

**VOLUME IV:  
PUBLIC SAFETY, NATURAL  
RESOURCES  
AND TRANSPORTATION**

**DEPARTMENT OF  
CORRECTIONS**

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## Agency Summary

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### Department of Corrections

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#### Agency Mission

The mission of RIDOC is to contribute to public safety by maintaining a balanced correctional system of institutional and community programs that provide a range of custodial options, supervision and rehabilitative services in order to facilitate successful offender reentry into the community upon release. RIDOC's policies, allocation of resources, established priorities, security protocols, and inmate programs are aligned with this mission.

#### Agency Description

The mission of RIDOC is to contribute to public safety by maintaining a balanced correctional system of institutional and community programs that provide a range of custodial options, supervision and rehabilitative services in order to facilitate successful offender reentry into the community upon release.

The following guiding principles provide further direction and touch upon all aspects of Departmental activities: Levels of confinement, control and supervision must be risk-based and determined by considering the law, the crime, the offender, the victim, the community, data, evidence-based assessments and available resources. Offenders must be held accountable and responsible for their offenses, including the effects on victims; offenders are responsible for their responses to intervention and the potential of offenders to become law-abiding citizens and contributing members of society should be enhanced through intervention. The highest ethical and professional standards are fundamental to the success of the Department; each member of the Department is obligated to demonstrate the highest standards of conduct and ethics; all individuals – staff, community members and offenders - shall be treated with respect and dignity.

Department policy and program decisions must be guided by considerations of public safety, institutional security, legality, humaneness, effectiveness and quality. The Department is responsible and accountable to members of the community and the community should be involved with the Department in problem solving; local agencies, volunteers and community-based organizations should play a role in program development and service delivery.

The rights of victims and potential victims of crime must be given priority consideration in Departmental programs and decisions; the public has the right to be aware of the range of Department services, programs, functions, and operations.

The Department is committed to making available programs and services that offer offenders the opportunity to improve their education, health, interpersonal and vocational skills, and acceptance of responsibility for their past criminal behavior; opportunities for rehabilitation and community integration should be provided to an extent that is both feasible and responsible given resources and individual capabilities.

#### Statutory History

R.I. General Laws § 42-56 established the Department of Corrections as a department in 1972. RIGL § 42-56-4 was amended in 1992 to reflect an internal reorganization. RIGL § 42-56-20.2 and § 42-56-20.3 were amended in 1989 to authorize community confinement programs. The Parole Board is authorized under RIGL § 13-8, and probation and parole services are authorized under RIGL § 12-18. Parole supervision responsibilities, formally added in 1938 in RIGL §13-8-17. RIGL § 42-26-13 establishes the Criminal Justice Oversight Committee to maintain several facilities within their respective population capacities. Victim Services is authorized under RIGL § 12-28-3. Women's Transitional Housing is authorized under RIGL § 42-56-20.5.

# Budget

## Department of Corrections

	2020 Actuals	2021 Actuals	2022 Enacted Budget	2022 Revised Budget	2023 Recommended
<b>Expenditures by Program</b>					
Central Management	15,844,161	15,737,216	15,823,807	16,340,928	24,418,789
Parole Board	1,389,945	1,251,748	1,479,649	1,475,471	1,438,337
Custody and Security	147,446,810	147,060,378	139,724,692	146,476,951	133,247,653
Institutional Support	39,144,918	30,497,098	29,417,177	33,970,668	28,483,898
Institutional Based Rehab/Population Management	10,393,614	11,825,337	12,609,646	12,691,270	12,462,815
Healthcare Services	27,836,333	24,459,971	28,175,754	30,391,565	30,352,862
Community Corrections	15,763,667	16,476,403	18,690,425	20,199,013	20,252,611
Internal Service Programs	12,696,473	7,714,934	16,000,627	15,978,072	15,997,118
<b>Total Expenditures</b>	<b>270,515,920</b>	<b>255,023,085</b>	<b>261,921,777</b>	<b>277,523,938</b>	<b>266,654,083</b>
<i>Internal Services</i>	<i>[12,696,473]</i>	<i>[7,714,934]</i>	<i>[16,000,627]</i>	<i>[15,978,072]</i>	<i>[15,997,118]</i>
<b>Expenditures by Object</b>					
Salary And Benefits	198,107,081	197,818,952	193,730,445	205,402,845	192,401,371
Contract Professional Services	14,118,792	12,080,543	16,227,206	16,283,864	15,268,320
Operating Supplies And Expenses	40,779,632	36,915,757	43,945,221	44,491,969	49,069,037
Assistance And Grants	1,540,926	1,931,279	2,244,837	2,244,837	2,244,837
<b>Subtotal: Operating</b>	<b>254,546,432</b>	<b>248,746,532</b>	<b>256,147,709</b>	<b>268,423,515</b>	<b>258,983,565</b>
Capital Purchases And Equipment	15,969,488	6,276,553	5,774,068	9,100,423	5,997,909
Operating Transfers	0	0	0	0	1,672,609
<b>Subtotal: Other</b>	<b>15,969,488</b>	<b>6,276,553</b>	<b>5,774,068</b>	<b>9,100,423</b>	<b>7,670,518</b>
<b>Total Expenditures</b>	<b>270,515,920</b>	<b>255,023,085</b>	<b>261,921,777</b>	<b>277,523,938</b>	<b>266,654,083</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	185,063,799	108,846,151	236,349,944	248,193,611	234,393,527
Federal Funds	53,025,578	132,278,102	2,107,186	2,513,338	7,944,117
Restricted Receipts	3,466,878	147,826	2,339,020	2,350,763	2,944,321
Operating Transfers From Other Funds	16,263,192	6,036,072	5,125,000	8,488,154	5,375,000
Other Funds	12,696,473	7,714,934	16,000,627	15,978,072	15,997,118
<b>Total Expenditures</b>	<b>270,515,920</b>	<b>255,023,085</b>	<b>261,921,777</b>	<b>277,523,938</b>	<b>266,654,083</b>
<b>FTE Authorization</b>	<b>1,411.0</b>	<b>1,411.0</b>	<b>1,424.0</b>	<b>1,424.0</b>	<b>1,427.0</b>

# Personnel Agency Summary

## Department of Corrections

	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
Classified	1,399.0	105,959,637	1,402.0	107,716,082
Unclassified	25.0	3,152,537	25.0	3,265,204
<b>Subtotal</b>	<b>1,424.0</b>	<b>109,112,174</b>	<b>1,427.0</b>	<b>110,981,286</b>
Overtime		27,098,420		15,486,063
Correctional Officers' Briefing		1,642,945		1,642,945
Seasonal/Special Salaries/Wages		240,000		120,000
Turnover		(8,179,047)		(8,383,525)
FY 2021 Retro COLA Payment		2,084,629		0
<b>Total Salaries</b>		<b>131,999,121</b>		<b>119,846,769</b>
<b>Benefits</b>				
Contract Stipends		2,544,492		2,545,613
FICA		8,301,833		7,811,857
Health Benefits		19,606,451		20,576,583
Holiday		3,324,221		3,572,635
Payroll Accrual		593,203		0
Retiree Health		5,462,824		4,612,125
Retirement		29,204,676		29,095,879
Workers Compensation		266,296		266,296
<b>Subtotal</b>		<b>69,303,996</b>		<b>68,480,988</b>
<b>Total Salaries and Benefits</b>	<b>1,424.0</b>	<b>201,303,117</b>	<b>1,427.0</b>	<b>188,327,757</b>
<b>Cost Per FTE Position</b>		<b>141,365</b>		<b>131,975</b>
Statewide Benefit Assessment		4,099,728		4,073,614
<b>Payroll Costs</b>	<b>1,424.0</b>	<b>205,402,845</b>	<b>1,427.0</b>	<b>192,401,371</b>
<b>Purchased Services</b>				
Buildings and Ground Maintenance		114,000		114,000
Clerical and Temporary Services		120,425		(30,545)
Information Technology		476,307		454,170
Legal Services		61,500		61,500
Management & Consultant Services		52,324		53,363
Medical Services		11,204,612		11,084,504
Other Contracts		3,296,982		2,573,614
Training and Educational Services		326,264		326,264
University and College Services		631,450		631,450
<b>Subtotal</b>		<b>16,283,864</b>		<b>15,268,320</b>
<b>Total Personnel</b>	<b>1,424.0</b>	<b>221,686,709</b>	<b>1,427.0</b>	<b>207,669,691</b>

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## Personnel Agency Summary

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### Department of Corrections

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	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Distribution by Source of Funds</b>				
General Revenue	1,394.0	213,401,653	1,397.0	199,148,049
Federal Funds	0.0	2,366,320	0.0	2,000,709
Restricted Receipts	0.0	2,339,656	0.0	2,933,214
Operating Transfers from Other Funds	0.0	10,640	0.0	0
Other Funds	30.0	3,568,440	30.0	3,587,719
<b>Total All Funds</b>	<b>1,424.0</b>	<b>221,686,709</b>	<b>1,427.0</b>	<b>207,669,691</b>

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## Performance Measures

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### Department of Corrections

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#### Re-Commitment to ACI

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The Department of Corrections (RIDOC) defines recidivism as an offender who was released from a sentence at an ACI facility and returned to an ACI facility as a sentenced offender. This includes probation and parole violators as well as newly sentenced inmates. Probation violators are included only if they are sentenced on a charge or violation. The figures below represent the re-commitment rate within the previous three years. 2015 data measures the 2012 cohort. 2013 cohort data is not yet available. [Notes: 2017 and 2018 actuals are not yet available. Missing values appear as zeros in the measure.]

<i>Frequency: Annual</i>	<i>Reporting Period: Calendar Year</i>				
	2019	2020	2021	2022	2023
<b>Target</b>	48.00%	0.00%	0.00%	0.00%	0.00%
<b>Actual</b>	0.00%	0.00%	0.00%	0.00%	

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#### Incident Reports

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Institutions and Operations incidents include inmate on inmate assault, inmate on staff assault, uses of force, attempted escapes, escapes, and suicides. This measure reflects inmate climate within the institutions. RIDOC seeks to maintain a safe environment and minimize violence. The figures below represent the number of incident reports. [Note: Missing values appear as zeros in the measure.]

<i>Frequency: Annual</i>	<i>Reporting Period: State Fiscal Year</i>				
	2019	2020	2021	2022	2023
<b>Target</b>	430.00	0.00	0.00	0.00	0.00
<b>Actual</b>	964.00	872.00	394.00	0.00	

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#### Off-site Outpatient Inmate Medical Trips

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The figures below represent the number of off-site outpatient inmate medical trips, including those for hospital admissions and for medical appointments. Every medical trip encumbers supervision expenses. [Notes: 2018 target is under development. Missing values appear as zeros in the measure.]

<i>Frequency: Annual</i>	<i>Reporting Period: State Fiscal Year</i>				
	2019	2020	2021	2022	2023
<b>Target</b>	2,565.00	0.00	0.00	0.00	0.00
<b>Actual</b>	3,644.00	2,605.00	1,576.00	0.00	

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# Program Summary

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**Agency: Department of Corrections**

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## Central Management

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### Mission

**Program Description:** The primary function of the Central Management program is to provide executive direction and administrative support to all direct service operations in carrying out the mission of the department. This program has two distinct sub-programs:

1. Executive – which consists of the Office of the Director, Legal Services and Internal Affairs.
2. Administration – which is comprised of Human Resources, Management Information Systems, Planning & Research, Policy Development & Auditing, Training Academy & Staff Development and Financial Resources.

