

**VOLUME I:
GENERAL
GOVERNMENT &
QUASI PUBLIC
AGENCIES**

Volume I: General Government & Quasi-Public Agencies

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General Government

General Government Function Summary

Expenditures by Agency	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Board of Elections	2,591,770	5,855,517	3,981,728	4,679,018	5,156,957
Department of Administration	1,684,688,374	1,365,924,540	1,290,367,245	1,305,827,578	1,133,929,405
Department of Business Regulation	26,836,385	31,137,725	42,322,903	42,372,623	39,644,775
Department of Housing	0	0	251,655,943	323,819,873	36,035,416
Department of Labor and Training	788,781,020	600,500,627	527,634,032	602,228,928	594,346,262
Department of Revenue	758,434,631	912,349,256	800,033,280	808,359,367	832,465,599
Executive Office of Commerce	162,351,034	169,903,556	241,627,641	258,928,267	68,652,163
General Assembly	44,045,908	46,814,643	53,088,776	59,877,264	55,789,931
Office of Lieutenant Governor	1,073,989	1,316,262	1,411,331	1,414,391	1,447,015
Office of the General Treasurer	19,118,279	18,061,523	24,035,465	23,536,040	22,886,874
Office of the Governor	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
Public Utilities Commission	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
Rhode Island Commission for Human Rights	1,836,227	2,022,428	2,368,347	2,489,651	2,505,726
Rhode Island Commission on Women	0	(0)	0	0	0
Rhode Island Ethics Commission	1,801,742	1,923,524	2,137,059	2,162,654	2,299,337
Secretary of State	12,611,236	14,007,540	15,599,504	14,480,232	19,446,786
Total Expenditures	3,522,200,024	3,188,612,746	3,278,931,101	3,472,449,874	2,837,528,783
Expenditures by Object					
Salary and Benefits	609,832,635	635,634,622	708,043,867	696,500,620	710,331,330
Contract Professional Services	83,743,172	66,326,723	73,820,282	80,993,933	74,120,329
Operating Supplies and Expenses	524,314,586	601,223,734	655,867,301	642,956,948	599,996,995
Assistance and Grants	1,004,226,779	754,520,588	701,629,843	1,111,668,864	627,589,861
Subtotal: Operating	2,222,117,172	2,057,705,667	2,139,361,293	2,532,120,365	2,012,038,515
Capital Purchases and Equipment	13,306,999	21,361,115	134,347,373	190,935,510	195,357,360
Aid to Local Units of Government	200,753,739	304,941,349	344,144,736	316,144,736	345,792,690
Debt Service (Fixed Charges)	158,926,529	166,117,854	253,047,926	246,589,329	198,577,891
Operating Transfers	927,095,585	638,486,762	408,029,773	186,659,934	85,762,327
Subtotal: Other	1,300,082,852	1,130,907,079	1,139,569,808	940,329,509	825,490,268
Total Expenditures	3,522,200,024	3,188,612,746	3,278,931,101	3,472,449,874	2,837,528,783
Expenditures by Source of Funds					
General Revenue	1,272,835,545	1,030,725,357	917,828,028	902,135,001	806,313,594
Federal Funds	868,535,837	588,780,263	677,967,320	740,980,740	163,940,175
Restricted Receipts	99,766,600	158,057,436	142,429,749	152,981,795	142,832,572
Operating Transfers From Other Funds	68,030,045	80,821,574	170,088,075	183,857,072	183,269,147
Other Funds	1,213,031,997	1,330,228,116	1,370,617,929	1,492,495,266	1,541,173,295
Total Expenditures	3,522,200,024	3,188,612,746	3,278,931,101	3,472,449,874	2,837,528,783
FTE Authorization	2,453.4	2,494.4	2,533.4	2,545.3	2,568.3

Agency Summary

Department of Administration

Agency Mission

To manage the State's financial, human, technological, physical and other resources in support of other state agencies carrying out their responsibilities to provide the citizens of the State of Rhode Island with the most responsive and cost-effective services possible. To oversee the provision of statewide supportive services to all departments and agencies in conformance with legislative and policy mandates. To ensure that programs of the Department are efficiently organized and implemented.

Agency Description

The Department of Administration provides supportive services to all Rhode Island departments and agencies for effective coordination and direction of state programs within the framework of a changing administrative and fiscal environment. The Department also provides policy direction for executive leadership in a variety of financial and administrative matters. It is responsible for the statewide implementation of policy decisions and delivery of services administered and supported by the state. The Department, headed by the Director of Administration, includes the programmatic functions of Central Management, Legal Services, Accounts and Control, Management and Budget, Purchasing, Auditing, Human Resources, Personnel Appeal Board, Capital Asset Management and Maintenance (DCAMM), Information Technology, Library and Information Services, Planning, General Appropriations, Debt Service Payments, Energy Resources, HealthSource RI (RI Health Benefits Exchange) and various Internal Services Programs.

Statutory History

The Department of Administration was created in 1951 to consolidate central finance, purchasing and management functions of state government. R.I. General Laws § 42-11 establishes and provides for the organization and functions of the Department of Administration.

Budget

Department of Administration

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	272,082,107	182,941,576	111,636,356	45,929,070	49,433,141
Accounts and Control	14,386,232	11,321,612	19,767,213	8,159,148	7,989,065
Office of Management and Budget	8,382,172	8,651,216	11,053,032	19,653,195	12,763,999
Purchasing	4,479,151	4,209,518	4,927,613	5,284,969	5,265,398
Human Resources	510,529	718,221	937,996	930,739	943,668
Personnel Appeal Board	73,692	97,963	100,881	100,368	159,290
General	655,215,082	344,183,195	224,521,902	264,290,593	142,155,297
Debt Service Payments	182,980,961	190,923,919	218,147,926	211,689,329	198,225,338
Internal Service Programs	479,315,734	519,521,002	572,600,562	561,206,082	564,431,069
Legal Services	2,162,677	2,054,360	2,440,410	2,409,575	2,491,594
Information Technology	4,297,200	18,336,636	20,554,831	60,822,232	55,468,258
Library and Information Services	4,637,527	3,681,418	3,476,305	3,456,047	3,562,628
Planning	4,436,832	4,292,437	6,606,016	6,552,981	6,758,419
Statewide Personnel and Operations	0	0	0	5,000,000	0
Energy Resources	10,823,956	32,568,312	47,533,500	68,182,359	42,824,429
Rhode Island Health Benefits Exchange (HealthSource RI)	23,366,068	31,176,296	31,893,421	30,485,975	30,427,443
The Division of Equity, Diversity, and Inclusion	1,124,178	1,394,342	2,007,320	1,780,546	2,762,640
Capital Asset Management and Maintenance	16,414,276	9,852,517	12,161,961	9,894,370	8,267,729
Total Expenditures	1,684,688,374	1,365,924,540	1,290,367,245	1,305,827,578	1,133,929,405
<i>Internal Services</i>	<i>[479,315,734]</i>	<i>[519,521,002]</i>	<i>[572,600,562]</i>	<i>[593,692,920]</i>	<i>[614,531,340]</i>
Expenditures by Object					
Salary and Benefits	404,317,055	427,106,111	468,169,775	463,081,858	466,254,832
Contract Professional Services	33,614,461	36,108,754	38,600,842	39,732,683	35,905,257
Operating Supplies and Expenses	126,749,575	146,444,587	221,109,547	171,556,626	139,795,941
Assistance and Grants	84,307,424	146,034,442	116,436,708	170,710,323	64,561,157
Subtotal: Operating	648,988,514	755,693,894	844,316,872	845,081,490	706,517,187

Budget

Department of Administration

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Capital Purchases and Equipment	10,358,536	18,017,980	122,417,816	178,072,128	177,035,414
Aid to Local Units of Government	11,240,841	12,060,770	13,384,631	13,384,631	14,051,466
Debt Service (Fixed Charges)	158,298,961	165,464,150	253,047,926	246,589,329	198,125,338
Operating Transfers	855,801,521	414,687,745	57,200,000	22,700,000	38,200,000
Subtotal: Other	1,035,699,860	610,230,646	446,050,373	460,746,088	427,412,218
Total Expenditures	1,684,688,374	1,365,924,540	1,290,367,245	1,305,827,578	1,133,929,405
Expenditures by Source of Funds					
General Revenue	824,590,678	489,769,564	293,843,692	292,357,861	227,870,824
Federal Funds	286,932,303	210,085,376	212,681,251	183,993,462	75,120,050
Restricted Receipts	32,219,534	66,714,157	48,486,518	59,415,067	47,189,447
Operating Transfers From Other Funds	61,430,156	79,875,717	162,646,160	176,263,272	169,107,223
Other Funds	479,515,703	519,479,727	572,709,624	593,797,916	614,641,861
Total Expenditures	1,684,688,374	1,365,924,540	1,290,367,245	1,305,827,578	1,133,929,405
FTE Authorization	650.7	662.7	674.7	674.6	683.6

Personnel Agency Summary

Department of Administration

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Classified	657.6	59,701,727	666.6	62,334,800
Unclassified	17.0	2,792,374	17.0	2,881,792
Subtotal	674.6	62,494,101	683.6	65,216,592
Transfer Out		(2,071,366)		(1,988,171)
Transfer In		249,030		251,738
Overtime		1,289,335		1,371,072
Seasonal/Special Salaries/Wages		314,860		314,860
Turnover		(2,217,596)		(3,981,516)
Total Salaries		60,058,364		61,184,575
Benefits				
Contract Stipends		143,421		140,131
FICA		4,931,444		5,168,269
Health Benefits		10,005,489		11,336,402
Other		6,000,000		6,000,000
Payroll Accrual		341,302		356,545
Retiree Health		2,642,098		2,423,427
Retirement		17,440,383		18,238,508
Subtotal		41,504,137		43,663,282
Total Salaries and Benefits	674.6	101,562,501	683.6	104,847,857
Cost Per FTE Position		150,552		153,376
Statewide Benefit Assessment		2,308,948		2,429,579
Payroll Costs	674.6	103,871,449	683.6	107,277,436
Purchased Services				
Buildings and Ground Maintenance		3,092,250		3,440,744
Clerical and Temporary Services		673,438		699,290
Design and Engineering Services		461,739		381,739
Information Technology		12,178,533		11,728,070
Legal Services		445,375		376,375
Management & Consultant Services		17,731,378		13,791,927
Other Contracts		5,090,870		5,427,289
Training and Educational Services		59,100		59,823
Subtotal		39,732,683		35,905,257
Total Personnel	674.6	143,604,132	683.6	143,182,693

Personnel Agency Summary

Department of Administration

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	215.6	33,437,577	218.6	31,698,410
Federal Funds	12.0	6,911,471	12.0	4,231,922
Restricted Receipts	28.0	16,190,642	29.0	16,793,532
Operating Transfers from Other Funds	4.0	3,925,189	4.0	4,078,052
Other Funds	415.0	83,139,253	420.0	86,380,777
Total All Funds	674.6	143,604,132	683.6	143,182,693

Program Summary

Department of Administration

Central Management

Mission

To oversee the provision of statewide supportive services to all departments and agencies in conformance with legislative and policy mandates. To ensure that programs of the department are efficiently organized and implemented. To select the best candidates for recommendation for appointment to the Judiciary.

Description

Central Management is comprised of three major functions: Director's Office, Central Business Office, and Judicial Nominating Commission. The Director's Office provides for the overall operation of the department and provides assistance to all Executive Branch Agencies. Primary functions include: Operations, Human Resources, Information technology, Legal Assistance, and Financial Administration. They also provide administrative assistance to the Office of the Governor. The Central Business Office provides financial management assistance in the areas of budgeting, financial management, accounting, and reporting to divisions within the Department of Administration to ensure maximum use of state and federal resources. The Judicial Nominating Commission was created by statute to recommend highly qualified candidates to the Governor to fill vacancies in the Rhode Island judiciary. Pursuant to R.I. General Laws § 8-16.1, the commission is required by statute to advertise for each judicial vacancy and to actively seek and encourage applications from qualified individuals who will reflect the diversity of the community they will serve.

Statutory History

The legal mandates of the Department of Administration are outlined in R.I. General Laws § 42-11-2. The Judicial Nominating Commission was created by RIGL § 8-16.1, which also outlines the criteria for the selection of qualified judicial nominees.

Budget

Department of Administration

Central Management

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Director's Office	271,048,009	179,011,741	110,196,592	44,518,727	47,948,873
Financial Management	1,027,809	3,918,648	1,416,803	1,387,389	1,461,307
Judicial Nominating Committee	6,289	11,187	22,961	22,954	22,961
Total Expenditures	272,082,107	182,941,576	111,636,356	45,929,070	49,433,141
Expenditures by Object					
Salary and Benefits	1,984,136	1,864,335	2,754,602	2,708,973	2,770,977
Contract Professional Services	2,316,095	445,168	301,400	2,391,400	481,400
Operating Supplies and Expenses	3,779,274	4,852,049	69,559,854	24,508,197	1,160,264
Assistance and Grants	0	97,470,750	18,000	11,018,000	12,018,000
Subtotal: Operating	8,079,504	104,632,302	72,633,856	40,626,570	16,430,641
Capital Purchases and Equipment	2,603	6,061	2,500	2,500	2,500
Operating Transfers	264,000,000	78,303,213	39,000,000	5,300,000	33,000,000
Subtotal: Other	264,002,603	78,309,274	39,002,500	5,302,500	33,002,500
Total Expenditures	272,082,107	182,941,576	111,636,356	45,929,070	49,433,141
Expenditures by Source of Funds					
General Revenue	3,358,039	2,665,569	3,419,152	5,388,204	3,654,794
Federal Funds	268,724,068	180,276,008	108,217,204	40,540,866	45,778,347
Total Expenditures	272,082,107	182,941,576	111,636,356	45,929,070	49,433,141

Personnel

Department of Administration

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT BUSINESS MANAGEMENT OFFICER	0319 A	1.0	48,148	1.0	49,260
ASSISTANT DIRECTOR FINANCIAL AND CONTRACT MANAGEMENT	0141 A	2.0	244,584	2.0	257,171
BUSINESS MANAGEMENT OFFICER	0126 A	3.0	188,855	3.0	192,930
CHIEF FINANCIAL OFFICER III	0147 A	1.0	144,283	1.0	150,092
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	57,050	1.0	73,391
ECONOMIC AND POLICY ANALYST I	0130 A	1.0	79,698	1.0	79,698
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	1.0	107,030	1.0	111,248
PRINCIPAL INFORMATION AND PUBLIC RELATIONS SPECIALIST	0126 A	1.0	61,950	1.0	64,036
PROGRAMMING SERVICES OFFICER	0131 A	2.0	176,546	2.0	181,742
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	1.0	84,241	1.0	87,385
SUPERVISING ACCOUNTANT	0131 A	1.0	86,243	1.0	87,071
SUPERVISOR OF FISCAL SERVICES (DEPT OF ADMINISTRATION)	3536 A	1.0	114,653	1.0	117,667
Subtotal Classified		16.0	1,393,281	16.0	1,451,691
Unclassified					
ASSISTANT ADMINISTRATOR/FINANCIAL MANAGEMENT	0835 A	1.0	66,131	1.0	96,744
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0843 A	1.0	130,960	1.0	136,690
DEPUTY CHIEF OF STAFF/POLICY	0845 A	1.0	148,622	1.0	154,372
DEPUTY DIRECTOR- DEPARTMENT OF ADMINISTRATION	0850 A	2.0	318,612	2.0	330,080
DIRECTOR OF ADMINISTRATION	0946KF	1.0	180,184	1.0	180,184
ZFTE RECONCILIATION TO AUTHORIZATION (UNCLASSIFIED)	0000 A	(1.0)	0	(1.0)	0
Subtotal Unclassified		5.0	844,509	5.0	898,070
Subtotal		21.0	2,237,790	21.0	2,349,761
Transfer Out			(443,370)		(533,069)
Overtime			37,700		37,700
Turnover			(142,890)		(129,806)
Total Salaries			1,689,230		1,724,586

Personnel

Department of Administration

Central Management

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Benefits				
FICA		125,104		129,033
Health Benefits		256,731		279,169
Payroll Accrual		9,624		9,821
Retiree Health		74,650		66,850
Retirement		488,397		494,498
Subtotal		954,506		979,371
Total Salaries and Benefits	21.0	2,643,736	21.0	2,703,957
Cost Per FTE Position		125,892		128,760
Statewide Benefit Assessment		65,237		67,020
Payroll Costs	21.0	2,708,973	21.0	2,770,977
Purchased Services				
Clerical and Temporary Services		45,000		45,000
Information Technology		249,000		249,000
Legal Services		6,400		6,400
Management & Consultant Services		2,090,000		180,000
Other Contracts		1,000		1,000
Subtotal		2,391,400		481,400
Total Personnel	21.0	5,100,373	21.0	3,252,377
Distribution by Source of Funds				
General Revenue	21.0	5,100,373	21.0	3,252,377
Total All Funds	21.0	5,100,373	21.0	3,252,377

Performance Measures

Department of Administration

Central Management

Budget Accountability

DOA Central Management is committed to modeling best practices in budgeting. The figures below indicate whether DOA ran a budget deficit in a given year, and if so, by how much.

	<i>Frequency: Annual</i>		<i>Reporting Period: State Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	\$0	\$0	\$0	\$0	\$0
Actual	\$0	\$0	\$0	--	--

Program Summary

Department of Administration

Accounts and Control

Mission

To provide various stakeholders with timely financial reporting that is consistent with generally accepted accounting principles. To establish policies and procedures to foster sound accounting practices and internal controls. To continually enhance and maintain the centralized accounting system to promote fiscal integrity across all State agencies. To support state operations by centrally processing financial transactions in a timely and accurate manner.

Description

The primary mission of the Office of Accounts and Control is to promote the financial integrity and accountability of state government through sound administrative and accounting controls and procedures. The major activities of the Office of Accounts and Control include the central administration of a comprehensive accounting and recording system which classifies transactions of the departments and agencies in accordance with the budget plan; the processing of payroll for all State employees; the preaudit of state receipts and expenditures; the approval of vouchers drawn on the treasury; the preparation of financial statements in accordance with generally accepted accounting principles; the management of federal fiscal proposals and guidelines and serving as the state clearinghouse for the application of federal grants; and the identification of federal grant-funding opportunities to support the governor's and general assembly's major policy initiatives and providing technical assistance with the application process and post-award grants management. This office is also responsible for the preparation and/or coordination of several publications, including the: Comprehensive Annual Financial Report, Condensed State Financial Report, State Payroll Manual, Procedural Handbook of the Department of Administration, and the Consolidated Statewide Cost Allocation Plan.

Statutory History

R.I. General Laws § 35-6 establishes the statutory basis for this program. Other legal references are provided in RIGL § 9, 10, 11, 12, 16, 20, 24, 28, 30, 35, 39, 43, 44, 45, and 46. RIGL § 35-1.1-5 assigns to the controller various functions related to the management of federal grants formerly assigned to the Office of Management and Budget.

Budget

Department of Administration

Accounts and Control

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Accounts & Control	8,292,628	7,217,707	8,020,346	8,159,148	7,989,065
Pandemic Recovery Office (PRO)	6,093,604	4,103,904	11,746,867	0	0
Total Expenditures	14,386,232	11,321,612	19,767,213	8,159,148	7,989,065
Expenditures by Object					
Salary and Benefits	4,785,306	5,739,286	6,715,144	4,831,004	4,942,832
Contract Professional Services	684,909	906,852	7,810,596	2,426,149	2,426,149
Operating Supplies and Expenses	8,905,781	4,664,953	5,222,873	883,395	601,484
Subtotal: Operating	14,375,996	11,311,091	19,748,613	8,140,548	7,970,465
Capital Purchases and Equipment	10,236	10,520	18,600	18,600	18,600
Subtotal: Other	10,236	10,520	18,600	18,600	18,600
Total Expenditures	14,386,232	11,321,612	19,767,213	8,159,148	7,989,065
Expenditures by Source of Funds					
General Revenue	4,475,899	5,017,690	5,315,642	5,491,427	5,355,257
Federal Funds	6,094,173	4,103,904	11,746,867	0	0
Restricted Receipts	3,816,161	2,200,017	2,704,704	2,667,721	2,633,808
Total Expenditures	14,386,232	11,321,612	19,767,213	8,159,148	7,989,065

Personnel

Department of Administration

Accounts and Control

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ACCOUNTING CONTROL SPECIALIST (DOA)	0331 A	3.0	253,583	3.0	256,281
ACCOUNTS AND CONTROL CENTRALIZED ACCOUNTING CLERK	0324 A	11.0	678,753	11.0	687,839
ADMINISTRATOR, FINANCIAL MANAGEMENT	0137 A	2.0	201,619	2.0	206,976
ADMIN OF FIN MGMT & REP (A&C)	0141 A	1.0	122,290	1.0	122,290
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	0141 A	1.0	121,243	2.0	236,032
ASSOCIATE CONTROLLER	0146 A	3.0	459,242	3.0	459,242
CENTRAL ACCOUNTS PAYABLE SUPERVISING PREAUDIT CLK (DOA)	0328 A	1.0	67,702	1.0	70,235
CHIEF DATA OPERATIONS	0133 A	0.0	0	1.0	83,475
CHIEF IMPLEMENTATION AIDE	0128 A	2.0	147,405	2.0	147,405
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0146 A	1.0	154,578	1.0	158,098
CHIEF PREAUDIT SUPERVISOR	0131 A	3.0	239,848	3.0	253,390
CONTROLLER	0148 A	1.0	174,173	1.0	174,173
DATA ANALYST I	0134 A	1.0	86,632	1.0	90,634
DEPUTY DIRECTOR FINANCIAL SERVICE (DBR)	0146 A	0.0	0	1.0	142,017
FINANCIAL REPORTING MANAGER (OFFICE OF ACCOUNTS & CONTROL)	0139 A	3.0	330,101	3.0	338,486
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	1.0	110,980	1.0	110,980
PROGRAMMING SERVICES OFFICER	0131 A	1.0	74,716	1.0	77,474
SUPERVISOR FINANCIAL MANAGEMENT AND REPORTING	0135 A	2.0	171,528	2.0	181,606
SUPERVISOR OF FISCAL SERVICES (DEPT OF ADMINISTRATION)	0136 A	2.0	194,618	2.0	207,388
Subtotal Classified		39.0	3,589,011	42.0	4,004,021
Subtotal		39.0	3,589,011	42.0	4,004,021
Transfer Out			(583,005)		(924,019)
Seasonal/Special Salaries/Wages			29,120		29,120
Turnover			(50,000)		(65,175)
Total Salaries			2,985,126		3,043,947
Benefits					
FICA			227,498		233,632
Health Benefits			463,389		512,117
Payroll Accrual			17,280		17,590
Retiree Health			133,611		119,381
Retirement			887,334		896,481
Subtotal			1,729,112		1,779,201

Personnel

Department of Administration

Accounts and Control

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Total Salaries and Benefits	39.0	4,714,238	42.0	4,823,148
Cost Per FTE Position		120,878		114,837
Statewide Benefit Assessment		116,766		119,684
Payroll Costs	39.0	4,831,004	42.0	4,942,832
Purchased Services				
Information Technology		958,335		958,335
Legal Services		45,000		45,000
Management & Consultant Services		829,814		829,814
Other Contracts		593,000		593,000
Subtotal		2,426,149		2,426,149
Total Personnel	39.0	7,257,153	42.0	7,368,981
Distribution by Source of Funds				
General Revenue	39.0	4,679,979	42.0	4,781,529
Restricted Receipts	0.0	2,577,174	0.0	2,587,452
Total All Funds	39.0	7,257,153	42.0	7,368,981

Performance Measures

Department of Administration

Accounts and Control

Timeliness of Invoice Payments

Invoices are processed in the state's finance system by Accounts and Control's Centralized Accounts Payable division. Each invoice is paid based on the vendor's agreed upon terms, but the invoice must be approved by its corresponding agency before it can be paid. The figures below represent the percent of invoices paid within 30 days from the date it was entered into the system.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	99%	99%	99%	99%	99%
Actual	98.96%	98.84%	99.17%	--	--

Program Summary

Department of Administration

Office of Management and Budget

Mission

To anticipate and provide ongoing fiscal analysis, management support, and analytical research to the Governor, state departments and agencies, the General Assembly, and taxpayers. This includes establishing a robust public finance and management system that manages an accountable and transparent data-driven budget process, monitoring state departments' and agencies' performance and use of public funds, applying strategic planning and continuous improvement principles to maximize and align limited state resources to effectuate the State's policy goals, and ensuring the State's regulatory environment does not inhibit growth.

Description

The Office of Management and Budget (OMB) serves as the executive branch's principal agency to provide credible, accurate, financial information and objective insight to maximize finite resources. OMB develops, coordinates and monitors the State's operating and capital budgets, maintains a performance-based and data-driven process for resource allocation, monitors federal grants to ensure compliance with state and federal requirements, and evaluates and reforms the current regulatory environment to make it easier to do business in the State. The OMB includes the following key functions: Budget Office: Formulates, prepares and executes the state's operating and capital budgets, analyzing department operating and capital funding requests, developing revenue and caseload estimates, and providing testimony before the General Assembly and bond rating agencies; Strategic Management: Assists departments and agencies with strategic planning and continuous improvement processes to enhance management capacity; Performance Management: Develops and monitors performance measures for each department and program to align limited resources with results. Regulatory Reform: Evaluates and reforms state and local regulatory environment to remove barriers to economic growth while protecting taxpayer interests. Office of Internal Audit: Enhance and better protect organizational value by providing risk-based and objective assurance, advice, and insight across all executive branch departments and educational institutions.

Statutory History

R.I. General Laws § 35-1.1 created OMB. RIGL § 35-3 establishes the Budget Office's responsibility for the executive budget, including the preparation and submission of the Governor's budget to the general assembly; the execution and management of the enacted budget plan throughout the fiscal year; and development of long-term financial programs, particularly relating to capital improvement programs. RIGL § 35-16 requires the Budget Officer to participate in the Revenue Estimating Conference, which reviews and revises both the economic forecast and the estimated general revenues for the state. RIGL § 22-12 requires that a fiscal note accompany bills and resolutions that may impact state or municipal revenues or expenditures. RIGL § 42-35 moves the Office of Regulatory Reform from the Economic Development Corporation to OMB. RIGL § 35-7.1 reorganizes the Bureau of Audits, a program within the Department of Administration, as the Office of Internal Audit, a sub-program within OMB.

Budget

Department of Administration

Office of Management and Budget

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Budget Office	3,713,708	3,864,001	4,320,616	4,447,449	4,619,574
Director, Office of Mgt and Budget	817,635	773,562	840,051	1,033,374	779,660
Federal Grants Management	7,850	0	0	0	0
Office of Internal Audit	3,405,580	3,220,042	4,693,654	3,851,621	4,115,926
Office of Regulatory Reform	436,726	498,620	558,122	698,231	720,350
Pandemic Recovery Office (PRO)	0	0	0	8,968,664	1,830,147
Performance Management	674	294,992	640,589	653,856	698,342
Total Expenditures	8,382,172	8,651,216	11,053,032	19,653,195	12,763,999
Expenditures by Object					
Salary and Benefits	7,019,440	7,446,028	9,388,840	10,607,780	11,045,705
Contract Professional Services	181,205	271,934	453,175	3,425,004	453,175
Operating Supplies and Expenses	1,123,580	849,321	1,192,917	5,602,311	1,247,019
Assistance and Grants	18,000	18,000	0	0	0
Subtotal: Operating	8,342,224	8,585,282	11,034,932	19,635,095	12,745,899
Capital Purchases and Equipment	39,948	65,934	18,100	18,100	18,100
Subtotal: Other	39,948	65,934	18,100	18,100	18,100
Total Expenditures	8,382,172	8,651,216	11,053,032	19,653,195	12,763,999
Expenditures by Source of Funds					
General Revenue	7,311,203	7,749,284	9,431,527	9,682,487	9,915,379
Federal Funds	127,878	110,477	101,250	9,069,914	1,931,397
Restricted Receipts	0	(24,613)	300,000	300,000	300,000
Operating Transfers from Other Funds	943,092	816,068	1,220,255	600,794	617,223
Total Expenditures	8,382,172	8,651,216	11,053,032	19,653,195	12,763,999

Personnel

Department of Administration

Office of Management and Budget

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT DIRECTOR FINANCIAL AND CONTRACT MANAGEMENT	0141 A	1.0	112,236	1.0	117,919
ASSOCIATE DIRECTOR- DIVISION OF PLANNING	0147 A	1.0	148,265	1.0	154,002
ASSOCIATE DIRECTOR (FINANCIAL MANAGEMENT)	0144 A	1.0	122,709	1.0	128,355
BUDGET AND POLICY ANALYST	0832 A	7.0	583,245	7.0	597,180
CHIEF BUDGET AND POLICY ANALYST	0146 A	4.0	587,161	4.0	592,921
CHIEF BUREAU OF AUDITS	0146 A	1.0	158,099	1.0	158,099
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	51,876	1.0	68,773
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	3.0	371,516	3.0	388,567
CHIEF PUBLIC AFFAIRS OFFICER	0137 A	1.0	98,486	1.0	103,718
DATA ANALYST I	0134 A	1.0	83,562	1.0	86,654
DATA ANALYST III	0142 A	4.0	493,971	4.0	504,768
DATABASE ADMINISTRATOR	0148 A	1.0	161,879	1.0	161,879
DEPUTY BUDGET OFFICER	0149 A	1.0	153,269	1.0	158,983
DEPUTY CHIEF BUREAU OF AUDITS	0143 A	1.0	119,337	1.0	125,051
DEPUTY DIRECTOR OF OMB	0151 A	2.0	360,922	2.0	366,647
EXECUTIVE DIRECTOR (DOA)/BUDGET OFFICER	0152 A	1.0	179,899	1.0	184,505
FRAUD INTERNAL AUDITOR (DOA)	0327 A	4.0	265,639	4.0	273,230
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	3.0	250,802	3.0	321,852
INTERNAL AUDIT MANAGER (DOA)	0136 A	3.0	258,678	3.0	281,891
INTERNAL AUDITOR (DOA)	0327 A	1.0	65,659	1.0	68,353
INVESTIGATIVE AUDITOR	0133 A	1.0	85,323	1.0	88,512
PRINCIPAL BUDGET AND POLICY ANALYST	0840 A	2.0	207,468	2.0	217,171
PRINCIPAL ECONOMIC AND POLICY ANALYST	0138 A	2.0	199,495	2.0	207,926
PROGRAMMING SERVICES OFFICER	0131 A	2.0	148,351	2.0	153,786
SENIOR BUDGET AND POLICY ANALYST	0836 A	3.0	244,368	3.0	280,615
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	6.0	505,581	6.0	547,076
SENIOR INTERNAL AUDIT MANAGER (DOA)	0140 A	1.0	111,607	1.0	116,637
SENIOR INTERNAL AUDITOR (DOA)	0131 A	6.0	504,228	6.0	517,560
Subtotal Classified		65.0	6,633,631	65.0	6,972,630
Unclassified					
DEPUTY POLICY DIRECTOR	0845 A	1.0	142,302	1.0	148,033
DIRECTOR- OFFICE OF MANAGEMENT & BUDGET	0852 A	1.0	197,609	1.0	203,636
ZFTE RECONCILIATION TO AUTHORIZATION (UNCLASSIFIED)	0000 A	(2.0)	0	(2.0)	0
Subtotal Unclassified		0.0	339,911	0.0	351,669

Personnel

Department of Administration

Office of Management and Budget

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Subtotal	65.0	6,973,542	65.0	7,324,299
Transfer In		9,960		10,280
Seasonal/Special Salaries/Wages		72,800		72,800
Turnover		(410,000)		(511,808)
Total Salaries		6,646,302		6,895,571
Benefits				
Contract Stipends		2,493		(507)
FICA		502,286		524,782
Health Benefits		900,576		1,030,640
Payroll Accrual		38,384		39,736
Retiree Health		297,121		270,071
Retirement		1,960,965		2,014,651
Subtotal		3,701,825		3,879,373
Total Salaries and Benefits	65.0	10,348,127	65.0	10,774,944
Cost Per FTE Position		159,202		165,768
Statewide Benefit Assessment		259,653		270,761
Payroll Costs	65.0	10,607,780	65.0	11,045,705
Purchased Services				
Legal Services		80,000		0
Management & Consultant Services		3,344,504		452,675
Other Contracts		500		500
Subtotal		3,425,004		453,175
Total Personnel	65.0	14,032,784	65.0	11,498,880
Distribution by Source of Funds				
General Revenue	55.0	8,518,373	55.0	8,690,344
Federal Funds	10.0	4,644,326	10.0	1,922,022
Restricted Receipts	0.0	300,000	0.0	300,000
Operating Transfers from Other Funds	0.0	570,085	0.0	586,514
Total All Funds	65.0	14,032,784	65.0	11,498,880

Performance Measures

Department of Administration

Office of Management and Budget

OIA Performance Audits

The Office of Internal Audits (OIA) conducts performance audits of state departments, agencies, and private entities to evaluate if state resources are being used efficiently and effectively. The figures below represent the number of performance audits conducted annually. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	5	6	6
Actual	9	3	5	--	--

Budget Program Performance Measures

OMB is responsible for tracking and reporting performance data for Executive Branch agencies. The figures below represent the percent of applicable budget programs that have performance measures included with their budget proposal. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	90%	100%	100%
Actual	50%	57%	95%	97%	--

Timeliness of Budget Office Reporting

The Budget Office has an assortment of work products with statutorily mandated public reporting requirements. The figures below represent the percent of Budget Office reports that were filed/submitted within the required statutory deadlines. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	100%	100%	100%
Actual	71%	67%	100%	--	--

Timeliness of Regulatory Review

Executive Order 15-07 requires regulatory agencies to submit all regulatory actions to the Office of Management and Budget (OMB) for review and approval in accordance with RIGL 42-35-3(a)(1). OMB has thirty (30) calendar days to review each submission, with a goal of averaging fewer than twenty (20) calendar days per action. The figures below represent the average number of days it took OMB to complete its reviews. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	20	20	20
Actual	13	15	8	--	--

Program Summary

Department of Administration

Purchasing

Mission

To obtain goods and services for public purposes in the most cost-effective manner possible and ensure that all procurements are made with care, integrity and conform to rules, regulations and ethical standards relating to purchasing activities. The program ensures that user agencies obtain goods and services in a cost-effective manner without sacrificing quality and standards. The program ensures public access to appropriate information by expanding the applications of the Rhode Island Vendor Information Program to enhance transparency. The program ensures the fullest participation of women and minority business enterprises in state-funded and directed construction programs and projects and state purchases of goods and services.

