

TECHNICAL APPENDIX

APPENDICES A-F

TECHNICAL APPENDIX

APPENDIX A

STATE GOVERNMENT WORKFORCE DIVERSITY

State Government Workforce Diversity

Agency	Disabled	Female	Minority	Black or African American	Hispanic or Latino	American Indian or Alaskan Native	Asian	Native Hawaiian or Pacific Islander	Two or More Races
Administration	0.8%	47.8%	19.6%	5.5%	7.9%	0.3%	4.1%	0.0%	1.7%
Attorney General	0.8%	65.4%	18.3%	5.7%	8.9%	0.0%	2.8%	0.0%	0.8%
BHDDH	0.6%	70.0%	36.1%	24.2%	6.5%	0.7%	3.0%	0.0%	1.7%
Board of Elections	0.0%	60.6%	18.2%	3.0%	15.2%	0.0%	0.0%	0.0%	0.0%
Business Regulation	0.6%	45.9%	7.6%	3.5%	3.5%	0.0%	0.0%	0.0%	0.6%
CCRI	1.0%	63.0%	19.6%	7.4%	8.1%	0.8%	2.7%	0.0%	0.6%
Children, Youth and Families	0.3%	73.8%	32.4%	17.1%	10.5%	0.5%	2.6%	0.2%	1.6%
Coastal Resources	0.0%	40.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Corrections	0.4%	29.2%	23.0%	12.2%	8.4%	0.1%	1.5%	0.0%	0.8%
Environmental Management	0.9%	38.9%	8.1%	2.4%	1.9%	0.0%	2.3%	0.1%	1.4%
EOHHS	1.0%	71.7%	10.1%	5.1%	1.5%	0.0%	3.5%	0.0%	0.0%
Governor	0.0%	59.0%	25.6%	5.1%	15.4%	0.0%	2.6%	0.0%	2.6%
Health	1.4%	74.7%	22.4%	7.2%	8.6%	0.0%	4.1%	0.2%	2.3%
Human Services	1.4%	73.7%	35.0%	17.2%	13.9%	0.6%	1.8%	0.0%	1.5%
Labor and Training	0.9%	65.3%	29.3%	8.9%	16.6%	0.5%	1.9%	0.0%	1.4%
Postsecondary Commissioner	2.9%	40.0%	20.0%	5.7%	11.4%	0.0%	2.9%	0.0%	0.0%
Public Defender	2.0%	62.4%	22.8%	9.9%	9.9%	0.0%	2.0%	0.0%	1.0%
Public Safety	0.0%	17.4%	14.7%	7.2%	6.8%	0.2%	0.4%	0.0%	0.2%
Public Utilities Commission	0.0%	39.6%	13.2%	5.7%	7.5%	0.0%	0.0%	0.0%	0.0%
Revenue	1.8%	56.4%	28.9%	9.6%	12.2%	0.6%	3.9%	0.2%	2.4%
Rhode Island College	5.4%	60.2%	23.8%	6.5%	9.5%	0.9%	5.8%	0.0%	1.1%
RI Emergency Management	0.0%	40.0%	3.3%	3.3%	0.0%	0.0%	0.0%	0.0%	0.0%
RIDE	1.6%	68.7%	19.8%	6.4%	8.9%	0.0%	3.5%	0.0%	1.0%
Secretary of State	0.0%	68.1%	26.4%	4.2%	20.8%	0.0%	1.4%	0.0%	0.0%
Transportation	0.4%	19.9%	15.4%	6.0%	5.5%	0.4%	2.5%	0.0%	1.1%
Treasury	1.1%	60.7%	25.8%	3.4%	16.9%	0.0%	3.4%	0.0%	2.2%
University of Rhode Island	1.0%	58.1%	15.0%	3.4%	3.0%	0.7%	7.4%	0.1%	0.4%
Small Agencies*	4.4%	67.7%	21.0%	3.0%	16.2%	0.0%	4.0%	1.0%	0.0%
RI State Gov't	1.1%	54.4%	21.1%	8.6%	7.5%	0.4%	3.5%	0.1%	1.0%
<i>RI Population (2020 Census)</i>	<i>9.9%</i>	<i>51.0%</i>	<i>29.6%</i>	<i>8.8%</i>	<i>17.1%</i>	<i>1.2%</i>	<i>3.7%</i>	<i>0.2%</i>	<i>3.0%</i>

*Agencies with 20 or fewer FTEs (Atomic Energy, Child Advocate, Commerce, Council on the Arts, Deaf and Hard of Hearing, Ethics Commission, Historic Preservation, Human Rights Commission, Lt. Governor's Office, Mental Health Advocate, RI National Guard.

TECHNICAL APPENDIX

APPENDIX B

CHANGES IN BUDGETING PRACTICES AND PRESENTATION

CHANGES IN BUDGETING PRACTICES AND PRESENTATION

Health and Human Services

Behavioral Healthcare, Developmental Disabilities & Hospitals

Changes in Budget Presentation for Eleanor Slater Hospital (ESH) and Rhode Island Community Living and Supports (RICLAS) Programs.

This change in budget presentation relates to two programs for which the state serves as both Medicaid provider and payer – ESH and RICLAS. ESH and RICLAS operational provider expenses are reflected by category (e.g. personnel, operating, contracts, etc.), with State Medicaid payer reimbursements to ESH and RICLAS shown as offsets to each category and as expenses to the assistance and grants category. As a result, some year-over-year comparisons by category and by source may be impacted (i.e. expenses formerly shown by category will appear to be shifting to grants). Full documentation is available from the Budget Office upon request.

TECHNICAL APPENDIX

APPENDIX C

INTERNAL SERVICE

FUND ACCOUNTS

Internal Service Fund Accounts

Internal Service Fund accounts are established to finance and account for the operations of certain state programs that provide services to other state agencies, institutions, and other governmental units on a cost reimbursement basis. The purpose of such accounts is to ensure that the activities of the respective programs are managed in a businesslike manner. They are intended to promote efficient use of services by making agencies pay the full costs associated with providing the service and allocate the costs of central administrative functions across all fund types, particularly so that federal and other non-general revenue funded programs share in the costs.

Each Internal Service Fund develops its own billing structure, which is reviewed on an annual basis prior to the start of each fiscal year. In most cases, direct charges associated with a service being provided to a user agency are billed to that agency, along with an overhead charge for the administrative costs of operating the respective fund.

On the following pages are descriptions of each of the Internal Service Fund accounts requested as part of the FY 2025 Budget, with explanations of their purpose and the rationale for utilizing this structure for funding the respective program.

Department of Administration

Internal Service Fund: Health Insurance Fund

Description:

This Health Insurance Fund is used to account for the cost of health insurance coverage for employees and retirees. Historically, the state has accounted for employee health insurance costs in a series of clearing accounts related to payroll, i.e., state and employee (if any) contributions would be posted as additions to a clearing account and payments to health insurance companies would be posted as deductions. However, sometimes there wasn't a direct correlation between the "premiums" or claims paid to health insurance companies and rates assessed to state agencies (employer share) and/or employees and determining the financial position of the state relative to provision of this benefit was time-consuming. Also, any retroactive settlements with health insurance companies required the direct allocation of the settlement back to several thousand agency budget accounts.