### Description

Program Objectives:

- The operation of a full and balanced correctional system of institutional and community programs which includes a sufficient array of control and consistent treatment models to address the varying requirements of the department's jurisdictional population and recidivism reduction.
- Continued development of initiatives to manage the inmate census that is consistent with public safety and is fiscally responsible.
- Enhanced communication with the staff, jurisdictional population, other governmental agencies and bodies, victims, service providers and the public at large.
- Provision of information to key decision-makers concerning the impact of legislative and policy initiatives on correctional operations.
- The development of strategic planning that addresses changes in offender population, judicial practice and public expectations.
- Effective stewardship of the department's fiscal resources.
- Continued monitoring and operation of correctional facilities in accordance with the 1995 dismissal of the federal court order governing constitutional conditions.
- Expedient investigation and resolution of inmate grievances through the grievance process.
- Adherence of employees to department's Code of Ethics and Conduct.
- Recruitment and training of a diverse workforce.

#### A. Sub-Program: Executive

The primary function is to provide overall leadership, day-to-day executive oversight and policy direction of a department charged with the delivery of a full and balanced correctional system of institutional and community programs which contain a sufficient array of control and consistent treatment models based upon the needs of the department's jurisdictional offender population and recidivism reduction. Within this sub-program the following units are identified:

1. **Sub-Unit: Office of the Director**
2. **Sub-Unit: Legal Services**

The Office of Legal Counsel is a separately established unit within the Office of the Director. The unit provides legal representation and consultation for the Director, administrators and other employees of the department in a variety of cases and forums. For example, staff attorneys represent the interests of the department and its personnel in federal and state court actions, administrative tribunals (i.e., the Commission for Human Rights, Personnel Appeal Board, Department of Labor and Training's Board of Review) and grievances and arbitration proceedings. The type of cases handled include: civil rights, negligence (in cooperation with the Department of the Attorney General), employment discrimination and labor relations. This office is also responsible for policy review, drafting and tracking of legislation and responses to Access to Public Records requests.

**Program Objectives:** The objective of the Office of Legal Counsel is to provide continuous and consistent legal representation and advice whenever called upon.

**Statutory History:** There are no federal or state statutes that uniquely affect this unit. The unit is, however, directly affected by statutory enactments which confer legal rights on prisoners and/or employees, which obligate legal representation by the unit. Prominent among these statutes is the Federal Civil Rights Act, 42 U.S.C. § 1983, which substantially drives almost all the litigation brought against the department. Other statutes include the State Merit System Law (36-4 et. seq.), Title VII, Age Discrimination Act, the Americans with Disabilities Act (ADA), and all such rights and indemnity laws, state and federal, which impose standards of conduct and operations. There have been no recent changes in these or any other relevant statutes that would impact this unit.

### **3. Sub-Unit: Internal Affairs**

The unit investigates allegations of employee misconduct. If it determines such complaints to be founded, it provides testimony in the disciplinary process. If the misconduct violates state or federal statutes, the office makes referrals to outside law enforcement agencies and cooperates in the prosecution of criminal cases. This unit also works cooperatively with law enforcement authorities on outside investigations involving departmental staff.

The Office of Inspections provides in-service and pre-service training on a regular basis through the department's Training Academy. The office is also responsible for regular criminal record checks on RIDOC employees as required by the Prison Rape Elimination Act (PREA).

#### **Program Objectives:**

- Investigation of employee adherence to the department's Code of Ethics and Conduct.
- Thorough, fair and expeditious investigations into complaints involving the behavior and activities of departmental employees.
- Close cooperation with state, local and federal law enforcement agencies in any investigations or prosecutions of cases pertaining to departmental personnel.

#### **Statutory History**

Title 42, Chapter 56 of the Rhode Island General Laws established the Rhode Island Department of Corrections in 1972. The law describes the department's organization and duties, and §42-56-10 sets forth the powers of the Director.



# Budget

## Agency: Department of Corrections

### Central Management

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
Administration	12,279,448	12,378,509	13,485,323	13,755,056	16,045,054
Central Management	1,278,820	1,215,413	0	28,415	5,800,000
Executive	2,285,893	2,143,294	2,338,484	2,557,457	2,573,735
<b>Total Expenditures</b>	<b>15,844,161</b>	<b>15,737,216</b>	<b>15,823,807</b>	<b>16,340,928</b>	<b>24,418,789</b>
<b>Expenditures by Object</b>					
Salary and Benefits	8,012,631	8,416,087	8,056,218	8,683,193	8,582,878
Contract Professional Services	835,206	668,142	621,939	612,331	492,127
Operating Supplies and Expenses	6,787,085	6,581,682	6,931,067	6,856,980	13,482,751
Assistance and Grants	2,958	13,953	7,000	7,000	7,000
<b>Subtotal: Operating</b>	<b>15,637,880</b>	<b>15,679,864</b>	<b>15,616,224</b>	<b>16,159,504</b>	<b>22,564,756</b>
Capital Purchases and Equipment	206,280	57,352	207,583	181,424	181,424
Operating Transfers	0	0	0	0	1,672,609
<b>Subtotal: Other</b>	<b>206,280</b>	<b>57,352</b>	<b>207,583</b>	<b>181,424</b>	<b>1,854,033</b>
<b>Total Expenditures</b>	<b>15,844,161</b>	<b>15,737,216</b>	<b>15,823,807</b>	<b>16,340,928</b>	<b>24,418,789</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	14,502,678	14,138,167	15,823,807	16,340,582	18,618,789
Federal Funds	1,341,482	1,522,099	0	0	5,800,000
Restricted Receipts	0	76,950	0	346	0
<b>Total Expenditures</b>	<b>15,844,161</b>	<b>15,737,216</b>	<b>15,823,807</b>	<b>16,340,928</b>	<b>24,418,789</b>

# Personnel

## Agency: Department of Corrections

### Central Management

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES ADMINISTRATOR	00145A	1.0	121,774	1.0	124,818
ADMINISTRATIVE OFFICER	00124A	3.0	164,154	3.0	169,994
ADMINISTRATOR- FINANCIAL MANAGEMENT	00137A	1.0	116,619	1.0	119,518
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	00134A	2.0	181,646	2.0	186,187
ASSISTANT BUSINESS MANAGEMENT OFFICER	00319A	1.0	47,931	1.0	50,657
ASSISTANT BUSINESS MANAGEMENT OFFICER	0C619A	3.0	178,262	3.0	183,738
ASSISTANT DIRECTOR FINANCIAL AND CONTRACT MANAGEMENT	00141A	1.0	139,593	1.0	143,012
ASSOCIATE DIRECTOR PLANNING AND RESEARCH (CORRECTIONS)	00139A	1.0	93,217	1.0	95,548
BILLING SPECIALIST	0C618A	1.0	56,884	1.0	58,306
BUSINESS MANAGEMENT OFFICER	0C626A	1.0	79,229	1.0	81,210
CHIEF FINANCIAL OFFICER II	00144A	1.0	116,393	1.0	119,303
CHIEF INSPECTOR OFFICE OF INSPECTIONS	00141A	1.0	139,672	1.0	143,164
CHIEF OF INFORMATION AND PUBLIC RELATIONS	00129A	1.0	73,001	1.0	74,826
CHIEF PROGRAM DEVELOPMENT	00134A	1.0	88,608	1.0	90,823
CHIEF PUBLIC AFFAIRS OFFICER	00137A	1.0	87,068	1.0	89,245
CORRECTIONAL OFFICER TRAINING INSTRUCTOR	00624A	9.0	738,028	9.0	740,813
DEPARTMENTAL GRIEVANCE COORDINATOR (CORRECTIONS)	00128A	1.0	68,395	1.0	71,904
DEPUTY CHIEF OF LEGAL SERVICES	00137A	1.0	100,312	1.0	106,245
DEPUTY WARDEN CORRECTIONS	00142A	1.0	105,629	1.0	108,270
ECONOMIC AND POLICY ANALYST I	00130A	1.0	75,857	1.0	77,753
EXECUTIVE ASSISTANT	00118A	1.0	48,631	1.0	49,847
FISCAL MANAGEMENT OFFICER	00126A	1.0	67,892	1.0	69,590
FISCAL MANAGEMENT OFFICER	0C626A	3.0	243,922	3.0	251,997
IMPLEMENTATION AIDE	00122A	1.0	49,385	1.0	52,095
INFORMATION AIDE	0C615A	3.0	150,944	3.0	154,699
INSPECTOR- OFFICE OF INSPECTIONS (CORRECTIONS)	00136A	4.0	366,248	4.0	380,650
INTERDEPARTMENTAL PROJECT MANAGER	00139A	1.0	107,864	1.0	113,683
OFFICE MANAGER	00123A	1.0	57,643	1.0	59,084
OFFICE MANAGER	0C623A	1.0	70,230	1.0	71,986
PRINCIPAL PLANNER (CORRECTIONS)	00131A	3.0	251,605	3.0	257,787
PRINCIPAL RESEARCH TECHNICIAN	01327A	1.0	62,289	1.0	66,315
SENIOR LEGAL COUNSEL	00134A	2.0	166,773	2.0	170,942
SENIOR PLANNER	00126A	1.0	61,497	1.0	63,034

# Personnel

## Agency: Department of Corrections

### Central Management

	FY 2022		FY 2023		
	FTE	Cost	FTE	Cost	
<b>Classified</b>					
SENIOR TELLER	0C618A	1.0	59,483	1.0	60,971
SUPERVISING ACCOUNTANT	00131A	1.0	77,524	1.0	80,900
SUPERVISOR OF CORRECTIONAL OFFICER TRAINING	00627A	2.0	183,278	2.0	183,278
SYSTEMS SUPPORT TECHNICIAN I	0C618A	1.0	48,454	1.0	50,888
<b>Subtotal Classified</b>		<b>61.0</b>	<b>4,845,934</b>	<b>61.0</b>	<b>4,973,080</b>
<b>Unclassified</b>					
ADMINISTRATIVE ASSISTANT/CONFIDENTIAL SECRETARY	00824A	1.0	68,059	1.0	69,761
ASSISTANT DIRECTOR OF ADMINISTRATION	00844A	1.0	137,860	1.0	146,052
DIRECTOR DEPARTMENT OF CORRECTIONS	0951KF	1.0	163,106	1.0	167,184
<b>Subtotal Unclassified</b>		<b>3.0</b>	<b>369,025</b>	<b>3.0</b>	<b>382,997</b>
<b>Subtotal</b>		<b>64.0</b>	<b>5,214,959</b>	<b>64.0</b>	<b>5,356,077</b>
Transfer Out			(51,166)		(53,394)
Overtime			331,720		327,604
Correctional Officers' Briefing			248		248
Seasonal/Special Salaries/Wages			240,000		120,000
Turnover			(348,412)		(357,122)
FY 2021 Retro COLA Payment			99,447		0
<b>Total Salaries</b>			<b>5,486,796</b>		<b>5,393,413</b>
<b>Benefits</b>					
Contract Stipends			86,070		85,850
FICA			385,819		397,342
Health Benefits			819,668		857,697
Holiday			10		0
Payroll Accrual			28,205		0
Retiree Health			261,014		222,634
Retirement			1,420,059		1,429,643
<b>Subtotal</b>			<b>3,000,845</b>		<b>2,993,166</b>
<b>Total Salaries and Benefits</b>		<b>64.0</b>	<b>8,487,641</b>	<b>64.0</b>	<b>8,386,579</b>
<b>Cost Per FTE Position</b>			<b>132,619</b>		<b>131,040</b>
Statewide Benefit Assessment			195,552		196,299
<b>Payroll Costs</b>		<b>64.0</b>	<b>8,683,193</b>	<b>64.0</b>	<b>8,582,878</b>
<b>Purchased Services</b>					
Clerical and Temporary Services			15,000		(85,646)

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# Personnel

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## Agency: Department of Corrections

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### Central Management

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	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Purchased Services</b>				
Information Technology		365,447		343,310
Legal Services		61,500		61,500
Management & Consultant Services		52,324		53,363
Medical Services		18,000		19,540
Other Contracts		22,560		22,560
Training and Educational Services		25,000		25,000
University and College Services		52,500		52,500
<b>Subtotal</b>		<b>612,331</b>		<b>492,127</b>
<b>Total Personnel</b>	<b>64.0</b>	<b>9,295,524</b>	<b>64.0</b>	<b>9,075,005</b>
<b>Distribution by Source of Funds</b>				
General Revenue	64.0	9,295,178	64.0	9,075,005
Restricted Receipts	0.0	346	0.0	0
<b>Total All Funds</b>	<b>64.0</b>	<b>9,295,524</b>	<b>64.0</b>	<b>9,075,005</b>

# Program Summary

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**Agency: Department of Corrections**

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## Parole Board

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### Mission

The mission of the Rhode Island Parole Board is to enhance public safety, contribute to the prudent use of public resources and consider the safe and successful re-entry of offenders through discretionary parole. The work of the Rhode Island Parole Board and its Sex Offender Community Notification Unit has grown considerably over the past six years.