Description

The Purchasing program is composed of five major functions: procurement, operational support services, standards and specifications development and management and vendor information. Procurement solicits bids or requests for proposal and requests for quotes for services and supplies, supports price negotiations and implements affirmative action programs. Operational support services include purchase order production and record keeping, bid preparation and opening, requisition tracking, and vendor files. Standards and Specifications works with agency representatives to develop statewide standard specifications for goods and services to be solicited. The Vendor Information Program is an electronic system for registering potential bidders and providing bid and other information to vendors and the general public. The Division continues to streamline operations by using legal counsel to standardize front end solicitation documents. This will provide greater uniformity for all users of the procurement process including the Division, agencies, architects and bidders. In addition, the utilization of the Lean process review for Request for Proposals will result in several efficiencies over the upcoming months.

Statutory History

The Purchasing program was established under R.I. General Laws § 42-11-2. Operation of the state purchasing program is set forth in RIGL § 37-2. This section was established by public law in 1939 until its repeal in 1989, when House Bill 89-H-5000 Substitute A, as amended (known as the Lamb Legislation), an Act Relating to State Purchases, was enacted. This act established new language to institute legal mandates based on the Model Procurement Act published by the American Bar Association. The major thrust of the legislation was the creation of a framework for enhanced opportunities for competitive procurement and increased accountability for state officials through the centralization of purchasing functions for state agencies. RIGL § 37-2-17.2 requires the institution of an electronic Vendor Information Program. In 2011, in accordance with RIGL § 37-2-18(b) and the proposed Purchasing Regulations (Effective on or about 1/11/11), which provides that, beginning January 1, 2014, all bid proposals for public works projects are required to include a copy to be available for public inspection upon the opening of the bids. Any bid proposal that does not include a copy for public inspection shall be deemed to be non-responsive. RIGL § 37-2-18(b) and (j).

Budget

Department of Administration

Purchasing

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Purchasing	4,479,151	4,209,518	4,927,613	5,284,969	5,265,398
Total Expenditures	4,479,151	4,209,518	4,927,613	5,284,969	5,265,398
Expenditures by Object					
Salary and Benefits	3,672,888	3,634,950	4,164,194	4,388,584	4,563,145
Contract Professional Services	87,523	0	100,250	50,250	100,250
Operating Supplies and Expenses	720,976	574,568	663,169	813,135	602,003
Subtotal: Operating	4,481,387	4,209,518	4,927,613	5,251,969	5,265,398
Capital Purchases and Equipment	(2,237)	0	0	33,000	0
Subtotal: Other	(2,237)	0	0	33,000	0
Total Expenditures	4,479,151	4,209,518	4,927,613	5,284,969	5,265,398
Expenditures by Source of Funds					
General Revenue	3,515,600	3,301,108	3,868,405	3,905,660	4,232,292
Restricted Receipts	430,896	390,846	446,294	809,323	461,480
Operating Transfers from Other Funds	532,655	517,563	612,914	569,986	571,626
Total Expenditures	4,479,151	4,209,518	4,927,613	5,284,969	5,265,398

Personnel

Department of Administration

Purchasing

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT BUYER (DOA/DIVISION OF PURCHASES)	0324 A	9.0	520,819	9.0	537,547
BUYER I (DOA/OP)	0327 A	4.0	256,110	4.0	264,336
BUYER II (DOA/OP)	0329 A	3.0	221,129	3.0	229,516
CHIEF BUYER (DOA/OP)	0134 A	5.0	437,074	5.0	454,207
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	66,477	1.0	68,876
DEPUTY PURCHASING AGENT	0143 A	2.0	242,206	2.0	253,704
INTERDEPARTMENTAL PROJECT MANAGER	0141 A	4.0	500,022	4.0	506,392
PROGRAMMING SERVICES OFFICER	0131 A	2.0	164,165	2.0	168,468
PURCHASING AGENT	0147 A	1.0	163,054	1.0	169,304
SENIOR BUYER (DOA/OP)	0331 A	3.0	225,757	3.0	234,078
Subtotal Classified		34.0	2,796,813	34.0	2,886,428
Subtotal		34.0	2,796,813	34.0	2,886,428
Transfer Out			(75,463)		(76,697)
Turnover			(61,858)		(46,647)
Total Salaries			2,659,492		2,763,084
Benefits					
Contract Stipends			3,169		3,169
FICA			203,273		212,234
Health Benefits			486,268		531,530
Payroll Accrual			15,538		16,101
Retiree Health			120,208		109,355
Retirement			795,587		818,040
Subtotal			1,624,043		1,690,429
Total Salaries and Benefits		34.0	4,283,535	34.0	4,453,513
Cost Per FTE Position			125,986		130,986
Statewide Benefit Assessment			105,049		109,632
Payroll Costs		34.0	4,388,584	34.0	4,563,145
Purchased Services					
Clerical and Temporary Services			250		250
Management & Consultant Services			50,000		100,000
Subtotal			50,250		100,250
Total Personnel		34.0	4,438,834	34.0	4,663,395

Personnel

Department of Administration

Purchasing

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	30.0	3,588,557	30.0	3,792,789
Restricted Receipts	0.0	293,271	0.0	298,980
Operating Transfers from Other Funds	4.0	557,006	4.0	571,626
Total All Funds	34.0	4,438,834	34.0	4,663,395

Performance Measures

Department of Administration

Purchasing

OSP Vendor Training

In February 2022, the all-digital solicitation module in Purchases' Ocean State Procures (OSP) software was launched. To maximize the number of qualified applicants able to participate in an open competition, the Division of Purchases has performed vendor outreach through live virtual training sessions as well as self-directed online trainings. The figures below represent the cumulative count of unique individuals (vendors) trained on OSP via live virtual training. [Note: This performance measure was established in FY 2023 and historical targets and actuals are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	--	--	200	350	400
Actual	--	76	247	--	--

Program Summary

Department of Administration

Human Resources

Mission

To make State Government an Employer of Choice in the State of Rhode Island by building, maintaining and developing a skilled workforce committed to excellence that reflects the diversity and talent of our community. To provide Human Resources services to all State Departments in support of their missions. To continually assess and enhance the services provided to ensure efficiency, appropriateness and cost effectiveness.

Description

The Division of Human Resources is led by a Director of Human Resources whose office is responsible for the overall management of the quality of the State's Human Resources functions and services, including strategic planning, directing, developing and implementing a statewide program of personnel administration, payroll, recruitment, employee/labor relations, employee benefits/wellness, training and development and Workers' Compensation for State employees. The major activities of Human Resources include:

- Personnel Administration: Administration of the provisions of the law, rules and regulations relating to the operation of the merit system of personnel administration, including Training/Development and Classification/Civil Service Examinations.
- Labor Relations: Grievance processing, collective bargaining, contract interpretation and overall interactions between management and employees.
- Recruitment/Employment/Employee Services/Payroll and Data: Recruitment/hiring/onboarding, payroll processing, personnel transactions and administrative services.
- Agency Liaisons: Primary point of contact for all Departments while serving as a proactive advisor to Department leadership. Disability Management.
- Employee Benefits Administration: Responsible for the administration of benefit programs including, but not limited to medical, prescription drug, dental, vision, life insurance and disability plans for State employees and qualified retirees. The Office of Employee Benefits also develops, recommends and installs new/modified plans, ensures compliance with all applicable laws/regulations and oversees the State's wellness initiatives. State Employees Worker's Compensation.

Statutory History

R.I. General Laws § 36-3 and RIGL § 36-4 establish the basic principles of the Merit System Law, under which the Division of Human Resources operates. In the FY 2018 revised budget, the human resource program was shifted to internal service funds pursuant to the authorization provided by the General Assembly in the FY 2018 Appropriations Act.

Budget

Department of Administration

Human Resources

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Equal Opportunity/Outreach	0	5	0	0	0
Human Resources	510,529	719,876	937,996	930,739	943,668
Human Resources Centralization	0	(1,660)	0	0	0
Total Expenditures	510,529	718,221	937,996	930,739	943,668
Expenditures by Object					
Salary and Benefits	0	89,641	198,644	191,387	199,627
Operating Supplies and Expenses	510,529	628,580	739,352	739,352	744,041
Subtotal: Operating	510,529	718,221	937,996	930,739	943,668
Total Expenditures	510,529	718,221	937,996	930,739	943,668
Expenditures by Source of Funds					
General Revenue	510,529	718,221	937,996	930,739	943,668
Total Expenditures	510,529	718,221	937,996	930,739	943,668

Personnel

Department of Administration

Human Resources

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
INFORMATION TECHNOLOGY PROJECT MANAGER (DOA)	0143 A	1.0	119,337	1.0	125,051
Subtotal Classified		1.0	119,337	1.0	125,051
Subtotal		1.0	119,337	1.0	125,051
Turnover			0		(692)
Total Salaries			119,337		124,359
Benefits					
FICA			9,129		9,566
Health Benefits			17,548		19,425
Payroll Accrual			693		721
Retiree Health			5,394		4,927
Retirement			34,572		35,689
Subtotal			67,336		70,328
Total Salaries and Benefits		1.0	186,673	1.0	194,687
Cost Per FTE Position			186,673		194,687
Statewide Benefit Assessment			4,714		4,940
Payroll Costs		1.0	191,387	1.0	199,627
Total Personnel		1.0	191,387	1.0	199,627
Distribution by Source of Funds					
General Revenue		1.0	191,387	1.0	199,627
Total All Funds		1.0	191,387	1.0	199,627

Program Summary

Department of Administration

Personnel Appeal Board

Mission

To provide an impartial hearing process for appellants whose complaints fall under the jurisdiction of the board. To develop policies and procedures to ensure that the board's obligations to appellants and agencies are discharged and that just decisions are rendered in accordance with the responsibility entrusted to the Personnel Appeal Board by law. To develop a work calendar to ensure expeditious scheduling of hearings and rendering of judicious decisions.

Description

The Personnel Appeal Board hears appeals: by any person with provisional, probationary, or permanent status in a position in the classified service aggrieved by an action of the Administrator of Adjudication for the Department of Administration on matters of personnel administration; by any person with provisional, probationary or permanent status in a position in the classified service who has been discharged, demoted, suspended or laid off by any appointing authority; by any person who holds the belief that he/she has been discriminated against because of his/her race, sex, age, physical handicap, or political or religious beliefs; by any person who, by the personnel policy of Rhode Island or by contractual agreement with Rhode Island, is vested with the right of appeal to the Personnel Appeal Board. The Personnel Appeal Board consists of five qualified electors known to be in sympathy with the application of modern personnel practices, not more than three of whom shall be members of the same political party. The board shall elect one of its members chairperson. The Personnel Appeal Board administers the Merit System Law governing appeals, maintenance of records, reviews, appeals from decisions rendered, and records of cases adjudicated prior to scheduling a public hearing. The board is authorized to require the attendance of witnesses by subpoena and acquire the production of books, papers and documents necessary at any hearing. Transcripts are available to all interested parties. Where permissible within the law, the board assists state personnel in the proper filings and processing of appeals.

Statutory History

R.I. General Laws § 36-3 through RIGL § 36-11 delineate the powers and duties of the Personnel Appeal Board.

Budget

Department of Administration

Personnel Appeal Board

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Personnel Appeal Board	73,692	97,963	100,881	100,368	159,290
Total Expenditures	73,692	97,963	100,881	100,368	159,290
Expenditures by Object					
Salary and Benefits	60,636	68,907	41,948	52,435	100,357
Contract Professional Services	11,338	26,795	57,000	46,000	57,000
Operating Supplies and Expenses	1,719	2,261	1,933	1,933	1,933
Subtotal: Operating	73,692	97,963	100,881	100,368	159,290
Total Expenditures	73,692	97,963	100,881	100,368	159,290
Expenditures by Source of Funds					
General Revenue	73,692	97,963	100,881	100,368	159,290
Total Expenditures	73,692	97,963	100,881	100,368	159,290

Personnel

Department of Administration

Personnel Appeal Board

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
MEMBER- PERSONNEL APPEAL BOARD	0541 F	0.0	36,000	0.0	36,000
Subtotal Unclassified		0.0	36,000	0.0	36,000
Subtotal		0.0	36,000	0.0	36,000
Transfer In			0		30,310
Turnover			0		(367)
Total Salaries			36,000		65,943
Benefits					
FICA			2,750		5,068
Health Benefits			0		4,506
Payroll Accrual			210		381
Retiree Health			1,625		2,614
Retirement			10,430		19,228
Subtotal			15,015		31,797
Total Salaries and Benefits		0.0	51,015	0.0	97,740
Cost Per FTE Position			0		0
Statewide Benefit Assessment			1,420		2,617
Payroll Costs		0.0	52,435	0.0	100,357
Purchased Services					
Clerical and Temporary Services			7,500		7,500
Legal Services			38,000		49,000
Other Contracts			500		500
Subtotal			46,000		57,000
Total Personnel		0.0	98,435	0.0	157,357
Distribution by Source of Funds					
General Revenue		0.0	98,435	0.0	157,357
Total All Funds		0.0	98,435	0.0	157,357

Program Summary

Department of Administration

General

Mission

To maintain a statewide accounting of all expenditures, which are not allocated to other state departments or agencies and not specific to any one program within the Department of Administration.

Description

The General program consists of funds appropriated to finance expenditures not allocated to other state departments or agencies and not specific to any one program within the Department of Administration. It should be noted that the Department's Rhode Island Capital Plan Fund appropriations are included under this program. Special legislative appropriations are initially the result of the passage of legislation which is not part of the annual appropriation act. Tort claims and court awards are paid pursuant to R.I. General Laws § 9-31, which provides that the general assembly may make such appropriations as it shall deem proper in payment of or settlement of claims against the state, provided, however, that there is hereby appropriated any money in the treasury not otherwise appropriated a sum sufficient to pay claims against the state, settled pursuant to the provisions of the chapter and the state controller is hereby authorized and directed to draw his orders upon the general treasurer for the payment of said sums.

Statutory History

The existence of General has no statutory basis, but rather reflects a combination of appropriations which support various expenditures not allocated to other state agencies. The authority for payment of tort claims was enacted in 1970 and is described in R.I. General Laws § 9-31.

Budget

Department of Administration

General

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Capital Projects	16,752,645	44,381,191	174,382,271	212,814,016	125,336,759
Economic Development	(0)	0	0	0	0
General	563,374,476	285,379,969	700,000	700,000	1,000,000
Grants & Other Payments	63,423,023	1,571,313	36,055,000	37,391,946	2,110,405
State Aid to Local Communities	11,664,938	12,850,722	13,384,631	13,384,631	13,708,133
Total Expenditures	655,215,082	344,183,195	224,521,902	264,290,593	142,155,297
Expenditures by Object					
Salary and Benefits	0	0	0	0	167,072
Contract Professional Services	1,641,925	1,156,498	0	0	300,000
Operating Supplies and Expenses	2,043,715	4,080,786	700,000	700,000	700,000
Assistance and Grants	62,875,116	1,304,448	59,415,065	84,112,076	1,600,000
Subtotal: Operating	66,560,756	6,541,732	60,115,065	84,812,076	2,767,072
Capital Purchases and Equipment	10,103,485	14,648,420	116,022,206	131,093,886	125,336,759
Aid to Local Units of Government	11,240,841	12,060,770	13,384,631	13,384,631	14,051,466
Debt Service (Fixed Charges)	0	0	35,000,000	35,000,000	0
Operating Transfers	567,310,000	310,932,273	0	0	0
Subtotal: Other	588,654,327	337,641,463	164,406,837	179,478,517	139,388,225
Total Expenditures	655,215,082	344,183,195	224,521,902	264,290,593	142,155,297
Expenditures by Source of Funds					
General Revenue	638,087,961	299,817,035	49,439,631	50,776,577	15,818,538
Federal Funds	0	10,000,000	58,360,065	81,720,130	0
Restricted Receipts	374,476	(15,031)	700,000	700,000	1,000,000
Operating Transfers from Other Funds	16,752,645	34,381,191	116,022,206	131,093,886	125,336,759
Total Expenditures	655,215,083	344,183,195	224,521,902	264,290,593	142,155,297

Program Summary

Department of Administration

Debt Service Payments

Mission

To maintain a statewide accounting of all general obligation debt service and other short and long term obligations of the state and quasi-state agencies.

Description

The Debt Service Payments Program reflects funding for expenditures for both long- and short-term tax-supported debt obligations of the state. This includes debt service on general obligation bonds as well as lease payments securing certificates of participation, issued by the state. Moreover, this program encompasses leases or trust agreements, securing revenue bonds issued by the Rhode Island Convention Center Authority, Rhode Island Refunding Bond Authority, Rhode Island Economic Development Corporation, or other obligations that are part of the state's net tax supported debt.

Statutory History

R.I. General Laws § 35-3-25 requires that debt service be enumerated within a program within the Department of Administration.

Budget

Department of Administration

Debt Service Payments

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Certificates of Participation	23,949,429	23,962,138	20,152,750	20,152,750	15,538,300
General Obligation Bonds	112,313,107	118,237,260	134,807,810	134,884,129	139,118,593
Other Debt Service	46,670,390	48,680,061	63,087,366	56,552,450	43,468,445
Tax Anticipation/S T Borrowing	48,035	44,460	100,000	100,000	100,000
Total Expenditures	182,980,961	190,923,919	218,147,926	211,689,329	198,225,338
Expenditures by Object					
Operating Supplies and Expenses	190,479	(97,984)	100,000	100,000	100,000
Subtotal: Operating	190,479	(97,984)	100,000	100,000	100,000
Debt Service (Fixed Charges)	158,298,961	165,464,150	218,047,926	211,589,329	198,125,338
Operating Transfers	24,491,521	25,557,753	0	0	0
Subtotal: Other	182,790,482	191,021,903	218,047,926	211,589,329	198,125,338
Total Expenditures	182,980,961	190,923,919	218,147,926	211,689,329	198,225,338
Expenditures by Source of Funds					
General Revenue	143,340,306	150,623,479	182,821,772	176,363,175	165,237,664
Operating Transfers from Other Funds	39,498,211	40,442,884	35,326,154	35,326,154	32,987,674
Total Expenditures	182,838,517	191,066,363	218,147,926	211,689,329	198,225,338

Program Summary

Department of Administration

Internal Service Programs

Mission

To provide the most cost-effective delivery of goods and services to other state programs.

Description

Various services needed by state-operated programs and activities are provided on a centralized basis. The costs of these operations are borne by the user agencies through a charge system that allocates the cost of delivery of the goods or services. The operational expenses of these programs are shown for display purposes only, since the costs to state agencies are reflected in the budget of the user agency both on an actual and budget basis. Internal service programs that are operated by the Department of Administration include telecommunications services, mail services, utility services, automotive services (repair and replacement), state employee health fund, other post-employment benefits (OPEB) and the assessed fringe benefit fund. The telecommunications office manages all voice grade telephone line installations, service changes and billing statewide, and provides direct services both internally to government and to the public. Central mail services provides for inter-agency mail delivery and processing of United States mail for most state agencies. Central utilities provides for the administration and fiscal management of electricity and gas services. State fleet provides for the administration and fiscal management of the state-owned vehicles and operates several fuel depots throughout the state. The Assessed Fringe Benefit Fund provides funding for state employee workers' compensation, severance pay, unemployment pay and employee assistance programs. Funds are raised through an assessment on payroll expenses of all state departments and agencies. The State Employee Health Fund provides for the administration and distribution of active and retiree healthcare costs statewide. In FY 15 the Department moved the worksite wellness program and employee benefits contracts used for auditing, employee bid preparation, and employee bid review to this fund. A dedicated trust has been set up to fund the liability related to Other Post Employment Benefits (OPEB) on an actuarial basis. An example of OPEB benefits include retiree medical, dental, prescription, and other similar post employment benefits for retired employees and their dependents. In accordance with RIGL 36-12.1-5, the trust began operations in fiscal year 2011. In the FY 2018 revised budget, human resources, information technology, and facilities management transferred to internal service funds pursuant to the authorization by the General Assembly in the FY 2018 Appropriations Act.

Statutory History

The Director of Administration is authorized by R.I. General Laws § 35-5 to establish a system of rotary or rotating funds in any state department or agency. RIGL § 36-12.1-5 established the OPEB trust.

Budget

Department of Administration

Internal Service Programs

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Assessed Fringe Benefit Fund	36,229,378	32,925,939	37,390,672	37,381,752	36,946,270
Automotive Fleet Fund	13,529,424	15,764,366	13,069,648	15,412,286	15,496,081
Central Mail Fund	7,154,034	7,826,480	8,076,555	8,060,275	8,419,019
Central Utilities Fund	26,997,910	32,634,959	39,364,206	32,749,880	30,029,111
Health Insurance Fund	253,334,806	276,840,411	272,732,438	272,734,901	272,804,635
Human Resource Service Centers	15,732,587	16,036,920	17,117,623	17,853,821	17,669,248
Information Processing Fund	44,377,133	44,483,960	56,136,183	56,110,196	62,092,295
Other Post Employment Benefits	33,349,148	35,838,461	63,858,483	63,854,008	63,854,008
Statewide Facility Services	45,574,851	54,221,915	61,150,543	53,343,973	53,327,083
Surplus Property	1,014	16,686	44,789	44,789	44,789
Telecommunications Fund	3,035,450	2,930,905	3,659,422	3,660,201	3,748,530
Total Expenditures	479,315,734	519,521,002	572,600,562	561,206,082	564,431,069
<i>Internal Services</i>	<i>[479,315,734]</i>	<i>[519,521,002]</i>	<i>[572,600,562]</i>	<i>[561,206,082]</i>	<i>[564,431,069]</i>
Expenditures by Object					
Salary and Benefits	374,178,905	395,834,532	429,093,120	426,119,952	428,686,775
Contract Professional Services	12,457,158	15,221,483	16,351,910	16,124,714	16,560,877
Operating Supplies and Expenses	92,643,552	106,812,976	125,219,688	117,025,572	117,106,860
Assistance and Grants	0	0	491,476	491,476	491,476
Subtotal: Operating	479,279,615	517,868,991	571,156,194	559,761,714	562,845,988
Capital Purchases and Equipment	36,119	1,652,011	244,368	244,368	385,081
Operating Transfers	0	0	1,200,000	1,200,000	1,200,000
Subtotal: Other	36,119	1,652,011	1,444,368	1,444,368	1,585,081
Total Expenditures	479,315,734	519,521,002	572,600,562	561,206,082	564,431,069
Expenditures by Source of Funds					
Other Funds	479,315,734	519,521,002	572,600,562	561,206,082	564,431,069
Total Expenditures	479,315,734	519,521,002	572,600,562	561,206,082	564,431,069

Personnel

Department of Administration

Internal Service Programs

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE SERVICES SPECIALIST (DOA)	0124 A	3.0	172,625	3.0	178,174
ADMINISTRATOR, FINANCIAL MANAGEMENT	0137 A	1.0	98,028	1.0	103,467
ADMINISTRATOR MANAGEMENT INFORMATION SYSTEMS	0140 A	5.0	620,735	5.0	626,491
ADMINISTRATOR- OPERATIONS MANAGEMENT	0141 A	4.0	525,629	4.0	528,756
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	1.0	92,018	1.0	93,096
ASSISTANT BUILDING AND GROUNDS OFFICER	0324 A	2.0	135,255	2.0	137,425
ASSISTANT BUILDING AND GROUNDS OFFICER	0824 A	3.0	171,539	3.0	189,563
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	0141 A	1.0	122,290	1.0	122,290
ASSISTANT DIRECTOR, STATEWIDE CAPITAL ASSET PROJECT MANAGEME	0152 A	1.0	120,598	1.0	175,956
ASSISTANT RECORDS ANALYST	0319 A	1.0	63,260	1.0	63,260
ASSISTANT STATE BUILDING AND GROUNDS COORDINATOR	0830 A	1.0	79,893	1.0	79,893
ASSISTANT SUPERVISOR COMPUTER OPERATIONS	0327 A	1.0	72,007	1.0	73,855
ASSISTANT SUPERVISOR COMPUTER OPERATIONS	0827 A	1.0	72,262	1.0	72,262
ASSOCIATE DIRECTOR (FINANCIAL MANAGEMENT)	0144 A	2.0	278,502	2.0	278,506
AUTOMOTIVE MECHANIC	0000 A	1.0	0	1.0	0
BUILDING AND GROUNDS OFFICER	0328 A	0.0	0	1.0	86,240
BUILDING AND GROUNDS OFFICER	0828 A	5.0	365,155	5.0	392,159
BUILDING SUPERINTENDENT	0818 A	1.0	53,352	1.0	53,352
BUILDING SYSTEMS TECHNICIAN	0317 A	1.0	52,070	1.0	52,070
CARPENTER	0000 A	1.0	0	1.0	0
CHF OF INFORMATION TECHNOLOGY I	0151 A	4.0	722,957	5.0	905,651
CHF OF INFO TECHNOLOGY II	0155 A	1.0	189,841	1.0	195,560
CHIEF ENGINEER FOR CAPITAL ASSET MANAGEMENT & MAINTENANCE	0143 A	1.0	133,594	1.0	133,594
CHIEF IMPLEMENTATION AIDE	0128 A	7.0	499,359	7.0	523,507
CHIEF IMPLEMENTATION AIDE	0328 A	2.0	161,723	2.0	161,725
CHIEF OF HUMAN RESOURCES	0138 A	1.0	98,316	1.0	98,316
CHIEF OF INTEGRATED FACILITIES MANAGEMENT	0143 A	5.0	649,837	5.0	669,155
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	97,751	1.0	97,751
CHIEF PROPERTY MANAGEMENT	0141 A	8.0	942,045	8.0	1,021,183
CLAIMS EXAMINER(ST EMP WRKS CO	0329 A	3.0	272,601	3.0	272,601
COMMUNITY HOUSEKEEPING AIDE	0314 A	1.0	54,122	1.0	54,122
COMMUNITY MAINTENANCE TECHNICIAN - ENVIRONMENTAL SERVS	0000 A	1.0	0	1.0	0
COMPUTER OPERATOR (OIP)	0316 A	6.0	277,983	6.0	282,939

Personnel

Department of Administration

Internal Service Programs

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
CONTR & SPECIFICIN ASST ADMIN	0136 A	1.0	104,644	1.0	110,153
COORDINATOR OF EMPLOYEE TRAINING	0138 A	1.0	112,402	1.0	112,402
DATABASE ADMINISTRATOR ADABAS/NATURAL	0138 A	1.0	107,285	1.0	107,285
DATABASE MANAGER (DB2)	0138 A	1.0	107,285	1.0	107,285
DATA CONTROL CLERK	0315 A	1.0	47,174	1.0	47,174
DATA ENTRY UNIT SUPERVISOR	0B21 A	1.0	73,898	1.0	73,898
DEPUTY CHIEF DIVISION OF FACILITIES MANAGEMENT	0137 A	3.0	289,723	3.0	324,693
DEPUTY PERSONNEL ADMINISTRATOR	0144 A	6.0	914,737	6.0	930,919
DIVISION DIRECTOR- CAPITAL ASSET MANAGEMENT AND MAINT	0152 A	1.0	170,238	1.0	175,956
ELECTRICIAN	0000 A	2.0	0	2.0	0
ELECTRICIAN SUPERVISOR	0000 A	1.0	0	1.0	0
EMPLOYEE BENEFITS SPECIALIST	0322 A	1.0	54,661	1.0	56,320
ENTERPRISE RESOURCE MANAGER (ORACLE ERP MANAGER)	0142 A	2.0	294,944	2.0	294,944
ENVIRONMENTAL SCIENTIST II	0132 A	1.0	81,782	1.0	83,937
EXECUTIVE ASSISTANT	0118 A	1.0	51,094	1.0	51,094
EXECUTIVE DIRECTOR OF HUMAN RESOURCES/ PERSONNEL ADMIN	0150 A	1.0	160,621	1.0	166,406
FLEET OPERATIONS OFFICER	0130 A	1.0	87,668	1.0	87,668
GEOGRAPHIC INFORMATION SYSTEM SPECIALIST II	0328 A	1.0	76,267	1.0	76,267
HUMAN RESOURCE PROGRAM ADMINISTRATOR	0139 A	7.0	770,960	9.0	993,679
HUMAN RESOURCES ADMINISTRATOR	0141 A	1.0	110,350	1.0	116,157
HUMAN RESOURCES ANALYST I	0126 A	14.0	832,034	14.0	846,946
HUMAN RESOURCES ANALYST II (GENERAL)	0129 A	17.0	1,283,631	17.0	1,319,686
HUMAN RESOURCES ANALYST III (CLASS & ORGANIZ ANALYSIS)	0133 A	1.0	96,330	1.0	96,330
HUMAN RESOURCES ANALYST III (GENERAL)	0135 A	4.0	379,239	4.0	389,093
HUMAN RESOURCES BUSINESS PARTNER	0135 A	2.0	188,134	2.0	193,090
HUMAN RESOURCES COORDINATOR	0135 A	4.0	369,558	4.0	379,999
HUMAN RESOURCES SUPERVISOR	0136 A	1.0	109,909	1.0	115,668
HUMAN RESOURCES TECHNICIAN	0122 A	6.0	333,578	6.0	338,114
HUMAN RESOURCES TECHNICIAN	0129 A	8.0	546,774	8.0	529,216
HUMAN RESOURCE TECHNICIAN	0322 A	1.0	51,394	1.0	51,394
IMPLEMENTATION AIDE	0122 A	1.0	53,486	1.0	54,922
IMPLEMENTATION DIRECTOR POLICY AND PROGRAMS	0140 A	2.0	220,135	2.0	226,919
INFORMATION PROCESSING OFFICER	0142 A	1.0	116,528	1.0	116,528

Personnel

Department of Administration

Internal Service Programs

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
INFORMATION SYSTEMS GROUP COORDINATOR (OIP)	0138 A	1.0	107,285	1.0	107,285
INFORMATION TECHNOLOGY PROJECT MANAGER (DOA)	0143 A	22.0	3,046,371	22.0	3,074,088
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	11.0	1,195,006	11.0	1,224,997
INTERNET COMMUNICATIONS SPECIALIST	0328 A	1.0	71,914	1.0	73,085
JANITOR	0309 A	6.0	253,028	6.0	254,784
JUNIOR COMPUTER OPERATOR (OIP)	0313 A	3.0	139,569	3.0	139,569
LABOR RELATIONS HEARING OFFICER	0135 A	1.0	87,671	1.0	90,944
MAINTENANCE SUPERINTENDENT	0322 A	5.0	290,429	5.0	295,340
MAINTENANCE SUPERINTENDENT	0822 A	1.0	54,558	1.0	56,395
MECHANICAL AND ELECTRICAL SHOP SUPERVISOR	0326 A	3.0	208,203	3.0	210,402
PLUMBER	0000 A	1.0	42,222	1.0	60,000
PLUMBER SUPERVISOR	0000 A	1.0	0	1.0	0
POWER PLANT OPERATOR	3118 A	5.0	294,605	5.0	294,605
PRINCIPAL COMPUTER OPERATOR (OIP)	0324 A	1.0	62,797	1.0	62,797
PRINCIPAL ENERGY CONSERVATION TECHNICIAN	0328 A	1.0	80,393	1.0	80,394
PRINCIPAL ENVIRONMENTAL PLANNER	0329 A	1.0	93,057	1.0	93,057
PRINCIPAL JANITOR	0315 A	3.0	147,422	3.0	148,248
PROGRAMMER/ANALYST I (COBOL/CICS)	0328 A	1.0	88,216	1.0	88,216
PROGRAMMER/ANALYST II (ADABAS/NATURAL)	0332 A	1.0	99,783	1.0	99,783
PROGRAMMER/ANALYST II (COBOL/CICS)	0332 A	1.0	84,922	1.0	84,922
PROGRAMMER/ANALYST III (COBOL/CICS)	0335 A	1.0	112,940	1.0	112,940
PROGRAMMER/ANALYST III (COBOL/CICS)	0835 A	2.0	193,558	2.0	193,558
PROGRAMMER/ANALYST III (ORACLE)	2835 A	1.0	96,779	1.0	96,779
PROGRAMMER/ANALYST III (UNIX/SQL)	0835 A	2.0	193,558	2.0	193,558
PROGRAMMER/ANALYST II (ORACLE)	0032 A	1.0	100,424	1.0	100,424
PROGRAMMER/ANALYST II (ORACLE)	0132 A	1.0	90,468	1.0	90,468
PROGRAMMER/ANALYST II (ORACLE)	0332 A	1.0	102,101	1.0	102,101
PROGRAMMER/ANALYST II (UNIX/SQL)	0132 A	2.0	180,569	2.0	183,455
PROGRAMMER/ANALYST II (UNIX/SQL)	0135 A	1.0	113,440	1.0	113,440
PROGRAMMER/ANALYST II (UNIX/SQL)	0332 A	11.0	1,013,827	11.0	1,020,106
PROGRAMMER/ANALYST I (ORACLE)	0328 A	1.0	73,085	1.0	73,085
PROGRAMMER/ANALYST I (UNIX/SQL)	2928 A	3.0	226,563	3.0	226,564
PROGRAMMER/ANALYST MANAGER	0138 A	8.0	927,913	8.0	927,913
PROGRAMMING SERVICES OFFICER	0131 A	2.0	163,326	2.0	165,850
PROJECT MANAGER I (DOA)	0137 A	3.0	300,122	3.0	310,067