Purpose:

This internal service was created to account for employee and retiree health insurance transactions because the state's financial position associated with providing this employee/retiree benefit will be more readily determinable due to the sometimes indirect correlation between the amount of "premiums" or claims paid to health insurance companies and rates assessed to state agencies (employer share) and/or employees. Also, any retroactive settlements with health insurance companies can be incorporated into a future rate charged to agency budget accounts and employees.

Efficacy:

This Internal Service Fund is used to account for the cost of health insurance coverage for employees and retirees. The current rationale for utilizing this methodology is to gain greater accounting efficiency by (1) avoiding the prior practice of allocating retroactive settlements among several thousand agency accounts and (2) being able to quickly determine the State's financial position associated with providing this benefit to employees and retirees.

Internal Service Fund Accounts

Internal Service Fund: Central Utilities

Description:

The Central Utilities Internal Service Fund is responsible for the administration and fiscal management of electricity and natural gas services provided to the state.

Purpose:

This Office of Energy Resources processes all monthly payments for over 2,055 electric accounts to the state's primary suppliers of electricity, Rhode Island Energy and Constellation. The Office of Energy Resources processes monthly payments for over 135 natural gas accounts to the State's primary supplier of natural gas, Direct Energy. In addition, they process the delivery charges of electricity and natural gas to the State's primary distribution providers, Rhode Island Energy and Direct Energy. Expenditures are then billed to the respective agencies based upon the electricity usage determined by the meters assigned to that agency.

Efficacy:

Without this Internal Service Fund, each state agency would be independently responsible for paying electric bills for the meters assigned to that agency. This would require an internal distribution of costs to all applicable accounts within the agency, a service that is now provided by the central unit. The State has an arrangement with National Grid and Direct Energy where the centralization of electricity and natural gas provided cost avoidance of late charges due to the efficiencies of a central billing model.

Internal Service Fund: Automotive Fleet

Description:

The State Automotive Fleet Internal Service Fund provides for the administration and fiscal management of state-owned vehicles and operates several fuel depots throughout the state.

Purpose:

This program oversees the procurement, maintenance and allocation of 2,900 vehicles, including heavy-duty vehicles, boats, trailers, and maintenance equipment. Agencies are billed biweekly for expenses including repairs, fuel, and a surcharge (per gallon) for the operation and maintenance of fuel depots. The administrative costs for the Office of State Fleet Operations (OSFO) are charged to agencies per vehicle on an annual basis. All agencies share these overhead costs in an equitable manner.

Efficacy:

Decentralization of automotive fleet functions would result in duplication of efforts, inconsistent policies and procedures between agencies, loss of control over new vehicle purchases, and the absence of a central comprehensive database, which would make it difficult to meet mandated federal reporting requirements on alternative fuel vehicles.

Internal Service Fund Accounts

Internal Service Fund: State Fleet Replacement Revolving Loan Fund

Description:

The State Fleet Replacement Revolving Loan Fund provides loans to state agencies for the acquisition of vehicles and related equipment. These loans are paid back by the respective agencies over a period of three to seven years depending on the value of the equipment acquired. The Fund also grants a portion of its allotment to the Rhode Island Public Transit Authority

Purpose:

This revolving loan fund replaces the use of debt issuances by the state to fund vehicle acquisitions. As funds are repaid annually, they are available to issue new loans.

Efficacy:

Use of a revolving loan fund enables the State to save on interest expense associated with the issuance of debt and provides cost-saving opportunities when multiple vehicles are purchased.

Internal Service Fund: Surplus Property

Description:

This internal service fund oversees the acquisition and distribution of federal surplus property, as well as the storage and disposal of state surplus property.

Purpose:

Section 42-56.2-1 of the RI General Laws requires the appointment of a Federal Surplus Property Officer by the Director of Administration. This position is authorized to acquire from the federal government surplus property that may be of benefit to the state, local governments or non-profit educational or charitable institutions. This position oversees the Surplus Property Internal Service Fund. Although the Fund will acquire federal surplus property on behalf of state agencies or other eligible recipients, they do not bill for this service. The program is not currently generating revenues.

Efficacy:

The staff responsible for overseeing the surplus property program is funded with General Revenues and thus these costs are not allocated to user agencies. As stated above, the only billings made by this internal service fund are currently for space rental at a state warehouse. Without the existence of an internal service funds, these costs could be billed to the user agencies using an alternative accounting method or the costs to operate the warehouse could be fully funded with general revenues, thereby eliminating the need to bill any agency for storage.

Internal Service Fund Accounts

Internal Service Fund: Central Mail

Description:

The Central Mail Internal Service Fund (ISF) provides for inter-agency mail delivery and processing of United States mail for most state agencies.

Purpose:

The responsibility of the Central Mail ISF, under the Division of Enterprise Technology Strategy and Service (ETSS) is to provide mail functions that constitute a major source of cost savings and cost avoidance for government operations statewide. Costs are allocated to agencies via a billing system that applies the internal and external costs to agency budgets.

Efficacy:

This Internal Service Fund is used to allocate the cost of mail processing to various agencies. The current rationale for utilizing this methodology is to gain greater efficiency from the central management of mail processing services.

Internal Service Fund: Telecommunications

Description:

The Telecommunications Internal Service Fund (ISF) supports all voice and data communications infrastructure throughout state government, as well as the public information operators. Voice services include planning, procurement, provision, installation and maintenance of all voice telephone devices, lines and extensions, billing and vendor liaison. Data services include planning, procurement, provision, installation, addressing, routing and maintenance of all WAN data lines and data connections, access to the Internet, security and filtering, billing, and vendor liaison throughout state government.

Purpose:

The responsibility of the Telecommunications ISF, under the Division of Enterprise Technology Strategy and Service (ETSS) is to process all payments for voice communication services to the providers of these services (primarily Verizon). Agencies are then billed monthly for their usage, as well as an overhead charge allocated based upon the number of phone lines in each agency.

Efficacy:

This Internal Service Fund is used to allocate the cost of telephone services to the various agencies. The current rationale for utilizing this methodology is to gain efficiencies from central management of direct and indirect telecom costs. Without the existence of this fund, each agency would be responsible for receiving and paying invoices for telecommunication services provided to their agency.

Internal Service Fund Accounts

Internal Service Fund: Assessed Fringe Benefit

Description:

The Assessed Fringe Benefit Internal Service Fund makes payments for various employee fringe benefits. The fund generates revenue by assessing a charge against the amount of salaries and wages paid to state employees.

Purpose:

The assessment charged by this fund pays for the following employee fringe benefits: services provided by the Donley Center; services of the Workers' Compensation Court and the Division of Workers' Compensation administrative costs related to workers' compensation activities; payments to Workers' Compensation providers; Workers' Compensation benefit payments to employees; Unemployment Compensation payments; and payments to employees for unused leave upon termination from state service.

Efficacy:

This fund was established in part to eliminate the fluctuations in agency budgets that result from workers' compensation claims, unemployment claims, and termination costs. The use of the statewide assessment also meets federal cost allocation requirements.

Internal Service Fund: Human Resources

Description:

The Division of Human Resources provides Human Resource services to Executive Branch departments in the State. The fund generates revenue by assessing a per FTE charge to each agency within the Executive Branch exclusive of Higher Education and the R.I. Department of Education who have their own Human Resource Departments.

Purpose:

The Division of Human Resources is led by a Director of Human Resources whose office is responsible for the overall management of the quality of the State's human resources functions and services, including strategic planning, directing, developing and implementing a statewide program of personnel administration, payroll, recruitment, and employee/labor relations, site operations, and training and development.

