



OFFICE OF MANAGEMENT & BUDGET

State Budget Office

One Capitol Hill
Providence, RI 02908-5890

Office: (401) 222-6300
Fax: (401) 222-6410

MEMORANDUM

To: Chief Financial Officers
From: Joseph Codega Jr., Budget Officer 
Date: July 12, 2023
Subject: Request for Reappropriations

R.I. General Laws §35-3-15 provides authority for the Governor to reappropriate funds from one fiscal year to the next for the **same purpose** for which the funds were originally authorized. If you wish to request the reappropriation of funds from FY 2023 to FY 2024, please submit a letter to my attention by **August 1st** detailing the amount of the reappropriation, the purpose for which the funds were originally appropriated, and why the funds remain unspent as of the end of FY 2023. Reappropriation requests are required for general revenue funds only.

Please prepare any reappropriation requests based on the final FY 2023 budget. Also, please note that there are three conditions that must be met for any reappropriation to be considered. First, the general revenue line item in which the funds were appropriated in FY 2023 must end the year with a balance at least equal to the requested reappropriation. Second, the agency bottom-line general revenue balance must be at least equal to the requested reappropriation. Third, the overall statewide bottom-line balance must be at least equal to the total of all requested reappropriations.

Reappropriations requests from agencies with reimbursements from the Federal Emergency Management Agency (FEMA) pending as of year-end may face special consideration.¹ The FY 2023 Final Enacted Budget includes general revenue appropriations to accommodate the estimated year-end reclassification of outstanding FEMA reimbursements. The intent of these appropriations is to prevent the state, agencies, and programs from closing in a deficit position relative to appropriation as a result of pending FEMA reimbursement, which has been a barrier to allowing reappropriations in recent years. However, the Budget Office may recommend to reject reappropriations requests when a surplus to appropriation is solely driven by excess FEMA reclassification-related general revenue appropriations.

Please contact your assigned Budget Analyst if you have any questions.

Thank you.

cc: Budget Office Analysts

¹ The magnitude of pending FEMA reimbursement and the number of agencies involved are greatly diminished compared to recent years. This Budget Office expects this special instruction to only apply to the Executive Office of Commerce, Emergency Management Agency, Department of Administration, and the Department of Health. Other agencies may disregard this instruction.