Personnel

Department of Administration

Internal Service Programs

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
RISK MANAGEMENT COORDINATOR	0135 A	1.0	100,216	1.0	101,372
RISK MANAGER-INSURANCE	0137 A	1.0	121,869	1.0	121,869
SENIOR COMPUTER OPERATOR (OIP)	0322 A	2.0	121,657	2.0	123,765
SENIOR ENERGY CONSERVATION TECHNICIAN	0323 A	1.0	57,002	1.0	59,248
SENIOR HUMAN RESOURCES BUSINESS PARTNER	0137 A	9.0	976,057	10.0	1,079,211
SENIOR INFORMATION TECHNOLOGY PROJECT MANAGER (DOA)	0148 A	5.0	833,399	5.0	839,138
SENIOR JANITOR	0312 A	2.0	74,983	2.0	89,088
SENIOR LABOR RELATIONS HEARING OFFICER	0137 A	1.0	103,718	1.0	103,718
SENIOR MAINTENANCE TECHNICIAN	0000 A	11.0	70,000	11.0	70,000
SENIOR MAINTENANCE TECHNICIAN	0314 A	4.0	197,036	4.0	280,000
SENIOR SYSTEMS ANALYST	0126 A	1.0	66,422	1.0	69,491
STATE BUILDING AND GROUNDS COORDINATOR	0132 A	7.0	582,999	7.0	611,940
STATE FLEET ADMINISTRATOR	0139 A	1.0	110,979	1.0	110,979
STATEWIDE INFORMATION TECHNOLOGY TRAINING MANAGER	0135 A	1.0	99,831	1.0	101,372
STEAMFITTER SUPERVISOR	0320 A	1.0	56,296	1.0	80,000
SUPERVISING ACCOUNTANT	0131 A	1.0	82,925	1.0	82,925
SUPERVISING PLANNER	0831 A	1.0	52,935	1.0	77,435
SUPERVISOR CENTRAL MAIL SERVICES	0316 A	1.0	48,292	1.0	48,292
SUPERVISOR COMPUTER OPERATIONS	0328 A	2.0	162,061	2.0	162,061
SUPERVISOR OF PAINTING PLASTERING MASONRY AND GLAZING	0323 A	1.0	95,207	1.0	95,207
SYSTEMS ADMINISTRATOR (BHDDH)	0139 A	1.0	110,979	1.0	110,979
SYSTEMS SUPPORT TECHNICIAN II	0321 A	1.0	66,527	1.0	66,527
SYSTEMS SUPPORT TECHNICIAN III	0324 A	1.0	73,173	1.0	73,173
TECHNICAL SUPPORT MANAGER (DOS/MVS)	0138 A	1.0	107,285	1.0	107,285
TECHNICAL SUPPORT MANAGER (UNIX/ NETWORKS/TELECOMMUNIC.)	0138 A	7.0	735,067	7.0	747,534
TECHNICAL SUPPORT SPECIALIST II (DOS/MVS)	0332 A	3.0	267,795	3.0	267,795
TECHNICAL SUPPORT SPECIALIST III (DOS/MVS)	0135 A	2.0	202,744	2.0	202,744
TECHNICAL SUPPORT SPECIALIST III (TELECOMMUNICATIONS)	0135 A	2.0	211,158	2.0	211,158
TECHNICAL SUPPORT SPECIALIST III (UNIX/ NETWORKS)	0135 A	16.0	1,540,781	16.0	1,549,777
TECHNICAL SUPPORT SPECIALIST III (UNIX/ NETWORKS)	0335 A	1.0	113,018	1.0	113,018
TECHNICAL SUPPORT SPECIALIST III (UNIX/ NETWORKS)	0835 A	1.0	99,878	1.0	101,618

Personnel

Department of Administration

Internal Service Programs

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
TECHNICAL SUPPORT SPECIALIST III (UNIX/ NETWORKS)	AB35 A	1.0	116,125	1.0	116,125
TECHNICAL SUPPORT SPECIALIST II (OS 400/ NETWORK)	0332 A	3.0	259,333	3.0	265,391
TECHNICAL SUPPORT SPECIALIST II (OS 400/ NETWORK)	0A32 A	1.0	109,567	1.0	109,567
TECHNICAL SUPPORT SPECIALIST II (TELECOMMUNICATIONS)	3232 A	2.0	169,844	2.0	169,844
TECHNICAL SUPPORT SPECIALIST II (UNIX/ NETWORKS)	0032 A	1.0	104,244	1.0	104,244
TECHNICAL SUPPORT SPECIALIST II (UNIX/ NETWORKS)	0132 A	3.0	236,980	3.0	241,072
TECHNICAL SUPPORT SPECIALIST II (UNIX/ NETWORKS)	0332 A	15.0	1,318,979	15.0	1,335,547
TECHNICAL SUPPORT SPECIALIST I (TELECOMMUNICATIONS)	0328 A	1.0	82,974	1.0	82,975
TECHNICAL SUPPORT SPECIALIST I (UNIX/ NETWORKS)	0328 A	5.0	375,860	5.0	382,306
WASTEWATER TREATMENT FACILITIES PROCESS MONITOR I	3121 A	3.0	161,284	3.0	164,068
WASTEWATER TREATMENT FACILITIES PROCESS MONITOR II	3124 A	1.0	72,217	1.0	72,217
Subtotal Classified		410.0	36,277,630	415.0	37,648,355
Unclassified					
ADMINISTRATIVE ASSISTANT	8325 A	1.0	69,595	1.0	69,595
CHIEF DIGITAL OFFICER	0856 A	1.0	235,850	1.0	243,138
DATA PROCESSING SYSTEMS MANAGER	0836 A	1.0	123,674	1.0	123,674
DEPUTY DIRECTOR	0838 A	1.0	122,762	1.0	122,762
Subtotal Unclassified		4.0	551,881	4.0	559,169
Subtotal		414.0	36,829,511	419.0	38,207,524
Transfer Out			(1,015,503)		(1,245,107)
Transfer In			1,113,481		1,463,551
Overtime			1,207,959		1,289,696
Seasonal/Special Salaries/Wages			81,900		81,900
Turnover			(1,105,827)		(1,049,125)
Total Salaries			37,111,521		38,748,439

Personnel

Department of Administration

Internal Service Programs

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Benefits				
Contract Stipends		118,340		118,050
FICA		3,193,617		3,313,322
Health Benefits		6,560,956		7,389,054
Other		6,000,000		6,000,000
Payroll Accrual		209,127		216,637
Retiree Health		1,619,108		1,472,661
Retirement		10,681,909		10,974,816
Subtotal		28,383,057		29,484,540
Total Salaries and Benefits	414.0	65,494,578	419.0	68,232,979
Cost Per FTE Position		158,199		162,847
Statewide Benefit Assessment		1,414,965		1,476,400
Payroll Costs	414.0	66,909,543	419.0	69,709,379
Purchased Services				
Buildings and Ground Maintenance		3,092,250		3,440,744
Clerical and Temporary Services		144,000		144,000
Design and Engineering Services		73,250		73,250
Information Technology		4,655,850		4,692,788
Legal Services		234,458		234,458
Management & Consultant Services		6,063,230		5,863,230
Other Contracts		1,832,576		2,082,584
Training and Educational Services		29,100		29,823
Subtotal		16,124,714		16,560,877
Total Personnel	414.0	83,034,257	419.0	86,270,256
Distribution by Source of Funds				
Other Funds	414.0	83,034,257	419.0	86,270,256
Total All Funds	414.0	83,034,257	419.0	86,270,256

Performance Measures

Department of Administration

Internal Service Programs

Digitalization of Processes

In an effort to modernize delivery of core functions, the Division of Information Technology (DoIT) is working to digitalize all eligible processes. In FY 2022, DoIT identified nearly 150 systems that were appropriate for digitalization and conversion to paperless processes. The figures below represent the cumulative percent of digitalization-appropriate processes to have been digitalized. [Note: This performance measure was established in FY 2023 and historical targets and actuals are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	25%	50%	40%
Actual	--	11%	30%	--	--

Timeliness of Personnel Action Request (PAR) Processing

Personnel Action Requests (PARs) are submitted by agency directors to fill existing positions, create new positions, etc. The data below represent the average number of days it took for a PAR from an Executive Branch agency to be initiated and then completed or approved. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	9.0	9.0	7.5
Actual	8.0	8.8	6.3	--	--

Program Summary

Department of Administration

Legal Services

Mission

To provide a centralized legal structure within the Executive Branch to manage, coordinate, maintain and provide in-house legal services and certain non-programmatic legal services, including developing various areas of legal expertise, templates, legal resources and knowledge to assist the legal divisions of the departments and agencies in the Executive branch. To coordinate the hiring of outside legal counsel in the Executive Branch in an efficient manner. To assign legal staff (attorneys, hearing officers, paralegals, legal assistants and support staff) in a manner that is appropriate for his/her level of expertise and experience to utilize legal resources in the most cost effective and efficient manner. To represent the Department of Administration in litigation; provide legal risk management services; and provide a central hearing office for the department and other agencies upon request. To standardize legal policies and procedures across the Executive Branch and reduce redundant legal processes and work to improve the efficiency and quality of legal services. To coordinate and develop labor negotiation strategy on a statewide basis and represent the Executive Branch in all legal forums in all labor relations and employment law matters that have statewide impact. To provide hearing officers for grievances and other administrative adjudication matters that are required by law, by conflict, or as needed, and requested by the Executive Branch.

Description

The Division of Legal Services establishes, manages, coordinates, and maintains legal resources to support the Executive Branch. The mission of the Division is to provide proactive legal assistance to the various divisions within the Department of Administration and certain non-programmatic legal services within the Executive Branch to assist them in achieving their statutory goals and objectives. In addition, the Division manages, coordinates, and assists attorneys across all Executive Branch departments and agencies.

Statutory History

On August 24, 2004 Governor Carcieri issued Executive Order 04-09 creating a Division of Legal Services within the Department of Administration. In addition, several of the departments and agencies have independent statutory authority to establish and maintain legal resources.

Budget

Department of Administration

Legal Services

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Legal Services	2,162,677	2,054,360	2,440,410	2,409,575	2,491,594
Total Expenditures	2,162,677	2,054,360	2,440,410	2,409,575	2,491,594
Expenditures by Object					
Salary and Benefits	1,936,601	1,830,465	2,198,673	2,176,633	2,240,449
Contract Professional Services	44,722	47,892	45,500	45,500	45,500
Operating Supplies and Expenses	179,054	174,928	191,237	182,442	200,645
Assistance and Grants	2,300	0	0	0	0
Subtotal: Operating	2,162,677	2,053,284	2,435,410	2,404,575	2,486,594
Capital Purchases and Equipment	0	1,075	5,000	5,000	5,000
Subtotal: Other	0	1,075	5,000	5,000	5,000
Total Expenditures	2,162,677	2,054,360	2,440,410	2,409,575	2,491,594
Expenditures by Source of Funds					
General Revenue	2,162,677	2,054,360	2,440,410	2,409,575	2,491,594
Total Expenditures	2,162,677	2,054,360	2,440,410	2,409,575	2,491,594

Personnel

Department of Administration

Legal Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES ADMINISTRATOR	0148 A	1.0	150,571	1.0	150,571
ADMINISTRATOR ADJUDICATION	0145 A	1.0	158,310	1.0	158,310
CHF LEGAL CONSL LITIGATION(DOA	0145 A	1.0	131,919	1.0	137,686
CHIEF LEGAL COUNSEL-STATE LABOR RELATIONS	0145 A	1.0	139,253	1.0	139,253
CHIEF LEGAL COUNSEL - TRANSACTIONS (DOA)	0145 A	1.0	146,612	1.0	152,158
CHIEF OF LEGAL SERVICES	0141 A	1.0	128,405	1.0	128,405
DEPUTY CHIEF OF LEGAL SERVICES	0139 A	1.0	102,356	1.0	106,604
IMPLEMENTATION AIDE	0122 A	1.0	52,454	1.0	53,927
LEGAL COUNSEL	0134 A	0.6	102,724	0.6	107,060
PROGRAMMING SERVICES OFFICER	0131 A	1.0	82,925	1.0	82,925
SENIOR LEGAL COUNSEL	0136 A	3.0	278,621	3.0	287,053
Subtotal Classified		12.6	1,474,150	12.6	1,503,952
Subtotal		12.6	1,474,150	12.6	1,503,952
Transfer Out			(51,178)		(53,302)
Turnover			(50,000)		(37,794)
Total Salaries			1,372,972		1,412,856
Benefits					
FICA			105,032		108,677
Health Benefits			161,676		177,955
Payroll Accrual			8,030		8,246
Retiree Health			62,059		55,972
Retirement			412,631		420,627
Subtotal			749,428		771,477
Total Salaries and Benefits		12.6	2,122,400	12.6	2,184,333
Cost Per FTE Position			168,444		173,360
Statewide Benefit Assessment			54,233		56,116
Payroll Costs		12.6	2,176,633	12.6	2,240,449
Purchased Services					
Clerical and Temporary Services			42,700		42,700
Other Contracts			2,800		2,800
Subtotal			45,500		45,500
Total Personnel		12.6	2,222,133	12.6	2,285,949

Personnel

Department of Administration

Legal Services

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	12.6	2,222,133	12.6	2,285,949
Total All Funds	12.6	2,222,133	12.6	2,285,949

Performance Measures

Department of Administration

Legal Services

Legal Survey Response

Each year, DOA Legal surveys its clients within the agency on topics such as “quality of legal services,” “timeliness to response,” “soundness of legal advice,” etc. Respondents are asked to rate each question using a numeric scale of 0-4, with a “4” representing “very satisfied.” The figures below represent the overall average response received on the 0-4 scale. [Note: This performance measure was established in FY 2023 and historical data and targets are not available.]

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	--	--	4	4	4
Actual	--	4.0	3.8	--	--

Program Summary

Department of Administration

Information Technology

Mission

To enable State Government to meet its goals effectively and efficiently by providing leadership in the application of information technology and delivering secure, innovative, and reliable technology solutions in the most responsive and effective manner; and to continually address the ever-changing information technology landscape to improve access to information, to stimulate business activity and to ultimately address the needs of all Rhode Island citizens. The duties of ETSS are to:

- Manage the implementation of all new and mission critical technology infrastructure projects and upgrades for state agencies. The office of information technology, under ETSS, shall manage and support all day-to-day operations of the state's technology infrastructure, telecommunications, and associated applications.
- Manage the office of digital excellence in order to ensure that large scale technology projects are delivered in a timely manner in accordance with accepted best industry practices.
- To oversee the chief of library services and the office of library and information services to ensure that this office fulfills its statutory duties in an effective manner.
- Coordinate efforts with the director of administration in order to plan, allocate and implement projects supported by the information technology investment fund.
- Supervise all intellectual property created as a result of work undertaken by employees of ETSS to ensure that ownership of this intellectual property remains with the state. Any patents applied for shall be in the name of the state.

Description

ETSS includes ODE and OLIS. Within ETSS there is a Chief Digital Officer in the unclassified service who oversees and manages the division and is appointed by the Director of Administration. The Chief Digital Officer supervises the state's Chief Information Officer, Chief Technology Officer, Chief Information Security Officer, the Directors of Information Technology and all associated employees. The focus of ETSS is to lead the strategic technology decisions and efforts across all executive branch state agencies, identify opportunities to implement technology solutions across state agencies to prevent duplication of systems and effort, as well as effectively support these solutions in an efficient manner.

Statutory History

Executive Order 04-06 establishes and defines the duties and responsibilities of the Division of Information Technology (DoIT) within the Department of Administration. R.I. General Laws § 42-11-2.5 Information technology investment fund established. RIGL § 42-11-2.6 Establishment of Office of Digital Excellence. RIGL § 42-11-2.7 July, 2016 Division of enterprise technology strategy and service established by General Assembly. In the FY 2018 revised recommendation, the majority of the information technology program is shifted to internal service funds pursuant to the authorization provided by the General Assembly in the FY 2018 Appropriations Act.

Budget

Department of Administration

Information Technology

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Doit Operations	521,340	740,851	1,221,340	971,340	1,988,147
Executive Director-CIO	(1)	0	0	0	0
Information Technology	3,775,861	17,595,785	19,333,491	59,850,892	53,480,111
Total Expenditures	4,297,200	18,336,636	20,554,831	60,822,232	55,468,258
<i>Internal Services</i>	<i>[]</i>	<i>[]</i>	<i>[]</i>	<i>[32,486,838]</i>	<i>[50,100,271]</i>
Expenditures by Object					
Salary and Benefits	(691)	22	0	0	265,624
Contract Professional Services	2,110,451	7,379,032	0	0	150,000
Operating Supplies and Expenses	2,034,301	9,470,922	1,521,340	1,271,340	3,891,147
Subtotal: Operating	4,144,061	16,849,975	1,521,340	1,271,340	4,306,771
Capital Purchases and Equipment	153,139	1,486,661	6,033,491	46,550,892	51,161,487
Operating Transfers	0	0	13,000,000	13,000,000	0
Subtotal: Other	153,139	1,486,661	19,033,491	59,550,892	51,161,487
Total Expenditures	4,297,200	18,336,636	20,554,831	60,822,232	55,468,258
Expenditures by Source of Funds					
General Revenue	521,340	740,851	14,221,340	13,971,340	1,988,147
Restricted Receipts	3,775,861	17,595,785	6,333,491	14,364,054	3,379,840
Other Funds	0	0	0	32,486,838	50,100,271
Total Expenditures	4,297,201	18,336,636	20,554,831	60,822,232	55,468,258

Personnel

Department of Administration

Information Technology

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Transfer In		0		170,299
Total Salaries		0		170,299
Benefits				
FICA		0		12,879
Health Benefits		0		19,425
Payroll Accrual		0		981
Retiree Health		0		6,710
Retirement		0		48,603
Subtotal		0		88,598
Total Salaries and Benefits	0.0	0	0.0	258,897
Cost Per FTE Position		0		
Statewide Benefit Assessment		0		6,727
Payroll Costs	0.0	0	0.0	265,624
Purchased Services				
Other Contracts		0		150,000
Subtotal		0		150,000
Total Personnel	0.0	0	0.0	415,624
Distribution by Source of Funds				
General Revenue	0.0	0	0.0	150,000
Restricted Receipts	0.0	0	0.0	265,624
Total All Funds	0.0	0	0.0	415,624

Program Summary

Department of Administration

Library and Information Services

Mission

Enforce public library and library network standards and exercise general coordination and supervision over interlibrary cooperation and resource sharing in the state, including interlibrary loan and delivery. Distribute state funds for public library development, interlibrary cooperation, and resource sharing in accordance with law and regulation of the library board. Give assistance, advice, continuing education, and counsel to public libraries and to participants in interlibrary cooperation and resource sharing activities. Maintain and develop the Library of Rhode Island Network. Promote library development statewide by providing for various state and federal grant programs to public and institutional libraries, including funds distributed under the federal Library Services and Technology Act. Provide library services to individuals with disabilities through the Talking Books Plus program, including the RI Regional Library for the Blind and Physically Handicapped of the Library of Congress National Library Service. Provide for statewide reference service through online services of “AskRI”. Coordinate with all other state departments and agencies in the provision of library services to state government and to the public.

Description

The Office of Library and Information Services, under the direction of the Chief of Library Services, ensures the maintenance and improvement of library and information services to the residents of the state through the development of interlibrary collaboration and resource sharing, provision of services to RI public, academic, health sciences, school and special libraries and their librarians, and the provision of library services to individuals on a statewide scale.

Statutory History

R.I. General Laws § 29-3.1 establishes the statutory basis for the Office of Library and Information Services.

Budget

Department of Administration

Library and Information Services

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Library Services	4,637,527	3,681,418	3,476,305	3,456,047	3,562,628
Total Expenditures	4,637,527	3,681,418	3,476,305	3,456,047	3,562,628
Expenditures by Object					
Salary and Benefits	1,650,790	1,650,090	1,803,198	1,781,498	1,801,836
Contract Professional Services	18,135	3,500	10,000	10,000	10,000
Operating Supplies and Expenses	1,180,908	1,153,111	1,477,112	1,478,554	1,564,797
Assistance and Grants	1,786,641	872,147	181,620	181,620	181,620
Subtotal: Operating	4,636,474	3,678,847	3,471,930	3,451,672	3,558,253
Capital Purchases and Equipment	1,053	2,571	4,375	4,375	4,375
Subtotal: Other	1,053	2,571	4,375	4,375	4,375
Total Expenditures	4,637,527	3,681,418	3,476,305	3,456,047	3,562,628
Expenditures by Source of Funds					
General Revenue	1,714,146	1,810,379	1,903,636	1,909,515	1,949,487
Federal Funds	2,923,131	1,870,839	1,565,679	1,539,542	1,606,151
Restricted Receipts	250	200	6,990	6,990	6,990
Total Expenditures	4,637,527	3,681,418	3,476,305	3,456,047	3,562,628

Personnel

Department of Administration

Library and Information Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
IMPLEMENTATION AIDE	0322 A	1.0	58,329	1.0	58,329
INFORMATION SERVICES TECHNICIAN II	0320 A	3.0	172,882	3.0	174,113
LIBRARY PROGRAM MANAGER I	0137 A	2.0	203,814	2.0	207,436
LIBRARY PROGRAM SPECIALIST II	AB28 A	3.0	200,860	3.0	211,026
LIBRARY PROGRAM SPECIALIST III	AB32 A	3.0	267,798	3.0	267,798
SENIOR INFORMATION TECHNOLOGY PROJECT MANAGER (DOA)	0148 A	1.0	167,928	1.0	174,186
Subtotal Classified		13.0	1,071,611	13.0	1,092,888
Subtotal		13.0	1,071,611	13.0	1,092,888
Turnover			(5,000)		(21,330)
Total Salaries			1,066,611		1,071,558
Benefits					
Contract Stipends			(159)		(159)
FICA			81,114		81,837
Health Benefits			218,928		241,124
Payroll Accrual			6,228		6,230
Retiree Health			48,210		42,351
Retirement			318,432		316,438
Subtotal			672,753		687,821
Total Salaries and Benefits		13.0	1,739,364	13.0	1,759,379
Cost Per FTE Position			133,797		135,337
Statewide Benefit Assessment			42,134		42,457
Payroll Costs		13.0	1,781,498	13.0	1,801,836
Purchased Services					
Training and Educational Services			10,000		10,000
Subtotal			10,000		10,000
Total Personnel		13.0	1,791,498	13.0	1,811,836
Distribution by Source of Funds					
General Revenue		13.0	1,013,224	13.0	1,016,705
Federal Funds		0.0	778,274	0.0	795,131
Total All Funds		13.0	1,791,498	13.0	1,811,836

Performance Measures

Department of Administration

Library and Information Services

Professional Development for Library Staff

OLIS understands that a well-trained staff is necessary to provide the best information services to the public. The figures below represent the number of library staff participating in synchronous and asynchronous workshops and training opportunities.

	<i>Frequency: Annual</i>		<i>Reporting Period: Federal Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	1,361	1,388	1,096	1,107
Actual	1,412	1,361	1,085	--	--

Summer Reading Program

In order to help children maintain their reading skills over the summer months, OLIS offers a robust summer reading program. The figures below represent the number of children and teens participating in library-based summer reading programs statewide.

	<i>Frequency: Annual</i>		<i>Reporting Period: Federal Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	14,278	14,706	12,203	12,325
Actual	10,755	14,278	12,082	--	--

Talking Books Library Circulation

The Talking Books Library provides important services to blind and print-disabled Rhode Islanders. The figures below represent the number of physical audiobooks circulated and online audiobooks downloaded.

	<i>Frequency: Annual</i>		<i>Reporting Period: Federal Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	50,243	51,245	50,461	50,965
Actual	50,062	50,243	49,961	--	--

Program Summary

Department of Administration

Planning

Mission

To administer technical and financial assistance to and supervise selected activities of cities and towns in organization, planning, and management; to prepare, maintain, and encourage implementation of strategic plans and the State Guide Plan; to coordinate activities among state agencies, and economic development.

Description

The Division of Planning is comprised of three subprograms: Statewide Planning, Strategic Planning and Economic Development, and the Water Resources Board. Statewide Planning is responsible for preparing, adopting, and amending strategic plans for the physical, economic, and social development of the state. It also includes the State Planning Council, which is comprised of state and local government officials, public members, and federal officials in an advisory capacity and serves as the State's Metropolitan Planning Organization responsible for the planning and prioritizing of state and federal transportation funding. Strategic Planning and Economic Development is involved in all major interest areas using policy analysis and the planning process to prepare issue briefs and draft strategic plans that address current topics of special interest. It also is responsible for the development of the Comprehensive Economic Development Strategy (CEDS) and receives support from the federal Economic Development Administration. The Water Resources Board (WRB) is the State's water supply agency responsible for the proper use, development, protection and conservation of the State's water resources. The WRB manages the planning and development of the twenty-nine major water supply systems and manages the Big River Management Area, the State's primary water resource reservation area. The WRB also performs scientific research and capital projects required to fulfill its mission.

Statutory History

R.I. General Laws § 42-11 includes provisions relative to the division of planning. Other legal references are provided in RIGL § 1, 16, 22, 23, 34, 35, 37, 42, 44, 45 and 46. The FY 2018 revised recommendation shifts the Water Resource Board to the Division of Public Utilities and Carriers.

Budget

Department of Administration

Planning

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Statewide Planning	4,436,832	4,292,437	6,606,016	6,552,981	6,758,419
Total Expenditures	4,436,832	4,292,437	6,606,016	6,552,981	6,758,419
Expenditures by Object					
Salary and Benefits	2,713,632	2,632,878	3,620,182	3,404,660	3,683,817
Contract Professional Services	51,500	72,989	101,989	276,989	201,989
Operating Supplies and Expenses	361,998	348,123	360,295	347,782	349,063
Assistance and Grants	1,305,919	1,229,285	2,488,050	2,488,050	2,488,050
Subtotal: Operating	4,433,048	4,283,275	6,570,516	6,517,481	6,722,919
Capital Purchases and Equipment	3,784	9,162	35,500	35,500	35,500
Subtotal: Other	3,784	9,162	35,500	35,500	35,500
Total Expenditures	4,436,832	4,292,437	6,606,016	6,552,981	6,758,419
Expenditures by Source of Funds					
General Revenue	650,507	574,450	1,138,335	1,090,163	1,175,750
Federal Funds	82,772	(23)	3,050	3,050	3,050
Restricted Receipts	0	0	0	50,000	50,000
Operating Transfers from Other Funds	3,703,552	3,718,010	5,464,631	5,409,768	5,529,619
Total Expenditures	4,436,832	4,292,437	6,606,016	6,552,981	6,758,419

Personnel

Department of Administration

Planning

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	1.0	87,440	1.0	91,940
ASSISTANT CHIEF OF PLANNING	0137 A	2.0	197,672	2.0	201,177
ASSOCIATE DIRECTOR- DIVISION OF PLANNING	0147 A	1.0	164,027	1.0	164,027
CHIEF IMPLEMENTATION AIDE	0128 A	2.0	164,759	2.0	164,759
DATA ANALYST I	0134 A	2.0	185,968	2.0	189,060
DATA ANALYST II	0138 A	1.0	118,014	1.0	118,014
INTERDEPARTMENTAL PROJECT MANAGER	0839 A	1.0	118,674	1.0	122,377
INTERNET COMMUNICATIONS SPECIALIST	AB28 A	1.0	89,254	1.0	89,254
PRINCIPAL PLANNER	0829 A	4.0	311,768	4.0	314,310
PRINCIPAL RESEARCH TECHNICIAN	0827 A	1.0	70,988	1.0	70,988
PROGRAMMING SERVICES OFFICER	0131 A	2.0	149,018	2.0	154,500
SENIOR PLANNER	0126 A	1.0	59,429	1.0	61,526
STAFF DIRECTOR (WATER RESOURCES BOARD)	0137 A	1.0	118,196	1.0	118,196
SUPERVISING GEOGRAPHIC INFORMATION SYSTEM SPECIALIST	0832 A	1.0	86,372	1.0	86,372
SUPERVISING PLANNER	0831 A	3.0	232,806	3.0	238,326
Subtotal Classified		24.0	2,154,385	24.0	2,184,826
Subtotal		24.0	2,154,385	24.0	2,184,826
Transfer In			17,197		17,650
Overtime			5,385		5,385
Turnover			(126,934)		(2,723)
Total Salaries			2,050,033		2,205,138
Benefits					
Contract Stipends			19,578		19,578
FICA			156,182		168,489
Health Benefits			384,982		458,867
Payroll Accrual			11,934		12,759
Retiree Health			92,418		86,779
Retirement			608,776		645,214
Subtotal			1,273,870		1,391,686
Total Salaries and Benefits		24.0	3,323,903	24.0	3,596,824
Cost Per FTE Position			138,496		149,868
Statewide Benefit Assessment			80,757		86,993
Payroll Costs		24.0	3,404,660	24.0	3,683,817

Personnel

Department of Administration

Planning

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Purchased Services				
Design and Engineering Services		67,989		67,989
Management & Consultant Services		159,000		84,000
Other Contracts		50,000		50,000
Subtotal		276,989		201,989
Total Personnel	24.0	3,681,649	24.0	3,885,806
Distribution by Source of Funds				
General Revenue	24.0	896,235	24.0	980,216
Restricted Receipts	0.0	50,000	0.0	50,000
Operating Transfers from Other Funds	0.0	2,735,414	0.0	2,855,590
Total All Funds	24.0	3,681,649	24.0	3,885,806

Performance Measures

Department of Administration

Planning

Board Member Training

Outreach and education are critical services that the Division of Statewide Planning provides to Rhode Island municipalities. The figures below represent the number of Planning, Zoning, & Historic District Commission members trained in the basics of sound land use decisions and associated planning issues.

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	50	70	125	250	250
Actual	51	72	133	--	--

Water Supplier Outreach

Frequent contact (defined as three or more per year) between planning staff and local water suppliers improves data provision, enhances information sharing, and ensures timely submission of Water System Supply Management Plans. The figures below represent the number suppliers receiving frequent contact.

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	8	10	10	13	15
Actual	7	10	10	--	--

Program Summary

Department of Administration

Statewide Personnel and Operations

Mission

To address funding requirements associated with personnel and operating reforms throughout the state.

Description

This program is used to book proposed savings associated with personnel and operating reforms throughout the state. Often these savings give the state the ability to provide government with flexibility in hiring and managing personnel as well as address structural challenges. Operational reforms promote more efficiencies in state government and provide savings.

Statutory History

The Governor recommends these proposals as part of the FY 2023 Appropriations Act.