Efficacy:

This Internal Service Fund is used to allocate the cost of human resources services to the various agencies in the Executive Branch. The current rationale for utilizing this methodology is to gain efficiencies from central management of human resource management while maximizing the non-general revenue recovery of services received by the benefiting funding source. Without the existence of this fund, each agency would be responsible for human resource functions, which could lead to inconsistent interpretation of contracts, employee and handbooks and discipline. To fund this service in the agencies would require additional resources to fill all the functions this centralized organization is responsible for.

Internal Service Fund Accounts

Internal Service Fund: DCAMM-Facilities Management

Description:

The DCAMM-Facilities Management Internal Service Fund provides for the administration and facilities management oversight of state-owned properties.

Purpose:

The Office of Facilities Management & Maintenance (OFFM) (formerly Facilities Management) within the Division of Capital Asset Management and Maintenance is responsible for the management of all active campuses, buildings, and surplus property, and is led by the Associate Director of Facilities Management & Maintenance. OFMM has oversight for the following Property Management functions:

- Space Management: Expansion or modification of the State's portfolio
- Contracting: Extension, cancellation or execution of new/existing vendor contracts
- Deferred Maintenance Investments: Large projects focused on repair and replacement of deteriorating assets
- Capital Equipment replacement: Replacement of infrastructure and equipment as needed
- Leasing/New Construction: Execution of lease agreements on behalf of client state agencies.

OFFM is responsible for handling day to day operations at all state facilities where DCAMM has direct oversight including handling minor repairs (under \$2.5M), setting up and overseeing facility/campus security, ensuring appropriate ADA access at all facilities, responding to facility emergencies 24/7, managing traffic flows and wayfinding systems, maintaining an efficient and effective communication system with all building/facility/campus tenants, grounds keeping/landscaping, utilities management, snow removal, care/maintenance of artwork and historic artifacts, et al.

Efficacy:

This Internal Service Fund is used to allocate the cost of the Office of Facilities Management & Maintenance services to the various agencies in the Executive Branch. The current rationale for utilizing this methodology is to gain efficiencies from the centralization of facilities management and maintenance, and demonstrate the total cost of a Department's operations including their "lease space" of operations. This allows for maximum reimbursement of allowable costs from non-general revenue sources.

Internal Service Fund: Information Technology Fund

Description:

The Information Technology Internal Service Fund is created to bill for technology services provided throughout State Government, including the executive branch and elected officers, for enterprise services including CIO management, operations, application development, RIFANS, Enterprise Resource Planning costs, and project management functions.

Internal Service Fund Accounts

Purpose:

The responsibility of the Office of Information Technology, under the Division of Enterprise Technology Strategy and Service (ETSS) is to:

- Manage the secure implementation of all new and mission-critical technology projects and upgrades for state agencies. The Office of Information Technology shall manage and support all day-to-day operations of the State's technology infrastructure and associated applications.
- Operate the Project Management Office in order to ensure that large scale technology projects are delivered in a timely and secure manner in accordance with the strategic IT goals of the State and accepted industry practices.
- Coordinate efforts with the Director of Administration in order to plan, allocate and implement projects supported by the Information Technology Investment Fund.
- Supervise all intellectual property created as a result of work undertaken by employees of ETSS to ensure that ownership of this intellectual property remains with the state. Any patents applied for shall be in the name of the state.

Efficacy:

The current rationale for utilizing an internal service fund for information technology is to gain strategic efficiencies, identify opportunities to implement technology solutions across state agencies to prevent duplication of systems and effort, as well as effectively support these solutions in an efficient manner. In addition, billing agencies who receive the benefit of these services will allow for the maximization of non-general revenue cost recovery of services received by the benefiting funding source.

Department of Corrections

Internal Service Fund: Correctional Industries

Description:

Correctional Industries consists of the work programs in correctional facilities that provide real world work experience to inmates, teaching them transferable job skills and work ethic to help them prepare for post-release reentry and employment.

Purpose:

Correctional Industries employs over two hundred inmates who manufacture various products or provide services to state agencies, cities and towns and non-profit organizations. This is the only self-funded reentry support program in Corrections - no appropriated funds are required for its operation since it relies on revolving funds from the income generated by the sale of products and services produced through the program.

Efficacy:

Because Correctional Industries' customer base not only includes state agencies, but also municipal and non-profit agencies, an Internal Services Fund is the most appropriate mechanism for the program.

Internal Service Fund Accounts

Internal Service Fund: Corrections Warehouse / Central Distribution Center

Description:

The Central Distribution Center is responsible for the central purchase of food staples, janitorial items, and other supplies for warehousing and distribution/sale to state agencies and state school districts. The unit also administers the U.S. Department of Agriculture food distribution program.

Purpose:

This Internal Service Fund was created in order to provide for the most cost-effective procurement and delivery of goods to other state programs. The Fund also utilizes inmates working under the supervision of warehouse staff in order to increase the capacity to serve various customers and to provide work training experience for inmates.

Efficacy:

The current rationale for this Internal Service Fund is to improve efficiency by providing a centralized mechanism for the purchase and distribution of goods.

Secretary of State

Internal Service Fund: Record Center

Description:

The State Records Center stores and manages the nonpermanent records of state agencies and funds the Public Records Administration office. This program, a central storage facility for inactive state government records, serves all state agencies.

Purpose:

This Internal Service Fund ensures that state agencies pay only for actual records stored and services received. Most states and the federal government operate their programs through the same or similar means. A Master Price Agreement with a private records storage company governs overall records storage costs and services. Although the private vendor transports and stores the records, state agencies' service requests are channeled through the Public Records Administration office. On a monthly basis, the vendor provides the Public Records Administration Office with a master invoice for all charges to the state, and also individual agency accounts.

Efficacy:

The State Records Center could receive a direct appropriation of funds to cover the entire cost of record storage and other services for all agencies instead of each agency being allotted their own requested amount, but this method would not be as efficient as the current rotary account. A rotary account ensures that agencies pay for actual records stored and services received. A direct appropriation would be an estimate that would have to be revised at the end of the fiscal year.

Internal Service Fund Accounts

Department of Public Safety

Internal Service Fund: Capitol Police Rotary

Description:

The Capital Police Rotary account is for reimbursements from other departments within Rhode Island that the Capitol Police provides service for.

Purpose:

To supply security services to the Department of Human Services; Department of Children Youth & Families; Division of Motor Vehicles; Treasury; Operator Control on the Pastore Complex; and the Department of Transportation. Their mission is to protect property and ensure the safety of the employees with those buildings as well as protecting the public that enter these facilities daily to conduct business.

Efficacy:

This Internal Service Fund is used for the personnel funding for capitol police officers at various sites.

TECHNICAL APPENDIX

APPENDIX D

DEFINITION OF CATEGORIES OF EXPENDITURES

Definition of Categories of Expenditures

Generally, the amounts reflected in the categories of expenditures in the *FY 2025 Executive Summary* and in the *FY 2025 Budget* were derived by identifying amounts spent or budgeted in certain budget object codes. The transition from the Rhode Island State Automated Information Link system (RISAIL) to the Rhode Island Financial Accounting Network System (RIFANS) on July 1, 2006, provided opportunity to classify expenditures in hierarchical order of major categories. Each category is described in the following sections with the associated natural codes listed below.