### Description

General Authority – Under RIGL §13-8-1 et. seq. the Parole Board has jurisdiction and discretionary authority to consider the conditional early release of those prisoners serving a sentence of more than six months. Parole eligibility begins once an inmate has served one-third (1/3) of their sentence. Minimum eligibility is longer in life and other lengthy sentence cases. In addition to parole release decision-making, the Board sets conditions of parole and has authority over parole revocation for any violations in the community by parolees.

In FY21, the Parole Board considered 784 applications for parole and granted parole release in approximately 39% of the cases. The Parole Board also held 112 parole revocation hearings, revoking parole in 48% of the cases, 21% were re-paroled with modified conditions of supervision.

Medical Parole - Medical Parole is made available under RIGL §13-8.1-1 et. seq. for humanitarian reasons or to alleviate exorbitant medical expenses associated with inmates whose chronic and incurable illness (prognosis of death within 18 months or less) render their incarceration non-punitive and non-rehabilitative. All prisoners except those serving life without parole are eligible for medical parole consideration, regardless of the crime committed or the sentence imposed. During FY21, the Board received five (5) medical parole applications from the Department of Corrections. One inmate died after acceptance but prior to board action. After notice and hearing, four applicants were found to have met statutory criteria for terminally or severely ill and were granted parole. Three of the four who were granted medical parole died within thirty (30) days of release.

Community Supervision Board - Under RIGL §13-8-30 the Parole Board also serves as the community supervision board to set conditions of community supervision for those persons convicted of first or second-degree child molestation (offense date on or after 1/1/99). Community supervision is overseen by the Community Corrections for thirty (30) years up to life, and this term begins after the individual completes his/her probation. Persons subject to community supervision may petition the Parole Board for termination in accordance with statutory provisions.

As of June 30, 2021, there were approximately 114 active cases of community supervision. During FY21, the Parole Board reviewed 16 new cases under the community supervision statute and set initial terms and conditions for these 16 offenders. During FY2020 there was a successful court challenge to the notice provision of the Community Supervision statute.

Certificates of Recovery & Re-entry: The Parole Board is also responsible to consider petitions for certificates of recovery and re-entry to eligible offenders whom the Board determines to have successfully achieved rehabilitation. In FY 2021, the Parole Board did not receive any applications under this statute.

COVID 19 Response – between July 2020 and April 2021, the Board took several actions in response to the COVID19 pandemic including expedited early release for inmates who were granted parole and who had a stable home plan and conditions that allowed for safe release to the community; release of those held on technical parole violations, pending the scheduling of a violation hearing in the community; expedited reconsideration hearings for eligible inmates; identification of medical conditions in mitigation of parole release. In addition to these specific measures, the Parole Board has continued meeting throughout the pandemic under the modifications made to the Open Meetings Act. Our meetings are accessible to victims of crime and inmates' attorneys by telephone or video conference. Although we temporarily halted in-person meetings with inmates when the ACI went into lockdown, we have resumed speaking directly to inmates by telephone and/or video conferencing to allow them an opportunity to virtually appear before our Board. Inmates may also submit written or other materials to the Board in mitigation of

their circumstances and/or support of their parole plan.

## 2. SEX OFFENDER COMMUNITY NOTIFICATION (SOCN) UNIT

The Sex Offender Community Notification (SOCN) unit is a sub-program of the Parole Board created by the legislature to facilitate the implementation of statutory mandates under the Rhode Island Sexual Offender Registration and Community Notification Act (“RI SORNA”). The expertise and work of the SOCN Unit are central to effective sex offender management and community notification in Rhode Island. The SOCN Unit provides support to the Rhode Island Sex Offender Board of Review (RI SOBR) , the RI Parole Board, the RI Department of Corrections, the RI Sex Offender Registry (RISOR), local and state police and the public.

SOCN Unit staff is principally involved in advising the DOC and Parole Board on matters related to:

- a. Duty to Register under RI SORNA
- b. Risk Assessment/Leveling by

### **Statutory History**

Title 13, Chapters 8, 8.1 and 8.2 of Rhode Island General Laws and publicly enacted Guidelines govern the appointment, scope of authority and statutory mandates for the Rhode Island Parole Board. Title 11, Chapter 37.1 of Rhode Island General Laws, and publicly enacted guidelines establish the Sexual Offender Registration and Community Notification Act, Sex Offender Board of Review and Sex Offender Community Notification Unit of the Parole Board.

Title 12, Chapter 28 of Rhode Island General Laws sets forth Victims’ Rights within the parole process.

# Budget

## Agency: Department of Corrections

### Parole Board

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
Parole Board	982,545	903,732	1,033,540	996,201	986,005
Sex Offender Board of Revenue	407,399	348,016	446,109	479,270	452,332
<b>Total Expenditures</b>	<b>1,389,945</b>	<b>1,251,748</b>	<b>1,479,649</b>	<b>1,475,471</b>	<b>1,438,337</b>
<b>Expenditures by Object</b>					
Salary and Benefits	1,245,783	1,160,855	1,318,550	1,371,562	1,348,482
Contract Professional Services	109,127	55,325	106,099	47,606	33,603
Operating Supplies and Expenses	35,035	35,568	55,000	56,303	56,252
<b>Subtotal: Operating</b>	<b>1,389,945</b>	<b>1,251,748</b>	<b>1,479,649</b>	<b>1,475,471</b>	<b>1,438,337</b>
<b>Total Expenditures</b>	<b>1,389,945</b>	<b>1,251,748</b>	<b>1,479,649</b>	<b>1,475,471</b>	<b>1,438,337</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	1,315,340	1,207,606	1,402,115	1,433,639	1,438,337
Federal Funds	74,605	44,142	77,534	41,832	0
<b>Total Expenditures</b>	<b>1,389,945</b>	<b>1,251,748</b>	<b>1,479,649</b>	<b>1,475,471</b>	<b>1,438,337</b>

# Personnel

## Agency: Department of Corrections

### Parole Board

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
CHIEF PROGRAM DEVELOPMENT	00134A	1.0	88,608	1.0	90,823
CLERK SECRETARY	00316A	1.0	50,560	1.0	51,824
EXECUTIVE SECRETARY - PAROLE BOARD	00C34A	1.0	109,874	1.0	112,621
FIELD INVESTIGATOR (CORRECTIONS)	00C20A	3.0	165,990	3.0	171,659
IMPLEMENTATION AIDE	00322A	1.0	52,518	1.0	55,781
INFORMATION AIDE	00315A	2.0	87,928	2.0	90,962
<b>Subtotal Classified</b>		<b>9.0</b>	<b>555,478</b>	<b>9.0</b>	<b>573,670</b>
<b>Unclassified</b>					
CHAIRPERSON - PAROLE BOARD	00841A	1.0	133,837	1.0	137,184
MEMBER-PAROLE BOARD	00810F	0.0	185,306	0.0	189,937
<b>Subtotal Unclassified</b>		<b>1.0</b>	<b>319,143</b>	<b>1.0</b>	<b>327,121</b>
<b>Subtotal</b>		<b>10.0</b>	<b>874,621</b>	<b>10.0</b>	<b>900,791</b>
Overtime			28,949		1,077
Turnover			(14,282)		(14,639)
FY 2021 Retro COLA Payment			18,984		0
<b>Total Salaries</b>			<b>908,272</b>		<b>887,229</b>
<b>Benefits</b>					
Contract Stipends			12,000		12,000
FICA			68,145		68,706
Health Benefits			102,266		106,875
Payroll Accrual			4,013		0
Retiree Health			37,074		31,728
Retirement			204,473		206,466
<b>Subtotal</b>			<b>427,971</b>		<b>425,775</b>
<b>Total Salaries and Benefits</b>		<b>10.0</b>	<b>1,336,243</b>	<b>10.0</b>	<b>1,313,004</b>
<b>Cost Per FTE Position</b>			<b>133,624</b>		<b>131,300</b>
Statewide Benefit Assessment			35,319		35,478
<b>Payroll Costs</b>		<b>10.0</b>	<b>1,371,562</b>	<b>10.0</b>	<b>1,348,482</b>
<b>Purchased Services</b>					
Clerical and Temporary Services			502		502
Information Technology			5,000		5,000
Medical Services			25,000		25,000
Other Contracts			15,104		1,101
Training and Educational Services			2,000		2,000



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## Personnel

Agency: Department of Corrections

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### Parole Board

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	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Purchased Services</b>				
Subtotal		47,606		33,603
<b>Total Personnel</b>	<b>10.0</b>	<b>1,419,168</b>	<b>10.0</b>	<b>1,382,085</b>
<b>Distribution by Source of Funds</b>				
General Revenue	10.0	1,377,387	10.0	1,382,085
Federal Funds	0.0	41,781	0.0	0
<b>Total All Funds</b>	<b>10.0</b>	<b>1,419,168</b>	<b>10.0</b>	<b>1,382,085</b>

# Program Summary

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**Agency: Department of Corrections**

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## Custody and Security

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### Mission

The program mission is to maintain secure and humane custody and control of the inmate population to ensure the safety of staff, inmates and the general public, by maintaining a high degree of readiness in responding to disturbances and emergencies, by maintaining clean and safe facilities, by investigating allegations of inmate misconduct, and by providing technical services to security units.

### Description

The primary responsibility of the Custody and Security Program is the coordinated management of six correctional institutions and one jail complex, all located at the Pastore Complex in Cranston. Men's facilities include High Security, Maximum Security, John J. Moran Medium Security Facility, Minimum Security, and the Anthony P. Trivisono Intake Service Center. The Donald Price Facility, formerly a medium custody facility, closed November 2011. The Gloria McDonald Facility is the Women's facility which offers Awaiting Trial, Medium Security, Minimum Security and Work Release. The Bernadette facility, which formerly housed female minimum and work release inmates, closed in July 2016. The Department of Corrections also administers a Men's Work Release program within the Minimum Security Facility.