Budget

Department of Administration

Statewide Personnel and Operations

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Undistributed Statewide Adjustments	0	0	0	5,000,000	0
Total Expenditures	0	0	0	5,000,000	0
Expenditures by Object					
Operating Supplies and Expenses	0	(21,057)	0	5,000,000	0
Subtotal: Operating	0	(21,057)	0	5,000,000	0
Capital Purchases and Equipment	0	21,057	0	0	0
Subtotal: Other	0	21,057	0	0	0
Total Expenditures	0	0	0	5,000,000	0
Expenditures by Source of Funds					
General Revenue	0	0	0	5,000,000	0
Total Expenditures	0	0	0	5,000,000	0

Program Summary

Department of Administration

Energy Resources

Mission

The mission of the Office of Energy Resources (OER) is to lead Rhode Island to a secure, cost-effective, and sustainable energy future. OER is actively supporting the development of a clean energy economy that will create jobs; foster new business investment opportunities; reduce long-term energy costs and mitigate price volatility; and enhance reliability through the diversification of our energy portfolio; and advance important environmental policy goals by reducing our reliance on carbon emitting sources of energy. OER's work involves the adoption of policies addressing energy efficiency and system reliability, renewable energy, petroleum reduction and reduction of carbon emissions. OER works at all levels - local, state, regional, and federal - to advance these and other State energy policy goals. To ensure that the federal programs overseen by the Office are up-to date in terms of administrative practices and are efficiently organized and implemented. To seek federal funding opportunities and implement grant-funded programs that establish Rhode Island as a national leader on energy policy and innovation. To work in partnership with municipalities and with the DOA Division of Capital Assets, Management and Maintenance to reduce public sector energy consumption and costs; increase the use of clean energy resources at public facilities; and reduce public sector carbon emissions. OER is also responsible for the tracking and management of State energy data. To lead, coordinate, and strengthen energy planning in Rhode Island by working in collaboration with various agencies and commissions including, but not limited to, the Energy Efficiency Resource Management Council (EERMC), the Distributed Generation Contracting Board (DG Board), the Executive Climate Change Coordinating Council, the State Planning Council, CommerceRI, the Department of Environmental Management, the Department of Administration, the Division of Public Utilities and Carriers, and the Public Utilities Commission. To support and manage the development of energy efficiency and renewable energy programs in the state in a coordinated integrated manner. To develop the Rhode Island Energy Assurance Plan to prepare for and respond to energy emergencies and enhance energy security.

Description

OER provides comprehensive and integrated development, administration and oversight of energy policies, plans, and programs to meet state and federal requirements and is responsible for applying for and administering federal energy grants. OER works closely with two appointed bodies, the EERMC and the DG Board. The EERMC provides publicly-accountable ratepayer oversight of energy efficiency programs; the OER Commissioner serves as the non-voting Executive Director of the EERMC. The DG Board oversees the Rhode Island Renewable Energy Growth Program and includes representatives from various energy stakeholder groups.

Statutory History

OER was created in 2006 to consolidate state energy programs. OER's mission expanded in 2012 as outlined in R.I. General Laws § 23-82-6, § 39-1-27.7 through § 10, and § 42-140.1.

Budget

Department of Administration

Energy Resources

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Energy Resources	10,823,956	32,568,312	47,533,500	68,182,359	42,824,429
Total Expenditures	10,823,956	32,568,312	47,533,500	68,182,359	42,824,429
Expenditures by Object					
Salary and Benefits	1,422,208	1,573,985	2,249,281	2,167,992	2,404,049
Contract Professional Services	574,202	944,980	954,754	2,361,932	1,990,400
Operating Supplies and Expenses	1,320,926	3,762,548	2,608,420	4,147,833	2,673,859
Assistance and Grants	7,500,866	26,273,420	37,693,462	56,287,002	31,728,538
Subtotal: Operating	10,818,201	32,554,934	43,505,917	64,964,759	38,796,846
Capital Purchases and Equipment	5,755	13,379	27,583	17,600	27,583
Operating Transfers	0	0	4,000,000	3,200,000	4,000,000
Subtotal: Other	5,755	13,379	4,027,583	3,217,600	4,027,583
Total Expenditures	10,823,956	32,568,312	47,533,500	68,182,359	42,824,429
Expenditures by Source of Funds					
General Revenue	0	0	0	0	500,000
Federal Funds	1,045,266	990,284	21,628,101	40,109,693	15,042,632
Restricted Receipts	9,778,690	31,578,028	21,905,399	24,809,982	23,217,475
Operating Transfers from Other Funds	0	0	4,000,000	3,262,684	4,064,322
Total Expenditures	10,823,956	32,568,312	47,533,500	68,182,359	42,824,429

Personnel

Department of Administration

Energy Resources

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR OF ENERGY PROGRAMS	0137 A	3.0	300,169	3.0	308,869
ASSISTANT ADMINISTRATOR/FINANCIAL MANAGEMENT	0134 A	0.0	0	1.0	86,654
ASSISTANT DIRECTOR FINANCIAL AND CONTRACT MANAGEMENT	0141 A	1.0	131,385	1.0	138,043
CHIEF PROGRAM DEVELOPMENT	0134 A	2.0	170,551	2.0	175,221
CHIEF PUBLIC AFFAIRS OFFICER	0137 A	1.0	99,292	1.0	103,717
DEPUTY COMMISSIONER- OFFICE OF ENERGY RESOURCES	0145 A	1.0	140,301	1.0	144,913
IMPLEMENTATION DIRECTOR POLICY AND PROGRAMS	0140 A	2.0	228,244	2.0	233,273
PROGRAMMING SERVICES OFFICER	0131 A	4.0	307,177	4.0	320,313
Subtotal Classified		14.0	1,377,119	15.0	1,511,003
Unclassified					
COMMISSIONER OF ENERGY RESOURCES	0743 A	1.0	142,407	1.0	147,555
Subtotal Unclassified		1.0	142,407	1.0	147,555
Subtotal		15.0	1,519,526	16.0	1,658,558
Transfer Out			(104,303)		(106,633)
Transfer In			76,016		79,054
Seasonal/Special Salaries/Wages			131,040		131,040
Turnover			(200,087)		(190,847)
Total Salaries			1,422,192		1,571,172
Benefits					
FICA			108,799		120,192
Health Benefits			131,985		164,272
Payroll Accrual			7,553		8,361
Retiree Health			58,359		56,740
Retirement			388,104		426,426
Subtotal			694,800		775,991
Total Salaries and Benefits		15.0	2,116,992	16.0	2,347,163
Cost Per FTE Position			141,133		146,698
Statewide Benefit Assessment			51,000		56,886
Payroll Costs		15.0	2,167,992	16.0	2,404,049
Purchased Services					
Clerical and Temporary Services			417,888		443,740
Design and Engineering Services			316,500		236,500

Personnel

Department of Administration

Energy Resources

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Purchased Services				
Legal Services		40,000		40,000
Other Contracts		1,567,544		1,250,160
Training and Educational Services		20,000		20,000
Subtotal		2,361,932		1,990,400
Total Personnel	15.0	4,529,924	16.0	4,394,449
Distribution by Source of Funds				
Federal Funds	2.0	1,488,871	2.0	1,514,769
Restricted Receipts	13.0	2,978,369	14.0	2,815,358
Operating Transfers from Other Funds	0.0	62,684	0.0	64,322
Total All Funds	15.0	4,529,924	16.0	4,394,449

Performance Measures

Department of Administration

Energy Resources

State Government Energy Consumption

As part of its efforts to provide cost-effective services, the Department of Administration is pursuing energy efficiency initiatives that will reduce overall consumption of gas and electricity by state agencies. The figures below represent Rhode Island State Government's energy consumption (natural gas and electricity), measured in million BTU (MMBTU).

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	1,517,303	1,456,611	1,398,346	1,342,413	1,284,076
Actual	1,399,766	1,384,269	1,351,659	--	--

Program Summary

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

Mission

The Rhode Island Health Benefits Exchange, branded HealthSource RI, serves two important purposes. First, to negotiate for high quality, affordable health insurance options on behalf of small businesses and individuals (in order to promote the health of all Rhode Islanders). Second, to be a robust resource for all Rhode Islanders and Rhode Island businesses to learn about and compare the quality and affordability of their health insurance options, enroll in coverage and, if eligible, access Medicaid or federal tax subsidies for coverage.

Description

HealthSource RI (HSRI) seeks to improve the health of Rhode Islanders by adhering to its mission statement and fulfilling its statutory charge to carry out the requirements of the federal Patient Protection and Affordable Care Act (ACA). The following are key programmatic components considered by HSRI to best exemplify the goals and values of the organization:

1. HSRI will be a place to compare and buy health insurance.
2. HSRI will work closely with small employers to provide new and beneficial health insurance options.
3. HSRI will be a reliable and trusted source of healthcare information for all Rhode Islanders.

Statutory History

The federal Patient Protection and Affordable Care Act of 2010 (the “ACA”) provides for the establishment of a health benefits exchange by each state. Governor Lincoln D. Chaffee established the Rhode Island Health Benefits exchange by Executive Order 11-09 in 2011 R.I. General Laws § 42-157 codified the Rhode Island Health Benefits Exchange into state law in 2015.

Budget

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	23,366,068	31,176,296	31,893,421	30,485,975	30,427,443
Total Expenditures	23,366,068	31,176,296	31,893,421	30,485,975	30,427,443
Expenditures by Object					
Salary and Benefits	1,922,574	1,766,026	2,259,652	1,304,754	1,612,353
Contract Professional Services	9,393,904	9,613,816	12,378,168	12,447,128	12,090,900
Operating Supplies and Expenses	1,228,223	845,974	1,105,473	558,687	635,288
Assistance and Grants	10,818,582	18,866,393	16,149,035	16,132,099	16,053,473
Subtotal: Operating	23,363,283	31,092,209	31,892,328	30,442,668	30,392,014
Capital Purchases and Equipment	2,785	84,086	1,093	43,307	35,429
Subtotal: Other	2,785	84,086	1,093	43,307	35,429
Total Expenditures	23,366,068	31,176,296	31,893,421	30,485,975	30,427,443
Expenditures by Source of Funds					
General Revenue	3,008,664	3,424,857	4,744,746	3,768,711	3,529,116
Federal Funds	6,314,203	12,762,514	11,059,035	11,010,267	10,758,473
Restricted Receipts	14,043,201	14,988,924	16,089,640	15,706,997	16,139,854
Total Expenditures	23,366,068	31,176,296	31,893,421	30,485,975	30,427,443

Personnel

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	2.0	186,191	2.0	186,192
CHIEF OF LEGAL SERVICES	0141 A	1.0	122,290	1.0	122,291
CHIEF PUBLIC AFFAIRS OFFICER	0137 A	1.0	94,573	1.0	98,125
ECONOMIC AND POLICY ANALYST I	0130 A	1.0	62,645	1.0	72,795
IMPLEMENTATION DIRECTOR POLICY AND PROGRAMS	0140 A	1.0	90,233	1.0	104,995
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	2.0	219,655	2.0	221,961
PROJECT MANAGER I (DOA)	0137 A	1.0	93,074	1.0	96,512
Subtotal Classified		9.0	868,661	9.0	902,871
Unclassified					
ADMINISTRATIVE ASSISTANT	8325 A	1.0	64,076	1.0	66,472
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0843 A	1.0	141,695	1.0	145,265
DEPUTY DIRECTOR OF HEALTHSOURCE RI	0845 A	1.0	156,594	1.0	156,593
DIRECTOR HEALTHSOURCE RI	0851 A	1.0	190,613	1.0	190,613
DIRECTOR OF FINANCE/ASSOCIATE ADMINISTRATOR	0844 A	1.0	150,931	1.0	150,930
SENIOR POLICY ANALYST	0839 A	1.0	113,138	1.0	118,836
Subtotal Unclassified		6.0	817,047	6.0	828,709
Subtotal		15.0	1,685,708	15.0	1,731,580
Transfer Out			(1,177,373)		(1,037,846)
Transfer In			300,226		305,907
Turnover			0		(72)
Total Salaries			808,561		999,569
Benefits					
FICA			61,475		75,897
Health Benefits			119,248		156,981
Payroll Accrual			4,721		5,804
Retiree Health			36,553		39,385
Retirement			242,256		295,229
Subtotal			464,253		573,296
Total Salaries and Benefits		15.0	1,272,814	15.0	1,572,865
Cost Per FTE Position			84,854		104,858
Statewide Benefit Assessment			31,940		39,488
Payroll Costs		15.0	1,304,754	15.0	1,612,353

Personnel

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Purchased Services				
Information Technology		6,315,348		5,827,947
Management & Consultant Services		5,104,830		4,982,208
Other Contracts		1,026,950		1,280,745
Subtotal		12,447,128		12,090,900
Total Personnel	15.0	13,751,882	15.0	13,703,253
Distribution by Source of Funds				
General Revenue	0.0	3,760,054	0.0	3,527,135
Restricted Receipts	15.0	9,991,828	15.0	10,176,118
Total All Funds	15.0	13,751,882	15.0	13,703,253

Performance Measures

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

Exchange-Eligible Uninsured Rhode Islanders

HealthSource RI (HSRI), Rhode Island's health benefits exchange, aims to make health insurance more accessible and affordable for Rhode Islanders and to reduce the number of uninsured residents. The figures below represent the percent of Rhode Islanders estimated to be uninsured, according to the Health Information Survey, conducted by the State of Rhode Island every other year.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	3%	--	4%	--
Actual	--	3%	--	--	--

Federal Affordability Tax Credits

Beginning in January 2014, the Patient Protection and Affordable Care Act established premium support and cost-sharing subsidies for qualifying individuals and families to help offset the cost of health insurance. Qualifying Rhode Islanders without access to affordable employer-sponsored health insurance may purchase health insurance through HSRI and receive a federal advance premium tax credit to offset the cost of the monthly premium. The figures below represent the annual total dollar amount Rhode Islanders receive from the federal advance premium tax credits to lower their monthly premium payments through HealthSourceRI during the calendar year. [Note: CY 2023 data is preliminary and subject to adjustment.]

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	\$126,617,911	\$150,201,025	\$188,361,579	\$184,278,746
Actual	\$121,498,327	\$123,569,333	\$128,603,255	--	--

Total Program Enrollment

The figures below represent the number of enrollees in the individual market and those in HealthSource RI for Employers. The target is higher in part due to the anticipated end in 2023 of the COVID-related policies that have delayed Medicaid terminations and slowed enrollment in the individual market. Actuals and targets are average monthly enrollment in the time period shown.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	37,445	41,032	48,244	46,997
Actual	37,638	37,573	--	--	--

Program Summary

Department of Administration

The Division of Equity, Diversity, and Inclusion

Mission

The mission of the Division of Equity Diversity and Inclusion is to create and support a diverse and inclusive state government culture that values and reflects the changing demographics of Rhode Island by advancing equitable and fair opportunities for all Rhode Island citizens to be employed by and/or do business with the State of Rhode Island. The mission of the State Equal Opportunity Office is to ensure equal opportunity compliance for all units of Rhode Island state government, as set forth by all federal agencies and Rhode Island General Laws, and to ensure non-discrimination and equal opportunity in all aspects of state government, including, but not limited to, employment, procurement, and policy relative to state programs, services, and activities. The mission of the Minority Business Enterprise Compliance Office is to support Rhode Island General Laws and policies that ensure the fullest possible participation of MBEs and Disadvantaged Business Enterprises (DBE) in state- and federally-funded and directed programs, construction projects, professional contracts, and in the purchases of all goods and services. The mission of the Outreach and Diversity Office is to create a culture that values a diverse workforce, promotes an inclusive workplace and provides quality customer service to all.

Description

The Division of Equity Diversity and Inclusion includes an Associate Director, a senior-level leadership position to promote coordination between the State Equal Opportunity Office, the Outreach and Diversity Office, the Minority Business Enterprise Compliance Office, and all state agencies. The Division of Equity Diversity and Inclusion works in partnership with the Division of Human Resources, the Division of Purchases, and with all state agencies on the state's equal opportunity, affirmative action, diversity, and MBE procurement goals. The State Equal Opportunity Office is charged with providing training and technical assistance requested by any company doing business in Rhode Island and to all state departments as is necessary to comply with the intent of RIGL § 28-5.1-2. The State Equal Opportunity Office is also charged with issuing any guidelines, directives or instructions necessary to effectuate its responsibilities under this chapter, and to investigate possible discrimination, hold hearings, and direct corrective action to said discrimination. The goals of the MBE Compliance Office are to increase the number of MBEs and DBEs available for contract competition, to maximize opportunity for business participation by MBEs and DBEs, and to stimulate MBE and DBE development and growth. The Outreach and Diversity Office offers diversity training to state employees and provides technical assistance in recruiting a talented and diverse workforce.

Statutory History

On May 9, 2013, Governor Lincoln D. Chafee issued Executive Order 13-05 entitled "Promotion of Diversity, Equal Opportunity and Minority Business Enterprises in Rhode Island." The Executive Order required the Director of the Department of Administration to review all divisions and offices within the Department charged with facilitation of equal opportunity employment, diversity, and MBE's, including, but not limited to, the Division of Human Resources, the State Equal Opportunity Office, the Human Resources Outreach and Diversity Office, the Division of Purchases, and the Minority Business Enterprise Compliance Office, and to make recommendations to the Governor to improve operations and collaboration between these offices and all executive departments to ensure these programs are more effective. The recommendations were required to encourage measures of quality and accountability in equal opportunity, affirmative action, and diversity hiring, as well as MBE procurement as allowed by law.

Budget

Department of Administration

The Division of Equity, Diversity, and Inclusion

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	1,124,178	1,394,342	2,007,320	1,780,546	2,762,640
Total Expenditures	1,124,178	1,394,342	2,007,320	1,780,546	2,762,640
Expenditures by Object					
Salary and Benefits	1,061,403	1,241,308	1,616,149	1,294,599	1,432,275
Contract Professional Services	0	11,040	10,000	100,000	1,010,000
Operating Supplies and Expenses	60,907	140,466	381,171	385,947	320,365
Subtotal: Operating	1,122,310	1,392,814	2,007,320	1,780,546	2,762,640
Capital Purchases and Equipment	1,868	1,528	0	0	0
Subtotal: Other	1,868	1,528	0	0	0
Total Expenditures	1,124,178	1,394,342	2,007,320	1,780,546	2,762,640
Expenditures by Source of Funds					
General Revenue	1,066,653	1,293,174	1,898,258	1,675,550	2,652,119
Other Funds	57,525	101,168	109,062	104,996	110,521
Total Expenditures	1,124,178	1,394,342	2,007,320	1,780,546	2,762,640

Personnel

Department of Administration

The Division of Equity, Diversity, and Inclusion

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR STATE EQUAL OPPORTUNITY PROGRAMS	0134 A	1.0	76,041	1.0	84,994
ASSISTANT ADMINISTRATOR - MBE COMPLIANCE	0134 A	1.0	89,145	1.0	93,096
ASSOCIATE DIRECTOR- DIVERSITY- EQUITY AND OPPORTUNITY	0142 A	1.0	127,942	1.0	127,942
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	73,703	1.0	73,703
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	84,464	1.0	87,624
PROGRAMMING SERVICES OFFICER	0131 A	5.0	405,593	5.0	418,048
Subtotal Classified		10.0	856,888	10.0	885,407
Subtotal		10.0	856,888	10.0	885,407
Turnover			(65,000)		(4,420)
Total Salaries			791,888		880,987
Benefits					
FICA			60,582		67,736
Health Benefits			134,971		149,596
Payroll Accrual			4,621		5,127
Retiree Health			35,794		34,886
Retirement			235,464		258,970
Subtotal			471,432		516,315
Total Salaries and Benefits		10.0	1,263,320	10.0	1,397,302
Cost Per FTE Position			126,332		139,730
Statewide Benefit Assessment			31,279		34,973
Payroll Costs		10.0	1,294,599	10.0	1,432,275
Purchased Services					
Management & Consultant Services			90,000		1,000,000
Other Contracts			10,000		10,000
Subtotal			100,000		1,010,000
Total Personnel		10.0	1,394,599	10.0	2,442,275
Distribution by Source of Funds					
General Revenue		9.0	1,289,603	9.0	2,331,754
Other Funds		1.0	104,996	1.0	110,521
Total All Funds		10.0	1,394,599	10.0	2,442,275

Performance Measures

Department of Administration

The Division of Equity, Diversity, and Inclusion

State Government Workforce Diversity

One of DOA's strategic objectives is to attract, hire, and retain a talented and diverse workforce. To that end, the department intends to increase the representation of people of color in state government. The figures below represent the percent of the Executive Branch workforce who identify on HR paperwork as belonging to a racial minority. [Note: Targets from 2022-onward were developed using 2020 census data. For a detailed breakdown by department, see technical appendix. Measure data is derived from employee self-selection on HR onboarding paperwork; historical actuals have been updated based on available data.]

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	31.4%	31.4%	31.4%	31.4%	31.4%
Actual	20.39%	21.56%	22.08%	--	--

Program Summary

Department of Administration

Capital Asset Management and Maintenance

Mission

The Division of Capital Asset Management and Maintenance is established to improve the management of the State's real estate portfolio such that appropriate and timely investments are made that meet the highest standards of safety, security, accessibility, energy efficiency and comfort for the employees and citizens that are served. The State's portfolio includes 17,770,849 gross square feet of space in over 1,379 structures, including 13 campuses.

Description

The Division of Capital Asset Management & Maintenance oversees the following functions: Planning/Design/Construction; Facilities Management & Maintenance; and Risk Management. The re-organization of the capital projects and facilities maintenance functions into the Division of Capital Asset Management & Maintenance is intended to better align staff resources and clarify roles and responsibilities in order to support the state's portfolio such that cost savings and efficiencies are achieved. This approach incorporates viewing facilities from a life cycle perspective so that we build the right facilities and maintain them appropriately. The new model creates an Office of Planning, Design and Construction (PDC)-previously referred to as Capital projects-that will handle new construction and major rehabilitation projects. This unit will manage projects with a value greater than \$2.5M. The Office of PDC will work with agencies to establish master plans that are driven by the strategic plans of each agency. The master planning opportunity will insure that a full analysis is done of agency needs that incorporates service delivery trends, use of technology and opportunities for co-location with other agencies. The new model creates the Office of Facilities Management & Maintenance (formerly Facilities Management) is responsible for the management of all active campuses and buildings and surplus property and is led by the Associate Director of Facilities Management & Maintenance. The Office of OFMM has oversight for the following Property Management functions:

- Space Management: Expansion or modification of the State's portfolio.
 - Contracting: Extension, cancellation or execution of new/existing vendor contracts.
 - Deferred Maintenance Investments: Large projects focused on repair and replacement of deteriorating assets.
 - Capital Equipment replacement: Replacement of infrastructure and equipment as needed.
 - Leasing/New Construction: Execution of lease agreements on behalf of client state agencies.
- Facilities Management & Maintenance is responsible for handling day to day operations at all state facilities where DCAMM has direct oversight including handling minor repairs (under \$2.5M), setting up and overseeing facility/campus security, ensuring appropriate ADA access at all facilities, responding to facility emergencies 24/7, managing traffic flows and wayfinding systems, maintaining an efficient and effective communication system with all building/facility/campus tenants, grounds keeping/landscaping, utilities management, snow removal, care/maintenance of artwork and historic artifacts, etc.

Statutory History

In the FY 2018 revised budget, facilities management shifted to the internal service funds pursuant to the authorization provided by the General Assembly in the FY 2018 Appropriations Act. Public Law 2019, ch. 88, art. 4, § 4 moved the Construction, Permitting, Approvals, and Licensing Program be moved to the Department of Business Regulations in FY 2019.

Budget

Department of Administration

Capital Asset Management and Maintenance

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Capital Asset Management And Maintenance Admin	1,977,910	412,444	474,610	385,337	159,803
Facilities Management And Maintenance	12,830,539	8,025,519	9,909,549	7,649,982	7,715,523
Planning, Design And Construction	1,605,826	1,414,555	1,777,802	1,859,051	392,403
Total Expenditures	16,414,276	9,852,517	12,161,961	9,894,370	8,267,729
Expenditures by Object					
Salary and Benefits	1,909,229	1,733,659	2,066,148	2,051,607	337,939
Contract Professional Services	4,041,395	6,775	26,100	27,617	27,617
Operating Supplies and Expenses	10,463,652	8,202,063	10,064,713	7,810,146	7,897,173
Subtotal: Operating	16,414,276	9,942,496	12,156,961	9,889,370	8,262,729
Capital Purchases and Equipment	0	15,515	5,000	5,000	5,000
Operating Transfers	0	(105,494)	0	0	0
Subtotal: Other	0	(89,979)	5,000	5,000	5,000
Total Expenditures	16,414,276	9,852,517	12,161,961	9,894,370	8,267,729
Expenditures by Source of Funds					
General Revenue	14,793,463	9,881,144	12,161,961	9,894,370	8,267,729
Federal Funds	1,620,813	(28,627)	0	0	0
Total Expenditures	16,414,276	9,852,517	12,161,961	9,894,370	8,267,729

Personnel

Department of Administration

Capital Asset Management and Maintenance

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ARCHITECT BUILDING COMMISSION	0335 A	1.0	99,525	1.0	99,525
ASST DIR STWIDE CAP ASSET PJ M	0152 A	1.0	190,020	1.0	190,020
CHIEF ENGINEER FOR CAPITAL ASSET MANAGEMENT & MAINTENANCE	0143 A	1.0	138,715	1.0	138,715
PROJECT MANAGER I (DOA)	0137 A	3.0	316,325	3.0	316,325
PROJECT MANAGER II (DOA)	0139 A	4.0	344,625	4.0	421,092
Subtotal Classified		10.0	1,089,210	10.0	1,165,677
Unclassified					
EXECUTIVE SECRETARY (STATE PROPERTIES COMMITTEE)	0321 A	1.0	60,619	1.0	60,620
Subtotal Unclassified		1.0	60,619	1.0	60,620
Subtotal		11.0	1,149,829	11.0	1,226,297
Transfer Out			0		(30,310)
Transfer In			110,979		193,499
Overtime			38,291		38,291
Turnover			0		(1,920,710)
Total Salaries			1,299,099		(492,933)
Benefits					
FICA			94,603		104,925
Health Benefits			168,231		201,741
Payroll Accrual			7,359		8,050
Retiree Health			56,988		54,745
Retirement			375,526		406,526
Subtotal			702,707		775,987
Total Salaries and Benefits		11.0	2,001,806	11.0	283,054
Cost Per FTE Position			181,982		25,732
Statewide Benefit Assessment			49,801		54,885
Payroll Costs		11.0	2,051,607	11.0	337,939
Purchased Services					
Clerical and Temporary Services			16,100		16,100
Design and Engineering Services			4,000		4,000
Legal Services			1,517		1,517
Other Contracts			6,000		6,000
Subtotal			27,617		27,617
Total Personnel		11.0	2,079,224	11.0	365,556

Personnel

Department of Administration

Capital Asset Management and Maintenance

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	11.0	2,079,224	11.0	365,556
Total All Funds	11.0	2,079,224	11.0	365,556

Performance Measures

Department of Administration

Capital Asset Management and Maintenance

Expenditures Against Capital Budget

The Division of Capital Asset Management and Maintenance (DCAMM) oversees many large-scale, multiyear construction projects for the state. The figures below represent the percent of RI Capital Plan Fund dollars spent across the project portfolio by state fiscal year. The goal is measured against the final enacted budget figures. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Frequency: Annual</i>		<i>Reporting Period: State Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	--	75%	75%	70%
Actual	60%	38%	38%	--	--

Agency Summary

Department of Business Regulation

Agency Mission

To assist, educate, and protect the public through the implementation and enforcement of state laws mandating regulation and licensing of designated businesses, professions, occupations, and other specific activities while recognizing the need to foster a prosperous and sound business environment that serves the public interest.

Agency Description

The Department of Business Regulation's primary function is to implement state laws mandating the regulation and licensing of designated businesses, professions, occupations and other specified activities. The department is composed of seven divisions and Central Management, which includes the budget, regulatory standards, compliance and enforcement. The respective divisions are: Banking, Securities, Insurance, Building, Design and Fire Professionals, Commercial Licensing and Gaming and Athletics Licensing, the Office of Cannabis Regulation, and the Office of the Health Insurance Commissioner. The Director of Business Regulation is appointed by the Governor and statutorily directs and oversees the Superintendent of Banking and Insurance, and Real Estate, Liquor Control, and Gaming and Athletics Administration.

The Department also houses the Office of the State Fire Marshal, the Office of the State Building Commissioner and numerous boards and commissions including the Real Estate Commission, Real Estate Appraisal Board, Rhode Island Board of Accountancy, and the Certified Constables' Board. The Department issues over 200,000 licenses and conducts administrative hearings involving issuances, administrative penalties, denials, suspensions and/or revocations.

Statutory History

The department was established by the Rhode Island General Assembly in 1939 and is organized under R.I. General Laws § 42-14-1, et seq

Budget

Department of Business Regulation

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	3,656,930	3,951,632	4,609,968	4,196,421	3,999,763
Banking Regulation	1,817,078	1,913,160	1,864,125	1,928,155	1,967,080
Securities Regulation	747,193	833,869	880,851	866,702	880,722
Insurance Regulation	5,417,053	5,637,115	6,553,051	6,195,192	6,717,199
Board of Accountancy	5,176	5,456	5,490	5,490	5,490
Commercial Licensing and Gaming and Athletics Licensing	1,977,113	2,088,306	2,083,836	1,966,921	1,996,604
Boards for Design Professionals	0	0	0	0	0
Office of Health Insurance Commissioner	2,439,779	3,833,208	3,778,878	4,656,989	4,471,885
Division of Building, Design and Fire Professionals	9,564,678	10,274,608	16,429,499	16,821,320	12,791,970
Office of Cannabis Regulation	1,211,386	2,600,372	6,117,205	5,735,433	6,814,062
Total Expenditures	26,836,385	31,137,725	42,322,903	42,372,623	39,644,775
Expenditures by Object					
Salary and Benefits	19,833,982	19,473,550	23,858,012	22,733,659	24,763,121
Contract Professional Services	2,369,805	3,931,903	4,102,970	5,003,890	4,817,947
Operating Supplies and Expenses	3,408,819	6,350,355	6,889,354	7,233,507	6,436,140
Assistance and Grants	10,600	0	285,000	285,000	285,000
Subtotal: Operating	25,623,207	29,755,808	35,135,336	35,256,056	36,302,208
Capital Purchases and Equipment	1,213,179	1,381,917	7,187,567	7,116,567	3,342,567
Subtotal: Other	1,213,179	1,381,917	7,187,567	7,116,567	3,342,567
Total Expenditures	26,836,385	31,137,725	42,322,903	42,372,623	39,644,775
Expenditures by Source of Funds					
General Revenue	19,539,175	23,204,707	24,371,468	24,436,087	24,517,764
Federal Funds	817,183	910,863	641,503	1,232,597	845,863
Restricted Receipts	6,469,207	6,957,526	11,523,017	10,923,958	12,272,848
Operating Transfers From Other Funds	10,820	64,629	5,786,915	5,779,981	2,008,300
Total Expenditures	26,836,385	31,137,725	42,322,903	42,372,623	39,644,775
FTE Authorization	162.0	181.0	181.0	181.0	181.0

Personnel Agency Summary

Department of Business Regulation

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Classified	163.0	12,875,794	163.0	13,169,362
Unclassified	18.0	1,977,510	18.0	2,116,844
Subtotal	181.0	14,853,304	181.0	15,286,206
Overtime		328,741		328,741
Turnover		(1,165,761)		(396,907)
Total Salaries		14,016,284		15,218,040
Benefits				
Contract Stipends		16,313		54,013
FICA		1,041,566		1,139,332
Health Benefits		2,257,777		2,618,100
Holiday		101		101
Payroll Accrual		80,017		86,787
Retiree Health		618,674		589,313
Retirement		4,145,255		4,449,407
Subtotal		8,159,703		8,937,053
Total Salaries and Benefits	181.0	22,175,987	181.0	24,155,093
Cost Per FTE Position		122,519		133,454
Statewide Benefit Assessment		557,672		608,028
Payroll Costs	181.0	22,733,659	181.0	24,763,121
Purchased Services				
Clerical and Temporary Services		25,000		25,000
Information Technology		47,700		47,700
Management & Consultant Services		3,746,790		3,560,847
Medical Services		5,000		5,000
Other Contracts		783,050		783,050
Training and Educational Services		396,350		396,350
Subtotal		5,003,890		4,817,947
Total Personnel	181.0	27,737,549	181.0	29,581,068
Distribution by Source of Funds				
General Revenue	135.0	19,562,983	135.0	20,351,923
Federal Funds	1.0	827,012	0.0	546,063
Restricted Receipts	45.0	7,282,573	46.0	8,615,782
Operating Transfers from Other Funds	0.0	64,981	0.0	67,300
Total All Funds	181.0	27,737,549	181.0	29,581,068

Program Summary

Department of Business Regulation

Central Management

Mission

To administer the functions for the department with regard to the licensing and regulation of designated businesses, occupations and professions through the enforcement of applicable state laws.

Description

Central Management is composed of the Director's Office, budget, regulatory standards, compliance and enforcement. Specific functions include legal research, drafting and analysis of legislation, issuance of legal opinions related to the department's operations, conducting administrative and rate hearings, and providing legal services to the Director, Deputy Directors, and advising the other commissions housed within the department. Central Management compiles, submits and monitors budgets of the respective divisions, approves vouchers and contracts, and provides all personnel and management services. The Director issues show cause and cease and desist orders; renders decisions relative to the operations of financial institutions and insurance companies; has the authority to deny, suspend, or revoke licenses and approve or disapprove rates; and acts as receiver in case of insolvency of certain regulated entities. The Director or his/her designee may be a member of various occupational licensing boards and commissions assigned to the department by the legislature in order to assist in the administration and regulation of licensing programs. The Director is also a member of such diverse administrative bodies such as the Board of Bank Incorporation and the Rhode Island Housing and Mortgage Finance Corporation. Central Management is also responsible for monitoring legislation impacting the department and for the annual submission of its own legislative program.