Salary/Wages and Other Comp and Employee Benefit Programs:

Includes expenditures for salaries, wages, fringe benefits, and workers' Comp costs. The personnel category includes all payments for all individuals employed by the state.

611000 Regular Wages	624500 Disability Insurance (TIAA)
611001 Payment of Deferred Furlough Days	624600 Life Insurance
611999 Contract Reserve	624700 Health Insurance Fund
612000 Seasonal/Special Salaries/Wages	624710 Medical Claims/Premiums paid to Insurance Providers
614001 Overtime (Budget only)	624720 Prescription Claims/Premiums paid to Insurance Providers
614100 Overtime (1.5)	624721 Prescription Discounts/Medigap paid to Insurance Providers
614200 Overtime (2.0)	624730 Dental Claims/Premiums paid to Insurance Providers
614300 Overtime (Straight Time)	624740 Vision Claims/Premiums paid to Insurance Providers
614400 Holiday Pay	624750 Health Administration Expense paid to Insurance Providers
614500 Correctional Officers' Briefing Time	624760 Medicare Premiums paid to Insurance Providers
614600 Overtime: Other (Seasonal)	624765 ACA Reinsurance
616001 Stipend Payments	624770 Incurred But not Reported (IBNR)
616100 Cash Bonuses for HMO Participation	624780 Early Retiree Reimbursement Program costs
616200 Family Medical Insurance Coverage Waiver Bonus	624785 Employer Contributions to Health Savings Accounts
616300 Contractual Stipend Payments	624790 Cobra Administrative Service Fees
616400 Accrued Leave Severance Pay	625100 Workers' Comp Payments - Regular Cases (Leaves)
619000 Payroll & Employee Benefits Accrual	625200 Workers' Comp Payments - Assault Cases
619999 Payroll Encumbrance	625300 Workers' Comp Payments - Specific Injury
620100 Employees' Retirement - State Contribution	625301 Workers' Comp - Disfigurement
620110 Employees' Retirement - Defined Contribution Plan	625302 Workers' Comp - Loss of Use
620120 Retirement Contribution per RIGL 36-10-2 (e) (1)	625310 Workers' Comp Payments - Lump Sum
620200 Retirement: State Police Troopers (hired after 7-1-87)	625311 Workers' Comp - Commutations
620300 Retirement: Judges (hired after 12-31-89)	625312 Workers' Comp - Denial & Dismissal
620400 Retirement: Teachers	625315 Medicare Reimbursement - Home Care
620500 Retirement: Other	625320 Injured Workers' Incentive Payments
620600 Retirement: Federal Retirement System	625400 Workers' Comp Payments - Weekly Payments
620700 Retirement: Laborers' International Union of North America	625410 Workers' Comp Payments - Dependency Payments
620800 Pension Expense - GASB 68	625420 Workers' Comp Payments - Post Maximum Assistance

Definition of Categories of Expenditures

621110 Social Security (FICA) Old Age, Sickness & Disability Ins Tax	625500 Workers' Comp Payments - Hospital Charges/Nursing Homes/Medical Facilities
621120 Medicare (FICA) Hospital Insurance Tax	625510 Workers' Comp Payments - Medicine, Drugs, Braces & Medical Equipment
621130 FICA on Severance Pay	625511 Workers' Comp - Prescriptions
621600 Retirement: Federal Retirement System	625512 Workers' Comp - Medical Supplies
624110 Employer Cost of Employee Medical Insurance	625513 Workers' Comp - Eye Glasses
624120 Employer Cost of Employee Dental Insurance	625515 Medicare Reimbursement - Medicine
624130 Employer Cost of Employee Vision Insurance	625520 Workers' Comp Payments - Alternative Care
624140 Employer Cost of Employee Prescription Insurance	625521 Workers' Comp - Home Care
624210 Medical Care Insurance - Retirees	625522 Workers' Comp - Alternative Medical Care
624220 Dental Insurance - Retirees	625523 Workers' Comp - Vocational Rehabilitation
624230 Vision Care Insurance - Retirees	625524 Workers' Comp - Dental
624240 Prescription Insurance - Retirees	625525 Workers' Comp - Tuition
624300 Health Insurance - Retired Employees (1986 Window)	625530 Workers' Comp - Hospital Emergency Room
624400 Insurance Settlement Account	625531 Workers' Comp - Hospital Ambulatory
625532 Workers' Comp - Hospital Inpatient	625830 Workers' Comp - Chiropractor
625533 Workers' Comp - Hospital Physical Therapy	625831 Workers' Comp - Acupuncturist
625534 Workers' Comp - Hospital Diagnostic	625835 Workers' Comp - Diagnostics
625535 Workers' Comp - Hospital Clinic Visit	625840 Workers' Comp - Independent Medical Exam
625536 Workers' Comp - Hospital Bill Review	625845 Workers' Comp - Impartial Medical Exam
625537 Workers' Comp - Ambulance	625850 Workers' Comp - Surgical Centers
625538 Workers' Comp - Taxi	625855 Workers' Comp - Bill Audit
625539 Workers' Comp - Burial	625860 Workers' Comp - Record Review
625545 Medicare Reimbursement - Medical Facility Care	625865 Medicare Reimbursement - Practitioners
625600 Administrative Costs - Worker's Comp Division	625870 Vocational Assessments/Rehabilitation Plans
625700 Workers' Comp - Attorney & Witness Fees	625875 Tuition/Education
625710 Workers' Comp - Attorney Fees	626100 Assessed Fringe Benefits Fund Assessment
625720 Workers' Comp - Witness Fees	626110 AFB Exception Rate
625730 Workers' Comp - Investigations	626200 Unemployment Comp - State Employees
625740 Workers' Comp - Subpoenas	626300 Retiree Health Insurance
625750 Workers' Comp - Depositions	626310 Retiree Health - State Police
625760 Workers' Comp - Filing Costs	626320 Retiree Health - Judges
625770 Workers' Comp - Litigation Reimbursement	626330 Retiree Health - Legislators
625800 Workers' Comp - Practitioners Charges	626340 Board of Education contributions to Retiree Health Fund
625805 Workers' Comp - Anesthesia	626400 Miscellaneous Benefits
625810 Workers' Comp - Physicians	626410 TIAA/CREF Retiree Health
625811 Workers' Comp - Dentist	626500 Unreserved Resources
625815 Workers' Comp - Physical Therapy	626501 Employee Flexible Spend Plan Admin
625820 Workers' Comp - Occupational Therapy	627000 Uncompensated Leave Day
625825 Workers' Comp - Psychological Therapy	627100 COLA Deferral

Definition of Categories of Expenditures

Contracted Professional Services:

Expenses include non-personnel expenditures for all consulting and professional services received by State Government.