Custody and Security Program is by far the largest program of the Department of Corrections, in terms of both staff size and operating budget. This program is divided into two sub-programs:

1. Custody, which include all staff, and activities, and food service taking place within the facilities under the control of the respective Wardens.
2. Security, which includes the Central Office Warden, Correctional Emergency Response Team, Facility Security Audit Teams, Crisis Intervention Team, Special Investigations Unit, Canine Unit (K-9) and a Department Armorer and a Security Office staffed by a Security Specialist and the Prison Rape Elimination Act (PREA) Unit. These areas, in conjunction with Records & Identification are under direct administration of the Assistant Director for Institutions & Operations.

#### A. Sub-Program: Custody

The primary responsibility of the Custody sub-program is the management of the Adult Correctional Institutions for the Rhode Island Department of Corrections. The six correctional facilities are located within the Pastore Complex and include High Security Center, Maximum Security, Anthony P. Trivisono Intake Service Center, the John J. Moran Medium, Minimum Security, and the Gloria McDonald Women's Facility. The Intake Service Center and a section of the secure Women's institution serve as a jail facility for pre-trial and newly sentenced detainees.

The Assistant Director of Institutions/Operations heads this sub-program. The facilities are managed by a Correctional Administrator (a Warden and Deputy Wardens); and first-line supervision of inmates is done around the clock by Correctional Officer Captains, Correctional Officer Lieutenants, and Correctional Officers.

### Statutory History

Title 42, Chapter 56 of Rhode Island General Laws, enacted in 1972 established the Department of Corrections and, within it, the Adult Correctional Institutions. Section 4, amended in 1991 creates the Division of Institutions and Operations. Section 6 charges the Director or his designee to manage, supervise and control all of the Adult Correctional Institutions, including the maintenance of related properties. Section 16 specifically identifies a women's division.

# Budget

## Agency: Department of Corrections

### Custody and Security

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
Institutions	143,245,545	143,935,542	134,446,141	141,094,368	127,889,743
Support Operations	4,201,265	3,124,836	5,278,551	5,382,583	5,357,910
<b>Total Expenditures</b>	<b>147,446,810</b>	<b>147,060,378</b>	<b>139,724,692</b>	<b>146,476,951</b>	<b>133,247,653</b>
<b>Expenditures by Object</b>					
Salary and Benefits	143,560,251	143,149,578	136,386,825	143,550,486	130,302,430
Contract Professional Services	56,076	244,974	29,275	32,275	(18,049)
Operating Supplies and Expenses	2,652,153	2,174,847	2,217,059	1,802,657	1,871,739
Assistance and Grants	1,091,533	896,736	1,091,533	1,091,533	1,091,533
<b>Subtotal: Operating</b>	<b>147,360,013</b>	<b>146,466,136</b>	<b>139,724,692</b>	<b>146,476,951</b>	<b>133,247,653</b>
Capital Purchases and Equipment	86,797	594,242	0	0	0
<b>Subtotal: Other</b>	<b>86,797</b>	<b>594,242</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>147,446,810</b>	<b>147,060,378</b>	<b>139,724,692</b>	<b>146,476,951</b>	<b>133,247,653</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	103,632,780	29,994,400	138,679,834	145,353,916	132,098,071
Federal Funds	43,814,030	117,065,978	1,044,858	1,123,035	1,149,582
<b>Total Expenditures</b>	<b>147,446,810</b>	<b>147,060,378</b>	<b>139,724,692</b>	<b>146,476,951</b>	<b>133,247,653</b>

# Personnel

## Agency: Department of Corrections

### Custody and Security

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATIVE OFFICER	00124A	1.0	68,550	1.0	70,196
AUTOMOBILE SERVICE SHOP SUPERVISOR-ACI	0B621A	1.0	53,563	1.0	56,212
CHIEF OF MOTOR POOL AND MAINTENANCE	0B626A	1.0	86,422	1.0	88,582
CHIEF OF SECURITY	00136A	1.0	114,374	1.0	117,234
CORRECTIONAL OFFICER	00621A	853.0	60,584,006	853.0	61,127,746
CORRECTIONAL OFFICER	00624A	2.0	172,398	2.0	172,398
CORRECTIONAL OFFICER ARMORER	00624A	1.0	86,633	1.0	86,633
CORRECTIONAL OFFICER (CANINE)	00624A	1.0	90,343	1.0	90,343
CORRECTIONAL OFFICER-CAPTAIN	00630A	13.0	1,400,515	13.0	1,400,515
CORRECTIONAL OFFICER INVESTIGATOR I	00624A	9.0	740,533	9.0	743,715
CORRECTIONAL OFFICER INVESTIGATOR II	00628A	1.0	94,129	1.0	94,129
CORRECTIONAL OFFICER-LIEUTENANT	00626A	53.0	5,363,772	53.0	5,389,182
CORRECTIONAL OFFICER SECURITY SPECIALIST	00628A	4.0	453,738	4.0	453,738
DATA CONTROL CLERK	0C615A	5.0	253,288	5.0	262,037
DEPUTY WARDEN CORRECTIONS	00142A	7.0	898,732	7.0	939,454
EXECUTIVE ASSISTANT	00118A	7.0	340,190	7.0	349,791
INTERDEPARTMENTAL PROJECT MANAGER	00139A	1.0	114,417	1.0	117,190
NO CLASSIFICATION	00000A	0.0	1	0.0	0
OFFICE MANAGER	0C623A	2.0	138,402	2.0	141,862
RECORDS AND IDENTIFICATION OFFICER (CAPT.)	00628A	2.0	167,831	2.0	167,831
RECORDS AND IDENTIFICATION OFFICER (LT.)	00624A	7.0	553,931	7.0	553,931
STOREKEEPER (ACI)	0C617A	1.0	57,758	1.0	59,202
WORK REHABILITATION PROGRAM SUPERVISOR	00628A	1.0	70,521	1.0	70,521
<b>Subtotal Classified</b>		<b>974.0</b>	<b>71,904,047</b>	<b>974.0</b>	<b>72,552,442</b>
<b>Unclassified</b>					
ASSISTANT DIRECTOR INSTITUTIONS/OPERATIONS	00844A	1.0	168,671	1.0	178,495
DEPUTY ASSISTANT DIRECTOR- ADULT SERVICES (WARDEN)	00842A	6.0	891,866	6.0	938,617
<b>Subtotal Unclassified</b>		<b>7.0</b>	<b>1,060,537</b>	<b>7.0</b>	<b>1,117,112</b>
<b>Subtotal</b>		<b>981.0</b>	<b>72,964,584</b>	<b>981.0</b>	<b>73,669,554</b>
Overtime			23,208,335		11,629,740
Correctional Officers' Briefing			1,461,405		1,461,405
Turnover			(5,817,594)		(5,963,035)
FY 2021 Retro COLA Payment			1,348,111		0
<b>Total Salaries</b>			<b>93,164,841</b>		<b>80,797,664</b>

# Personnel

## Agency: Department of Corrections

### Custody and Security

	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Benefits</b>				
Contract Stipends		1,765,958		1,765,444
FICA		5,613,627		5,098,864
Health Benefits		13,945,083		14,605,363
Holiday		2,922,323		3,133,334
Payroll Accrual		394,404		0
Retiree Health		3,621,063		3,033,806
Retirement		19,202,980		18,984,655
Workers Compensation		208,392		208,392
<b>Subtotal</b>		<b>47,673,830</b>		<b>46,829,858</b>
<b>Total Salaries and Benefits</b>	<b>981.0</b>	<b>140,838,671</b>	<b>981.0</b>	<b>127,627,522</b>
<b>Cost Per FTE Position</b>		<b>143,566</b>		<b>130,099</b>
Statewide Benefit Assessment		2,711,815		2,674,908
<b>Payroll Costs</b>	<b>981.0</b>	<b>143,550,486</b>	<b>981.0</b>	<b>130,302,430</b>
<b>Purchased Services</b>				
Clerical and Temporary Services		0		(50,324)
Medical Services		5,000		5,000
Other Contracts		15,037		15,037
Training and Educational Services		12,238		12,238
<b>Subtotal</b>		<b>32,275</b>		<b>(18,049)</b>
<b>Total Personnel</b>	<b>981.0</b>	<b>143,582,761</b>	<b>981.0</b>	<b>130,284,381</b>
<b>Distribution by Source of Funds</b>				
General Revenue	981.0	142,511,600	981.0	129,186,673
Federal Funds	0.0	1,071,161	0.0	1,097,708
<b>Total All Funds</b>	<b>981.0</b>	<b>143,582,761</b>	<b>981.0</b>	<b>130,284,381</b>

## **Program Summary**

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**Agency: Department of Corrections**

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### **Institutional Support**

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#### **Mission**

To procure, handle, prepare and deliver nutritionally balanced food and beverages to inmates of the Adult Correctional Institutions.

To provide daily and preventive maintenance and coordinate and accomplish renovation/construction to the forty-five (45) RIDOC buildings on the Pastore Complex; and to provide grounds maintenance service within the department's fence lines.

To classify inmates to the most appropriate level of custody consistent with the need to provide for staff, inmate and public safety.

#### **Description**

Institutional Support program includes: Food Services, Maintenance/Physical Plant, and Classification which are under direct administration of the Assistant Director for Institutions & Operations. All support services are conducted, at least in part, in the facilities of the Custody and Security program. Their policies and procedures are designed to complement and enhance the objectives of the Custody & Security program. Each support service unit is managed by a senior manager or supervisor (Associate Director or Administrator) and all report to the Assistant Director for Institutions/Operations (Food Services, Maintenance) or Assistant Director of Rehabilitative Services (Classifications).

#### **Statutory History**

Statutes governing the Classification process are: R.I.G.L. 42-56-10 - "Powers of the Director" (I), R.I.G.L. 42-56-29 - "Receiving and Orientation Unit" - "Study of Incoming Prisoners", R.I.G.L. 42-56-30 - "Classification Board", R.I.G.L. 42-56-31 - "Determination of Classification and Rehabilitation Programs of Prisoners", R.I.G.L. 42-56-32 - "Classification Unit".