Statutory History

R.I. General Laws § 42-14-1 establishes the Director as head of the department. RIGL § 42-14-2 enumerates the functions of the department regarding the regulation of assigned occupations, businesses, and professions.

Budget

Department of Business Regulation

Central Management

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	3,656,930	3,951,632	4,609,968	4,196,421	3,999,763
Total Expenditures	3,656,930	3,951,632	4,609,968	4,196,421	3,999,763
Expenditures by Object					
Salary and Benefits	1,617,880	1,491,546	1,985,274	1,986,400	2,020,009
Contract Professional Services	83,192	48,449	32,300	32,300	32,300
Operating Supplies and Expenses	1,940,193	2,408,574	2,590,357	2,175,684	1,945,417
Subtotal: Operating	3,641,264	3,948,570	4,607,931	4,194,384	3,997,726
Capital Purchases and Equipment	15,665	3,062	2,037	2,037	2,037
Subtotal: Other	15,665	3,062	2,037	2,037	2,037
Total Expenditures	3,656,930	3,951,632	4,609,968	4,196,421	3,999,763
Expenditures by Source of Funds					
General Revenue	3,517,207	3,951,632	4,609,968	4,196,421	3,999,763
Federal Funds	139,723	0	0	0	0
Total Expenditures	3,656,930	3,951,632	4,609,968	4,196,421	3,999,763

Personnel

Department of Business Regulation

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES ADMINISTRATOR	0145 A	1.0	136,109	1.0	141,821
CHIEF FINANCIAL OFFICER II	0144 A	1.0	127,105	1.0	132,898
DEPUTY CHIEF OF LEGAL SERVICES	0139 A	3.0	329,681	3.0	338,486
FISCAL MANAGEMENT OFFICER	0126 A	1.0	73,239	1.0	74,729
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	1.0	116,528	1.0	116,528
LEGAL COUNSEL	0134 A	1.0	83,662	1.0	86,762
PRINCIPAL ECONOMIC AND POLICY ANALYST	0138 A	1.0	107,285	1.0	107,285
PRINCIPAL PROGRAM ANALYST	0128 A	1.0	87,393	1.0	87,393
Subtotal Classified		10.0	1,061,002	10.0	1,085,902
Unclassified					
CONFIDENTIAL SECRETARY	0822 A	1.0	55,989	1.0	57,802
DIRECTOR- DEPARTMENT OF BUSINESS REGULATION	0945KF	1.0	183,241	1.0	183,241
Subtotal Unclassified		2.0	239,230	2.0	241,043
Subtotal		12.0	1,300,232	12.0	1,326,945
Transfer Out			(48,537)		(50,560)
Turnover			0		(7,559)
Total Salaries			1,251,695		1,268,826
Benefits					
FICA			94,326		96,694
Health Benefits			151,961		169,374
Payroll Accrual			7,314		7,405
Retiree Health			56,576		50,288
Retirement			375,084		377,004
Subtotal			685,261		700,765
Total Salaries and Benefits		12.0	1,936,956	12.0	1,969,591
Cost Per FTE Position			161,413		164,133
Statewide Benefit Assessment			49,444		50,418
Payroll Costs		12.0	1,986,400	12.0	2,020,009
Purchased Services					
Other Contracts			32,300		32,300
Subtotal			32,300		32,300
Total Personnel		12.0	2,018,700	12.0	2,052,309

Personnel

Department of Business Regulation

Central Management

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	12.0	2,018,700	12.0	2,052,309
Total All Funds	12.0	2,018,700	12.0	2,052,309

Performance Measures

Department of Business Regulation

Central Management

Financial Services - Money Returned to Customers

The figures below represent the money returned to customers as the result of complaints filed to the Insurance, Banking and Securities Regulation programs. [Note: This performance measure was established in FY 2023 and actuals are not available. Targets are not utilized in this metric as it is solely dependent on industry and public demand.]

	<i>Reporting Period: State Fiscal Year</i>					
	<i>Frequency: Annual</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>
Target	--	--	--	--	--	--
Actual	--	--	\$783,830	\$967,016	--	--

Program Summary

Department of Business Regulation

Banking Regulation

Mission

To charter, license and ensure compliance with statutory requirements for the safe and sound operation of regulated financial institutions, Rhode Island bank holding companies, credit unions and licensees in order to protect the public interest. The Banking Division seeks to create a sound financial services industry in the State of Rhode Island by being both a regulator and an advocate. We have interpreted that to mean fostering the growth of a diverse and resilient financial services industry that provides credit to all corners of Rhode Island, holds the confidence of its customers, and whom we do not prevent from competing, innovating, and thriving. We believe that sound and prudent regulation creates a level playing field on which our financial institutions can thrive while at the same time providing protection to Rhode Island consumers.

Description

The Banking Division provides regulatory oversight of state-chartered banks, state chartered credit unions and Rhode Island bank holding companies through financial examinations and reviews to determine compliance with state banking laws, financial solvency, and safety and soundness. The Division is also responsible for regulating, monitoring and examining other licensees, including almost 2,200 mortgage loan originators and approximately 1,100 companies licensed as debt collectors, third party loan servicers, lenders, loan brokers, small loan lenders, sellers of checks, electronic money transmitters, check cashers and debt-management companies. The purpose of examinations are to determine financial solvency and compliance with Rhode Island banking laws and regulations for the protection of depositors and the public. The Division reviews and conducts hearings on applications filed by financial institutions and other licensees. The Division enforces statutes relating to maximum interest charges and state usury laws and conducts administrative hearings when required. Additional responsibilities include investigating and resolving several hundred consumer complaints and inquiries each year.

Statutory History

R.I. General Laws § 19-1 to § 19-14.10 charge the Division of Banking with the regulation, licensing, or registration of financial institutions, Rhode Island bank holding companies, credit unions and licensees (lenders, loan brokers, small loan lenders, mortgage loan originators, foreign exchange transaction businesses, sellers of checks, electronic money transmitters, check cashers, and debt management companies and debt collectors.)

- RIGL § 6-26 to § 6-27 relate to Interest, Usury and Truth in Lending.
- RIGL § 34-23 to § 34-27 relate to Mortgages.
- RIGL § 19-14.3 to § 19-14.8 relate to the Sale of Checks, Electronic Money Transfers, Foreign Exchange Transactions, Insurance Premium Finance Agreements and Debt Management Companies.
- RIGL § 19-14.9 relates to the registration of debt collectors.
- RIGL § 19-14.10 relates to the licensing and supervision of mortgage loan originators.
- RIGL § 19-14.11 relates to the licensing of third-party loan servicers.

Budget

Department of Business Regulation

Banking Regulation

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	1,817,078	1,913,160	1,864,125	1,928,155	1,967,080
Total Expenditures	1,817,078	1,913,160	1,864,125	1,928,155	1,967,080
Expenditures by Object					
Salary and Benefits	1,762,386	1,821,244	1,789,325	1,853,355	1,892,280
Operating Supplies and Expenses	49,315	89,322	69,800	69,800	69,800
Subtotal: Operating	1,811,700	1,910,566	1,859,125	1,923,155	1,962,080
Capital Purchases and Equipment	5,378	2,594	5,000	5,000	5,000
Subtotal: Other	5,378	2,594	5,000	5,000	5,000
Total Expenditures	1,817,078	1,913,160	1,864,125	1,928,155	1,967,080
Expenditures by Source of Funds					
General Revenue	1,775,327	1,831,417	1,801,125	1,865,155	1,904,080
Federal Funds	(906)	0	0	0	0
Restricted Receipts	42,657	81,743	63,000	63,000	63,000
Total Expenditures	1,817,078	1,913,160	1,864,125	1,928,155	1,967,080

Personnel

Department of Business Regulation

Banking Regulation

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT SUPERVISOR OF EXAMINATIONS	AB35 A	3.0	314,967	3.0	318,833
BANK EXAMINER	AB24 A	3.0	183,657	3.0	185,432
FISCAL OFFICER (DBR)	AB17 A	1.0	47,999	1.0	49,520
PRINCIPAL BANK EXAMINER	AB31 A	1.0	87,348	1.0	88,771
SENIOR BANK EXAMINER	AB28 A	4.0	296,697	4.0	300,116
STATE CHIEF BANK EXAMINER	0141 A	1.0	126,561	1.0	132,812
SUPERVISOR OF EXAMINATIONS	AB37 A	1.0	103,967	1.0	103,967
Subtotal Classified		14.0	1,161,196	14.0	1,179,451
Subtotal		14.0	1,161,196	14.0	1,179,451
Turnover			(27,328)		(37,831)
Total Salaries			1,133,868		1,141,620
Benefits					
FICA			86,741		87,871
Health Benefits			188,826		224,696
Payroll Accrual			6,631		6,672
Retiree Health			51,252		45,257
Retirement			341,249		340,792
Subtotal			674,699		705,288
Total Salaries and Benefits		14.0	1,808,567	14.0	1,846,908
Cost Per FTE Position			129,183		131,922
Statewide Benefit Assessment			44,788		45,372
Payroll Costs		14.0	1,853,355	14.0	1,892,280
Total Personnel		14.0	1,853,355	14.0	1,892,280
Distribution by Source of Funds					
General Revenue		14.0	1,853,355	14.0	1,892,280
Total All Funds		14.0	1,853,355	14.0	1,892,280

Performance Measures

Department of Business Regulation

Banking Regulation

Bank Examiner Utilization Rate

The figures below represent the utilization rate for bank examiners, calculated by dividing the hours billed to banks by the total hours examiners are available to work. This measure includes only examiner positions whose time is heavily weighted towards examinations with minimal administrative functions.

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	50%	50%	50%	50%	50%
Actual	48%	52%	45%	--	--

Banking Licenses Issued

The figures below represent the number of banking licenses issued. [Note: This performance measure was established in FY 2024. Targets are not utilized in this metric as it is solely dependent on industry and public demand.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	--	--	--	--	--
Actual	2,292	2,355	967	--	--

Program Summary

Department of Business Regulation

Securities Regulation

Mission

To enforce compliance with the applicable provisions of state laws and regulations related to the securities industry, franchises, charities, fund-raisers, and time-shares.

Description

Securities Regulation is responsible for the registration of certain securities, the licensing and regulation of broker-dealers, sales representatives, certain investment advisers and certain investment adviser representatives. The division is also responsible for enforcing compliance with the state's Franchise Investment Act, the registration of charitable organizations and fundraising groups, and the state's Real Estate Time-Share Act.

Statutory History

The division is charged with the administration and enforcement of the Rhode Island Uniform Securities Act ("RIUSA"), R.I. General Laws § 7-11; the Franchise Investment Act, § 19-28.1; the Charitable Solicitation Act, § 5-53.1; and the Real Estate Time-Share Act, § 34-41.

Budget

Department of Business Regulation

Securities Regulation

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	747,193	833,869	880,851	866,702	880,722
Total Expenditures	747,193	833,869	880,851	866,702	880,722
Expenditures by Object					
Salary and Benefits	735,428	820,670	856,051	856,902	870,922
Operating Supplies and Expenses	11,766	13,199	24,800	9,800	9,800
Subtotal: Operating	747,193	833,869	880,851	866,702	880,722
Total Expenditures	747,193	833,869	880,851	866,702	880,722
Expenditures by Source of Funds					
General Revenue	768,140	833,839	865,851	866,702	880,722
Federal Funds	(20,947)	0	0	0	0
Restricted Receipts	0	29	15,000	0	0
Total Expenditures	747,193	833,869	880,851	866,702	880,722

Personnel

Department of Business Regulation

Securities Regulation

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT ADMINISTRATIVE OFFICER	AB21 A	1.0	56,151	1.0	56,151
ASSOCIATE DIRECTOR AND SUPERINTENDENT OF INSURANCE	0141 A	1.0	122,290	1.0	122,290
FISCAL OFFICER (DBR)	AB17 A	1.0	46,249	1.0	47,174
PRINCIPAL SECURITIES EXAMINER	AB31 A	1.0	80,754	1.0	83,126
SECURITIES EXAMINER	AB24 A	2.0	124,253	2.0	126,070
SENIOR SECURITIES EXAMINER	AB28 A	1.0	71,144	1.0	73,879
Subtotal Classified		7.0	500,841	7.0	508,690
Subtotal		7.0	500,841	7.0	508,690
Turnover			0		(3,128)
Total Salaries			500,841		505,562
Benefits					
FICA			38,315		38,914
Health Benefits			122,297		133,092
Payroll Accrual			2,927		2,953
Retiree Health			22,638		20,042
Retirement			150,101		150,267
Subtotal			336,278		345,268
Total Salaries and Benefits		7.0	837,119	7.0	850,830
Cost Per FTE Position			119,588		121,547
Statewide Benefit Assessment			19,783		20,092
Payroll Costs		7.0	856,902	7.0	870,922
Total Personnel		7.0	856,902	7.0	870,922
Distribution by Source of Funds					
General Revenue		7.0	856,902	7.0	870,922
Total All Funds		7.0	856,902	7.0	870,922

Performance Measures

Department of Business Regulation

Securities Regulation

Securities Licenses Issued

The figures below represent the number of broker and investment advisor licenses issued. [Note: This performance measure was established in FY 2024. Targets are not utilized in this metric as it is solely dependent on industry and public demand.]

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	--	--	--	--	--
Actual	168,606	156,125	183,268	--	--

Program Summary

Department of Business Regulation

Insurance Regulation

Mission

To monitor effectively the financial condition and market conduct activities of insurance companies licensed to do business in the State of Rhode Island. To monitor activities of all licensees such as producers, adjusters and appraisers. To ensure consumer access to an equitable insurance market and respond to consumer inquiries and investigate complaints to ensure consumers are treated fairly.

Description

The Insurance Division is responsible for conducting financial examinations of the 27 domestic insurance companies to ensure financial solvency and is also responsible for overseeing the market conduct of domestic or foreign insurance companies to ensure compliance with the insurance statutes and regulations. The Division also performs several licensing functions including, but not limited to, the licensing of over 1,300 insurance companies, over 120,000 insurance producers, adjusters and appraisers.

The program also reviews rate and form filings for the Life, Accident and Health, and Property and Casualty lines of business for compliance with state statutes and regulations, and addresses consumer complaints for these lines of business. The program monitors and introduces legislation in order to protect consumers and maintain accreditation by the National Association of Insurance Commissioners, which it initially received in June of 1993. The division was reaccredited in December 1998, December 2003, June 2009, and in June 2014, each time receiving the maximum accreditation period of five years.

Statutory History

All chapters of R.I. General Laws § 27-1, RIGL § 42-14, and § 28-29 through § 28-38, and all Insurance Division regulations.

Budget

Department of Business Regulation

Insurance Regulation

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	5,417,053	5,637,115	6,553,051	6,195,192	6,717,199
Total Expenditures	5,417,053	5,637,115	6,553,051	6,195,192	6,717,199
Expenditures by Object					
Salary and Benefits	4,227,326	4,197,661	4,740,933	4,183,094	4,905,081
Contract Professional Services	1,096,827	1,268,394	1,632,773	1,632,773	1,632,773
Operating Supplies and Expenses	90,623	153,647	175,845	375,825	175,845
Subtotal: Operating	5,414,776	5,619,702	6,549,551	6,191,692	6,713,699
Capital Purchases and Equipment	2,277	17,413	3,500	3,500	3,500
Subtotal: Other	2,277	17,413	3,500	3,500	3,500
Total Expenditures	5,417,053	5,637,115	6,553,051	6,195,192	6,717,199
Expenditures by Source of Funds					
General Revenue	3,948,976	4,012,208	4,669,856	4,325,948	4,844,248
Federal Funds	79,082	0	0	0	0
Restricted Receipts	1,388,994	1,624,907	1,883,195	1,869,244	1,872,951
Total Expenditures	5,417,053	5,637,115	6,553,051	6,195,192	6,717,199

Personnel

Department of Business Regulation

Insurance Regulation

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT ADMINISTRATIVE OFFICER	0321 A	1.0	50,628	1.0	51,999
CHIEF INSURANCE EXAMINER	0141 A	2.0	249,770	2.0	262,273
CHIEF LIFE- ACCIDENT AND HEALTH INSURANCE ANALYST	0139 A	1.0	106,576	1.0	110,979
CHIEF LIFE- ACCIDENT AND HEALTH INSURANCE ANALYST	0141 A	1.0	106,576	1.0	112,263
CHIEF OF LEGAL SERVICES	0141 A	1.0	112,236	1.0	117,919
DEPUTY CHIEF OF LEGAL SERVICES	0139 A	1.0	101,345	1.0	104,985
DEPUTY DIRECTOR FINANCIAL SERVICE (DBR)	0146 A	1.0	136,298	1.0	142,017
FISCAL OFFICER (DBR)	AB17 A	1.0	55,264	1.0	57,029
INSURANCE ANALYST	AB24 A	2.0	111,104	2.0	114,713
INSURANCE EXAMINER	AB28 A	2.0	135,294	2.0	140,717
INSURANCE EXAMINER-IN-CHARGE	AB38 A	2.0	212,092	2.0	220,799
LEGAL COUNSEL	0134 A	1.0	83,562	1.0	86,654
LICENSING AIDE	AB15 A	1.0	52,834	1.0	52,834
LICENSING COORDINATOR (INSURANCE PROD-APPRAIS & ADJUST)	AB22 A	1.0	55,474	1.0	57,739
MARKET CONDUCT EXAMINER IN CHARGE	AB36 A	1.0	95,414	1.0	99,572
PRINCIPAL INSURANCE ANALYST	AB31 A	2.0	183,124	2.0	185,496
PRINCIPAL INSURANCE EXAMINER	AB31 A	6.0	512,624	6.0	518,316
PRINCIPAL PROGRAM ANALYST	0128 A	1.0	68,969	1.0	71,441
SENIOR ACCOUNTANT	0023 A	1.0	53,789	1.0	55,386
SENIOR INSURANCE ANALYST	AB28 A	2.0	136,600	2.0	141,536
SENIOR INSURANCE EXAMINER	AB28 A	3.0	196,093	3.0	205,622
SENIOR INSURANCE EXAMINER	AB31 A	2.0	160,993	2.0	163,523
Subtotal Classified		36.0	2,976,659	36.0	3,073,812
Subtotal		36.0	2,976,659	36.0	3,073,812
Turnover			(502,890)		(140,409)
Total Salaries			2,473,769		2,933,403
Benefits					
FICA			189,245		225,786
Health Benefits			553,296		626,594
Payroll Accrual			14,458		17,115
Retiree Health			111,813		116,288
Retirement			742,798		869,308
Subtotal			1,611,610		1,855,091

Personnel

Department of Business Regulation

Insurance Regulation

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Total Salaries and Benefits	36.0	4,085,379	36.0	4,788,494
Cost Per FTE Position		113,483		133,014
Statewide Benefit Assessment		97,715		116,587
Payroll Costs	36.0	4,183,094	36.0	4,905,081
Purchased Services				
Management & Consultant Services		1,622,773		1,622,773
Training and Educational Services		10,000		10,000
Subtotal		1,632,773		1,632,773
Total Personnel	36.0	5,815,867	36.0	6,537,854
Distribution by Source of Funds				
General Revenue	36.0	4,076,898	36.0	4,795,178
Restricted Receipts	0.0	1,738,969	0.0	1,742,676
Total All Funds	36.0	5,815,867	36.0	6,537,854

Performance Measures

Department of Business Regulation

Insurance Regulation

Insurance Examiner Utilization Rate

The figures below represent the utilization rate for insurance examiners, calculated by dividing the hours billed to licensed insurance companies by the total hours examiners are available to work. This measure includes only examiner positions whose time is heavily weighted towards examinations with minimal administrative functions.

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	50%	50%	50%	50%	50%
Actual	76.29%	69.49%	71.25%	--	--

Insurance Licenses Issued

The figures below represent the number of insurance licenses issued. [Note: This performance measure was established in FY 2024 and historical actuals are not available. Targets are not utilized in this metric as it is solely dependent on industry and public demand.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	--	--	--	--	--
Actual	--	328,939	346,114	--	--

Program Summary

Department of Business Regulation

Board of Accountancy

Mission

The board intends to continue to intensify its analysis of continuing education records, as well as firm compliance with peer reviews, to efficiently process license renewals and responses, and to commence and resolve disciplinary actions efficiently and promptly.

Description

The Board of Accountancy is an autonomous board that is responsible for the administration of the licensing of certified public accountants, public accountants, partnerships, corporations, and sole proprietorships. It processes applications and fees, and issues initial certificates and permits to regulated business, occupations and professions. The board is responsible for governing the conduct of assigned licensees in order to comply with statutory provisions of the law and to promote the continued welfare of the general public. This includes recommending approval, denial, suspension or revocation of licenses or the imposition of such sanctions or penalties allowed by law. Hearings are held when required in order to resolve complaints and to act upon the denial, suspension or revocation of licenses. The board investigates complaints from the general public in all areas of licensing addressed above. Board personnel oversee the analysis of each CPA or PA application prior to Board review. In addition, Board personnel provide the general public with application and licensing information regarding all certified public accountants and public accountants and update monthly the listing of individual licensees and CPA firms on the DBR website, which facilitates information to the general public.

Statutory History

R.I. General Laws § 5-3.1, et seq. (1956) relate to the Board of Accountancy.

Budget

Department of Business Regulation

Board of Accountancy

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	5,176	5,456	5,490	5,490	5,490
Total Expenditures	5,176	5,456	5,490	5,490	5,490
Expenditures by Object					
Operating Supplies and Expenses	5,176	5,456	5,490	5,490	5,490
Subtotal: Operating	5,176	5,456	5,490	5,490	5,490
Total Expenditures	5,176	5,456	5,490	5,490	5,490
Expenditures by Source of Funds					
General Revenue	5,176	5,456	5,490	5,490	5,490
Total Expenditures	5,176	5,456	5,490	5,490	5,490

Program Summary

Department of Business Regulation

Commercial Licensing and Gaming and Athletics Licensing

Mission

To increase the efficiency and effectiveness of occupational licensing programs and inspections in order to safeguard the health, safety, and welfare of the general public. To enforce, adjust, amend, and interpret all rules and regulations of all professional boxing, and mixed martial arts events in the state.

Description

Commercial Licensing and Gaming and Athletics Licensing is responsible for the licensing and regulation of real estate agents, brokers and appraisers, auto body and salvage re-builder shops, auto wrecking and salvage yards, glass installation, auctioneers, liquor wholesalers, manufacturers, breweries, wineries, farmer wineries, brew pubs, brew on premise, salespersons (representing wholesalers) and agents (representing manufacturers and distillers), Class G (boat/airline/railroad) license holders, line-cleaners, class P caterer, and mobile and manufactured homes and parks and the enforcement of unit pricing, motor fuel advertising and health club pre-opening laws. The division is also responsible for supervising the enforcement of laws related to licensing and regulation of gaming and athletics licensing activities, including boxing, and mixed martial arts and simulcast wagering and the accounting and collection of racing taxes and fees as specified by state law. The division is also responsible for the licensing, registration and oversight of Medical Marijuana Program participants who commercially produce, manufacture, or sell medical marijuana and industrial hemp. The program provides the general public with application and licensing information for various occupations, businesses and professions. It investigates complaints received from the general public in all areas of licensing. The division also oversees simulcast wagering operations at the Twin River and Newport Grand facilities and conducts and participates in hearings, collects tax revenue and issues occupational licenses.

Statutory History

R.I. General Law § 5-58 relates to auctioneers; § 5-20.5 relates to real estate; § 5-20.7 relates to real estate appraisers; § 5-38 relates to automobile body repair shops; § 5-50 relates to pre-opening of health club sales campaigns; § 6-31 relates to unit pricing; § 23-26 relates to bedding and upholstered furniture; § 31-44 and § 31-44.1 relate to mobile and manufactured homes; § 42-14.2 relates to auto wrecking and salvage yards; § 31-37 relates to advertising and sale of motor fuel at retail; § 31-46-7 relates to auto body salvage re-builders' licenses; and § 3-1 relates to alcoholic beverages. RIGL § 21-28.6 relates to the Medical Marijuana Program; § 2-26 relates to industrial hemp. RIGL § 41-1 Sports, Racing, and Athletics. On 8/11/2016 the statute was amended to Division of Gaming and Athletics Licensing.

Budget

Department of Business Regulation

Commercial Licensing and Gaming and Athletics Licensing

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	1,977,113	2,088,306	2,083,836	1,966,921	1,996,604
Total Expenditures	1,977,113	2,088,306	2,083,836	1,966,921	1,996,604
Expenditures by Object					
Salary and Benefits	1,887,926	1,921,028	1,937,828	1,820,952	1,850,596
Operating Supplies and Expenses	89,186	154,672	124,758	124,719	124,758
Assistance and Grants	0	0	20,000	20,000	20,000
Subtotal: Operating	1,977,113	2,075,700	2,082,586	1,965,671	1,995,354
Capital Purchases and Equipment	0	12,606	1,250	1,250	1,250
Subtotal: Other	0	12,606	1,250	1,250	1,250
Total Expenditures	1,977,113	2,088,306	2,083,836	1,966,921	1,996,604
Expenditures by Source of Funds					
General Revenue	1,009,045	1,131,264	1,194,966	973,149	949,709
Federal Funds	(12,127)	0	0	0	0
Restricted Receipts	980,195	957,042	888,870	993,772	1,046,895
Total Expenditures	1,977,113	2,088,306	2,083,836	1,966,921	1,996,604

Personnel

Department of Business Regulation

Commercial Licensing and Gaming and Athletics Licensing

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE OFFICER	AB24 A	2.0	120,364	2.0	124,914
ADMINISTRATOR REAL ESTATE	0135 A	1.0	109,896	1.0	109,896
ASSISTANT ADMINISTRATIVE OFFICER	3721 A	1.0	50,851	1.0	52,195
ASST GAMING & ATHLETICS ADMIN	0130 A	1.0	78,203	1.0	79,698
CHIEF IMPLEMENTATION AIDE	AB28 A	1.0	86,808	1.0	86,808
CHIEF PUBLIC PROTECTION INSPECTOR	AB32 A	1.0	90,691	1.0	90,691
FISCAL OFFICER (DBR)	AB17 A	2.0	95,014	2.0	96,764
GAMING & ATHLETICS ADMINISTRATOR	0137 A	1.0	108,904	1.0	108,904
PARI-MUTUEL OPERATIONS SPECIALIST	3726 A	3.0	206,189	3.0	206,189
SR. PARI-MUTUEL OPERATIONS SPECIALIST	3728 A	1.0	66,134	1.0	68,399
SYSTEMS ANALYST	AB24 A	1.0	66,165	1.0	66,165
Subtotal Classified		15.0	1,079,219	15.0	1,090,623
Subtotal		15.0	1,079,219	15.0	1,090,623
Transfer In			48,537		50,560
Overtime			1,655		1,655
Turnover			(16,272)		(26,469)
Total Salaries			1,113,139		1,116,369
Benefits					
Contract Stipends			38		38
FICA			85,027		85,532
Health Benefits			176,687		211,323
Holiday			101		101
Payroll Accrual			6,496		6,490
Retiree Health			50,238		44,053
Retirement			345,322		342,527
Subtotal			663,909		690,064
Total Salaries and Benefits		15.0	1,777,048	15.0	1,806,433
Cost Per FTE Position			118,470		120,429
Statewide Benefit Assessment			43,904		44,163
Payroll Costs		15.0	1,820,952	15.0	1,850,596
Total Personnel		15.0	1,820,952	15.0	1,850,596

Personnel

Department of Business Regulation

Commercial Licensing and Gaming and Athletics Licensing

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	8.0	953,013	8.0	929,534
Restricted Receipts	7.0	867,939	7.0	921,062
Total All Funds	15.0	1,820,952	15.0	1,850,596

Performance Measures

Department of Business Regulation

Commercial Licensing and Gaming and Athletics Licensing

Licenses Issued Online

Online processing dramatically increases efficiency for both the customer and program staff. The figures below represent the percent of auto body, constable, liquor, mobile food establishment, mobile home park, real estate appraiser, real estate salespersons/brokers/short-term-rentals, and upholstery licenses issued online versus by paper.

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	50%	50%	75%	75%	75%
Actual	56%	81%	83%	--	--

Program Summary

Department of Business Regulation

Boards for Design Professionals

Mission

The boards are charged with maintaining high professional standards for persons and/or firms who wish to practice architecture, landscape architecture, land surveying and professional engineering in the State of Rhode Island. The boards were established to protect the health, safety, and welfare of the public, and do so by ensuring that individuals meet the education, examination, and experience standards for registration.

Description

The Design Professionals unit within the State Building Office consists of the Board of Examination and Registration of Architects, Board of Examination and Registration of Landscape Architects, Board of Registration for Professional Land Surveyors, and the Board of Registration for Professional Engineers. Disciplinary action is taken against those who violate the statutes, rules and standards governing the practice of these professions.

Statutory History

- RIGL § 5-51-1, et seq. (1975), relate to the Rhode Island State Board of Examiners of Landscape Architects.
- RIGL § 5-1-1, et seq. (1977), relate to the Board of Examination and Registration of Architects.
- RIGL § 5-8.1, et seq. (1990), relate to the Board of Registration for Professional Land Surveyors.
- RIGL § 5-8-1, et seq. (1990), relate to the State Board of Registration for Professional Engineers.
- RIGL § 5-84-1, et seq. (2010), relate to the Division of Building, Design and Fire Professionals.

Program Summary

Department of Business Regulation

Office of Health Insurance Commissioner

Mission

The State of Rhode Island Office of the Health Insurance Commissioner (OHIC) seeks to: (1) improve health care access, affordability, and quality. OHIC does so as it: (1) protects the interest of consumers of commercial health insurance, (2) encourages fair treatment of health care providers by commercial health insurers, (3) improves the health care system as a whole, and (4) guards the solvency of commercial health insurers.

Description

OHIC is a commercial health insurance policy reform and regulatory enforcement agency. The office's functions include: health insurance rate review, health insurance form review, network plan certification, benefit determination and utilization review agent certification, consumer and provider complaint resolution, market conduct examinations, regulation and sub-regulatory guidance development, and social and human service programs review.

Statutory History

OHIC was established in 2004 in State of Rhode Island General Laws RIGL §42-14.5-1. RIGL §42-14.5-2 provides that with respect to health insurance, the health insurance commissioner shall discharge the powers and duties of office to: (1) guard the solvency of health insurers, (2) protect the interests of consumers (3) encourage fair treatment of health care providers, (4) courage policies and developments that improve the quality and efficiency of health care service delivery and outcomes (5) view the health care system as a comprehensive entity and encourage and direct insurers towards policies that advance the welfare of the public through overall efficiency, improved health care quality, and appropriate access.