631001 Financial Services (Budget only)	635150 Legal Services: General/Other
631010 Financial Services: Accounting/Auditing	635200 Constable Services/Process Servers
631020 Financial Services: Investment/Banking	636001 Medical Services (non-client based) (Budget only)
631030 Financial Services: Actuary	636100 Doctors, Specialists, Medical Consultants, Dentists
631040 Financial Services: Economists	636200 Hospital Treatment
631050 Financial Services: Other	636300 Veterinary Services
631100 Public Relations Services	636400 Laboratory Testing, X-Rays, MRI's
631200 Management Consultants	636500 Nursing/Convalescent Care and/or Treatment
632001 Information Technology Services	636600 Other Medical Services
632140 Information Technology: Programming	637001 Temporary Services (Budget only)
632150 Information Technology: System Design	637100 Clerical Services
632160 Information Technology: System Support	637200 Stenographic Services for Court or Public Hearings
632170 Information Technology: Database Administration	637300 Other Temporary Services
632180 Information Technology Services: General	638001 Buildings and Grounds keeping Services
633001 Training and Educational Services (Budget only)	638100 Cleaning of Buildings/Offices (Janitorial Services)
633100 Training and Educational Services	638200 Extermination Services
633200 Seminars and Conferences	638300 Lawn Maintenance and Grounds keeping
633300 Lecturers and Training Consultants	638400 Other Building and Grounds Services
634001 Design, Engineering, Surveying and Environmental Svcs (Budget only)	639001 Other Contracted Professional Services (Budget only)
634100 Engineering Services	639100 Honorariums
634200 Design and Architectural Services	639200 Interpreters/Translators
634300 Surveyor Services	639300 Appraisers/Title Examiners
634400 Environmental Services	639400 Records Management
634500 Other Design, Engineering, Survey & Environmental Services	639500 Security Services
634510 Fuel: Oil #1 - Kerosene	639600 Fire Protection Services
634830 Environmental Services - Safety Equipment	639700 University/College Services
635001 Legal Services (Budget only)	639800 Communications and Media Related Services
635110 Legal Services: Special Counsel	639900 Other Professional Services
635120 Legal Services: Contracts	639993 Oracle Inventory Org Only
635130 Legal Services: Labor Relations	639999 5.5 Percent Contractor Legislation
635140 Legal Services: Expert Witnesses	

Operating Supplies and Expenses:

Expenses include non-personnel expenditures for operations of state government including maintenance and non-fixed equipment (capital outlay). One exception is the treatment of medicine and drug expenditures for the pharmaceutical assistance program, which are reflected as grants and benefits.

640001 Building-Relating Maintenance and Repairs	643300 Subscriptions
640100 Building Maintenance and Repairs	643401 Postal, Freight and Delivery Services
640200 Grounds Maintenance	643410 Postage and Postal Services

Definition of Categories of Expenditures

640300 Energy Conservation Expenses	643420 Express Delivery
640400 Waste Disposal	643430 Freight
641001 Non-Building Related Maintenance and Repairs	643440 Central Mail Processing (for ISF use only)
641100 Maintenance/Repairs: Vehicles	643441 Postage Charges (for ISF use only)
641200 Maintenance/Repairs: Computer Equipment	643442 ISF Overhead/Service Charges
641300 Maintenance/Repairs: Software Agreements	643500 Records Storage/Retrieval Costs (Records Center ISF)
641400 Maintenance/Repairs: Office Equipment	643510 Records Storage and Retrieval Costs
641500 Maintenance/Repairs: Medical Equipment	643520 ISF Overhead/Service Charges
641600 Maintenance/Repairs: Other Equipment	643610 Advertising
642001 Roads/Bridges/Parking Lot Expenses (Budget only)	643611 Print Advertising
642100 Snowplowing and Sanding Expenses	643612 Radio Advertising
642200 Road Maintenance and Repairs Expenses	643613 Television Advertising
642300 Striping Expenses	643614 Other Advertising
642400 Safety Expenses	643615 Agent's Materials - Lottery
642500 Paving Supplies/Expenses	643616 Media Placement Fees
642600 Signage/Sign Painting/Lettering	643620 Printing - Outside Vendors
642700 Freight Rail Improvement Project (FRIP) Expenses	643621 Printing Services Provided by State Agencies
642999 Transfer of RIDOT Operational Expenses	643700 Miscellaneous Expenses
643010 Clothing and Accessories	643710 Staff Training
643011 Staff Clothing, Uniforms, and Clothing Accessories	643720 Lottery Commission Payments
643012 Client Clothing, Uniforms and Clothing	643730 Temporary Easements (DOT)
643013 Safety Garments & Implements	643731 Temporary Easements (DOT) Non-reportable
643020 Linen and Laundry Expenses	643740 Loan Repayment State Fleet Revolving Bond Fund
643021 Central Laundry (BHDDH - for ISF use only)	643799 Statewide Savings Offset
643030 Food	643801 Insurance (Budget only)
643040 Agricultural, Horticultural & Fishery Supplies	643810 Insurance: Property/Casualty/Liability
643110 Office Supplies and Equipment (less than \$5000)	643820 Insurance: Professional and Occupational
643120 Computer Supplies/Software/Equipment (less than \$500)	643830 Insurance: Cost Reimbursement
643130 Janitorial Supplies	643910 Pharmaceuticals
643140 Kitchen/Household Supplies & Equipment	643920 Medical Supplies (non-Rx)
643150 Program Supplies and Equipment (less than \$5000)	643930 Central Pharmacy (BHDDH - for ISF use only)
643160 Security/Safety Supplies	643931 Pharmaceuticals
643170 Military Supplies	643932 Medical Supplies (non-Rx)
643180 Building/Plant/Machinery Supplies and Equipment	643933 ISF Overhead/Service Charges
643190 Landscaping Supplies and Equipment (less than \$500)	643940 Medicare Part D
643200 Dues and Fees	644101 Fuel: Oil
644110 Fuel: Oil #1 - Kerosene	647330 Special Services
644120 Fuel: Oil #2 - Home Heating Oil	647401 State Fleet (ISF)

Definition of Categories of Expenditures

644130 Fuel: Oil #4	647410 State Fleet Fuel
644140 Fuel: Oil #6 - Bunker 'C'	647420 State Fleet: Vehicle Repairs
644200 Fuel: Coal (used for heating purposes)	647430 State Fleet: Overhead
644300 Fuel: Natural Gas (used for heating purposes)	647500 Surplus Property ISF
644400 Fuel: Gasoline/Diesel Fuel	647600 Legal Services (Central Legal Office use only)
644510 Electricity - Direct Payments to Utilities	647700 Correctional Industries (for ISF use only)
644520 Electricity - Central Utilities Fund (ISF use only)	647800 Central Warehouse (DOC - for ISF use only)
644521 Electricity - Payments to Utilities	647900 Internal Agency IT Charges
644522 ISF Overhead/Service Charges	648100 Telephone and Telegraph Services
644600 Steam	648110 Central Telephone Services (CENTREX)
644610 Fuel: Wood Chips	648111 Telephone Charges
644700 Water - Expenditures for Water Consumption	648112 ISF Overhead/Service Charges
644800 Sewer Use Charges	648200 Telephone - Cellular and Mobile
645100 Rental: Clothing and Linens	648300 Pager (Beeper) Systems
645200 Rental/Lease: Equipment	648400 Internet Services
645300 Rental/Lease: Property	648500 Maintenance/Repairs: Communication Systems
645310 Rental of Outside Property	648600 Cable Television
645320 Rental of State Owned Property	649110 Fees: Notary Public
645400 Rental/Lease: Vehicles	649120 Fees: Single Audit
645510 Lease Financing - Principal	649130 Fees: Bonds and Notes (Cost of Issuance)
645520 Lease Financing - Interest	649140 Fees: Food Stamp Transaction Costs
646100 Travel & Transportation: State Wards/Clients	649150 Fees: Credit Card Processing Fee
646200 Mileage Allowance - Personally Owned Vehicles	649160 Fees: Miscellaneous
646301 Out-of-State Travel (Budget only)	649170 Fees: ARRA Administrative Fee
646310 Out-of-State Travel: Transportation	649180 Fees: Drivers Licensing Imaging
646320 Out-of-State Travel: Lodging	649310 Interest: CMIA
646325 Out-of-State Travel: Per Diem	649320 Interest: Late Payments
646330 Out-of-State Travel: Registrations	649330 Interest: Earnings
646340 Out-of-State Travel: Other	649390 Discount Paid Upon Issuance of Bonds & COPS
646400 Other Travel-related Costs	649400 Refunds, Bad Debt and Other Non-Expense Items
647100 Information Technology Charges (DoIT ISF)	649401 Unclaimed Property Change in Liability
647110 ISF Overhead/Service Charges	649500 Indirect Cost Assessments on Federal Accounts
647120 Direct Services (Programming, etc.)	649600 Inventory Purchases for Internal Service (Rotary) Funds
647130 Seat License (flat fee per staff member)	649700 Retiree Health Subsidy
647140 Maintenance Contracts	649800 Rate Reimbursement Charge
647141 RIEMA - Federal Reimbursements to Other Agencies	649900 Prior Fiscal Year Adjustments - Federal - \$250,000 +
647150 Computer Replacement	649999 Debt Service Offset
647160 Hardware	650001 Stipends and Benefits (Budget only)
647200 Human Resources Service Centers	650100 Inmate Payroll

