-	30,955	-	30,955
Overtime		-	12,500	-	12,500
Subtotal		-	\$43,455	-	\$43,455
Total Salaries		7.0	\$424,614	7.0	\$424,614
Benefits					
Payroll Accrual			1,709		2,366
Holiday			350		350
FICA			31,524		31,585
Retiree Health			29,136		27,820
Health Benefits			84,772		112,390
Retirement			99,115		100,268
Subtotal			\$246,606		\$274,779
Total Salaries and Benefits		7.0	\$671,220	7.0	\$699,393
Cost Per FTE Position (Excluding Temporary and Seasonal)			\$95,889		\$99,913
Statewide Benefit Assessment			\$17,515		\$17,515
Payroll Costs		7.0	\$688,735	7.0	\$716,908
Total Personnel		7.0	\$688,735	7.0	\$716,908
Distribution By Source Of Funds					
Other Funds		7.0	\$688,735	7.0	\$716,908
Total All Funds		7.0	\$688,735	7.0	\$716,908

Personnel

Internal Service Programs / Other Post Employment Benefits

	Grade	FY 2014		FY 2015	
		FTE	Cost	FTE	Cost
Classified					
NO FTE ASSIGNED		-	-	-	-
Subtotal		-	-	-	-
Total Salaries		-	-	-	-
Benefits					
Health Benefits			-		-
Subtotal			-		-
Purchased Services					
Management & Consultant Services			391,270		272,102
Legal Services			34,458		34,458
Subtotal			\$425,728		\$306,560
Total Personnel		-	\$425,728	-	\$425,728
Distribution By Source Of Funds					
Other Funds		-	\$425,728	-	\$425,728
Total All Funds		-	\$425,728	-	\$425,728