# Budget

## Agency: Department of Corrections

### Institutional Support

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
Community Programs	859,278	928,971	1,004,037	1,118,958	1,120,042
Operations	764,174	771,263	791,314	829,960	829,960
Probation & Parole	8,523,157	9,150,235	7,821,170	7,784,147	7,699,060
Transitional Services	28,998,309	19,646,629	19,800,656	24,237,603	18,834,836
<b>Total Expenditures</b>	<b>39,144,918</b>	<b>30,497,098</b>	<b>29,417,177</b>	<b>33,970,668</b>	<b>28,483,898</b>
<b>Expenditures by Object</b>					
Salary and Benefits	7,484,318	6,889,094	7,014,150	7,157,362	7,102,025
Contract Professional Services	45,707	21,325	30,000	23,000	23,000
Operating Supplies and Expenses	16,034,292	18,045,551	17,185,742	18,250,507	15,921,588
<b>Subtotal: Operating</b>	<b>23,564,317</b>	<b>24,955,969</b>	<b>24,229,892</b>	<b>25,430,869</b>	<b>23,046,613</b>
Capital Purchases and Equipment	15,580,601	5,541,129	5,187,285	8,539,799	5,437,285
<b>Subtotal: Other</b>	<b>15,580,601</b>	<b>5,541,129</b>	<b>5,187,285</b>	<b>8,539,799</b>	<b>5,437,285</b>
<b>Total Expenditures</b>	<b>39,144,918</b>	<b>30,497,098</b>	<b>29,417,177</b>	<b>33,970,668</b>	<b>28,483,898</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	21,331,504	19,327,117	24,292,177	25,482,514	23,108,898
Federal Funds	1,550,223	5,133,909	0	0	0
Operating Transfers from Other Funds	16,263,192	6,036,072	5,125,000	8,488,154	5,375,000
<b>Total Expenditures</b>	<b>39,144,918</b>	<b>30,497,098</b>	<b>29,417,177</b>	<b>33,970,668</b>	<b>28,483,898</b>

# Personnel

## Agency: Department of Corrections

### Institutional Support

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATIVE OFFICER	00124A	1.0	57,240	1.0	61,331
ADULT COUNSELOR (CORRECTIONS)	00J27A	3.0	238,151	3.0	243,933
ASSISTANT BUILDING AND GROUNDS OFFICER	00324A	3.0	194,306	3.0	201,593
ASSOCIATE DIRECTOR - FOOD SERVICES	00134A	1.0	97,469	1.0	99,905
ASSOCIATE DIRECTOR OF CLASSIFICATION SERVICES (CORR)	00140A	1.0	111,014	1.0	113,789
ASSOCIATE DIRECTOR OF MAINTENANCE (CORRECTIONS)	00139A	1.0	124,114	1.0	127,217
BUILDING MAINTENANCE SUPERVISOR (CORRECTIONS)	00320A	1.0	46,276	1.0	47,433
CARPENTER SUPERVISOR (CORRECTIONS)	00320A	1.0	58,371	1.0	59,831
CHIEF OF MOTOR POOL AND MAINTENANCE	0B626A	1.0	61,916	1.0	63,464
CLASSIFICATION COUNSELOR (CORRECTIONS)	00J26A	1.0	84,168	1.0	86,272
CLERK SECRETARY	0C616A	1.0	44,211	1.0	46,192
CORRECTIONAL OFFICER-STEWARD	00624A	20.0	1,646,626	20.0	1,662,132
COUNSELING SERVICES COORDINATOR (CORRECTIONS)	0C632A	1.0	100,342	1.0	102,851
DEPUTY CHIEF DIVISION OF FACILITIES MANAGEMENT	00137A	1.0	87,068	1.0	89,245
ELECTRICIAN SUPERVISOR (CORRECTIONS)	00322A	1.0	65,176	1.0	66,805
ENVIRONMENTAL HEALTH COORDINATOR (CORRECTIONS)	01330A	1.0	67,787	1.0	71,878
FIRE SAFETY TECHNICIAN (CORRECTIONS)	00318A	1.0	48,746	1.0	49,965
FISCAL CLERK	00314A	1.0	43,842	1.0	44,938
JANITORIAL/MAINTENANCE SUPERVISOR (CORRECTIONS)	0B621A	1.0	72,772	1.0	74,591
LOCKSMITH II	00320A	1.0	60,825	1.0	62,346
OFFICE MANAGER	0C623A	1.0	70,467	1.0	72,238
PLUMBER (CORRECTIONS)	00318G	1.0	61,972	1.0	63,521
SENIOR MAINTENANCE TECHNICIAN (CORRECTIONS)	00316G	1.0	47,726	1.0	48,919
SENIOR MAINTENANCE TECHNICIAN (CORRECTIONS)	00318G	0.0	43,093	0.0	44,170
STATE BUILDING AND GROUNDS COORDINATOR (CORRECTIONS)	00134A	2.0	208,228	2.0	213,434
SUPERVISOR OF FOOD SERVICES (ACI)	00627A	2.0	181,222	2.0	181,222
<b>Subtotal Classified</b>		<b>50.0</b>	<b>3,923,128</b>	<b>50.0</b>	<b>3,999,215</b>
<b>Subtotal</b>		<b>50.0</b>	<b>3,923,128</b>	<b>50.0</b>	<b>3,999,215</b>
Overtime			777,500		754,077



# Personnel

## Agency: Department of Corrections

### Institutional Support

	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
Correctional Officers' Briefing		29,233		29,233
Turnover		(307,636)		(315,327)
FY 2021 Retro COLA Payment		81,388		0
<b>Total Salaries</b>		<b>4,503,613</b>		<b>4,467,198</b>
<b>Benefits</b>				
Contract Stipends		101,809		101,809
FICA		288,467		284,337
Health Benefits		735,911		770,238
Holiday		101,644		108,492
Payroll Accrual		21,373		0
Retiree Health		197,098		166,517
Retirement		1,059,728		1,056,621
<b>Subtotal</b>		<b>2,506,030</b>		<b>2,488,014</b>
<b>Total Salaries and Benefits</b>	<b>50.0</b>	<b>7,009,643</b>	<b>50.0</b>	<b>6,955,212</b>
<b>Cost Per FTE Position</b>		<b>140,193</b>		<b>139,104</b>
Statewide Benefit Assessment		147,719		146,813
<b>Payroll Costs</b>	<b>50.0</b>	<b>7,157,362</b>	<b>50.0</b>	<b>7,102,025</b>
<b>Purchased Services</b>				
Buildings and Ground Maintenance		23,000		23,000
<b>Subtotal</b>		<b>23,000</b>		<b>23,000</b>
<b>Total Personnel</b>	<b>50.0</b>	<b>7,180,362</b>	<b>50.0</b>	<b>7,125,025</b>
<b>Distribution by Source of Funds</b>				
General Revenue	50.0	7,169,722	50.0	7,125,025
Operating Transfers from Other Funds	0.0	10,640	0.0	0
<b>Total All Funds</b>	<b>50.0</b>	<b>7,180,362</b>	<b>50.0</b>	<b>7,125,025</b>

## **Program Summary**

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**Agency: Department of Corrections**

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### **Institutional Based Rehab/Population Management**

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#### **Mission**

With few exceptions, all persons sentenced to prison return to the community at some point. If RIDOC is to fulfill its public safety mission, it must not only provide custodial oversight, but must also pay attention to each offender's potential to successfully integrate into the community as a law abiding and productive citizen. Hence, the Department includes a comprehensive and integrated program of offender assessment and case management that can incorporate program utilization contained in an integrated departmental data system, and an array of treatment and rehabilitative programs designed to address individual criminogenic risk factors.

#### **Description**

With few exceptions, all persons sentenced to prison return to the community at some point. If RIDOC is to fulfill its public safety mission, it must not only provide custodial oversight, but must also pay attention to each offender's potential to successfully integrate into the community as a law abiding and productive citizen. Hence, the Department includes a comprehensive and integrated program of offender assessment and case management that can incorporate program utilization contained in an integrated departmental data system, and an array of treatment and rehabilitative programs designed to address individual criminogenic risk factors. The Department has developed an integrated data system to track case plans, programs, waiting lists, inmate evaluations, and award Program Earned Time called TPCDS (Transition from Prison to Community Data System). TPCDS is essential in the efficient management of offenders' plans, compliance and progress. This system has become a foundational element without which the management of case planning and Program Earned Time awards would be impossible. This system will also become instrumental in recidivism analyses as the Department moves forward to determine programs' impact on recidivism.

It is also important to note that program participation has an important impact on population levels as it provides a means for the inmate population to earn sentence credits while creating positive behavior modifications that impact recidivism. TPCDS also is utilized to post monthly and completion Program Earned Time. Release dates are recalculated based on the Program Earned Time awards based upon information that is entered into the system by teachers, instructors and program providers. Following the offender to the next step in their preparation for release, the re-entry functions such as discharge planning assist in providing the offender avenues to obtain community-based resources or programs upon their return to the community. There are three major subprograms that are focused on these activities that oversee the pathway of an offender during incarceration, provide the opportunity for the offender to address identified needs and provide a blueprint for transitioning back into the community. They are outlined below.

#### **Statutory History**

Correctional Industries operates under R.I.G.L. §13-7-1, Prison Made Goods, also referred to as the "State Use Law." This statute allows prison made goods and services to be sold to state agencies, cities, and towns, and non-profit organizations. In addition to this statute, Article 24 passed House and Senate approval, clarifying the use of inmate labor in the area of "services" (i.e., cleaning crews, moving crews, painting crews, etc.); the section of this law that pertains to cities and towns was amended. The law now requires cities and towns to solicit bids from Correctional Industries rather than making it mandatory to purchase goods and services.

Correctional Industries must educate all state agencies, cities and towns and non-profit organizations through the DOC website, continuous mailings and sales calls. This must be accompanied by the strong support of the Department of Administration, State Purchasing and Accounts and Control.

# Budget

## Agency: Department of Corrections

### Institutional Based Rehab/Population Management

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
Case Mgmt & Planning	2,605,603	2,743,886	2,764,513	3,268,580	3,279,724
Education/Voc Ed Services	4,560,173	3,878,532	3,408,360	3,317,922	3,292,373
Instit Rehab & Popul Mgmt Pgms	433,416	514,409	347,691	370,241	369,930
Re-entry/Treatment Services	2,794,422	4,688,510	6,089,082	5,734,527	5,520,788
<b>Total Expenditures</b>	<b>10,393,614</b>	<b>11,825,337</b>	<b>12,609,646</b>	<b>12,691,270</b>	<b>12,462,815</b>
<b>Expenditures by Object</b>					
Salary and Benefits	7,484,994	7,111,292	7,067,221	7,689,937	7,691,770
Contract Professional Services	2,274,951	3,364,794	4,074,935	3,513,737	3,282,419
Operating Supplies and Expenses	220,451	295,290	417,490	437,596	438,626
Assistance and Grants	370,064	970,130	1,050,000	1,050,000	1,050,000
<b>Subtotal: Operating</b>	<b>10,350,460</b>	<b>11,741,507</b>	<b>12,609,646</b>	<b>12,691,270</b>	<b>12,462,815</b>
Capital Purchases and Equipment	43,154	83,830	0	0	0
<b>Subtotal: Other</b>	<b>43,154</b>	<b>83,830</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>10,393,614</b>	<b>11,825,337</b>	<b>12,609,646</b>	<b>12,691,270</b>	<b>12,462,815</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	8,278,182	10,087,120	11,727,119	11,755,993	11,773,097
Federal Funds	2,062,431	1,674,616	832,927	870,677	625,118
Restricted Receipts	53,000	63,600	49,600	64,600	64,600
<b>Total Expenditures</b>	<b>10,393,614</b>	<b>11,825,337</b>	<b>12,609,646</b>	<b>12,691,270</b>	<b>12,462,815</b>