Definition of Categories of Expenditures

647300 Facilities Management Charges (Facilities ISF)	650200 Client/Resident Stipends
647310 ISF Overhead/Service Charges	650300 Misc Benefits/Subsidies
647320 Lease Payments (based on square footage)	

Assistance and Grants:

Includes all grants and benefits to individuals or organizations without taxing authority, either direct or through reimbursements to cities and towns for public assistance, and grants to other entities, such as private non-profit providers. Certain retirement pensions for retired employees are also included. This category includes expenditures in the Medicaid program for services and supplies, direct public assistance and payments for client services in the human service agencies.

651101 Direct Public Assistance	653210 Dental Services for Clients
651110 Public Assistance: Medical	653220 Nursing/Convalescent Services
651120 Public Assistance: Subsistence	653230 Veterinary Services
651125 Drug Rebates	653240 Disability Determination
651130 SSI Federal Reimbursement	653250 Outpatient Services
651201 Indirect Public Assistance	653260 Inpatient Services
651210 Payment of Provider Assessment	653270 Testing Services
651220 Interfund Transfer/Provider Assessment	653280 Habilitative/Rehabilitative Services
651230 Taxable Medicaid Payments via MMIS	653290 Counseling Services
651240 Non-Taxable Medicaid Payments via MMIS	653301 Legal Services for Clients
651250 Subsidy Programs: State Dependents & Delinquents	653310 Guardian Ad Litem Services
651260 Subsidy Program: RI Pharmaceutical Assist to Elderly	653320 Defense of Indigents
652110 Retirement Pensions: State Police	653401 Placement Services for Clients
652120 Pensions: Judges	653410 Residential Services
652130 Retirement Pensions: Teachers	653420 Foster Care Payments
652140 Retirement Pensions: Municipal Police & Fire Pensions	654100 Grants
652150 Supplemental Pension - Early Retirement (83H-5149, Sub. A, Article VI)	654110 Legislative Grants (General Assembly only)
652500 Other Pensions & Retirement	654115 Designated Grants/State Grants Budgeted
653101 Client Services (Budget only)	654120 Other Grants (obsolete in 2017)
653110 Social Services for Clients	654130 Payments of Sub-awards
653120 Substance Abuse Services	654200 Public Finance of Election Campaigns
653130 Education Services	654300 Non-State SDA Payments (DLT)
653140 Rent Payments for Clients	654400 Non-Taxable Claims, Settlements, Judgments
653190 Other Client Services	654500 Taxable Claims, Settlements, Judgments & Torts
653201 Medical Services for Clients	655000 Scholarships/Loans/Educational Grants

Capital Purchases and Equipment:

Includes expenditure codes for building renovations and repairs, land acquisition, construction in progress, motor vehicle and equipment purchases, computer equipment and leaseholds.

660001 Capital Budget (RICAP & Bond Accounts)	661221 Leasehold Improvements (completed in one FY & \$1m+)
660010 Building Renovations & Repairs	661231 Historic Buildings
660020 Plumbing Renovations & Repairs	661241 Buildings & Other Structures (Less than \$100,000)
660030 Electrical Renovations & Repairs	661302 Construction in Progress

Definition of Categories of Expenditures

660040 Land Improvements	661351 Architecture & Engineering - CIP
660045 Environmental Remediation	661361 Consultant Services-Computer Systems Development
660050 Architectural & Engineering Services	661402 Works of Art, Historic Treasures & Memorabilia
660095 Expenses under the Capitalization Limit	661501 Motor Vehicles
660101 Lawn, landscape & Grounds Maintenance Equipment	661521 Trailers
661101 Property Acquisition: land	661522 Heavy Equipment
661104 Property Acquisition: land (non-reportable)	661601 Aircraft, Boats & Related Equipment
661131 Non-Depreciable land Improvements	661605 Furniture & Equipment (\$5,000 or greater)
661141 Depreciable land Improvements	661701 Computer Equipment (\$500 to \$4,999)
661201 New Construction/Acquisition: Building	661711 Computer Equipment (\$5,000 or greater)
661211 Buildings Renovations & Improvements (completed in one FY & \$1m+)	661801 Development of Rights/Rights of Way
661802 Development of Rights/Rights of Way (non-reportable)	663002 Depreciation Expense-Building, Renovations, Improvements
661811 Temporary Easements	663004 Depreciation Expense - Art, Historical Treasures
661821 Computer User Licenses (one-time purchase, \$1m+)	663005 Depreciation Expense - Motor Vehicles
661831 Computer Software (one-time purchase, \$1m +)	663006 Depreciation Expense - Furniture & Equipment
661902 Architecture & Engineering - CIP (DOT Use Only)	663007 Depreciation Expense - Computers & Software
661910 Infrastructure (DOT Use Only)	663008 Depreciation Expense - Intangibles
661999 Reimbursement from SFRLF	663009 Depreciation - Infrastructure
662150 Capital Lease	669998 Asset Clearing Balances
663001 Depreciation Expense - land & land Improvements	

Aid to Local Units of Government:

Includes aid and payments to local governmental units, which are generally in the form of grants. This includes grant payments made by the Departments of Administration, Revenue, Elementary & Secondary Education to local libraries and local school departments. Local governmental entities include all local subdivisions with governing and taxing authority.

671100 Community Aid	671300 Retirement: Teachers
671110 Appropriated Aid	671310 Retirement: Teachers Defined Contribution
671120 Pass-Thru Aid	671320 Retirement Contribution per RIGL 36-10-2 (e)(2)
671200 Education Aid	

Debt Service:

Included fixed charges for principal and interest on general obligation bonds, revenue bonds, bonds of the Colleges and University and all other State borrowing.