Budget

Department of Business Regulation

Office of Health Insurance Commissioner

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	2,439,779	3,833,208	3,778,878	4,656,989	4,471,885
Total Expenditures	2,439,779	3,833,208	3,778,878	4,656,989	4,471,885
Expenditures by Object					
Salary and Benefits	1,741,388	1,640,730	1,935,214	1,888,545	1,896,128
Contract Professional Services	630,857	2,114,076	1,703,097	2,624,017	2,438,074
Operating Supplies and Expenses	67,535	77,350	140,567	144,427	137,683
Subtotal: Operating	2,439,779	3,832,155	3,778,878	4,656,989	4,471,885
Capital Purchases and Equipment	0	1,053	0	0	0
Subtotal: Other	0	1,053	0	0	0
Total Expenditures	2,439,779	3,833,208	3,778,878	4,656,989	4,471,885
Expenditures by Source of Funds					
General Revenue	1,698,535	2,876,639	2,933,710	3,371,563	3,444,417
Federal Funds	219,881	552,826	322,958	786,734	500,000
Restricted Receipts	521,364	403,744	522,210	498,692	527,468
Total Expenditures	2,439,779	3,833,208	3,778,878	4,656,989	4,471,885

Personnel

Department of Business Regulation

Office of Health Insurance Commissioner

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE OFFICER	0722 A	1.0	57,971	1.0	59,783
ASSOCIATE DIRECTOR FOR PLANNING- POLICY & REGULATION	0843 A	1.0	159,793	1.0	159,793
COORDINATOR- SPECIAL PROJECTS	0827 A	1.0	69,779	1.0	72,354
DIRECTOR OF INTERGOVERNMENTAL RELATIONS	0840 A	1.0	118,386	1.0	125,353
EXECUTIVE ASSISTANT/CHIEF OF STAFF	0841 A	2.0	257,553	2.0	263,239
EXECUTIVE DIRECTOR	0836 A	1.0	112,920	1.0	112,920
HEALTH INSURANCE COMMISSIONER	0854 A	1.0	214,424	1.0	221,620
PRINCIPAL POLICY ASSOCIATE	0837 A	2.0	202,148	2.0	212,841
SENIOR POLICY ANALYST	0839 A	1.0	70,900	0.0	0
Subtotal Unclassified		11.0	1,263,874	10.0	1,227,903
Subtotal		11.0	1,263,874	10.0	1,227,903
Turnover			(51,218)		(15,225)
Total Salaries			1,212,656		1,212,678
Benefits					
FICA			89,406		89,866
Health Benefits			114,489		133,515
Payroll Accrual			7,081		7,057
Retiree Health			54,813		47,998
Retirement			362,200		356,895
Subtotal			627,989		635,331
Total Salaries and Benefits		11.0	1,840,645	10.0	1,848,009
Cost Per FTE Position			167,331		184,801
Statewide Benefit Assessment			47,900		48,119
Payroll Costs		11.0	1,888,545	10.0	1,896,128
Purchased Services					
Management & Consultant Services			2,124,017		1,938,074
Other Contracts			500,000		500,000
Subtotal			2,624,017		2,438,074
Total Personnel		11.0	4,512,562	10.0	4,334,202
Distribution by Source of Funds					
General Revenue		7.0	3,276,804	7.0	3,350,617
Federal Funds		1.0	780,949	0.0	500,000
Restricted Receipts		3.0	454,809	3.0	483,585
Total All Funds		11.0	4,512,562	10.0	4,334,202

Performance Measures

Department of Business Regulation

Office of Health Insurance Commissioner

Small Group Market Average Premium Change

The figures below represent the average change in the small group market premiums measured by the Calibrated Plan Adjusted Index Rate (CPAIR), which represents the weighted average base rate across all small group market plan designs calibrated (or normalized) for rating factors. The average change is a weighted average that is weighted by enrollment.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	3.5%	3.5%	3.5%	3.5%	3.5%
Actual	0.3%	9.2%	3.9%	--	--

Individual Market Average Premium Change

The figures below represent the average change in the individual market premiums measured by the Calibrated Plan Adjusted Index Rate (CPAIR) which represents the weighted average base rate across all individual market plan designs calibrated (or normalized) for rating factors. The average change is a weighted average that is weighted by enrollment.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	3.5%	3.5%	3.5%	3.5%	3.5%
Actual	2.1%	6.1%	5.9%	--	--

Large Group Premium Base Rates

The figures below represent the average approved large group premium expected overall average premium trend.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	4%	4%	4%	4%	4%
Actual	5.4%	5.7%	8.5%	--	--

Insurer Surplus as a Percentage of Revenue (SAPOR)

Surplus as a Percent of Revenue (SAPOR) is the industry standard measure of health insurer financial stability. The Office of the Health Insurance Commissioner (OHIC) tracks SAPOR in support of its legislative mandate to monitor insurer solvency. The figures below represent the straight average (unweighted by membership) of insurer SAPOR. Because SAPOR targets vary by insurance company, the targets below are averages for companies operating in the Rhode Island market.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	20%	20%	20%	20%	20%
Actual	18%	21%	21%	--	--

Program Summary

Department of Business Regulation

Division of Building, Design and Fire Professionals

Mission

To increase the efficiency and effectiveness of occupational licensing programs and inspections in order to safeguard the health, safety, and welfare of the general public.

Description

The Building, Design and Fire Professionals division's purpose is to streamline the state review, regulation, and enforcement for all professions related to building and construction design, inspection, and enforcement of the building and fire codes. The Division is comprised of the Office of the State Fire Marshal (OSFM), the Fire Safety Code Board of Appeal and Review (FSCBAR), the State Building Office (SBO), which includes the Building Code Commission (BCC), the Contractors' Registration and Licensing Board (CRLB), the Boards of Registration for Professional Engineers and Professional Land Surveyors, the Board of Examination and Registration of Architects, and the Board of Examiners of Landscape Architects.

The OSFM has four units: investigations, inspections, plan review, and the Rhode Island State Bomb Squad (Squad). The investigations unit is responsible for conducting fire investigations where arson is suspected, and/or an injury or death has occurred. The Squad is responsible for responding to, mitigating, and investigating all incidents involving explosive materials. The Squad also provides tactical assistance to Federal, State, and local law enforcement entities. The inspections & plan review units work collaboratively and are responsible for reviewing construction plans, issuing building permits and inspecting new and remodeled structures relating to fire safety.

The FSCBAR is charged with the development and administrative review of a comprehensive fire safety code covering the State. Furthermore, the FSCBAR evaluates the proposed use of new fire-related technologies and provides the OSFM, other state agencies and all municipal fire departments with legal, regulatory and technical information.

The SBO is comprised of the BCC which establishes the minimum requirements necessary to protect public health, safety and welfare in the built environment by promulgating model building codes, and conducts plan reviews, inspects and issues building permits on all state-owned buildings; the CRLB which is tasked with the registration and regulation of all contractors, and the licensing and regulation of eight professions in the construction industry, taking administrative action against persons who violate applicable laws and regulations and providing consumer protection through a dispute resolution process; and the Engineers, Land Surveyors, Landscape Architects and Architects Boards for which the Division is responsible for enforcing the laws and regulations applicable to each of those professions.

Statutory History

- RIGL § 5-65-15.1 establishes the duties, authority and responsibility of the State Building Commission.
- RIGL § 5-65 et al., establishes and sets the legislative operating authority for the Contractors' Registration and Licensing Board.
- RIGL § 23-28.3-1 governs the Fire Code Board of Appeal and Review.
- RIGL § 23-28 establishes the Rhode Island State Fire Marshal and defines its duties.
- RIGL § 5-8.1 establishes the Boards of Engineers Land Surveyors.
- RIGL § 5-1 establishes the Board of Architects.
- RIGL § 5-51 establishes the Board of Landscape Architects.

Budget

Department of Business Regulation

Division of Building, Design and Fire Professionals

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Contractor's Registration and Licensing Board	1,279,077	743,998	1,367,359	1,139,397	1,324,052
Fire Code Board of Appeal and Review	374,167	340,946	405,036	362,613	362,358
Fire Marshal	6,237,917	6,781,633	11,614,074	12,032,681	7,970,975
State Building Code Commission	1,673,516	2,408,030	3,043,030	3,286,629	3,134,585
Total Expenditures	9,564,678	10,274,608	16,429,499	16,821,320	12,791,970
Expenditures by Object					
Salary and Benefits	6,890,574	6,327,089	7,468,634	7,381,430	7,512,495
Contract Professional Services	346,430	413,018	459,050	439,050	439,050
Operating Supplies and Expenses	1,127,216	2,307,975	2,474,815	3,044,840	2,658,425
Assistance and Grants	10,600	0	15,000	15,000	15,000
Subtotal: Operating	8,374,820	9,048,082	10,417,499	10,880,320	10,624,970
Capital Purchases and Equipment	1,189,858	1,226,525	6,012,000	5,941,000	2,167,000
Subtotal: Other	1,189,858	1,226,525	6,012,000	5,941,000	2,167,000
Total Expenditures	9,564,678	10,274,608	16,429,499	16,821,320	12,791,970
Expenditures by Source of Funds					
General Revenue	6,816,770	8,438,776	8,290,502	8,831,659	8,489,335
Federal Funds	412,476	358,037	318,545	445,863	345,863
Restricted Receipts	2,324,612	1,413,165	2,033,537	1,763,817	1,948,472
Operating Transfers from Other Funds	10,820	64,629	5,786,915	5,779,981	2,008,300
Total Expenditures	9,564,678	10,274,608	16,429,499	16,821,320	12,791,970

Personnel

Department of Business Regulation

Division of Building, Design and Fire Professionals

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE OFFICER	0124 A	1.0	55,656	1.0	57,460
ADMINISTRATOR MANAGEMENT INFORMATION SYSTEMS	0140 A	1.0	105,738	1.0	111,392
ARCHITECT BUILDING COMMISSION	0335 A	1.0	99,525	1.0	99,525
ASSISTANT ADMINISTRATIVE OFFICER	0321 A	1.0	50,628	1.0	51,999
ASSISTANT EXPLOSIVES AND FLAMMABLE LIQUIDS TECHNICIAN	3629 A	3.0	224,940	3.0	227,385
ASSOCIATE DIRECTOR AND SUPERINTENDENT OF INSURANCE	0141 A	1.0	143,158	1.0	143,158
BOMB TECHNICIAN I	3626 A	1.0	61,590	1.0	63,539
BOMB TECHNICIAN I	3629 A	1.0	68,175	1.0	70,524
BOMB TECHNICIAN III	3632 A	1.0	89,168	1.0	89,168
BUILDING CONSTRUCTION INSPECTOR	0320 A	3.0	150,885	3.0	154,760
BUSINESS MANAGEMENT OFFICER	0B26 A	1.0	91,427	1.0	91,427
CHIEF DEPUTY FIRE MARSHAL	0134 A	2.0	178,921	2.0	182,443
CHIEF OF INSPECTIONS	0135 A	2.0	203,477	2.0	203,477
CHIEF STATE BUILDING CODE OFFICIAL (PLUMBING/MECH INSP)	0332 A	1.0	96,242	1.0	96,242
CLERK SECRETARY	4016 A	1.0	48,925	1.0	50,282
DEPUTY DIRECTOR DEPARTMENT OF BUSINESS REGULATION	0144 A	1.0	139,253	1.0	139,253
DIRECTOR OF FIRE TRAINING	0136 A	1.0	100,139	1.0	100,139
EXECUTIVE ASSISTANT	0118 A	1.0	53,649	1.0	53,649
EXECUTIVE DIRECTOR FIRE SAFETY CODE OF APPEAL & REVIEW	3640 A	1.0	125,072	1.0	125,269
FIRE INVESTIGATOR	3622 A	1.0	61,245	1.0	61,245
FIRE INVESTIGATOR II	3624 A	1.0	61,448	1.0	62,797
FIRE INVESTIGATOR III	3627 A	2.0	137,120	2.0	140,519
FIRE INVESTIGATOR IV	3630 A	1.0	78,786	1.0	78,786
FIRE SAFETY INSPECTOR	3621 A	8.0	410,637	8.0	421,937
FIRE SAFETY INSPECTOR III	3625 A	7.0	441,409	7.0	457,423
FIRE SAFETY INSPECTOR IV	3628 A	1.0	62,678	1.0	67,260
FIRE SAFETY TRAINING OFFICER	3628 A	2.0	139,050	2.0	141,484
HEARING OFFICER CONTRACTORS' REGISTRATION BOARD	0334 A	1.0	82,446	1.0	85,385
LICENSING AIDE	0315 A	2.0	87,912	2.0	89,657
PRINCIPAL STATE BUILDING CODE OFFICIAL (BUILDING)	0331 A	2.0	174,600	2.0	178,048
PRINCIPAL STATE BUILDING CODE OFFICIAL (ELECTRICAL)	0331 A	1.0	81,861	1.0	81,861

Personnel

Department of Business Regulation

Division of Building, Design and Fire Professionals

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
PRODUCTIVITY PROJECT DIRECTOR	0134 A	1.0	88,606	1.0	93,096
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	1.0	83,562	1.0	86,654
STATE BUILDING CODE COMMISSIONER	0142 A	1.0	127,942	1.0	127,942
Subtotal Classified		57.0	4,205,870	57.0	4,285,185
Unclassified					
ADMINISTRATIVE AIDE	4514 A	1.0	50,707	1.0	50,707
ADMINISTRATIVE ASSISTANT	0319 A	1.0	51,715	1.0	52,997
ASSISTANT ADMINISTRATIVE OFFICER	4521 A	1.0	53,857	1.0	55,449
STATE FIRE MARSHAL	0843 A	1.0	145,266	1.0	145,266
Subtotal Unclassified		4.0	301,545	4.0	304,419
Subtotal		61.0	4,507,415	61.0	4,589,604
Overtime			327,086		327,086
Turnover			(145,716)		(166,286)
Total Salaries			4,688,785		4,750,404
Benefits					
Contract Stipends			900		900
FICA			333,715		340,204
Health Benefits			602,673		677,563
Payroll Accrual			25,545		25,861
Retiree Health			197,148		175,193
Retirement			1,343,367		1,349,516
Subtotal			2,503,348		2,569,237
Total Salaries and Benefits		61.0	7,192,133	61.0	7,319,641
Cost Per FTE Position			117,904		119,994
Statewide Benefit Assessment			189,297		192,854
Payroll Costs		61.0	7,381,430	61.0	7,512,495
Purchased Services					
Information Technology			47,700		47,700
Medical Services			5,000		5,000
Training and Educational Services			386,350		386,350
Subtotal			439,050		439,050
Total Personnel		61.0	7,820,480	61.0	7,951,545

Personnel

Department of Business Regulation

Division of Building, Design and Fire Professionals

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	51.0	6,527,311	51.0	6,461,083
Federal Funds	0.0	46,063	0.0	46,063
Restricted Receipts	10.0	1,182,125	10.0	1,377,099
Operating Transfers from Other Funds	0.0	64,981	0.0	67,300
Total All Funds	61.0	7,820,480	61.0	7,951,545

Performance Measures

Department of Business Regulation

Division of Building, Design and Fire Professionals

Contractor Complaints

The figures below represent the rate at which the Contractors' Registration and Licensing Board processes homeowner complaints against contractors. This number is derived from the number of complaints received versus the number of complaints accepted or rejected. [Note: This performance measure was established in FY 2023 and historical targets and actuals are not available.]

	<i>Frequency: Annual</i>		<i>Reporting Period: State Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	--	100%	100%	100%
Actual	--	--	100%	--	--

Building Code Commission - Permit Applications

The figures below represent the rate at which building, electrical, plumbing and mechanical permits are processed. This is derived from the number of applications received versus the number of permits accepted or rejected. [Note: This performance measure was established in FY 2023 and historical targets and actuals are not available.]

	<i>Frequency: Annual</i>		<i>Reporting Period: State Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	--	100%	100%	100%
Actual	--	--	100%	--	--

Program Summary

Department of Business Regulation

Office of Cannabis Regulation

Mission

The Office of Cannabis Regulation (OCR) is charged with regulating medical marijuana, and industrial hemp in with a focus on public health, public safety, and sound market principles. OCR is also leading the transition to adult-use marijuana sales and production and is the lead regulator of this market during the transition to a consolidated regulatory structure under the to-be-formed Cannabis Control Commission.

Description

OCR has oversight over legal cannabis in the state, which is comprised of three elements: adult use marijuana, medical marijuana, and industrial hemp. The Rhode Island Cannabis Act (2022 P.L. Ch. 031 & 032) legalized marijuana possession and sales for adult use with retail sales beginning December 1, 2022 under OCR's purview. Notably, the Act also introduced a new, consolidated regulatory structure under the yet-to-be formed Cannabis Control Commission that will eventually assume full responsibility for regulation of Rhode Island's cannabis market; in the interim, OCR continues its current role as the lead regulator in this space. The FY 2017 enacted budget moved regulation of the commercial aspects of the state's medical marijuana program from the Department of Health to the Department of Business Regulation. This includes overseeing the state's medical marijuana dispensaries (known as compassion centers); medical marijuana cultivators; caregivers who can grow marijuana on behalf of patients; and patients who choose to grow for themselves. The 2016 General Assembly passed the Hemp Growth Act, which established DBR as the regulator of hemp growers and handlers. As the regulator of adult use marijuana, OCR is tasked with licensing marijuana cultivators, processors, and retailers. OCR processes license application, conducts inspections, and undertakes enforcement actions when needed. OCR works alongside the Division of Taxation to ensure proper collection of marijuana excise and sales taxes, and to license and collect tax from entities selling cannabidiol (CBD) products derived from industrial hemp. OCR aids local and state law enforcement in the proper enforcement of the state's cannabis laws. OCR also helps the Department of Public Health and the Department of Behavioral Healthcare, Developmental Disabilities and Hospitals to address the prevention, treatment, and public health aspects of a legal cannabis market.

Statutory History

R.I. General Laws § 21-28.11 establishes The Office of Cannabis Regulation. RIGL § 21-28.6 establishes DBR's role as the regulator of the commercial medical marijuana market. RIGL § 2-26 gives DBR oversight over industrial hemp. RIGL § 21-28.11, known as the Rhode Island Cannabis Act, establishes a legal and regulatory structure for adult use cannabis in Rhode Island and situates the OCR as the lead regulatory entity during the transition to consolidated governance under the future Cannabis Control Commission.

Budget

Department of Business Regulation

Office of Cannabis Regulation

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Adult Use Marijuana Program	0	536,682	4,312,925	4,181,223	5,122,685
Medical Marijuana Program	1,211,386	2,063,690	1,804,280	1,554,210	1,691,377
Total Expenditures	1,211,386	2,600,372	6,117,205	5,735,433	6,814,062
Expenditures by Object					
Salary and Benefits	971,075	1,253,562	3,144,753	2,762,981	3,815,610
Contract Professional Services	212,500	87,966	275,750	275,750	275,750
Operating Supplies and Expenses	27,811	1,140,179	1,282,922	1,282,922	1,308,922
Assistance and Grants	0	0	250,000	250,000	250,000
Subtotal: Operating	1,211,386	2,481,708	4,953,425	4,571,653	5,650,282
Capital Purchases and Equipment	0	118,664	1,163,780	1,163,780	1,163,780
Subtotal: Other	0	118,664	1,163,780	1,163,780	1,163,780
Total Expenditures	1,211,386	2,600,372	6,117,205	5,735,433	6,814,062
Expenditures by Source of Funds					
General Revenue	0	123,476	0	0	0
Restricted Receipts	1,211,386	2,476,896	6,117,205	5,735,433	6,814,062
Total Expenditures	1,211,386	2,600,372	6,117,205	5,735,433	6,814,062

Personnel

Department of Business Regulation

Office of Cannabis Regulation

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE OFFICER	0124 A	2.0	110,766	2.0	114,364
ADMINISTRATIVE OFFICER	AB24 A	2.0	118,670	2.0	120,476
CHF OF INSP,OFF OF CANN REG (D	0135 A	1.0	101,372	1.0	101,372
CHIEF FINANCIAL OFFICER I	0141 A	1.0	108,023	1.0	113,742
CHIEF IMPLEMENTATION AIDE	AB28 A	1.0	67,660	1.0	70,187
CHIEF OF LEGAL SERVICES	0141 A	1.0	108,023	1.0	113,742
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	1.0	116,636	1.0	120,072
CHIEF PUBLIC PROTECTION INSPECTOR	AB32 A	7.0	564,983	7.0	579,522
ECONOMIC AND POLICY ANALYST I	0130 A	1.0	71,687	1.0	74,305
INVESTIGATIVE AUDITOR	0133 A	2.0	171,965	2.0	175,153
LEGAL COUNSEL	0134 A	1.0	83,751	1.0	86,870
LICENSING AIDE	0315 A	1.0	43,814	1.0	44,703
LICENSING AIDE	AB15 A	1.0	43,853	1.0	44,737
PRINCIPAL ECONOMIC AND POLICY ANALYST	0138 A	1.0	96,242	1.0	99,800
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	1.0	83,562	1.0	86,654
Subtotal Classified		24.0	1,891,007	24.0	1,945,699
Unclassified					
DEPUTY CHIEF OF STAFF (GOVERNORS OFFICE)	8351 A	1.0	172,861	1.0	178,479
EXECUTIVE DIRECTOR/EXECUTIVE ADMINISTRATOR	0743 A	0.0	0	1.0	165,000
Subtotal Unclassified		1.0	172,861	2.0	343,479
Subtotal		25.0	2,063,868	26.0	2,289,178
Turnover			(422,337)		0
Total Salaries			1,641,531		2,289,178
Benefits					
Contract Stipends			15,375		53,075
FICA			124,791		174,465
Health Benefits			347,548		441,943
Payroll Accrual			9,565		13,234
Retiree Health			74,196		90,194
Retirement			485,134		663,098
Subtotal			1,056,609		1,436,009
Total Salaries and Benefits		25.0	2,698,140	26.0	3,725,187
Cost Per FTE Position			107,926		143,276

Personnel

Department of Business Regulation

Office of Cannabis Regulation

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Statewide Benefit Assessment		64,841		90,423
Payroll Costs	25.0	2,762,981	26.0	3,815,610
Purchased Services				
Clerical and Temporary Services		25,000		25,000
Other Contracts		250,750		250,750
Subtotal		275,750		275,750
Total Personnel	25.0	3,038,731	26.0	4,091,360
Distribution by Source of Funds				
Restricted Receipts	25.0	3,038,731	26.0	4,091,360
Total All Funds	25.0	3,038,731	26.0	4,091,360

Performance Measures

Department of Business Regulation

Office of Cannabis Regulation

Medical Plant Tags

The figures below represent the number of plant tags issued to medical home-grow patients. [Note: This performance measure was established in FY 2023. Targets are not utilized in this metric as it is solely dependent on industry and public demand.]

	<i>Frequency: Annual</i>		<i>Reporting Period: State Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	--	--	--	--
Actual	12,246	7,742	7,970	--	--

Registry Cards Issued

The figures below represent the number of commercial registry cards issued to cannabis industry licensee staff and employees. [Note: This performance measure was established in FY 2024 and historical actuals are not available. Targets are not utilized in this metric as it is solely dependent on industry and public demand.]

	<i>Frequency: Annual</i>		<i>Reporting Period: State Fiscal Year</i>		
	2021	2022	2023	2024	2025
Target	--	--	--	--	--
Actual	--	--	1,528	--	--

Agency Summary

Executive Office of Commerce

Agency Mission

To promote and encourage the preservation, expansion, and sound development of new and existing industry, business, commerce, agriculture, tourism, and recreational facilities in the State. To create opportunities for economic stability and employment through a business climate that fosters opportunity for all Rhode Islanders.

Agency Description

The Executive Office of Commerce (EOC) was created in R.I. Gen. Laws § 42-64.19 for the following purpose: To promote and encourage the preservation, expansion, and sound development of new and existing industry, business, commerce, agriculture, tourism, and recreational facilities in the state, which will promote the economic development of the state and the creation of opportunities for economic stability and employment through a business climate that fosters opportunity for all Rhode Islanders.

R.I. Gen. Laws § 42-64.17-1 further instructs the Commerce Corporation (under the EOC and Secretary of Commerce) along with the Division of Planning to develop a written long-term economic development vision and policy for the state of Rhode Island and a strategic plan for implementing this policy. This plan is required to be updated during the first year of each new or re-elected gubernatorial administration.

The most recent long-term economic development vision and policy is Rhode Island Innovates 2.0, adopted by the Economic Development Planning Council in January 2020. This plan is available on the Commerce Corporation's website. Further, Governor McKee's administration in 2021 released the RI2030 plan to outline guiding principles for the state. The EOC and the Commerce Corporation were deeply involved in the formation of RI2030, and the plan continues to form the building blocks of all long-term strategy development.

The EOC, the Commerce Corporation, and the Division of Planning are currently working on updating the official long-term economic development vision and policy to align with RI2030 and put forward further action steps to implement the plan. A draft of the new vision and policy, known as Ocean State Accelerates, was released for public comment on September 20, 2023 and can be accessed at [this link](#). Once finalized, Ocean State Accelerates will also serve as the state's Comprehensive Economic Development Strategy (CEDS), per requirements of the U.S. Economic Development Administration (EDA). To be approved by the EDA, the CEDS must be open for public comment for at least 30 days. We anticipate finalization of Ocean State Accelerates, including adoption by the Economic Development Planning Council, in late fall of 2023.

Per state statute, final approval of the policy and plan by the governor shall not be granted until the house and senate have conducted a public hearing on the policy and plan. We anticipate that step being taken early in the 2024 legislative session, at which point Ocean State Accelerates will become the EOC's official strategic plan. The approved policy and plan will be published in writing and on the official website of the state.

Statutory History

The Executive Office of Commerce was created by the 2013 General Assembly for the purpose of developing an integrated system of economic development activities. R.I General Laws § 42-64.19 establishes the Executive Office of Commerce.

Budget

Executive Office of Commerce

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	2,319,215	2,347,798	2,249,368	2,148,014	2,264,703
Housing and Community Development	51,122,565	72,189,536	0	0	0
Quasi-Public Appropriations	20,536,230	31,814,866	73,366,774	73,525,593	22,626,060
Economic Development Initiatives Fund	68,089,392	36,271,450	64,860,000	65,460,368	37,485,000
Commerce Programs	20,283,632	27,279,906	101,151,499	117,794,292	6,276,400
Total Expenditures	162,351,034	169,903,556	241,627,641	258,928,267	68,652,163
Expenditures by Object					
Salary and Benefits	2,035,887	2,839,665	1,039,888	938,603	1,064,115
Contract Professional Services	203,105	601,251	0	0	0
Operating Supplies and Expenses	1,240,274	1,359,220	204,230	204,161	195,338
Assistance and Grants	90,769,853	46,479,804	30,473,500	125,856,500	20,476,400
Subtotal: Operating	94,249,119	51,279,941	31,717,618	126,999,264	21,735,853
Capital Purchases and Equipment	14,150	23,438	1,810,250	1,969,069	9,401,430
Debt Service (Fixed Charges)	0	0	0	0	452,553
Operating Transfers	68,087,765	118,600,177	208,099,773	129,959,934	37,062,327
Subtotal: Other	68,101,915	118,623,615	209,910,023	131,929,003	46,916,310
Total Expenditures	162,351,034	169,903,556	241,627,641	258,928,267	68,652,163
Expenditures by Source of Funds					
General Revenue	84,243,173	57,085,654	66,421,142	66,319,788	38,255,983
Federal Funds	66,453,957	92,398,662	174,401,499	191,644,660	22,000,000
Restricted Receipts	5,064,835	19,538,012	0	0	0
Operating Transfers From Other Funds	6,589,069	881,228	805,000	963,819	8,396,180
Total Expenditures	162,351,034	169,903,556	241,627,641	258,928,267	68,652,163
FTE Authorization	16.0	20.0	5.0	5.0	5.0

Personnel Agency Summary

Executive Office of Commerce

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	5.0	653,431	5.0	678,205
Subtotal	5.0	653,431	5.0	678,205
Turnover		(50,000)		(3,957)
Total Salaries		603,431		674,248
Benefits				
FICA		41,758		48,074
Health Benefits		59,453		86,120
Payroll Accrual		3,520		3,928
Retiree Health		27,274		26,721
Retirement		179,332		198,235
Subtotal		311,337		363,078
Total Salaries and Benefits	5.0	914,768	5.0	1,037,326
Cost Per FTE Position		182,954		207,465
Statewide Benefit Assessment		23,835		26,789
Payroll Costs	5.0	938,603	5.0	1,064,115
Total Personnel	5.0	938,603	5.0	1,064,115
Distribution by Source of Funds				
General Revenue	5.0	938,603	5.0	1,064,115
Total All Funds	5.0	938,603	5.0	1,064,115

Program Summary

Executive Office of Commerce

Central Management

Mission

To coordinate the administration and financing of the functions within the Executive Office of Commerce.

Description

The Central Management function of the Executive Office of Commerce is overseen by the Secretary of Commerce. This unit oversees the various functions of the Executive Office of Commerce and is responsible for the strategic planning, administration, and financing of economic development in the state.

Statutory History

The Executive Office of Commerce was created by the 2013 General Assembly for the purpose of developing an integrated system of economic development activities. R.I. General Laws § 42-64.19 establishes the Executive Office of Commerce.

Budget

Executive Office of Commerce

Central Management

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	2,319,215	2,347,798	2,249,368	2,148,014	2,264,703
Total Expenditures	2,319,215	2,347,798	2,249,368	2,148,014	2,264,703
Expenditures by Object					
Salary and Benefits	812,482	977,713	1,039,888	938,603	1,064,115
Contract Professional Services	0	591	0	0	0
Operating Supplies and Expenses	268,099	230,895	204,230	204,161	195,338
Assistance and Grants	1,000,000	125,884	0	0	0
Subtotal: Operating	2,080,581	1,335,083	1,244,118	1,142,764	1,259,453
Capital Purchases and Equipment	5,477	12,715	1,005,250	1,005,250	1,005,250
Operating Transfers	233,157	1,000,000	0	0	0
Subtotal: Other	238,634	1,012,715	1,005,250	1,005,250	1,005,250
Total Expenditures	2,319,215	2,347,798	2,249,368	2,148,014	2,264,703
Expenditures by Source of Funds					
General Revenue	2,017,628	2,347,798	2,249,368	2,148,014	2,264,703
Federal Funds	301,587	0	0	0	0
Total Expenditures	2,319,215	2,347,798	2,249,368	2,148,014	2,264,703

Personnel

Executive Office of Commerce

Central Management

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified				
ADMINISTRATIVE SECRETARY	0827 A	1.0	60,426	70,203
CHIEF FISCAL MANAGER	0835 A	1.0	93,302	96,744
CHIEF OF STAFF (OFFICE OF COMMERCE)	0847 A	1.0	166,765	172,587
SECRETARY OF COMMERCE	0856 A	1.0	224,653	224,653
SENIOR POLICY ANALYST	0839 A	1.0	108,285	114,018
Subtotal Unclassified		5.0	653,431	678,205
Subtotal		5.0	653,431	678,205
Turnover			(50,000)	(3,957)
Total Salaries			603,431	674,248
Benefits				
FICA			41,758	48,074
Health Benefits			59,453	86,120
Payroll Accrual			3,520	3,928
Retiree Health			27,274	26,721
Retirement			179,332	198,235
Subtotal			311,337	363,078
Total Salaries and Benefits		5.0	914,768	1,037,326
Cost Per FTE Position			182,954	207,465
Statewide Benefit Assessment			23,835	26,789
Payroll Costs		5.0	938,603	1,064,115
Total Personnel		5.0	938,603	1,064,115
Distribution by Source of Funds				
General Revenue		5.0	938,603	1,064,115
Total All Funds		5.0	938,603	1,064,115

Performance Measures

Executive Office of Commerce

Central Management

Tourist and Visitor Expenditures

Tourism remains a core component of Rhode Island's economy. Commerce is involved across a range of initiatives in supporting the tourism industry. One important way to measure the impact is the total traveler economy spending in the state. The figures below represent the number of dollars spent by tourists and visitors in Rhode Island beyond the 2021 baseline spending level. The baseline year of 2021, with a value of \$6.8 billion, was selected as the baseline given the drastic impacts of the COVID-19 pandemic in 2020. [Note: 2023 data is YTD as of October 2023. This performance measure was established in FY 2024 and historical targets are not available.]

Frequency: Annual

Reporting Period: State Fiscal Year

	2021	2022	2023	2024	2025
Target	--	\$1,100,000,000	\$1,100,000,000	\$1,250,000,000	\$1,400,000,000
Actual	\$0	\$2,009,000,000	\$2,230,000,000	--	--

Program Summary

Executive Office of Commerce

Housing and Community Development

Mission

To provide financial and operational support for all housing programs administered by the Housing Resources Commission, Federal Community Development Block (CDBG) program, and related programs. To provide opportunities for healthy and affordable housing through production and the coordination of the homeless system and implementation of the State's plan to end homelessness.

Description

Housing and Community Development is comprised of the Housing Resources Commission (HRC) and the Office of Community Development, which administers Federal Community Development Block Grant (CDBG) funds and related programs. The Housing Resources Commission (HRC) is responsible for the disbursement of funds for a rental assistance program, which will provide housing to homeless individuals and families by non-profit homeless service providers.

Statutory History

R.I. General Laws § 42-64.19-7(h) establishes the state's housing and community development functions within the Executive Office of Commerce.

Budget

Executive Office of Commerce

Housing and Community Development

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Housing and Community Development	46,057,773	49,380,701	0	0	0
Housing Resources Commission	5,064,792	22,808,835	0	0	0
Total Expenditures	51,122,565	72,189,536	0	0	0
Expenditures by Object					
Salary and Benefits	1,223,404	1,861,952	0	0	0
Contract Professional Services	203,105	600,661	0	0	0
Operating Supplies and Expenses	400,015	1,128,831	0	0	0
Assistance and Grants	28,552,765	46,592,920	0	0	0
Subtotal: Operating	30,379,290	50,184,364	0	0	0
Capital Purchases and Equipment	8,673	10,723	0	0	0
Operating Transfers	20,734,603	21,994,450	0	0	0
Subtotal: Other	20,743,276	22,005,173	0	0	0
Total Expenditures	51,122,565	72,189,536	0	0	0
Expenditures by Source of Funds					
General Revenue	12,228,384	3,904,218	0	0	0
Federal Funds	33,829,347	48,747,306	0	0	0
Restricted Receipts	5,064,835	19,538,012	0	0	0
Total Expenditures	51,122,565	72,189,536	0	0	0

Program Summary

Executive Office of Commerce

Quasi-Public Appropriations

Mission

To supervise the work of the Rhode Island Commerce Corporation, the I-195 Redevelopment District Commission, and other special governmental programs and initiatives in the areas of economic development and research.

Description

This program includes appropriations made to the Rhode Island Commerce Corporation, the I-195 Redevelopment District Commission, and other related initiatives.

Statutory History

R.I. General Laws § 42-64.19-6(1) charges the Secretary of Commerce with the supervision of the Rhode Island Commerce Corporation's works, which include pass-through funding to the I-195 Redevelopment District Commission and other economic development programs and functions. RIGL § 42-64 establishes the Rhode Island Commerce Corporation. RIGL §42-64.14 is the I-195 Redevelopment Act of 2011, of which §42-64.14-5 establishes the I-195 Redevelopment District Commission.