# Personnel

## Agency: Department of Corrections

### Institutional Based Rehab/Population Management

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATIVE OFFICER	00124A	2.0	119,670	2.0	122,662
ADULT COUNSELOR (CORRECTIONS)	00J27A	21.0	1,630,013	21.0	1,679,858
ASSOCIATE ADMINISTRATOR SUBSTANCE ABUSE POL & PROG DEV	0C632A	1.0	95,246	1.0	99,085
CHIEF PROGRAM DEVELOPMENT	00134A	1.0	93,038	1.0	95,364
CLINICAL SOCIAL WORKER	00J27A	1.0	78,300	1.0	80,197
COMMUNITY CORRECTIONS ASSESSMENT ANALYST	00C28A	7.0	500,236	7.0	520,290
COORDINATOR OF EMPLOYMENT AND TRAINING PROGRAMS	00131A	2.0	139,418	2.0	142,904
COUNSELING SERVICES COORDINATOR (CORRECTIONS)	0C632A	2.0	205,057	2.0	210,149
INFORMATION SERVICES TECHNICIAN I	0C616A	1.0	53,167	1.0	55,156
INFORMATION SERVICES TECHNICIAN II	00320A	2.0	100,630	2.0	103,146
INTERDEPARTMENTAL PROJECT MANAGER	00139A	1.0	110,910	1.0	113,683
LIBRARIAN (ACI)	0C620A	2.0	117,329	2.0	121,892
PROBATION AND PAROLE SUPERVISOR	00C33A	1.0	110,932	1.0	113,638
PROGRAMMING SERVICES OFFICER	00131A	1.0	78,927	1.0	80,900
SENIOR PUBLIC HEALTH PROMOTION SPECIALIST	00331A	1.0	81,810	1.0	83,855
SENIOR WORD PROCESSING TYPIST	00312A	1.0	44,061	1.0	45,163
<b>Subtotal Classified</b>		<b>47.0</b>	<b>3,558,744</b>	<b>47.0</b>	<b>3,667,942</b>
<b>Unclassified</b>					
ASSISTANT DIRECTOR OF REHABILITATIVE SERVICES	00844A	1.0	143,654	1.0	147,246
PRINCIPAL	00840A	1.0	122,069	1.0	125,121
SCHOOL SOCIAL WORKER	0T002A	1.0	58,152	1.0	59,606
TEACHER (ACADEMIC)	0T001A	7.0	686,868	7.0	703,548
TEACHER ACADEMIC - INDUSTRIAL ARTS	0T001A	0.0	50,129	0.0	51,382
TEACHER ACADEMIC (SPECIAL EDUCATION)	0T001A	4.0	342,960	4.0	351,071
<b>Subtotal Unclassified</b>		<b>14.0</b>	<b>1,403,832</b>	<b>14.0</b>	<b>1,437,974</b>
<b>Subtotal</b>		<b>61.0</b>	<b>4,962,576</b>	<b>61.0</b>	<b>5,105,916</b>
Overtime			21,911		21,477
Turnover			(411,051)		(421,328)
FY 2021 Retro COLA Payment			109,783		0
<b>Total Salaries</b>			<b>4,683,219</b>		<b>4,706,065</b>

# Personnel

## Agency: Department of Corrections

### Institutional Based Rehab/Population Management

	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Benefits</b>				
Contract Stipends		85,116		85,066
FICA		362,656		364,571
Health Benefits		716,417		749,509
Holiday		3,351		3,401
Payroll Accrual		27,080		0
Retiree Health		250,532		213,497
Retirement		1,373,738		1,381,416
<b>Subtotal</b>		<b>2,818,890</b>		<b>2,797,460</b>
<b>Total Salaries and Benefits</b>	<b>61.0</b>	<b>7,502,109</b>	<b>61.0</b>	<b>7,503,525</b>
<b>Cost Per FTE Position</b>		<b>122,985</b>		<b>123,009</b>
Statewide Benefit Assessment		187,828		188,245
<b>Payroll Costs</b>	<b>61.0</b>	<b>7,689,937</b>	<b>61.0</b>	<b>7,691,770</b>
<b>Purchased Services</b>				
Buildings and Ground Maintenance		90,000		90,000
Information Technology		27,500		27,500
Medical Services		1,678,483		1,436,483
Other Contracts		1,133,628		1,144,310
Training and Educational Services		287,026		287,026
University and College Services		297,100		297,100
<b>Subtotal</b>		<b>3,513,737</b>		<b>3,282,419</b>
<b>Total Personnel</b>	<b>61.0</b>	<b>11,203,674</b>	<b>61.0</b>	<b>10,974,189</b>
<b>Distribution by Source of Funds</b>				
General Revenue	61.0	10,363,448	61.0	10,375,963
Federal Funds	0.0	775,626	0.0	533,626
Restricted Receipts	0.0	64,600	0.0	64,600
<b>Total All Funds</b>	<b>61.0</b>	<b>11,203,674</b>	<b>61.0</b>	<b>10,974,189</b>

# Program Summary

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**Agency: Department of Corrections**

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## Healthcare Services

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### Mission

The Health Care Services Unit is constitutionally mandated to provide medical, dental, and behavioral health care to the incarcerated inmate population who are either sentenced or awaiting trial within all facilities of the Rhode Island Department of Corrections (RIDOC). Health Care Services also has a secondary public health function for the State of Rhode Island. It serves Rhode Island's highest risk population, a population unlikely to receive regular medical or dental care while in the community, and therefore at risk for contracting and spreading untreated infectious disease.

### Description

The daily inmate population is drastically more likely than the general population to have infectious diseases and other conditions. Approximately 1% of the population is HIV positive; approximately 25% to 30% of the inmate population is infected with Hepatitis C; 15% – 20% of the incarcerated population has serious mental illnesses and 70% to 90% of the population have significant histories of substance abuse.

The Health Care Services Unit, under the direction of the Medical Program Director (1.0 FTE state employee), must provide important medical, behavioral and dental care services for inmates in each facility on a daily basis. Each offender is evaluated by a nurse and a behavioral health specialist at commitment and then re-evaluated by a physician and/or a psychiatrist if they are found to have underlying conditions. Inmates who require medication must have a secure method of receiving that medication 24 hours a day and those who become ill while incarcerated must be promptly evaluated and treated. New commitments offer special challenges since many of them experience potentially life-threatening withdrawal from substances taken in the community. Female offenders also require an array of gender-specific medical and mental health needs. It is more likely for a person with a serious mental illness to be housed at the RIDOC than it is for that person to be housed in a psychiatric inpatient facility elsewhere in the state. RIDOC, though not its primary role or responsibility, provides custodial care for more people with mental illnesses than any other inpatient psychiatric institution in Rhode Island.

RIDOC currently has two infirmaries that operate 24-hours per day, 7-days per week, located at the commitment centers in the Women's Facility and the Intake Service Center, and six on-site dispensaries, staffed by 51.0 nurses (including 4.0 nursing supervisors), 5.0 full-time equivalent physicians (3.0 state employees and Lifespan consultants), and 3.0 Physician Extenders (2.0 state employees and 1.0 contractor) who provide on-site primary care services and telephone coverage 24-hours a day. Working with Lifespan there is now a community transitions clinic where our patients with significant medical issues can obtain seamless transition of medical services.

Our team includes 15.0 FTE Mental Health staff members (1.0 Clinical Director Behavioral Health Services, 1.0 Counseling Services Coordinator, 13.0 Clinical Social Workers). There is also 1.0 contracted Specialized Mental Health Discharge Planner and one contracted Psychiatric Occupational Therapist (Consulting 28 hours per week). We also contract with Lifespan/Rhode Island Hospital for 2.75 FTE psychiatrists who provide on-site psychiatric treatment and telephonic 24/7 coverage for the Intake Service Center and the sentenced facilities. There are also Health Educators, X-ray technicians, and medical records personnel providing necessary support services. RIDOC outsources dental services to a private dental contractor who is responsible for staffing, repairs, equipment/supplies, and all other associated functions necessary in running a correctional dental service. RIDOC retains three dental assistants who work with the dental contractor and their employees.

Policies are established and implemented under the coordination of the Department's Medical Program Director. Oversight of the performance of all Health Care professionals is also performed. The Health Care Services Unit manages medical care, dental services, behavioral health, nursing, pharmacy, public health education, medical records, and other allied clinic services.

Health Care Services works very closely with security personnel to make sure that all inmate issues relative to health care are addressed in a safe, appropriate and timely manner. Triage teams meet in all facilities to allow discussion of case management of offenders who have medical, and/or psychological problems that are impacting security and building management. Representatives from Medical, Nursing, Behavioral Health and administrative security staff

meet to discuss difficult cases and to plan integrated approaches to handling offender issues. A cooperative effort with the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals (BHDDH) and the community mental health centers has been implemented to provide re-entry case management and discharge planning at the Intake Service Center. This ensures that mentally ill offenders that may be more appropriately managed in the community can be identified and transitioned into the appropriate community mental health care setting. In addition, there has been an increase in collaboration between the Department of Health (DOH) and the DOC with vaccination programs and preventive health services to help improve community public health.

### **Statutory History**

Under the US Constitution and R.I. General Laws § 42-56-10, the Healthcare Services unit is mandated to provide medical, dental, and behavioral healthcare to the incarcerated inmate population who are either sentenced or awaiting trial within all facilities of the Rhode Island Department of Corrections (RIDOC). The Department also complies with state Medicaid as well as National Commission on Correctional Healthcare standards (NCCH) for the management of the Department's medical delivery system.

# Budget

## Agency: Department of Corrections

### Healthcare Services

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
AIDS Counseling	198,210	54,543	140,638	265,714	273,317
Behavioral Health Services	5,965,689	2,163,608	6,086,109	6,185,000	6,184,210
Dental Services	955,645	1,013,503	1,501,564	1,483,844	1,479,434
Medical Records	662,629	511,994	812,969	873,387	892,700
Medical Services	8,661,239	11,599,578	5,328,011	6,184,586	5,515,137
Nursing Services	6,080,826	4,476,707	8,833,113	10,036,102	10,380,232
Pharmacy Services	4,143,039	3,490,653	3,764,707	3,587,052	3,856,939
Physician Services	1,169,055	1,149,384	1,708,643	1,775,880	1,770,893
<b>Total Expenditures</b>	<b>27,836,333</b>	<b>24,459,971</b>	<b>28,175,754</b>	<b>30,391,565</b>	<b>30,352,862</b>
<b>Expenditures by Object</b>					
Salary and Benefits	13,356,521	13,459,566	13,832,777	15,749,682	16,090,809
Contract Professional Services	10,063,600	7,101,356	10,344,164	10,694,425	10,091,275
Operating Supplies and Expenses	4,416,211	3,899,048	3,998,813	3,947,458	4,170,778
<b>Subtotal: Operating</b>	<b>27,836,333</b>	<b>24,459,971</b>	<b>28,175,754</b>	<b>30,391,565</b>	<b>30,352,862</b>
<b>Total Expenditures</b>	<b>27,836,333</b>	<b>24,459,971</b>	<b>28,175,754</b>	<b>30,391,565</b>	<b>30,352,862</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	20,333,588	17,679,863	25,847,217	28,008,651	27,484,248
Federal Funds	4,088,767	6,780,108	54,000	108,377	0
Restricted Receipts	3,413,978	0	2,274,537	2,274,537	2,868,614
<b>Total Expenditures</b>	<b>27,836,333</b>	<b>24,459,971</b>	<b>28,175,754</b>	<b>30,391,565</b>	<b>30,352,862</b>