649999 Debt Service Offset	682700 Interest: Non-G.O. Debt Service
681100 Principal: General Obligation: Serial Bonds	682701 Accrued Interest TSFC
681200 Principal: General Obligation: CABS	682702 Accrued Interest TSFC
681300 Principal: General Obligation: Revenue Bonds - RIRBA	683100 Deferral of Premium/Discount

Definition of Categories of Expenditures

681400 Principal: College/University Debt Service	683150 Deferral of Premium/Discount - TSFC
681500 Principal: Certificates of Participation	683200 Amortization of Premium/Discount
681600 Principal: Short Term Borrowing	683250 Amortization of Premium/Discount - TSFC
681700 Principal: Non-G.O. Debt Service	683500 Interest-Bal Entry of Principal Paid by Others- FAOSB only
682100 Interest: Serial Bonds	683600 Deferral of Refunding Costs
682200 Interest: CABS	683700 Amortization of Refunding Costs
682300 Interest: Revenue Bonds - RIIRBA	684100 Accounts Receivable Realized Loss
682400 Interest: College/University Debt Service	694120 Escrow Principal
682500 Interest: Certificates of Participation	694130 Escrow Interest
682600 Interest: Short Term Borrowing	

Operating Transfers and Other Financing Uses:

Reflects the transfer of funds between different funds and to component units of state government.

691110 Transfers to: General Fund	691190 Transfers to: COPS Fund
691120 Transfers to: ISTEAFund	691200 Transfers to: Lottery Fund
691121 Transfers to: Mission 360 Fund	691210 Transfers to: Correctional Industries
691125 Transfers to: RIPRC Fund	691220 Transfers to: ERS Fund
691140 Transfers to: TDI Fund	691230 Transfers to: State Police Retirement
691150 Transfers to: Permanent School Fund	691240 Transfers to: Judicial Retirement
691160 Transfers to: Debt Service Fund	691250 Transfers to: MERS Fund
691170 Transfers to: Bond Capital Fund	691260 Transfers to: Employment Security
691180 Transfers to: Clean Water Trust Fund	691280 Transfers to: Economic Policy Council
691290 Transfers to: Convention Center Authority	692170 Transfers to: RI Div of Higher Education Assistance
691300 Transfers to: GARVEE Fund	692180 Transfers to: RIPTA
691310 Transfers to: Assessed Fringe Benefits	692200 Transfers to: RI College Crusade
691320 Transfers to: Tobacco Trust Fund	692210 Transfers to: Narragansett Bay Commission
691330 Transfers to: Tobacco Settlement Financing Corp	692220 Transfers to: RIHMFC
691331 Transfers to: TSFC Debt Service	692230 Transfers to: RI Infrastructure Bank
691340 Transfers to: Surplus Property Fund	692250 Transfers to: RI Public Rail Corporation
691470 Transfers to: RICAP	692270 Transfers to: Quonset Development Corp
691480 Transfers to: Health Insurance - Retirees	692280 Transfers to: RI Resource Recovery Corp
691485 Transfers to: Historic Tax Credit Financing Fund	692285 Transfers to: RI Turnpike & Bridge Authority
691490 Transfers to: State Fleet Revolving Loan Fund	692290 Transfers to: RIAC
691495 Transfers to: Employer Pension Contribution	692295 Transfers to: 1-195 Redevelopment District Commission
691500 Transfers to: 1-195 RDC Fund	692300 Transfers to: RIHEBC
692110 Transfers to: URI	699200 Authorized Red Balances
692120 Transfers to: RIC	699300 Balance Forward Adjustments
692130 Transfers to: CCRI	699400 Unemployment Insurance Paid to Other States
692140 Transfers to: Central Falls School District	699999 Loss on Disposition of Capital Assets
692150 Transfers to: RI Commerce Corporation	

TECHNICAL APPENDIX

APPENDIX E

GLOSSARY OF BUDGET TERMS

Glossary of Budget Terms

Appropriation: An act of the General Assembly authorizing expenditures of designated amounts of public funds for specific state budget programs within a state fiscal year. In recent appropriation acts, appropriations are equated with line items within the act.

Assessed Fringe Benefits: Payments made to an internal service fund for costs of worker's compensation claims and administration, unemployment claims, and severance costs of state employees.

Audited Expenditures: Amounts certified by the Division of Accounts and Control that have been spent in past fiscal periods. Prior fiscal year expenditures are based upon the State Controller's audited numbers.

Capital Budget: The capital improvement plan budget is a five-year plan for real property acquisitions, new construction, rehabilitation of existing facilities, and repairs and renovations to existing facilities.

Federal Funds: Amounts collected and made available to the state usually in the form of categorical or block grants and entitlements.

Fiscal Note: An estimate of the fiscal impact of legislative bills either drafted, introduced, or at a later stage of consideration.

Fiscal Year (FY): A twelve-month state accounting period, which varies from a calendar year and federal fiscal year. The fiscal year for Rhode Island State government begins on July 1 and ends on June 30. The federal fiscal year begins on October 1 and ends on September 30.

Five-Year Forecast: Financial projections of anticipated revenues and expenditures, including detail of principal revenue sources and expenditures by major program areas over five fiscal years. Such projections are required by state law to be included in the Governor's annual budget submitted to the General Assembly.

FTE Position Authorization: The number of full-time equivalent positions allowed to each agency and department as set forth in the Appropriation Act or the Supplemental Appropriation Act passed by the General Assembly. Departments and agencies are expected to keep within these FTE position caps. Should an adjustment to the full-time equivalent positions authorized for a department or agency be required for an urgent reason, a change in the FTE position cap may be authorized with the approval of the Governor, the Speaker of the House and Senate Majority Leader.

Full-Time Equivalent Positions (FTE): A numerical measurement of the workforce, which constitutes a common denominator between full and part-time employment. To illustrate, an employee working full-time is counted as 1.0 full-time equivalent position while an employee working half-time would be counted as a 0.5 full time equivalent position. If a state agency hired these two employees only, the total number of full-time equivalent positions for that agency would be 1.5. Temporary and seasonal positions are generally not included in the counts of FTE positions included in budget documents.

General Fund: The operating fund of the State, to which all revenues not specifically directed by statute to another fund, are deposited. This includes state general revenue, federal, restricted, and other funds, which support state operations.

General Fund Free Surplus: The undesignated balance of available resources (sources) over expenditures (uses), which is available for appropriation and expenditures in subsequent fiscal years.

General Revenues: State tax and departmental receipts which are credited for discretionary appropriation as distinguished from receipts collected for restricted purposes and federal grants.

Glossary of Budget Terms

Internal Service Program: A program that aggregates certain services needed by state-operated programs and activities, which are provided on a centralized basis. The costs of these services are borne by the user agencies through a charge system, which allocates the cost of delivery of the goods or services. The operations of this program are shown in the state budget for display purposes only since the costs are reflected in the budgets of the user agencies both on an actual and budget basis.

Medical Assistance and Public Assistance Caseload Estimating Conference: Similar to the Revenue Estimating Conference, it adopts consensus welfare and medical assistance caseload estimates. It consists of the Budget Officer, the House Fiscal Advisor and the Senate Fiscal Advisor who meet in May and November of each year.

Modified Accrual: Basis of accounting employed in the state's financial statements in which expenditures are generally recognized when a liability is incurred, while revenues and related receivables are recognized as soon as they are both measurable and available.

Operating Budget: An annual plan for the revenues and expenditures necessary to support the administrative and service functions of state government.

Operating Deficit: The amount by which the state's current revenues from general revenue sources are less than its expenditures for a fiscal year. The operating deficit calculation excludes any opening surplus, which may have been carried forward from a prior year.