Budget

Executive Office of Commerce

Quasi-Public Appropriations

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
I-195 Redevelopment District Commission	1,350,069	1,842,224	2,050,050	2,208,869	4,891,230
Quonset Development Corporation	7,200,000	6,000,000	59,000,000	59,000,000	4,750,000
RI Commerce Corporation	7,659,564	7,947,778	8,290,488	8,290,488	8,958,594
RI Commerce Corporation Pass Through Grants	4,326,597	16,024,864	4,026,236	4,026,236	4,026,236
Total Expenditures	20,536,230	31,814,866	73,366,774	73,525,593	22,626,060
Expenditures by Object					
Operating Supplies and Expenses	0	0	0	0	0
Assistance and Grants	15,708,861	(229,000)	900,000	900,000	900,000
Subtotal: Operating	15,708,861	(229,000)	900,000	900,000	900,000
Capital Purchases and Equipment	0	0	805,000	963,819	8,396,180
Debt Service (Fixed Charges)	0	0	0	0	452,553
Operating Transfers	4,827,369	32,043,866	71,661,774	71,661,774	12,877,327
Subtotal: Other	4,827,369	32,043,866	72,466,774	72,625,593	21,726,060
Total Expenditures	20,536,230	31,814,866	73,366,774	73,525,593	22,626,060
Expenditures by Source of Funds					
General Revenue	13,947,161	24,933,638	13,561,774	13,561,774	14,229,880
Federal Funds	0	6,000,000	59,000,000	59,000,000	0
Operating Transfers from Other Funds	6,589,069	881,228	805,000	963,819	8,396,180
Total Expenditures	20,536,230	31,814,866	73,366,774	73,525,593	22,626,060

Program Summary

Executive Office of Commerce

Economic Development Initiatives Fund

Mission

To be utilized to fund various economic development initiatives and programs within state government.

Description

This program includes funds for specific development initiatives and programs that the Executive Office uses to carry out its mission of promoting and developing commerce and creating opportunity for all Rhode Islanders.

Statutory History

The Executive Office of Commerce was created by the 2013 General Assembly for the purpose of developing an integrated system of economic development activities. R.I. General Laws § 42-64.19 establishes the Executive Office of Commerce as the state's lead agency for economic development throughout Rhode Island. Funding was initially appropriated for the Economic Development Initiatives Fund as part of the FY2016 Appropriations Act to support a number of new initiatives and programs designed to spur the development of commerce in the state

Budget

Executive Office of Commerce

Economic Development Initiatives Fund

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Economic Development Initiatives Fund	68,089,392	36,271,450	64,860,000	65,460,368	37,485,000
Total Expenditures	68,089,392	36,271,450	64,860,000	65,460,368	37,485,000
Expenditures by Object					
Operating Supplies and Expenses	566,555	(1,803)	0	0	0
Assistance and Grants	43,908,227	(10,000)	20,000,000	20,000,000	20,000,000
Subtotal: Operating	44,474,782	(11,803)	20,000,000	20,000,000	20,000,000
Operating Transfers	23,614,610	36,283,253	44,860,000	45,460,368	17,485,000
Subtotal: Other	23,614,610	36,283,253	44,860,000	45,460,368	17,485,000
Total Expenditures	68,089,392	36,271,450	64,860,000	65,460,368	37,485,000
Expenditures by Source of Funds					
General Revenue	54,450,000	15,450,000	43,360,000	43,360,000	15,485,000
Federal Funds	13,639,392	20,821,450	21,500,000	22,100,368	22,000,000
Total Expenditures	68,089,392	36,271,450	64,860,000	65,460,368	37,485,000

Program Summary

Executive Office of Commerce

Commerce Programs

Mission

To house the economic initiatives that will carry out the mission of the Executive Office of Commerce.

Description

This program includes those economic development initiatives and programs that will enable the Executive Office of Commerce to carry out its mission of promoting and developing commerce and creating opportunity for all Rhode Islanders.

Statutory History

The Executive Office of Commerce was created by the 2013 General Assembly for the purpose of developing an integrated system of economic development activities. R.I. General Laws § 42-64.19 establishes the Executive Office of Commerce as the state's lead agency for economic development throughout Rhode Island.

Budget

Executive Office of Commerce

Commerce Programs

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Economic Initiatives	20,283,632	27,279,906	101,151,499	117,794,292	6,276,400
Total Expenditures	20,283,632	27,279,906	101,151,499	117,794,292	6,276,400
Expenditures by Object					
Operating Supplies and Expenses	5,605	1,298	0	0	0
Assistance and Grants	1,600,000	0	9,573,500	104,956,500	(423,600)
Subtotal: Operating	1,605,605	1,298	9,573,500	104,956,500	(423,600)
Operating Transfers	18,678,027	27,278,608	91,577,999	12,837,792	6,700,000
Subtotal: Other	18,678,027	27,278,608	91,577,999	12,837,792	6,700,000
Total Expenditures	20,283,632	27,279,906	101,151,499	117,794,292	6,276,400
Expenditures by Source of Funds					
General Revenue	1,600,000	10,450,000	7,250,000	7,250,000	6,276,400
Federal Funds	18,683,632	16,829,906	93,901,499	110,544,292	0
Total Expenditures	20,283,632	27,279,906	101,151,499	117,794,292	6,276,400

Performance Measures

Executive Office of Commerce

Commerce Programs

Small Business Loans (Count)

More than half of Rhode Island workers are employed by small businesses and more than 98 percent of all businesses in the state are small. Supporting small businesses is a priority for Commerce. Providing small businesses access to capital is crucial to their continued success and growth. Measuring the number of small businesses receiving loans is a critical metric assessing several Commerce programs (SBDF, SSBCI, SBLF, and SBAP). The figures below represent the number of small businesses receiving new loans during that calendar year. [Note: SBAP data is YTD as of 9/30/23 and the other three programs are full calendar year. This performance measure was established in FY 2024 and historical targets and actuals are not available.]

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	75	100	100
Actual	--	78	100	--	--

Small Business Loans (Value)

More than half of Rhode Island workers are employed by small businesses and more than 98 percent of all businesses in the state are small. Supporting small businesses is a priority to Commerce. Providing small businesses access to capital is crucial to their continued success and growth. Measuring the amount of dollars given to small businesses as loans is a critical metric assessing several Commerce programs (SBDF, SSBCI, SBLF, and SBAP). The figures below represent the number of dollars loaned to small businesses during that calendar year. [Note: SBAP data is YTD as of 9/30/23 and the other three programs are full calendar year. This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	\$15,000,000	\$20,000,000	\$20,000,000
Actual	\$22,283,154	\$21,629,408	\$20,025,627	--	--

Broadband Performance

Commerce is actively working on assessing state broadband performance and developing a plan for broadband improvement. Annually measuring the percent of speed tests that measure as high-speed internet will assess Commerce's impact on broadband performance. The figures below represent the percent of internet speed tests taken that recorded a download speed above 100 mbps and an upload speed above 100 mbps. [Note: This performance measure was established in FY 2023 and historical targets and actuals are not available.]

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	25%	30%	35%
Actual	--	26%	25%	--	--

Renewable Energy Fund Recipients

The Renewable Energy Fund supports businesses by helping them reduce energy costs and helps the state meet its ambitious climate goals. The figures below represent the amount of dollars committed to businesses through the Renewable Energy Fund. This amount of dollars committed represents: three Small Scale Grant rounds; three Commercial Scale Grant rounds; and two Clean Energy Internship rounds (Spring and Summer). [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	\$2,665,746	\$3,000,000	\$3,250,000
Actual	\$4,739,279	\$5,935,616	\$4,923,385	--	--

Agency Summary

Department of Housing

Agency Mission

The Department of Housing will allow the State of Rhode Island to better address the housing challenges facing Rhode Islanders with available state and federal resources.

Agency Description

The law creating the Department of Housing elevated the position of Deputy Secretary of Housing to Secretary of Housing, who is provided direct oversight over the Office of Housing and Community Development and is tasked with coordinating with all agencies directly related to housing initiatives, including the Rhode Island Housing and Mortgage Finance Corporation, Coastal Resources Management Council, Department of Environmental Management, Department of Business Regulation, Department of Transportation, and Housing Resources Commission.

Statutory History

The Department of Housing was established as a separate department within the Executive Branch effective January 1, 2023, by the General Assembly during the legislative session in 2022.

Budget

Department of Housing

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	0	0	251,655,943	323,819,873	36,035,416
Total Expenditures	0	0	251,655,943	323,819,873	36,035,416
Expenditures by Object					
Salary and Benefits	0	0	5,364,538	3,195,314	5,150,450
Contract Professional Services	0	0	500,000	2,150,000	347,625
Operating Supplies and Expenses	0	0	1,433,065	1,539,828	1,879,001
Assistance and Grants	0	0	104,853,340	288,629,731	24,553,340
Subtotal: Operating	0	0	112,150,943	295,514,873	31,930,416
Capital Purchases and Equipment	0	0	105,000	305,000	105,000
Operating Transfers	0	0	139,400,000	28,000,000	4,000,000
Subtotal: Other	0	0	139,505,000	28,305,000	4,105,000
Total Expenditures	0	0	251,655,943	323,819,873	36,035,416
Expenditures by Source of Funds					
General Revenue	0	0	32,997,895	31,494,506	9,840,596
Federal Funds	0	0	210,993,898	284,661,217	18,530,670
Restricted Receipts	0	0	7,664,150	7,664,150	7,664,150
Total Expenditures	0	0	251,655,943	323,819,873	36,035,416
FTE Authorization	0.0	0.0	38.0	38.0	38.0

Personnel Agency Summary

Department of Housing

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Classified	35.0	3,319,531	35.0	3,458,988
Unclassified	3.0	494,574	3.0	494,574
Subtotal	38.0	3,814,105	38.0	3,953,562
Turnover		(2,030,110)		(865,181)
Total Salaries		1,783,995		3,088,381
Benefits				
Contract Stipends		510		510
FICA		132,484		234,446
Health Benefits		588,942		666,874
Payroll Accrual		10,398		17,938
Retiree Health		80,640		122,342
Retirement		527,881		897,307
Subtotal		1,340,855		1,939,417
Total Salaries and Benefits	38.0	3,124,850	38.0	5,027,798
Cost Per FTE Position		82,233		132,310
Statewide Benefit Assessment		70,464		122,652
Payroll Costs	38.0	3,195,314	38.0	5,150,450
Purchased Services				
Legal Services		0		150,000
Management & Consultant Services		2,000,000		0
Other Contracts		150,000		197,625
Subtotal		2,150,000		347,625
Total Personnel	38.0	5,345,314	38.0	5,498,075
Distribution by Source of Funds				
General Revenue	33.0	2,640,026	33.0	4,846,943
Federal Funds	5.0	2,705,288	5.0	651,132
Total All Funds	38.0	5,345,314	38.0	5,498,075

Budget

Department of Housing

Central Management

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Administration	0	0	15,493,898	15,284,826	18,530,670
Community Planning and Funding	0	0	9,500,000	24,500,000	0
Housing Development	0	0	142,500,000	186,433,994	0
Housing Stabilization	0	0	41,000,000	55,942,397	0
Secretary	0	0	43,162,045	41,658,656	17,504,746
Total Expenditures	0	0	251,655,943	323,819,873	36,035,416
Expenditures by Object					
Salary and Benefits	0	0	5,364,538	3,195,314	5,150,450
Contract Professional Services	0	0	500,000	2,150,000	347,625
Operating Supplies and Expenses	0	0	1,433,065	1,539,828	1,879,001
Assistance and Grants	0	0	104,853,340	288,629,731	24,553,340
Subtotal: Operating	0	0	112,150,943	295,514,873	31,930,416
Capital Purchases and Equipment	0	0	105,000	305,000	105,000
Operating Transfers	0	0	139,400,000	28,000,000	4,000,000
Subtotal: Other	0	0	139,505,000	28,305,000	4,105,000
Total Expenditures	0	0	251,655,943	323,819,873	36,035,416
Expenditures by Source of Funds					
General Revenue	0	0	32,997,895	31,494,506	9,840,596
Federal Funds	0	0	210,993,898	284,661,217	18,530,670
Restricted Receipts	0	0	7,664,150	7,664,150	7,664,150
Total Expenditures	0	0	251,655,943	323,819,873	36,035,416

Personnel

Department of Housing

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES ADMINISTRATOR	0145 A	1.0	130,642	1.0	136,358
ADMINISTRATOR, FINANCIAL MANAGEMENT	0137 A	1.0	100,829	1.0	91,479
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	1.0	109,112	1.0	112,760
CHIEF IMPLEMENTATION AIDE	0128 A	3.0	203,790	3.0	211,877
CHIEF OF INFORMATION AND PUBLIC RELATIONS	0129 A	1.0	68,975	1.0	71,483
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	4.0	477,348	4.0	500,204
CHIEF PROGRAM DEVELOPMENT	0134 A	3.0	250,686	3.0	259,962
DEPUTY SECRETARY OF HOUSING	0152 A	1.0	170,238	1.0	175,956
EXECUTIVE DIRECTOR-HOMELESSNESS AND COMMUNITY SUPPORTS	0149 A	1.0	153,269	1.0	158,983
HOUSING COMMISSION COORDINATOR	0128 A	1.0	81,073	1.0	81,073
IMPLEMENTATION DIRECTOR POLICY AND PROGRAMS	0140 A	2.0	226,471	2.0	242,190
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	4.0	421,567	4.0	436,437
PRINCIPAL ECONOMIC AND POLICY ANALYST	0138 A	1.0	96,242	1.0	99,800
PRINCIPAL HOUSING SPECIALIST	0129 A	2.0	138,757	2.0	142,780
PRINCIPAL PLANNER	0129 A	1.0	82,322	1.0	85,136
PRINCIPAL PLANNER	0829 A	1.0	69,140	1.0	71,657
PRINCIPAL PLANNER	3529 A	1.0	91,118	1.0	91,118
PRODUCTIVITY PROJECT DIRECTOR	0134 A	1.0	83,115	1.0	89,720
PROGRAMMING SERVICES OFFICER	0131 A	5.0	364,837	5.0	400,015
Subtotal Classified		35.0	3,319,531	35.0	3,458,988
Unclassified					
ASSOCIATE DIRECTOR FOR PLANNING- POLICY & REGULATION	0046 A	1.0	119,832	1.0	119,832
EXECUTIVE DIRECTOR	0847 A	1.0	165,000	1.0	165,000
SECRETARY OF HOUSING	0853 A	1.0	209,742	1.0	209,742
Subtotal Unclassified		3.0	494,574	3.0	494,574
Subtotal		38.0	3,814,105	38.0	3,953,562
Turnover			(2,030,110)		(865,181)
Total Salaries			1,783,995		3,088,381

Personnel

Department of Housing

Central Management

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Benefits				
Contract Stipends		510		510
FICA		132,484		234,446
Health Benefits		588,942		666,874
Payroll Accrual		10,398		17,938
Retiree Health		80,640		122,342
Retirement		527,881		897,307
Subtotal		1,340,855		1,939,417
Total Salaries and Benefits	38.0	3,124,850	38.0	5,027,798
Cost Per FTE Position		82,233		132,310
Statewide Benefit Assessment		70,464		122,652
Payroll Costs	38.0	3,195,314	38.0	5,150,450
Purchased Services				
Legal Services		0		150,000
Management & Consultant Services		2,000,000		0
Other Contracts		150,000		197,625
Subtotal		2,150,000		347,625
Total Personnel	38.0	5,345,314	38.0	5,498,075
Distribution by Source of Funds				
General Revenue	33.0	2,640,026	33.0	4,846,943
Federal Funds	5.0	2,705,288	5.0	651,132
Total All Funds	38.0	5,345,314	38.0	5,498,075

Performance Measures

Department of Housing

Central Management

Affordable Housing Construction

The Department of Housing measures the number of affordable housing units built and under contract to be built via programs supported by American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds (SFRF), beginning in January 2023. The figures below represent the number of affordable housing units preserved, developed, or under contract to be developed using ARPA SFRF funds. [Note: This measure was established in FY 2023 and historical targets and actuals are not available. FY 2025 targets are under development.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	--	--	36	437	--
Actual	--	--	46	--	--

Homelessness Services

The figures below represent the number of homeless households receiving emergency housing and stabilization services via program supported by ARPA SFRF. [Note: This measure was established in FY 2023 and historical targets and actuals are not available. FY 2025 targets are under development.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	--	--	76	92	--
Actual	--	--	124	--	--

Agency Summary

Department of Labor and Training

Agency Mission

To provide and administer public programs for workforce development, income support, injured workers services, and workforce regulation and safety that respond to customer expectations, leads to an improved economy, and enhance the quality of life for all residents in Rhode Island.

Agency Description

The Department of Labor and Training is the primary workforce agency responsible for the administration of a comprehensive array of employment and training services for Rhode Island's job seekers and business community.

It executes programs and administers laws governing seven program areas: Central Management, Income Support, Workforce Development Services, Inured Workers Services, Workforce Regulation and Safety, the Labor Relations Board, and the Governor's Workforce Board. The Central Management program is responsible for strategic planning, policy development, and oversight to promote all departmental functions and to ensure the efficient and effective use of federal and state resources. The Income Support program encompasses all functions and activities related to Unemployment Insurance (UI), Temporary Disability Insurance (TDI), Temporary Caregivers Insurance (TCI), and the Police and Fire Relief Fund. The Workforce Development Program administers federal and state employment and training programs designed to help individuals find gainful employment and employers with skilled workers. The Injured Workers Services program operates the State's Workers' Compensation System. The Chief Judge Robert F. Arrigan Rehabilitation Center provides work hardening rehabilitation services for workers injured on the job. The Workers' Compensation Education unit educates and provides information to workers and employers regarding Workers' Compensation laws and regulations. The Workforce Regulation and Safety program is responsible for enforcing laws relating to professional regulation, labor standards, occupational health and safety and certification of weights and measures. The Labor Relations Board is responsible for public sector bargaining unit determinations, collective bargaining elections, and investigations of charges of unfair practices. The Governor's Workforce Board was established to unify the governing mandates defined by both state and federal legislation and to institute common statewide policies, goals and strategies for the coordination of employment and training programs, employment-associated educational programs and related services for all system stakeholders. This alignment ensures strategies that create and address a demand-driven workforce agenda that is responsive to the needs of Rhode Island businesses.

Statutory History

R.I. General Laws § 42-16 created the department in 1996. RIGL § 42-6 authorizes the appointment of the Director of Labor and Training.

Budget

Department of Labor and Training

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	1,557,641	1,410,274	1,841,623	1,769,690	2,069,210
Workforce Development Services	17,589,605	23,319,775	27,842,289	35,209,897	24,945,883
Workforce Regulation and Safety	3,935,301	4,170,939	4,828,609	4,837,864	4,833,768
Income Support	727,621,241	522,984,966	439,035,244	501,018,538	526,895,968
Injured Workers Services	9,442,684	9,964,383	10,320,752	10,075,689	10,630,130
Labor Relations Board	450,878	545,463	553,932	555,589	541,797
Governor's Workforce Board	28,183,669	38,104,825	43,211,583	48,761,661	24,429,506
Total Expenditures	788,781,020	600,500,627	527,634,032	602,228,928	594,346,262
Expenditures by Object					
Salary and Benefits	51,051,342	48,576,926	55,868,828	51,665,054	53,589,517
Contract Professional Services	27,951,724	8,922,297	7,921,101	8,569,190	8,978,104
Operating Supplies and Expenses	13,535,714	13,869,022	16,229,101	14,855,938	12,613,282
Assistance and Grants	693,095,207	423,491,171	444,143,702	521,033,940	512,560,594
Subtotal: Operating	785,633,987	494,859,417	524,162,732	596,124,122	587,741,497
Capital Purchases and Equipment	232,160	442,371	196,300	104,806	104,765
Operating Transfers	2,914,872	105,198,840	3,275,000	6,000,000	6,500,000
Subtotal: Other	3,147,033	105,641,211	3,471,300	6,104,806	6,604,765
Total Expenditures	788,781,020	600,500,627	527,634,032	602,228,928	594,346,262
Expenditures by Source of Funds					
General Revenue	15,466,165	18,204,551	17,697,227	22,190,882	17,990,653
Federal Funds	379,125,188	150,859,897	74,703,378	74,768,385	42,711,594
Restricted Receipts	27,206,409	34,183,144	30,280,568	31,213,509	32,037,084
Other Funds	366,983,259	397,253,035	404,952,859	474,056,152	501,606,931
Total Expenditures	788,781,020	600,500,627	527,634,032	602,228,928	594,346,262
FTE Authorization	461.7	461.7	461.7	461.7	461.7

Personnel Agency Summary

Department of Labor and Training

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Classified	448.0	31,790,574	448.0	32,270,731
Unclassified	13.7	1,646,563	13.7	1,656,677
Subtotal	461.7	33,437,137	461.7	33,927,408
Overtime		175,000		530,808
Turnover		(3,002,134)		(2,653,526)
Total Salaries		30,610,003		31,804,690
Benefits				
Contract Stipends		0		5,636
FICA		2,326,675		2,392,933
Health Benefits		6,875,432		7,520,410
Payroll Accrual		177,742		181,509
Retiree Health		1,375,679		1,233,007
Retirement		9,097,352		9,215,193
Subtotal		19,852,880		20,548,688
Total Salaries and Benefits	461.7	50,462,883	461.7	52,353,378
Cost Per FTE Position		109,298		113,393
Statewide Benefit Assessment		1,202,171		1,236,139
Payroll Costs	461.7	51,665,054	461.7	53,589,517
Purchased Services				
Clerical and Temporary Services		118,395		93,948
Information Technology		2,873,560		3,206,591
Legal Services		80,721		255,012
Management & Consultant Services		395,167		395,392
Medical Services		1,953,185		1,972,477
Other Contracts		2,873,422		2,743,133
Training and Educational Services		194,740		195,502
University and College Services		80,000		116,049
Subtotal		8,569,190		8,978,104
Total Personnel	461.7	60,234,244	461.7	62,567,621
Distribution by Source of Funds				
General Revenue	86.6	5,530,569	86.6	5,704,615
Federal Funds	249.1	31,828,917	249.1	32,657,979
Restricted Receipts	55.5	12,363,376	55.5	13,155,687
Other Funds	70.5	10,511,382	70.5	11,049,340
Total All Funds	461.7	60,234,244	461.7	62,567,621

Program Summary

Department of Labor and Training

Central Management

Mission

To provide leadership, strategic planning and administration of the Department's human resources, division priorities and programs ensuring the efficient and effective management and disbursement of state and federal programs and financial resources allowing for proactive operations and response to the needs of the citizens of Rhode Island.

Description

Organized through the Director's office, the Executive Central Management program provides leadership, management, planning and evaluation of the all department functions, human resources, budget and finance and program performance. This program provides performance data and shares information on key priorities to identify and raise major policy, legislative and program matters on the operation and programs of the department divisions to the Governor's staff, other department directors and agency heads, U.S. Department of Labor representatives, state and federal legislators and other state and national agencies and organizations.

The Executive Management Program provides administrative services for the Department including legal, communications, policy and legislation, human resources, facilities and financial management. The Legal Services unit litigates for the department, interprets law and regulations, and provides counsel to the Director and staff on complex legal issues. The Communications Unit is responsible for handling strategy and execution of a full array of public relations, marketing and communications activities. The Facilities Management and Purchasing Units manage purchasing functions, operate a central stock and mail room, coordinate the maintenance and support of facilities, incident response and management, and other ancillary services. The Financial Management unit prepares the department's budgets, performs appropriation control and cash management functions, and is responsible for all federal and state financial reporting requirements. The Human Resources unit processes all personnel actions, maintains personnel files and assists with labor relations. The Information Services unit provides the coordination, planning, technical evaluation and implementation of information systems. The Human Resources, Facilities Management and Information Systems functions are centralized functions and are administered in collaboration with the Department of Administration.

Statutory History

Title 42-16.1 of the Rhode Island General Laws establishes the responsibilities of the Director.

Budget

Department of Labor and Training

Central Management

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	1,557,641	1,410,274	1,841,623	1,769,690	2,069,210
Total Expenditures	1,557,641	1,410,274	1,841,623	1,769,690	2,069,210
Expenditures by Object					
Salary and Benefits	920,725	373,928	351,917	314,724	317,213
Contract Professional Services	5,879	27,200	10,000	10,000	10,000
Operating Supplies and Expenses	630,947	1,009,089	1,479,652	1,444,912	1,741,943
Assistance and Grants	31	0	4	4	4
Subtotal: Operating	1,557,581	1,410,217	1,841,573	1,769,640	2,069,160
Capital Purchases and Equipment	60	57	50	50	50
Subtotal: Other	60	57	50	50	50
Total Expenditures	1,557,641	1,410,274	1,841,623	1,769,690	2,069,210
Expenditures by Source of Funds					
General Revenue	1,194,264	1,051,339	1,465,751	1,466,107	1,763,445
Restricted Receipts	363,377	358,935	375,872	303,583	305,765
Total Expenditures	1,557,641	1,410,274	1,841,623	1,769,690	2,069,210

Personnel

Department of Labor and Training

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE OFFICER	0124 A	1.0	63,592	1.0	66,008
ADMINISTRATIVE OFFICER	0324 A	1.0	59,274	1.0	61,698
ADMINISTRATOR, FINANCIAL MANAGEMENT	0137 A	4.0	427,761	4.0	431,924
ADMINISTRATOR- OPERATIONS MANAGEMENT	0141 A	1.0	108,023	1.0	113,742
ASSISTANT ADMINISTRATIVE OFFICER	0321 A	1.0	64,576	1.0	64,576
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	3.0	279,352	3.0	283,942
ASSISTANT ADMINISTRATOR REHABILITATION UNIT	0137 A	1.0	100,901	1.0	103,718
ASSISTANT ADMINISTRATOR STATE EQUAL OPPORTUNITY PROGRAM	0131 A	1.0	82,926	1.0	82,926
ASSISTANT CHIEF OF PLANNING	0137 A	1.0	94,821	1.0	94,821
ASSISTANT DIRECTOR FOR ADMINISTRATIVE SERVICES	0143 A	2.0	254,628	2.0	260,405
ASSISTANT DIRECTOR FOR BUSINESS AFFAIRS (DLT)	0139 A	1.0	116,527	1.0	116,527
ASSISTANT DIRECTOR FOR EMPLOYMENT & TRAINING SVS (DLT)	0139 A	1.0	119,281	1.0	124,820
BUSINESS MANAGEMENT OFFICER	0B26 A	1.0	82,660	1.0	85,537
CHIEF ECONOMIC AND POLICY ANALYST	0142 A	1.0	110,980	1.0	110,980
CHIEF FINANCIAL OFFICER II	0144 A	1.0	159,440	1.0	161,850
CHIEF IMPLEMENTATION AIDE	0128 A	2.0	146,447	2.0	147,408
CHIEF PUBLIC AFFAIRS OFFICER (DLT)	0137 A	1.0	94,076	1.0	97,594
COORDINATOR OF EMPLOYMENT AND TRAINING PROGRAMS	0131 A	1.0	77,435	1.0	81,090
COORDINATOR- POLICE AND FIRE FUNDS	0324 A	1.0	70,838	1.0	70,838
DATA ANALYST I	0134 A	1.0	94,920	1.0	97,755
DATA ANALYST II	0138 A	1.0	107,285	1.0	107,285
DEPUTY DIRECTOR (DLT)	0144 A	1.0	139,255	1.0	139,255
DLT BUSINESS OFFICER	0321 A	2.0	108,716	2.0	111,466
EMPLOYMENT AND TRAINING ASSISTANT	0316 A	4.0	200,189	4.0	203,177
INTERNET COMMUNICATIONS SPECIALIST	0128 A	1.0	67,766	1.0	70,289
LABOR STANDARDS EXAMINER	0326 A	2.0	133,682	2.0	137,903
PRINCIPAL DLT BUSINESS OFFICER	0127 A	2.0	153,146	2.0	157,360
PRINCIPAL INFORMATION AND PUBLIC RELATIONS SPECIALIST	0126 A	1.0	63,844	1.0	66,759
PROGRAMMING SERVICES OFFICER	0131 A	3.0	273,659	3.0	273,659
SENIOR COMPUTER OPERATOR	0318 A	1.0	48,386	1.0	49,459
SENIOR DLT BUSINESS OFFICER	0324 A	4.0	267,020	4.0	270,072
SENIOR MANAGEMENT AND METHODS ANALYST	0325 A	1.0	58,863	1.0	60,660

Personnel

Department of Labor and Training

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
SUPERVISING DLT BUSINESS OFFICER	0132 A	1.0	97,736	1.0	97,736
SUPERVISOR OF OFFICE SERVICES (DLT)	0131 A	1.0	87,068	1.0	87,068
Subtotal Classified		52.0	4,415,073	52.0	4,490,307
Unclassified					
DIRECTOR- DEPARTMENT OF LABOR AND TRAINING	0948KF	1.0	185,301	1.0	185,301
EXECUTIVE COUNSEL	0839 A	1.0	111,446	1.0	117,408
LEGAL COUNSEL (EMPLOYMENT SECURITY)	0889 F	5.1	565,594	5.1	565,594
Subtotal Unclassified		7.1	862,341	7.1	868,303
Subtotal		59.1	5,277,414	59.1	5,358,610
Transfer Out			(5,112,287)		(5,192,627)
Transfer In			21,356		21,356
Turnover			0		(315)
Total Salaries			186,483		187,024
Benefits					
FICA			14,252		14,332
Health Benefits			41,131		44,557
Payroll Accrual			1,093		1,093
Retiree Health			8,429		7,381
Retirement			55,970		55,424
Subtotal			120,875		122,787
Total Salaries and Benefits		59.1	307,358	59.1	309,811
Cost Per FTE Position			5,201		5,242
Statewide Benefit Assessment			7,366		7,402
Payroll Costs		59.1	314,724	59.1	317,213
Purchased Services					
Legal Services			10,000		10,000
Subtotal			10,000		10,000
Total Personnel		59.1	324,724	59.1	327,213
Distribution by Source of Funds					
General Revenue		55.6	100,097	55.6	100,353
Restricted Receipts		3.5	224,627	3.5	226,860
Total All Funds		59.1	324,724	59.1	327,213

Performance Measures

Department of Labor and Training

Central Management

Timely Response to APRA Requests

Under RIGL, DLT has 10 business days to respond to APRA requests starting the day after the receipt of the request and can request an additional 20 business days if necessary. The figures below represent the percent of APRA requests responded to within the time set by the legal requirements. [Note: This performance measure was established in FY 2024 and historical targets and actuals are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	--	95%	95%
Actual	--	--	100%	--	--

Program Summary

Department of Labor and Training

Workforce Development Services

Mission

To administer employment and training service programs to match job seekers with suitable job openings, and employers with suitable workers. To provide up-to-date labor market information to workers, employers and students and to help individuals secure employment.

Description

The Workforce Development Services program consists of several sub-programs that are designed to help individuals find meaningful work and assist them with basic skills development and training.

Workforce development services are accomplished through activities conducted through the following sub-programs: The Employment Service subprogram provides our customers with a broad array of services, including: employment counseling, occupational exploration, aptitude test and performance testing, career guidance, job search workshops, resume writing seminars, and referrals to training programs. Individuals served as a target population such as Veterans or Trade are offered these same services by specialized staff. For example, in serving Veterans these services are provided by representatives who are Veterans and they are given priority for referrals to job openings. The Workforce Innovation and Opportunity Act subprogram provides a variety of employment and training programs to prepare youth, unskilled adults, and dislocated workers for entry or re-entry into the labor force. It offers vocational planning, job search workshops, work readiness training, classroom training, and on-the-job training opportunities. The Trade Adjustment Assistance (TAA) subprogram provides monetary benefits and/or educational assistance to workers who have lost their jobs or whose hours of work and wages have been reduced due to increase imports or a shift in production out of the United States. DLT coordinates with the USDOL's Employment and Training Administration, filing petitions on behalf of the affected worker. TAA services may include job search assistance, educational, interest and aptitude assessment, waivers to training for individuals who pursue employment utilizing their current skills, educational and occupational training, on-the- job training, and relocation allowances and wage supplements. The Alternative Trade Adjustment Assistance program (ATAA) provides additional support services to individuals 50 years of age and older.

Statutory History

The Federal Social Security Act of 1935 and the Wagner-Peyser Act created state employment service programs. The Workforce Investment Act of 1998 created state job development and training programs. The Trade Act of 1974 created the Trade Act.