# Personnel

## Agency: Department of Corrections

### Healthcare Services

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATIVE OFFICER	00124A	2.0	108,452	2.0	113,739
ASSISTANT MEDICAL DIRECTOR	00145A	1.0	137,927	1.0	141,375
ASSOCIATE DIRECTOR OF HEALTH CARE SERVICES (CORR)	00141A	1.0	128,858	1.0	132,059
BILLING SPECIALIST	0C618A	1.0	56,884	1.0	58,877
CERTIFIED NURSING ASSISTANT	0B613A	0.0	0	3.0	133,233
CLERK SECRETARY	0C616A	1.0	52,021	1.0	54,119
CLINICAL DIRECTOR- PSYCHOLOGIST	00141A	0.0	100,242	0.0	102,748
CLINICAL SOCIAL WORKER	00J27A	13.0	963,327	13.0	991,394
CORRECTIONAL OFFICER-HOSPITAL	0B624A	8.0	620,088	8.0	639,334
CORRECTIONAL OFFICER HOSPITAL II	0B651A	37.0	3,653,344	37.0	3,783,269
CORRECTIONAL OFFICER (HOSPITAL SUPERVISOR)	0B655A	6.0	628,846	6.0	645,168
COUNSELING SERVICES COORDINATOR (CORRECTIONS)	0C632A	1.0	95,954	1.0	98,353
DATABASE MANAGEMENT SYSTEM SPECIALIST	00126A	1.0	55,578	1.0	56,967
DENTAL ASSISTANT (CORRECTIONS)	0C616A	3.0	133,408	3.0	139,509
HEALTH PROGRAM ADMINISTRATOR	00135A	1.0	84,341	1.0	89,707
HEALTH UNIT CLERK	0C615A	5.0	232,619	5.0	244,358
INTERDEPARTMENTAL PROJECT MANAGER	00139A	2.0	205,762	2.0	214,645
MEDICAL PROGRAM DIRECTOR (CORRECTIONS)	00254A	1.0	205,527	1.0	210,591
MEDICAL RECORDS CLERK	0C615A	1.0	47,631	1.0	49,957
MEDICAL RECORDS TECHNICIAN	0C620A	2.0	118,147	2.0	122,435
PHARMACY AIDE	0C616A	1.0	56,430	1.0	57,841
PHYSICIAN EXTENDER (CORRECTIONS)	0B659A	1.0	238,775	1.0	244,745
PHYSICIAN II (GENERAL)	00740A	3.0	396,315	3.0	406,221
PRINCIPAL PUBLIC HEALTH PROMOTION SPECIALIST	00133A	2.0	151,785	2.0	158,430
PUBLIC HEALTH EDUCATION SPECIALIST (CORRECTIONS)	01331A	1.0	84,225	1.0	86,270
SENIOR STORES CLERK	0C611A	1.0	39,663	1.0	40,654
SENIOR X-RAY TECHNICIAN CORRECTIONS	0C620A	1.0	63,404	1.0	64,989
<b>Subtotal Classified</b>		<b>97.0</b>	<b>8,659,553</b>	<b>100.0</b>	<b>9,080,987</b>
<b>Subtotal</b>		<b>97.0</b>	<b>8,659,553</b>	<b>100.0</b>	<b>9,080,987</b>
Overtime			2,090,596		2,086,719
Correctional Officers' Briefing			102,787		102,787
Turnover			(654,999)		(671,374)
FY 2021 Retro COLA Payment			167,903		0

# Personnel

## Agency: Department of Corrections

### Healthcare Services

	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Total Salaries</b>		<b>10,365,840</b>		<b>10,599,119</b>
<b>Benefits</b>				
Contract Stipends		206,989		209,453
FICA		631,699		640,843
Health Benefits		1,054,612		1,150,544
Holiday		258,356		284,533
Payroll Accrual		47,241		0
Retiree Health		438,916		382,935
Retirement		2,359,078		2,427,853
Workers Compensation		57,904		57,904
<b>Subtotal</b>		<b>5,054,795</b>		<b>5,154,065</b>
<b>Total Salaries and Benefits</b>	<b>97.0</b>	<b>15,420,635</b>	<b>100.0</b>	<b>15,753,184</b>
<b>Cost Per FTE Position</b>		<b>158,976</b>		<b>157,532</b>
Statewide Benefit Assessment		329,047		337,625
<b>Payroll Costs</b>	<b>97.0</b>	<b>15,749,682</b>	<b>100.0</b>	<b>16,090,809</b>
<b>Purchased Services</b>				
Medical Services		9,253,129		9,373,481
Other Contracts		1,259,446		535,944
University and College Services		181,850		181,850
<b>Subtotal</b>		<b>10,694,425</b>		<b>10,091,275</b>
<b>Total Personnel</b>	<b>97.0</b>	<b>26,444,107</b>	<b>100.0</b>	<b>26,182,084</b>
<b>Distribution by Source of Funds</b>				
General Revenue	97.0	24,061,193	100.0	23,313,470
Federal Funds	0.0	108,377	0.0	0
Restricted Receipts	0.0	2,274,537	0.0	2,868,614
<b>Total All Funds</b>	<b>97.0</b>	<b>26,444,107</b>	<b>100.0</b>	<b>26,182,084</b>

# Program Summary

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**Agency: Department of Corrections**

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## Community Corrections

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### Mission

The Department's policy outlining its Mission Statement provides that the Department shall assist offenders in their rehabilitative efforts by affording them the opportunity to participate in essential rehabilitative services in the institutions and community and encourage offenders to become accountable for their actions.

### Description

Community Corrections is divided into three overlapping sub-programs:

- Probation and Parole provides supervision and services for those offenders who are under the jurisdiction of the court or the Parole Board and are subject to certain requirements as a condition for remaining in the community. Parole specifically works to reintegrate individuals from prison back into the community. Probation and Parole maintains specialized supervision and service programs for domestic violence, sex offenders, drug court offenders, violent youthful offenders, female gender specific, parolees and parolees placed on GPS and also monitor compliance with Jessica Lunsford Act.
- Community Confinement provides supervision to persons placed under "house arrest" by the courts, on bail or sentenced to confinement at home by the courts, or administratively released to confinement at home by the Director of Corrections. Conditions for release to work, education, etc. are governed by R.I.G.L. § 42-56-20.2 Community confinement set by the placing authority. Electronic monitoring equipment is universally utilized.
- Victim Services is a program that offers victims an opportunity to get offender automated information 24 hours per day, seven days per week. The Office of Victim Services also provides victim advocacy services such as crisis intervention, referral, Victim Offender Dialogue, and case management services.

Each unit is overseen by a senior level manager or supervisor, and all report to the Assistant Director of Rehabilitative Services in the chain of command.

Program Objective: To contribute to public safety, offender rehabilitation and successful integration of offenders into the community through providing comprehensive offender services, supervising offenders' community activities, and monitoring compliance with conditions of provisional community release. Community Corrections offers a range of options in a balanced correctional system of institutional and community programs for criminal offenders.

### Statutory History

- Rhode Island was the first state to provide statewide probation services, enacted upon passage of an adult and juvenile probation law in 1899 under Chapter 664 of the Public Laws. Rhode Island General Laws (RIGL) 12-18-1 in 1926 established responsibility for the placement of offenders on probation under the appropriate state department. In 1972, the law was amended to place Probation under the aegis of the Department of Corrections. Parole and the powers of the Parole Board were established in 1915 under R.I.G.L. 13-8, with parole supervision responsibilities being set out in 13-8-17 (Reports and Control by the Division of Field Services).
- The Interstate Compact Agreement, R.I.G.L. 13-9, enacted in 1936, permitted any person convicted of an offense in a state and placed on probation or released on parole, to reside in any other state under specific conditions of residency and supervision. In 2002, Rhode Island voted to adopt the newly revised Interstate compact for Adult Offender Supervision.
- R.I.G.L. 12-19-6 (Pre-sentence Reports), enacted in 1956, required that pre-sentence reports be prepared for the court by Probation and Parole for offenders who plead guilty or nolo contendere on any charge for which a sentence of more than one year may be imposed.

- Offender fees for probationers and parolees were established in 1994 under the authority of R.I.G.L. 42-56-10 (Powers of the Director) and 42-56-38 (Assessment of Costs).
- R.I.G.L. 12-29 amended in 1997 requires that all domestic violence offenders attend a batterer's intervention program certified by the Batterer's Intervention Program Standard Oversight Committee, which is chaired by the Department of Corrections.
- R.I.G.L. 13-8-30 enacted in 1999 requires lifetime supervision of sex offenders (1st and 2nd degree child molestation) overseen by the Rhode Island Parole Board to be supervised as if they were on parole.
- R.I.G.L. 42-56-20.2 established the Community Confinement Program in 1989. In 1992, R.I.G.L. 42-56-20.3 established a community correctional program for women serving two years or less or awaiting trial. Eligibility criteria were changed in 1992 and in 1994. As of January 1, 1995, R.I.G.L. 42-56-20.2 was changed to curtail violent offenders and substance dealers from being sentenced to home confinement.

# Budget

## Agency: Department of Corrections

### Community Corrections

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
Community-based Programs	2,070,505	2,255,375	2,588,205	3,201,021	3,195,866
Community Corrections	0	268	181	245	245
Parole Services	1,005,224	1,157,719	1,458,048	1,549,504	1,556,529
Probation Services	12,493,690	12,918,962	14,443,383	15,294,292	15,343,615
Victim Services	194,248	144,079	200,608	153,951	156,356
<b>Total Expenditures</b>	<b>15,763,667</b>	<b>16,476,403</b>	<b>18,690,425</b>	<b>20,199,013</b>	<b>20,252,611</b>
<b>Expenditures by Object</b>					
Salary and Benefits	14,394,390	15,066,123	16,657,747	17,917,199	17,980,274
Contract Professional Services	499,343	449,598	826,756	1,075,474	1,078,929
Operating Supplies and Expenses	853,270	959,578	1,204,818	1,205,236	1,192,304
Assistance and Grants	1,012	1,104	1,104	1,104	1,104
<b>Subtotal: Operating</b>	<b>15,748,016</b>	<b>16,476,403</b>	<b>18,690,425</b>	<b>20,199,013</b>	<b>20,252,611</b>
Capital Purchases and Equipment	15,651	0	0	0	0
<b>Subtotal: Other</b>	<b>15,651</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>15,763,667</b>	<b>16,476,403</b>	<b>18,690,425</b>	<b>20,199,013</b>	<b>20,252,611</b>
<b>Expenditures by Source of Funds</b>					
General Revenue	15,669,726	16,411,879	18,577,675	19,818,316	19,872,087
Federal Funds	94,040	57,248	97,867	369,417	369,417
Restricted Receipts	(100)	7,276	14,883	11,280	11,107
<b>Total Expenditures</b>	<b>15,763,667</b>	<b>16,476,403</b>	<b>18,690,425</b>	<b>20,199,013</b>	<b>20,252,611</b>