Operating Surplus: The amount by which the state's current revenues from general revenue sources exceed its expenditures for a fiscal year. The operating surplus calculation excludes any beginning year surplus which may be available to fund expenditures.

Other Funds: Resources that are expended in the budget, which are not considered general revenues, restricted receipts, or federal grants are identified as "Other Funds". This includes, for example, tuition and fees at the University and Colleges and the dedicated gas tax in the ISTEPA fund.

Program Measure: A management tool that measures empirically the outcome of a budget program's efforts to achieve an objective. The outcome is measured against a standard established by each agency and department and should indicate not merely what a program does but how well it does it.

Purchased Services: Contracts with non-state entities providing services for state agencies consistent with their objectives. The contract could be established between a state agency and a private person, firm or non-profit agency or it could be established with another governmental entity such as a federal agency.

Reappropriation: The authority of the Governor, in accordance with Section 35-3-15 of the General Laws, to reappropriate funds for the same purpose which are unexpended at the close of the fiscal year. All changes are reflected in the supplemental appropriations act.

Restricted Receipts: A category of accounts in which funds collected, usually by a special fee are dedicated to a specific purpose or set of purposes.

Revenue Estimating Conference: A three-person forecasting committee whose objective is to reach consensus on state revenue projections that are used as a basis for the state budget. The Committee consists of the State Budget Officer, the House Fiscal Advisor and the Senate Fiscal Advisor. This Committee is required, by law, to meet in November and May of each year.

Glossary of Budget Terms

Quasi-Public State Agency: An agency or entity, the legal basis for which is established in state law, but that have a degree of independence from state government in its governance and policy making. These Agencies manage or oversee finances for a wide range of public functions in a state, including sewage systems, airports, public transportation, student loan services, economic development policy, and clean water. Sometimes referred to as a public corporation.

Subprogram: Two or more integral components of a budget program that can be separately analyzed for a better understanding of the program.

Supplemental Appropriation: An act of the General Assembly appropriating additional funds beyond the amounts allocated in the original appropriation act to state agencies that are expected to incur a deficiency. In practice, supplemental requests are expected to identify any proposed decreases to the original amounts appropriated as well as proposed increases. (See 35-3-8. of the Rhode General Laws). Supplemental appropriations provide additional budget authority beyond the original estimates for budget programs (including new programs authorized after the date of the original appropriation act) where the need for funds is too urgent to be postponed until enactment of the appropriation bill for the next fiscal year.

TECHNICAL APPENDIX

APPENDIX F

INTERMODAL SURFACE TRANSPORTATION FUND

Appendix F - Intermodal Surface Transportation Fund

	2023 Preliminary Actuals	FY 2024 Enacted	FY 2024 Revised	FY 2025 Governor's Recommended
Revenues:				
Taxes	\$ 233,958	\$ 216,107	\$ 227,883	\$ 225,070
Licenses, fines, sales, and services	31,786	33,443	28,928	29,801
Departmental restricted revenue	1,433	0	0	0
Federal grants	495,994	460,860	450,470	432,773
Other revenues	5,850	5,850	5,850	5,850
Total revenues	<u>769,020</u>	<u>716,260</u>	<u>713,131</u>	<u>693,494</u>
Revenues (unbudgeted):				
Miscellaneous revenue	7,158	7,158	7,158	7,158
Total revenues	<u>776,178</u>	<u>723,418</u>	<u>720,289</u>	<u>700,652</u>
Other Financing Sources:				
Transfers from RI Capital Plan and Bond Capital Funds (State FHWA Match)				
Transfers from RI Capital Plan Fund	58,253	149,904	183,883	140,216
Subscription Base Financing	282	0	0	0
Transfers from Motor Fuel/GARVEE Bond Proceeds	0	0	7,000	0
Proceeds from refunding bonds	0	0	0	0
Proceeds from capital lease	0	0	0	0
Transfer from Bond Capital Fund	0	71,700	71,700	71,700
Bond Premium	0	0	0	0
Total Other Financing Sources	<u>58,535</u>	<u>221,604</u>	<u>262,583</u>	<u>211,916</u>
Total Revenues and Other Financing Sources	<u>834,713</u>	<u>945,022</u>	<u>982,872</u>	<u>912,568</u>
Expenditures (budgeted):				
Central Management				
Federal Funds	7,854	15,011	12,897	15,122
Gasoline Tax	4,447	8,696	8,644	8,265
Total - Central Management	<u>12,301</u>	<u>23,707</u>	<u>21,541</u>	<u>23,387</u>
Management and Budget				
Gasoline Tax	2,995	4,210	5,670	4,436
Total - Management and Budget	<u>2,995</u>	<u>4,210</u>	<u>5,670</u>	<u>4,436</u>
Infrastructure-Engineering-GARVEE/Motor Fuel Tax Bonds				
Federal Funds	461,810	445,849	437,573	417,650
Restricted Receipts	(2,750)	6,210	6,116	6,117
Gasoline Tax	67,551	81,370	71,640	72,301
Toll Revenue	13,485	1,500	1,500	1,500
Land Sale Revenue	3,202	9,524	5,376	6,569
Total - Infrastructure - Engineering	<u>543,298</u>	<u>544,453</u>	<u>522,205</u>	<u>504,137</u>
Infrastructure - Maintenance				
Federal Funds	25,871	0	0	0
Gasoline Tax	32,392	29,322	48,545	39,544
Non-Land Surplus Property	0	0	0	0
Outdoor Advertising	0	0	0	0
Utility Access Permit Fees	0	0	0	0
Rhode Island Highway Maintenance Account	81,476	107,493	199,292	105,190
Total - Infrastructure - Maintenance	<u>139,739</u>	<u>136,815</u>	<u>247,837</u>	<u>144,735</u>
Total Expenditures (budgeted)	<u>\$ 698,333</u>	<u>\$ 709,185</u>	<u>\$ 797,254</u>	<u>\$ 676,695</u>
Expenditures and Financing Uses (unbudgeted):				
Infrastructure Expenditures - State Match funded by RI Capital Plan and Bond Capital Funds	78,934	221,604	255,583	211,916
Infrastructure Expenditures - GARVEE	0	103,300	103,300	103,300
Infrastructure Maintenance-Federal Fund	0	0	0	0
Infrastructure Maintenance-General Revenue	0	0	0	0
Subscription Base Financing	282			
Gain on Sale of Asset	0	0	0	0
1195DC	142	0	0	0
Mission 360 Loan Program	90	0	0	0
Transfers to General Fund - Gas Tax	49,206	34,104	34,104	31,800
Debt Service Expenditures - GARVEE				
Total Expenditures and Financing Uses (unbudgeted)	<u>128,654</u>	<u>359,008</u>	<u>392,987</u>	<u>347,016</u>
Total Expenditures and Other Financing Uses	<u>826,987</u>	<u>1,068,193</u>	<u>1,190,241</u>	<u>1,023,711</u>
Net change in fund balance	<u>7,726</u>	<u>(123,171)</u>	<u>(207,369)</u>	<u>(111,143)</u>
Fund balance, beginning	<u>323,230</u>	<u>330,956</u>	<u>330,956</u>	<u>123,587</u>
Fund balance, ending	<u>\$ 330,956</u>	<u>\$ 207,785</u>	<u>\$ 123,587</u>	<u>\$ 12,444</u>