Today's presentation will include the following presenters or their designees.

1. Joe Codega, State Budget Officer
2. Director Jim Thorsen, Department of Administration
3. Libby Kimzey/Ryan Gardiner, OMB Capital
4. David Patten, DCAMM Director
5. Meghan Neary, DoIT Chief Financial Officer
6. Lisa Henriques, OMB Database Administrator
Key Points

Introduction to this year’s capital budget submission.

1. Joe Codega, State Budget Officer

✓ Find all instructions and templates at https://omb.ri.gov/budget-office/budget-communications-and-instructions
Key Points

Context and strategic direction for this year’s capital budget submission.

1. Joe Codega, Deputy Budget Officer

2. Director Jim Thorsen, DOA
   - Focus on Implementation
   - Rigorous Cost Estimates

3. Libby Kimzey, Capital & Transportation Chief Analyst

4. Carole Cornelison, DCAMM Director

5. Brian Tardiff, DoIT Chief Information Security Officer

6. Lisa Henriques, OMB Database Administrator
Key Points

Overview of capital budget submission process and expectations.

1. Submissions due to OMB by Friday, August 5, 2022
2. Capital tours will be in August, strongly encourage scheduling prior to your budget submission
3. Email any questions to Ryan.Gardiner@omb.ri.gov and your Budget Analyst
4. Libby is transitioning to another role in DOA
5. BFM Trainings will be held in June, dates to follow
Key Points

Process details for vertical construction, asset protection and fleet projects.

1. DCAMM facilitates vertical construction, asset protection and fleet projects for all executive branch state agencies (not quasis).

2. For new projects, email the Project Request Form (PRF) and a one-page summary of agency mission, goals, and 5-yr strategic plan to DCAMM.ProjectReview@doa.ri.gov by 6/24/22.

3. DCAMM will schedule meetings upon receipt: Wednesdays and Fridays, 1 to 4 pm, 5/23/22 – 7/15/22.

4. For vehicle requests email the Fleet Request Form (FRF) and the vehicle replacement plan to DOA.Statefleet@doa.ri.gov.

5. Agency staff will need to attach DCAMM letters of recommendation to relevant projects as a requirement of the process.
Key Points

Process details for information technology projects.

1. Supported Agencies: AIMS will complete IT Project Template with agency input & ITLT alignment; CFO will attach the spreadsheet project detail as well as a support letter from ITLT to BFM project submission.

2. Assisted Agencies/Quasi: An email will be distributed to inquire if any IT projects will be submitted. If so, meetings will be set up upon response.

3. Agencies will have final IT sign off (final spreadsheet & Support Letter) on July 15th to allow time to enter into BFM to meet the August 5th OMB deadline.
By end of May, please email Lisa.Henriques@budget.ri.gov with the full names and email addresses of staff who will require access to BFM Capital. Be sure to include the access level needed (e.g. Operating and Capital or Capital only).

CFOs may be ‘Stage 1’ or ‘Stage 2’ where Stage 2 submits to OMB

BFM: https://ri.bfm.cloud/bfmprod/default.aspx

Like last year, the technical instructions are consolidated with the general instructions.
Thank you!