# Personnel

## Agency: Department of Corrections

### Community Corrections

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATIVE OFFICER	00324A	1.0	68,457	1.0	70,101
ADMINISTRATOR OF COMMUNITY CONFINEMENT	00139A	1.0	127,951	1.0	131,120
ASSISTANT PROBATION AND PAROLE ADMINISTRATOR	00138A	1.0	120,594	1.0	123,593
ASSOCIATE DIRECTOR COMMUNITY CORRECTIONS	00141A	1.0	122,213	1.0	125,268
COMMUNITY PROGRAM COUNSELOR	00J27A	6.0	477,617	6.0	489,273
CORRECTIONAL OFFICER	00621A	6.0	455,214	6.0	457,257
DATA CONTROL CLERK	0C615A	1.0	55,284	1.0	56,666
DEPUTY COMPACT ADMINISTRATOR (ADULT PROBATION & PAROLE)	00C31A	1.0	99,330	1.0	101,682
HOME CONFINEMENT COORDINATOR	00133A	1.0	101,376	1.0	103,882
IMPLEMENTATION AIDE	00322A	1.0	55,517	1.0	56,905
INFORMATION AIDE	00315A	8.0	426,247	8.0	441,563
INFORMATION SERVICES TECHNICIAN II	00320A	1.0	48,663	1.0	51,035
PAROLE COORDINATOR	00C27A	1.0	82,779	1.0	88,132
PROBATION AND PAROLE AIDE	00318A	11.0	537,252	11.0	553,722
PROBATION AND PAROLE OFFICER I	00C27A	12.0	865,000	12.0	896,340
PROBATION AND PAROLE OFFICER II	00C29A	67.0	5,830,578	67.0	5,988,403
PROBATION AND PAROLE SUPERVISOR	00C33A	10.0	1,001,001	10.0	1,034,655
SENIOR WORD PROCESSING TYPIST	0C612A	1.0	43,523	1.0	45,957
<b>Subtotal Classified</b>		<b>131.0</b>	<b>10,518,596</b>	<b>131.0</b>	<b>10,815,554</b>
<b>Subtotal</b>		<b>131.0</b>	<b>10,518,596</b>	<b>131.0</b>	<b>10,815,554</b>
Overtime			622,035		646,693
Correctional Officers' Briefing			49,272		49,272
Turnover			(424,371)		(434,980)
FY 2021 Retro COLA Payment			220,244		0
<b>Total Salaries</b>			<b>10,985,776</b>		<b>11,076,539</b>
<b>Benefits</b>					
Contract Stipends			217,918		217,566
FICA			804,087		808,335
Health Benefits			1,810,309		1,894,640
Holiday			34,907		38,875
Payroll Accrual			59,892		0
Retiree Health			555,333		473,834
Retirement			3,032,871		3,053,101
<b>Subtotal</b>			<b>6,515,317</b>		<b>6,486,351</b>

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# Personnel

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## Agency: Department of Corrections

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### Community Corrections

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	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Total Salaries and Benefits</b>	<b>131.0</b>	<b>17,501,093</b>	<b>131.0</b>	<b>17,562,890</b>
<b>Cost Per FTE Position</b>		<b>133,596</b>		<b>134,068</b>
Statewide Benefit Assessment		416,106		417,384
<b>Payroll Costs</b>	<b>131.0</b>	<b>17,917,199</b>	<b>131.0</b>	<b>17,980,274</b>
<b>Purchased Services</b>				
Medical Services		225,000		225,000
Other Contracts		850,474		853,929
<b>Subtotal</b>		<b>1,075,474</b>		<b>1,078,929</b>
<b>Total Personnel</b>	<b>131.0</b>	<b>18,992,673</b>	<b>131.0</b>	<b>19,059,203</b>
<b>Distribution by Source of Funds</b>				
General Revenue	131.0	18,623,125	131.0	18,689,828
Federal Funds	0.0	369,375	0.0	369,375
Restricted Receipts	0.0	173	0.0	0
<b>Total All Funds</b>	<b>131.0</b>	<b>18,992,673</b>	<b>131.0</b>	<b>19,059,203</b>

## **Program Summary**

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**Agency: Department of Corrections**

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### **Internal Service Programs**

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#### **Mission**

The program mission is to provide the most cost-effective delivery of goods and services, including those manufactured by inmates, to other state programs.

#### **Description**

There are various services required by state-operated programs that are provided on a centralized basis, whose costs are borne by the user agencies through a charge system that appropriately allocates the costs of delivery of the goods and services. In the Department of Corrections, there are two internal service programs: the Central Distribution Center, which provides \$4.2 million in food, cleaning, household, and office supplies for distribution to state agencies, and Correctional Industries, which employs 106 incarcerated people and provides \$6.4 million in printing, furniture restoration, license plate production, auto maintenance, clothing and linens, groundskeeping, janitorial, moving, and various other services to state, municipal, and nonprofit agencies. These costs are reflected in the budgets of the user agencies, rather than the Department of Corrections.

#### **Statutory History**

R.I. General Laws § 35-5-1 provides the Director of Administration authority to establish a system of rotating funds in any state department or agency. RIGL § 35-5-8 and § 35-5-9 specifically identifies the services and billing procedures relating to the general store at the Cranston institutions. Correctional Industries operates under RIGL § 13-7-1, Prison Made Goods, also referred to as the "State Use Law." This statute allows prison made goods and services to be sold to state agencies, cities, and towns, and non-profit organizations. In addition to this statute, Article 24 passed House and Senate approval, clarifying the use of inmate labor in the area of "services" (i.e., cleaning crews, moving crews, painting crews, etc.); the section of this law that pertains to cities and towns was amended. The law now requires cities and towns to solicit bids from Correctional Industries rather than making it mandatory to purchase goods and services.



# Budget

## Agency: Department of Corrections

### Internal Service Programs

<b>Expenditures by Sub Program</b>	<b>2020 Actuals</b>	<b>2021 Actuals</b>	<b>2022 Enacted Budget</b>	<b>2022 Revised Budget</b>	<b>2023 Recommended</b>
Correctional Industries Internal Service Fund	7,964,581	3,681,142	8,590,417	8,473,301	8,472,206
Corrections Central Distribution Center Internal Service Fund	4,731,892	4,033,792	7,410,210	7,504,771	7,524,912
<b>Total Expenditures</b>	<b>12,696,473</b>	<b>7,714,934</b>	<b>16,000,627</b>	<b>15,978,072</b>	<b>15,997,118</b>
<i>Internal Services</i>	<i>[12,696,473.17]</i>	<i>[7,714,934]</i>	<i>[16,000,627]</i>	<i>[15,978,072]</i>	<i>[15,997,118]</i>
<b>Expenditures by Object</b>					
Salary and Benefits	2,568,193	2,566,357	3,396,957	3,283,424	3,302,703
Contract Professional Services	234,782	175,029	194,038	285,016	285,016
Operating Supplies and Expenses	9,781,133	4,924,194	11,935,232	11,935,232	11,934,999
Assistance and Grants	75,360	49,355	95,200	95,200	95,200
<b>Subtotal: Operating</b>	<b>12,659,468</b>	<b>7,714,934</b>	<b>15,621,427</b>	<b>15,598,872</b>	<b>15,617,918</b>
Capital Purchases and Equipment	37,005	0	379,200	379,200	379,200
<b>Subtotal: Other</b>	<b>37,005</b>	<b>0</b>	<b>379,200</b>	<b>379,200</b>	<b>379,200</b>
<b>Total Expenditures</b>	<b>12,696,473</b>	<b>7,714,934</b>	<b>16,000,627</b>	<b>15,978,072</b>	<b>15,997,118</b>
<b>Expenditures by Source of Funds</b>					
Other Funds	12,696,473	7,714,934	16,000,627	15,978,072	15,997,118
<b>Total Expenditures</b>	<b>12,696,473</b>	<b>7,714,934</b>	<b>16,000,627</b>	<b>15,978,072</b>	<b>15,997,118</b>

# Personnel

## Agency: Department of Corrections

### Internal Service Programs

		FY 2022		FY 2023	
		FTE	Cost	FTE	Cost
<b>Classified</b>					
ADMINISTRATOR OF PHYSICAL RESOURCES (CORRECTIONS)	00135A	1.0	110,982	1.0	113,740
ASSISTANT BUSINESS MANAGEMENT OFFICER	00319A	2.0	104,128	2.0	106,731
ASSISTANT BUSINESS MANAGEMENT OFFICER	0C619A	1.0	54,621	1.0	56,822
ASSISTANT CHIEF DISTRIBUTION OFFICER	00328A	2.0	138,467	2.0	141,929
ASSOCIATE DIRECTOR INDUSTRIES (CORRECTIONS)	00137A	1.0	113,526	1.0	116,364
AUTO BODY SHOP SUPERVISOR (ACI)	0B622A	1.0	52,832	1.0	54,153
BUSINESS MANAGEMENT OFFICER	0C626A	1.0	82,862	1.0	84,933
CHIEF DISTRIBUTION OFFICER	00831A	1.0	71,338	1.0	75,775
FURNITURE/UPHOLSTERY REPAIR SHOP SUPERVISOR	0B622A	2.0	141,014	2.0	144,540
GARMENT SHOP SUPERVISOR (ACI)	0B621A	1.0	72,772	1.0	74,591
INDUSTRIES GENERAL SUPERVISOR (ACI)	0B628A	2.0	155,719	2.0	159,612
JANITORIAL/MAINTENANCE SUPERVISOR (CORRECTIONS)	0B621A	0.0	51,304	0.0	52,587
MARKETING/SALES MANAGER (PRISON INDUSTRIES)	0C626A	1.0	64,848	1.0	68,000
METAL STMPING SHOP SUPVR/WAREH	0B624A	1.0	80,702	1.0	82,719
MOTOR EQUIPMENT OPERATOR (ACI)	0C613A	1.0	51,351	1.0	52,635
PRINTING SHOP SUPERVISOR (ACI)	0B623A	2.0	146,492	2.0	150,154
PROPERTY CONTROL AND SUPPLY OFFICER (ACI)	0C619A	1.0	55,977	1.0	58,143
RECONCILIATION CLERK	00310A	0.0	37,543	0.0	38,481
SENIOR RECONCILIATION CLERK	00314A	1.0	53,168	1.0	54,484
SENIOR STORES CLERK	0C611A	2.0	81,898	2.0	85,790
SUPERVISOR CENTRAL MAIL SERVICES	0C616A	1.0	55,592	1.0	57,742
WAREHOUSE WORKER (CORRECTIONS)	00313A	5.0	217,021	5.0	223,267
<b>Subtotal Classified</b>		<b>30.0</b>	<b>1,994,157</b>	<b>30.0</b>	<b>2,053,192</b>
<b>Subtotal</b>		<b>30.0</b>	<b>1,994,157</b>	<b>30.0</b>	<b>2,053,192</b>
Transfer In			51,166		53,394
Overtime			17,374		18,676
Turnover			(200,702)		(205,720)
FY 2021 Retro COLA Payment			38,769		0
<b>Total Salaries</b>			<b>1,900,764</b>		<b>1,919,542</b>

# Personnel

## Agency: Department of Corrections

### Internal Service Programs

	FY 2022		FY 2023	
	FTE	Cost	FTE	Cost
<b>Benefits</b>				
Contract Stipends		68,632		68,425
FICA		147,333		148,859
Health Benefits		422,185		441,717
Holiday		3,630		4,000
Payroll Accrual		10,995		0
Retiree Health		101,794		87,174
Retirement		551,749		556,124
<b>Subtotal</b>		<b>1,306,318</b>		<b>1,306,299</b>
<b>Total Salaries and Benefits</b>	<b>30.0</b>	<b>3,207,082</b>	<b>30.0</b>	<b>3,225,841</b>
<b>Cost Per FTE Position</b>		<b>106,903</b>		<b>107,528</b>
Statewide Benefit Assessment		76,342		76,862
<b>Payroll Costs</b>	<b>30.0</b>	<b>3,283,424</b>	<b>30.0</b>	<b>3,302,703</b>
<b>Purchased Services</b>				
Buildings and Ground Maintenance		1,000		1,000
Clerical and Temporary Services		104,923		104,923
Information Technology		78,360		78,360
Other Contracts		733		733
University and College Services		100,000		100,000
<b>Subtotal</b>		<b>285,016</b>		<b>285,016</b>
<b>Total Personnel</b>	<b>30.0</b>	<b>3,568,440</b>	<b>30.0</b>	<b>3,587,719</b>
<b>Distribution by Source of Funds</b>				
Other Funds	30.0	3,568,440	30.0	3,587,719
<b>Total All Funds</b>	<b>30.0</b>	<b>3,568,440</b>	<b>30.0</b>	<b>3,587,719</b>