Budget

Department of Labor and Training

Workforce Development Services

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Employment Services	3,644,160	2,398,036	2,952,687	2,688,991	2,718,602
Labor Market Information	833,991	916,757	807,565	521,315	526,907
Veteran Services	665,835	438,466	545,008	578,866	600,791
WIOA & Other Training Programs	12,445,620	19,566,517	23,537,029	31,420,725	21,099,583
Total Expenditures	17,589,605	23,319,775	27,842,289	35,209,897	24,945,883
Expenditures by Object					
Salary and Benefits	8,400,573	8,867,998	10,558,757	9,479,431	9,659,642
Contract Professional Services	775,188	803,962	568,719	900,163	904,477
Operating Supplies and Expenses	2,425,959	2,100,125	2,556,700	2,602,512	2,589,839
Assistance and Grants	5,877,609	11,127,476	14,083,153	22,167,875	11,732,009
Subtotal: Operating	17,479,329	22,899,561	27,767,329	35,149,981	24,885,967
Capital Purchases and Equipment	110,276	420,214	74,960	59,916	59,916
Subtotal: Other	110,276	420,214	74,960	59,916	59,916
Total Expenditures	17,589,605	23,319,775	27,842,289	35,209,897	24,945,883
Expenditures by Source of Funds					
General Revenue	322,870	1,178,946	1,107,295	1,435,807	1,109,430
Federal Funds	17,214,074	22,140,829	26,734,994	33,729,559	23,836,453
Other Funds	52,662	0	0	44,531	0
Total Expenditures	17,589,605	23,319,775	27,842,289	35,209,897	24,945,883

Personnel

Department of Labor and Training

Workforce Development Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR- OPERATIONS MANAGEMENT	0141 A	2.0	261,375	2.0	267,100
ASSISTANT COORDINATOR OF EMPLOYMENT AND TRAINING PROGS	0129 A	5.0	382,618	5.0	388,413
ASSISTANT DIRECTOR FOR PLANNING AND PROGRAM DEVEL (DLT)	0139 A	1.0	110,585	1.0	110,585
AUDITOR	0322 A	1.0	51,898	1.0	53,452
BUSINESS SERVICES SPECIALIST	0324 A	3.0	188,391	3.0	188,391
CHIEF OF INFORMATION AND PUBLIC RELATIONS	0129 A	1.0	80,533	1.0	80,533
CHIEF OF LABOR AND TRAINING OPERATIONS	0134 A	3.0	245,200	3.0	260,501
CHIEF OF RESEARCH AND ANALYSIS	0134 A	1.0	103,596	1.0	103,596
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	97,750	1.0	97,750
COORDINATOR OF EMPLOYMENT AND TRAINING PROGRAMS	0131 A	9.0	750,453	9.0	753,223
COORDINATOR OF UNEMPLOYMENT INSURANCE PROGRAMS	0131 A	1.0	82,925	1.0	82,925
DATA ANALYST I	0134 A	2.0	187,534	2.0	190,846
DISABLED VETERANS JOB ASSISTANT	0324 A	2.0	112,260	2.0	115,837
EMPLOYMENT AND TRAINING MANAGER	0126 A	2.0	135,870	2.0	135,870
INVESTIGATIVE AUDITOR	0133 A	1.0	89,624	1.0	89,624
LABOR AND TRAINING ADMINISTRATOR	0138 A	2.0	252,292	2.0	253,770
LOCAL VETERANS EMPLOYMENT REPRESENTATIVE	0324 A	1.0	57,025	1.0	58,803
MILITARY EMPLOYMENT SPECIALIST	0325 A	3.0	171,330	3.0	177,342
MULTILINGUAL PRINCIPAL E&T INTERVIEWER	0325 A	11.0	611,735	11.0	646,715
PRINCIPAL EMPLOYMENT AND TRAINING INTERVIEWER	0323 A	24.0	1,515,540	24.0	1,517,122
PRINCIPAL RESEARCH TECHNICIAN	0127 A	1.0	83,206	1.0	83,206
PROGRAMMING SERVICES OFFICER	0131 A	1.0	82,925	1.0	82,925
SENIOR EMPLOYMENT & TRAINING MONITORING & EVAL SPEC	0126 A	2.0	135,871	2.0	135,871
SENIOR RESEARCH TECHNICIAN	0323 A	3.0	189,275	3.0	192,020
Subtotal Classified		83.0	5,979,811	83.0	6,066,420
Subtotal		83.0	5,979,811	83.0	6,066,420
Transfer Out			(1,133,290)		(1,137,440)
Transfer In			1,562,262		1,588,884
Overtime			0		3,646
Turnover			(832,758)		(865,293)
Total Salaries			5,576,025		5,656,217

Personnel

Department of Labor and Training

Workforce Development Services

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Benefits				
Contract Stipends		0		(15)
FICA		426,333		432,309
Health Benefits		1,305,988		1,427,371
Payroll Accrual		32,562		32,780
Retiree Health		252,044		222,723
Retirement		1,666,224		1,664,942
Subtotal		3,683,151		3,780,110
Total Salaries and Benefits	83.0	9,259,176	83.0	9,436,327
Cost Per FTE Position		111,556		113,691
Statewide Benefit Assessment		220,255		223,315
Payroll Costs	83.0	9,479,431	83.0	9,659,642
Purchased Services				
Information Technology		165,481		166,155
Management & Consultant Services		372,671		372,671
Other Contracts		345,252		348,724
Training and Educational Services		16,759		16,927
Subtotal		900,163		904,477
Total Personnel	83.0	10,379,594	83.0	10,564,119
Distribution by Source of Funds				
General Revenue	0.0	183,546	0.0	184,629
Federal Funds	83.0	10,196,048	83.0	10,379,490
Total All Funds	83.0	10,379,594	83.0	10,564,119

Program Summary

Department of Labor and Training

Workforce Regulation and Safety

Mission

To impartially administer the labor laws designed to protect consumers, employees, and employers and to ensure the Rhode Island workplace is a safe, competitive, fair environment to work or conduct business.

Description

Workforce Regulation & Safety is a regulatory division charged with enforcing state laws that protect the state's workforce for fair collection of wages, child labor laws, trade licensing, apprenticeship training, hazardous substance exposure, weights and measures, and prevailing wage laws. This is accomplished through licensing, inspection programs, informational and educational programs, and enforcement of the various labor laws.

The Workplace Fraud Unit enforces labor laws. It provides for worker protection in the areas of wages and hours, including but not limited to payment and collection of wages, minimum wages, employee misclassification, and overtime provisions. The division also enforces laws regarding child labor, parental and family leave, and industrial homework. The Occupational Safety unit safeguards both public and private sector workplace environments by enforcing laws relating to safety compliance, elevators, boilers, hazardous substances, and weights and measures. The Trade Licensing unit licenses numerous technical professions, and monitors and enforces trade laws pertaining to electricians, hoisting engineers, pipe fitters, refrigeration technicians, sprinkler fitters, plumbers, sheet metal workers and telecommunications technicians. Staff responsibilities include conducting on-site inspections to safeguard the health, safety, and welfare of the general public. The Registered Apprenticeship unit registers apprenticeship training programs. The apprentice training programs are essential in ensuring the creation of criteria for apprenticed occupations, related instruction and the necessary credentialing for a skilled trade workforce. The apprenticeship program also plays an important role in career and vocational day programs in the middle schools, high schools and charter schools in Rhode Island by introducing young students to alternative career choices by providing on-site informational sessions. The Prevailing Wage unit is responsible for preventing unfair competition and worker exploitation. This is accomplished by enforcing prevailing wage rates for hours worked on public construction projects and ensuring that prevailing wages are paid in accordance with the laws.

Statutory History

In 1939, R.I.G.L. 42-16 established the Department of Labor and defined its functions. The Department of Labor and the Department of Employment and Training were merged into the Department of Labor and Training effective August 6, 1996 by 96-H-8219 Sub A.

Budget

Department of Labor and Training

Workforce Regulation and Safety

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Labor Standards	1,112,473	1,210,325	1,556,214	1,561,075	1,707,258
Occupational Safety	892,467	844,350	878,117	875,073	892,970
Professional Regulations	1,930,361	2,116,265	2,394,278	2,401,716	2,233,540
Total Expenditures	3,935,301	4,170,939	4,828,609	4,837,864	4,833,768
Expenditures by Object					
Salary and Benefits	3,180,334	3,850,725	4,352,275	4,559,148	4,728,965
Contract Professional Services	7,631	16,115	5,239	5,902	5,239
Operating Supplies and Expenses	744,676	294,095	469,860	271,579	98,329
Assistance and Grants	411	0	169	169	169
Subtotal: Operating	3,933,051	4,160,935	4,827,543	4,836,798	4,832,702
Capital Purchases and Equipment	2,250	10,004	1,066	1,066	1,066
Subtotal: Other	2,250	10,004	1,066	1,066	1,066
Total Expenditures	3,935,301	4,170,939	4,828,609	4,837,864	4,833,768
Expenditures by Source of Funds					
General Revenue	3,935,301	4,170,939	4,828,609	4,837,864	4,833,768
Total Expenditures	3,935,301	4,170,939	4,828,609	4,837,864	4,833,768

Personnel

Department of Labor and Training

Workforce Regulation and Safety

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR- OPERATIONS MANAGEMENT	0141 A	2.0	243,813	2.0	243,813
APPRENTICESHIP TRAINING COORDINATOR	0324 A	1.0	65,937	1.0	65,937
ASSISTANT ADMINISTRATOR DIVISION OF LABOR STANDARDS(DLT)	0332 A	1.0	86,255	1.0	89,168
ASSISTANT DIRECTOR DEPARTMENT OF LABOR AND TRAINING	0140 A	1.0	116,637	1.0	116,637
CHIEF BOILER AND PRESSURE VESSEL INSPECTOR	0330 A	1.0	78,786	1.0	78,786
CHIEF ELECTRICAL INVESTIGATOR (BD. OF EXAM. OF ELECT.)	0330 A	1.0	70,283	1.0	72,705
CHIEF ELEVATOR INSPECTOR	0330 A	1.0	86,665	1.0	86,665
CHIEF HAZARDOUS SUBSTANCE UNIT	0326 A	1.0	59,530	1.0	61,534
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	73,703	1.0	73,703
CHIEF IMPLEMENTATION AIDE	0328 A	1.0	86,349	1.0	86,349
CHIEF LICENSING EXAMINER-DIVISION OF COMM LICEN & REGUL	0333 A	1.0	104,245	1.0	104,245
CHIEF MECHANICAL INVESTIGATOR (BD OF MECHANICAL EXAMINERS)	0330 A	1.0	82,725	1.0	82,725
CHIEF PLUMBING INVESTIGATOR (BD OF PLUMBING EXAMINERS)	0330 A	1.0	94,543	1.0	94,543
CLERK SECRETARY	0B16 A	1.0	48,925	1.0	50,282
EMPLOYMENT AND TRAINING ADMINISTRATOR	0135 A	1.0	87,209	1.0	90,448
IMPLEMENTATION AIDE	0322 A	2.0	115,119	2.0	116,581
INDUSTRIAL SAFETY SPECIALIST (OCCUPATIONAL SAFETY)	0322 A	1.0	61,245	1.0	61,245
INDUSTRIAL SAFETY TECHNICIAN (BOILER INSPECTION)	0322 A	1.0	71,019	1.0	71,019
INTERPRETING INTERVIEWER (SPANISH)	0319 A	1.0	53,695	1.0	55,353
LABOR STANDARDS EXAMINER	0326 A	5.0	343,796	5.0	349,826
SENIOR PREVAILING WAGE INVESTIGATOR	0328 A	1.0	65,812	1.0	70,641
SUPERVISOR APPRENTICESHIP TRAINING PROGRAMS	0331 A	1.0	86,016	1.0	89,023
Subtotal Classified		28.0	2,182,307	28.0	2,211,228
Unclassified					
CHIEF HOISTING ENGINEER INVESTIGATOR	0328 A	1.0	78,786	1.0	78,786
Subtotal Unclassified		1.0	78,786	1.0	78,786
Subtotal		29.0	2,261,093	29.0	2,290,014
Transfer Out			(133,941)		(137,532)
Transfer In			685,298		698,899
Turnover			(73,577)		(17,604)

Personnel

Department of Labor and Training

Workforce Regulation and Safety

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Total Salaries		2,738,873		2,833,777
Benefits				
FICA		209,385		218,031
Health Benefits		543,247		595,272
Payroll Accrual		16,003		16,537
Retiree Health		123,797		112,347
Retirement		819,659		840,372
Subtotal		1,712,091		1,782,559
Total Salaries and Benefits	29.0	4,450,964	29.0	4,616,336
Cost Per FTE Position		153,482		159,184
Statewide Benefit Assessment		108,184		112,629
Payroll Costs	29.0	4,559,148	29.0	4,728,965
Purchased Services				
Clerical and Temporary Services		663		0
Other Contracts		5,239		5,239
Subtotal		5,902		5,239
Total Personnel	29.0	4,565,050	29.0	4,734,204
Distribution by Source of Funds				
General Revenue	29.0	4,565,050	29.0	4,734,204
Total All Funds	29.0	4,565,050	29.0	4,734,204

Performance Measures

Department of Labor and Training

Workforce Regulation and Safety

Timeliness of Labor Standards Case Closure

Labor Standards cases are considered closed when the wage claim is dismissed as not valid, settled, or referred to a hearing. The figures below represent the percent of cases closed in 90 days or less from date of assignment to examiner.

Frequency: Annual

Reporting Period: Calendar Year

	2021	2022	2023	2024	2025
Target	45%	45%	45%	45%	50%
Actual	25%	53%	57%	--	--

Program Summary

Department of Labor and Training

Income Support

Mission

To administer the income support programs in a timely, efficient, and courteous manner with concentration on continuous improvement. For the Unemployment Insurance program, to comply with the regulations and guidelines established by the United States Department of Labor and to seek methods to excel. For Temporary Disability and Police and Fire programs, to comply with the regulations and guidelines established by state law and to seek methods for program performance improvements.

Description

The mission of the Income Support Program is to provide customers with income support services in a timely, efficient and courteous manner. This mission is accomplished by providing accurate information; by interpreting and applying the state and federal laws, policies, and regulations in a fair and consistent manner for all customers and by maintaining confidentiality of all information.

The income support programs provide Unemployment Insurance, Temporary Disability Insurance, and Police and Fire Relief Benefits. Unemployment Insurance provides temporary income support to workers who have lost employment through no fault of their own. While claiming benefits an individual must be able to work, be available for work, be actively seeking employment, and be willing to accept suitable work when it is offered. Applicants must meet a minimum earnings standard and state statute requirements in order to qualify for benefits. Unemployment Insurance benefits are funded from Rhode Island employer contributions based upon their experience rating. Temporary Disability Insurance pays weekly benefits to individuals who are unable to work due to non-work related illness or injury. The disability must be certified by a qualified healthcare provider (QHP) and the disabled worker must meet a minimum earnings standard in order to qualify for benefits. The Temporary Disability Insurance Program is financed entirely from employee contributions. TDI also provides up to 5 weeks of Temporary Caregiver benefits for individuals to care for a seriously ill child, spouse, domestic partner, parent, parent-in-law, or grandparent or to bond with a newborn child, adopted child or foster child. The Caregiver must provide medical proof of the seriously ill family member and bonding claims must provide proof of relationship with the child to meet eligibility requirements. The minimum earnings standard is the same as for TDI. Police and Fire Relief provides financial compensation to police officers, firefighters, crash rescue personnel, correctional officers and DEM Officers and/or their families for death or disabling injuries. Tuition benefits are also provided for dependent children at any Rhode Island state college or university.

Statutory History

Title 28 Chapters 39-44 of the Rhode Island General Laws include general provisions relating to Unemployment Insurance and Temporary Disability Insurance programs. R.I.G.L. 45-19 relates to Police and Fire Funds.

Budget

Department of Labor and Training

Income Support

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Employer Tax	3,441,089	3,716,283	5,029,306	2,164,872	2,234,112
Fire and Police	4,112,852	3,846,107	3,691,640	3,797,449	3,692,213
TDI	226,189,358	239,967,140	262,177,859	262,011,621	278,906,931
Unemployment Insurance	493,877,943	275,455,437	168,136,439	233,044,596	242,062,712
Total Expenditures	727,621,241	522,984,966	439,035,244	501,018,538	526,895,968
Expenditures by Object					
Salary and Benefits	31,423,433	27,760,909	32,245,251	28,796,448	30,270,932
Contract Professional Services	17,295,792	4,571,894	4,412,375	3,991,189	3,884,722
Operating Supplies and Expenses	5,314,842	4,350,797	7,331,763	6,449,263	4,055,735
Assistance and Grants	670,561,309	381,095,343	391,659,039	455,745,091	482,148,099
Subtotal: Operating	724,595,375	417,778,942	435,648,428	494,981,991	520,359,488
Capital Purchases and Equipment	110,993	7,185	111,816	36,547	36,480
Operating Transfers	2,914,872	105,198,840	3,275,000	6,000,000	6,500,000
Subtotal: Other	3,025,865	105,206,025	3,386,816	6,036,547	6,536,480
Total Expenditures	727,621,241	522,984,966	439,035,244	501,018,538	526,895,968
Expenditures by Source of Funds					
General Revenue	4,112,852	3,846,107	3,691,640	3,797,449	3,692,213
Federal Funds	354,824,309	119,113,511	27,968,384	20,644,384	18,875,141
Restricted Receipts	1,753,483	2,772,314	2,422,361	2,565,084	2,721,683
Other Funds	366,930,597	397,253,035	404,952,859	474,011,621	501,606,931
Total Expenditures	727,621,241	522,984,966	439,035,244	501,018,538	526,895,968

Personnel

Department of Labor and Training

Income Support

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR- OPERATIONS MANAGEMENT	0141 A	2.0	248,201	2.0	259,709
ASSISTANT COORDINATOR OF UNEMPLOYMENT INSURANCE PROGRMS	0129 A	4.0	286,501	4.0	294,047
ASSISTANT DIRECTOR FOR ADMINISTRATIVE SERVICES	0143 A	1.0	141,930	1.0	141,930
ASSISTANT DIRECTOR FOR TEMPORARY DISABILITY INSUR (DLT)	0139 A	1.0	128,922	1.0	130,400
ASSISTANT DIRECTOR FOR UNEMPLOYMENT INSURANCE (DLT)	0139 A	1.0	116,528	1.0	116,528
BENEFIT CLAIMS SPECIALIST	0323 A	55.0	3,317,030	55.0	3,370,581
CHIEF IMPLEMENTATION AIDE	0128 A	2.0	140,607	2.0	143,046
CHIEF OF LABOR AND TRAINING OPERATIONS	0134 A	4.0	370,915	4.0	377,099
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	111,081	1.0	111,081
CHIEF REVENUE AGENT	0138 A	1.0	108,914	1.0	112,650
COORDINATOR OF EMPLOYMENT AND TRAINING PROGRAMS	0131 A	2.0	171,492	2.0	174,142
EMPLOYMENT AND TRAINING ASSISTANT	0316 A	5.0	249,815	5.0	250,812
EMPLOYMENT AND TRAINING MANAGER	0126 A	13.0	909,331	13.0	914,626
EMPLOYMENT & TRAINING INTERVIEWER	0317 A	1.0	48,347	1.0	49,590
EMPLOYMENT & TRAINING INTERVIEWER & INTERPRETER (SPANIS	0320 A	16.0	826,307	16.0	842,595
EMPLOYMENT & TRAINING INTERVIEWER & INTERPR (PORTUGUESE	0320 A	2.0	107,051	2.0	108,781
FRAUD AND OVERPAYMENT INVESTIGATOR	0326 A	6.0	406,309	6.0	415,391
INTERNAL SECURITY OFFICER (DLT)	0128 A	6.0	403,642	6.0	420,580
INTERPRETER (SPANISH)	0316 A	3.0	148,162	3.0	149,436
LABOR AND TRAINING ADMINISTRATOR	0138 A	3.0	291,706	3.0	299,909
NURSING CARE EVALUATOR	0520 A	2.0	181,335	2.0	183,377
PRINCIPAL CLERK-TYPIST	0312 A	1.0	44,088	1.0	44,088
PRINCIPAL EMPLOYMENT AND TRAINING MANAGER	0130 A	4.0	318,041	4.0	326,762
PRINCIPAL TAX AUDITOR	0833 A	4.0	379,474	4.0	379,474
PROGRAMMING SERVICES OFFICER	0131 A	1.0	82,926	1.0	82,926
REFEREE - BOARD OF REVIEW	0137 A	5.0	581,392	5.0	586,654
REVENUE OFFICER SPECIAL INVESTIGATIONS	0327 A	4.0	287,530	4.0	296,661
SENIOR EMPLOYMENT AND TRAINING INTERVIEWER	0320 A	58.0	3,070,971	58.0	3,131,966
SENIOR EMPLOYMENT AND TRAINING MANAGER	0128 A	1.0	73,703	1.0	73,703
SENIOR EMPLOYMENT & TRAINING MONITORING & EVAL SPEC	0126 A	1.0	60,080	1.0	62,140
SENIOR REVENUE OFFICER	0324 A	1.0	58,781	1.0	60,911

Personnel

Department of Labor and Training

Income Support

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
SENIOR REVENUE POLICY ANALYST (DOR)	0323 A	1.0	63,650	1.0	63,650
SUPERVISING REVENUE OFFICER	0833 A	1.0	83,989	1.0	88,028
SUPERVISING TAX EXAMINER (DOA)	0328 A	7.0	522,673	7.0	529,022
TAX AIDE I	0318 A	3.0	146,393	3.0	148,543
TAX EXAMINER (DOA)	0324 A	2.0	118,847	2.0	120,660
TAXPAYER SERVICE SPECIALIST	0323 A	8.0	509,284	8.0	509,284
Subtotal Classified		233.0	15,115,948	233.0	15,370,782
Unclassified					
CHAIRPERSON MEMBER OF BOARD OF REVIEW (ES)	0837 A	1.0	115,976	1.0	116,397
CONFIDENTIAL SECRETARY	0818 A	1.0	63,908	1.0	63,908
LEGAL COUNSEL (BOARD OF REVIEW)	0889 F	1.0	108,768	1.0	108,768
LEGAL COUNSEL (EMPLOYMENT SECURITY)	0889 F	0.5	59,822	0.5	59,822
MEMBER- BOARD OF REVIEW (ES)	0810 F	0.1	33,105	0.1	33,105
Subtotal Unclassified		3.6	381,579	3.6	382,000
Subtotal		236.6	15,497,527	236.6	15,752,782
Transfer Out			(60,080)		(62,140)
Transfer In			3,401,893		3,443,742
Overtime			175,000		524,255
Turnover			(2,095,799)		(1,768,445)
Total Salaries			16,918,541		17,890,194
Benefits					
Contract Stipends			0		5,651
FICA			1,279,922		1,327,854
Health Benefits			4,075,203		4,461,870
Payroll Accrual			97,779		100,742
Retiree Health			756,823		684,240
Retirement			5,006,820		5,114,422
Subtotal			11,216,547		11,694,779
Total Salaries and Benefits		236.6	28,135,088	236.6	29,584,973
Cost Per FTE Position			118,914		125,042
Statewide Benefit Assessment			661,360		685,959
Payroll Costs		236.6	28,796,448	236.6	30,270,932
Purchased Services					
Clerical and Temporary Services			94,771		72,665

Personnel

Department of Labor and Training

Income Support

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Purchased Services				
Information Technology		1,858,116		1,636,922
Legal Services		20,721		195,012
Management & Consultant Services		22,496		22,721
Medical Services		24,038		24,038
Other Contracts		1,890,540		1,816,873
Training and Educational Services		507		442
University and College Services		80,000		116,049
Subtotal		3,991,189		3,884,722
Total Personnel	236.6	32,787,637	236.6	34,155,654
Distribution by Source of Funds				
General Revenue	0.0	141,652	0.0	143,632
Federal Funds	166.1	21,632,869	166.1	22,278,489
Restricted Receipts	0.0	501,734	0.0	684,193
Other Funds	70.5	10,511,382	70.5	11,049,340
Total All Funds	236.6	32,787,637	236.6	34,155,654

Performance Measures

Department of Labor and Training

Income Support

UI Call Center Wait Times

The figures below represent the average amount of time in minutes a caller spends on hold before reaching an agent in the Unemployment Insurance (UI) call center.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	20	30	30	30	30
Actual	53	53	41	--	--

Timeliness of UI Adjudication Decisions

The figures below represent the percent of contested UI claims adjudicated within 21 days. The United States Department of Labor has set a target of 80 percent.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	80%	80%	80%	80%	80%
Actual	48.2%	75.7%	70.5%	--	--

Timeliness of Unemployment Insurance Benefit Payments

The figures below represent the percent of initial UI claims for benefits paid within 14 days. The United States Department of Labor has set a target of 87 percent.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	87%	87%	87%	87%	87%
Actual	93.5%	86.4%	89.8%	--	--

Program Summary

Department of Labor and Training

Injured Workers Services

Mission

To maintain a Workers' Compensation system that is fair to both employees and employers, that emphasizes and rewards safety in the workplace, that is cost-competitive with insurance coverage for employers available at a low cost, and that is free from fraud and ensures that all employers subject to the Act carry the proper insurance coverage.

Description

The Division of Workers' Compensation (WC) monitors procedures and payments made by insurance carriers to employees unable to work due to job related injury and collects and disseminates statistical data to the Governor's Workers' Compensation Advisory Council to monitor the system. The Division is comprised of the Workers' Compensation (administrative) unit, the Chief Judge Robert F. Arrigan Rehabilitation Center, and the Fraud Prevention and Compliance unit. The work of the division includes vocational and physical rehabilitation assistance, as well as educational seminars, which are available to employers, employees, insurers, attorneys, and medical professionals. The Unit also responds to compliance and fraud issues.

The Workers' Compensation Administrative unit monitors all claim filings to ensure proper payment by insurance carriers and maintains all corresponding records and statistical data. It operates a self-insurance program for larger employers who meet certain financial and loss experience criteria. The division collects a mandated assessment from insurers and self-insured employers that funds the Division of Workers' Compensation and the Workers' Compensation Court. It also provides limited reimbursement to eligible insurers and claimants.

The Education unit provides training services throughout Rhode Island for employers and employees for workplace safety and workers' compensation. These services include: assisting employers in developing loss prevention programs and workplace safety committees, maintaining and disseminating a safety video lending library for employers, conducting workers' compensation filing procedure classes and providing information regarding the Workers' Compensation Act. The unit also has an outreach program to educate RI high school students on workplace safety and employee rights. These services are funded through the Administrative Fund assessment and are offered at no charge.

The Rehabilitation Unit provides broad-based rehabilitation programs for injured workers within the Workers' Compensation System. Services include providing the assessment, evaluation and provision of treatment programs for injured workers. The Arrigan Center provides a recovery program and vocational framework that enables the individual to be sufficiently prepared to seek and sustain employment. Through physical and vocational training, it assists clients to overcome the physical and vocational obstacles that may impede their ability to return to work and to stay employed.

The Fraud Prevention and Compliance unit's mission is to detect, prevent, and refer for criminal prosecution any suspected fraudulent activity related to Workers' Compensation, as well as to ensure employer and insurer compliance with the requirements of the Workers' Compensation Act.

Statutory History

Title 28, Chapters 29 through 38 of the General Laws of Rhode Island contain provisions relating to state and municipal employees, report of injuries, benefits, and other aspects of the WC system.

Budget

Department of Labor and Training

Injured Workers Services

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Education & Rehabilitation	4,648,756	5,237,851	5,575,753	5,319,039	5,367,449
Workers' Comp Compliance	4,793,928	4,726,532	4,744,999	4,756,650	5,262,681
Total Expenditures	9,442,684	9,964,383	10,320,752	10,075,689	10,630,130
Expenditures by Object					
Salary and Benefits	5,043,212	4,716,418	5,079,476	4,927,543	4,975,797
Contract Professional Services	2,717,511	2,811,264	2,859,026	2,957,864	3,464,920
Operating Supplies and Expenses	976,651	1,412,753	1,635,786	1,243,043	1,240,128
Assistance and Grants	701,517	1,019,549	742,611	944,567	946,587
Subtotal: Operating	9,438,891	9,959,985	10,316,899	10,073,017	10,627,432
Capital Purchases and Equipment	3,793	4,398	3,853	2,672	2,698
Subtotal: Other	3,793	4,398	3,853	2,672	2,698
Total Expenditures	9,442,684	9,964,383	10,320,752	10,075,689	10,630,130
Expenditures by Source of Funds					
Restricted Receipts	9,442,684	9,964,383	10,320,752	10,075,689	10,630,130
Total Expenditures	9,442,684	9,964,383	10,320,752	10,075,689	10,630,130

Personnel

Department of Labor and Training

Injured Workers Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT ADMINISTRATIVE OFFICER	0321 A	1.0	65,923	1.0	65,923
ASSISTANT ADMINISTRATOR REHABILITATION UNIT	0137 A	1.0	94,325	1.0	97,859
ASSISTANT COORDINATOR OF EMPLOYMENT AND TRAINING PROGS	0129 A	1.0	76,698	1.0	76,700
CERTIFIED OCCUPATIONAL THERAPY ASSISTANT (COTA)	0320 A	2.0	107,134	2.0	108,390
CHIEF ADMINISTRATOR DIVISION OF REHAB AND EDUC (DLT)	0140 A	1.0	142,371	1.0	142,371
CHIEF DATA OPERATIONS	0333 A	1.0	107,514	1.0	107,514
CHIEF INVESTIGATOR WORKERS COMPENSATION (FRAUD PRV UNT)	AB38 A	1.0	133,229	1.0	134,236
COMPENSATION CLAIMS ANALYST	0322 A	3.0	186,652	3.0	186,652
EDUCATION UNIT REPRESENTATIVE	0326 A	2.0	152,763	2.0	152,763
EMPLOYMENT AND TRAINING ASSISTANT	0316 A	2.0	98,451	2.0	98,999
IMPLEMENTATION AIDE	0322 A	1.0	65,187	1.0	65,187
INVESTIGATOR WORKERS COMPENSATION FRAUD PREV UNIT	AB30 A	5.0	432,834	5.0	432,834
MEDICAL ASSISTANT	0320 A	2.0	103,785	2.0	105,047
MEDICAL RECORDS TECHNICIAN	0320 A	2.0	103,834	2.0	105,093
PHYSICAL THERAPY ASSISTANT	0320 A	4.0	231,276	4.0	231,276
SENIOR WORD PROCESSING TYPIST	0312 A	1.0	46,292	1.0	46,292
UNIT CLAIMS MANAGER	0326 A	1.0	82,148	1.0	82,148
WORKERS' COMPENSATION PATIENT CARE COORDINATOR	0520 A	2.0	203,549	2.0	203,549
Subtotal Classified		33.0	2,433,965	33.0	2,442,833
Subtotal		33.0	2,433,965	33.0	2,442,833
Transfer Out			(21,356)		(21,356)
Transfer In			530,238		537,939
Overtime			0		2,134
Total Salaries			2,942,847		2,961,550
Benefits					
FICA			224,981		226,288
Health Benefits			616,339		668,162
Payroll Accrual			17,184		17,153
Retiree Health			133,015		116,600
Retirement			876,932		869,149
Subtotal			1,868,451		1,897,352

Personnel

Department of Labor and Training

Injured Workers Services

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Total Salaries and Benefits	33.0	4,811,298	33.0	4,858,902
Cost Per FTE Position		145,797		147,239
Statewide Benefit Assessment		116,245		116,895
Payroll Costs	33.0	4,927,543	33.0	4,975,797
Purchased Services				
Clerical and Temporary Services		12,883		12,971
Information Technology		670,782		1,222,541
Medical Services		1,929,147		1,948,439
Other Contracts		167,592		102,850
Training and Educational Services		177,460		178,119
Subtotal		2,957,864		3,464,920
Total Personnel	33.0	7,885,407	33.0	8,440,717
Distribution by Source of Funds				
Restricted Receipts	33.0	7,885,407	33.0	8,440,717
Total All Funds	33.0	7,885,407	33.0	8,440,717

Performance Measures

Department of Labor and Training

Injured Workers Services

Injured Workers That Completed Training

The figures below represent the number of injured workers that completed treatment w/ increased functional gains compared to when they started treatment. These increased functional gains make these injured workers more employable in the Rhode Island labor market.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	350	400	400	500	550
Actual	334	231	431	--	--

Injured Workers That Completed Treatment

The figures below represent the number of injured workers that completed treatment and were verified that they have either returned to work with employer of injury or with a new employer. These include referrals to Vocational Rehabilitation.

	<i>Reporting Period: Calendar Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	250	300	300	300	300
Actual	202	222	254	--	--

Program Summary

Department of Labor and Training

Labor Relations Board

Mission

To provide for expeditious resolution of representation election petitions, requests for unit clarification/accretion, and charges of unfair labor practices, through hearings and investigations, in accordance with the provisions of the Rhode Island State Labor Relations Act and its amendments.

Description

The Rhode Island State Labor Relations Act declares that it is the public policy of the State to encourage the practice and procedure of collective bargaining, and to protect employees in the exercise of full freedom of association, self-organization and designation of representatives of their own choosing for the purposes of collective bargaining. It is in the public interest that an equality of bargaining power between the employer and its employees be established and maintained. To that end, the Rhode Island State Labor Relations Board is empowered to make bargaining unit determinations, settle controversies as to employee representation, and to prevent unfair labor practices, through informal hearing, investigation, and the formal hearing process.

Statutory History

The statutory basis for the RI State Labor Relations Board is contained within R.I.G.L. 28-7, et seq.; R.I.G.L. 28-9.1 through 28-9.7; and R.I.G.L. 36-11.

Budget

Department of Labor and Training

Labor Relations Board

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Labor Relations	450,878	545,463	553,932	555,589	541,797
Total Expenditures	450,878	545,463	553,932	555,589	541,797
Expenditures by Object					
Salary and Benefits	400,487	430,922	495,620	480,146	483,485
Contract Professional Services	63,861	54,243	58,312	60,078	58,312
Operating Supplies and Expenses	(13,526)	60,250	0	15,365	0
Assistance and Grants	4	0	0	0	0
Subtotal: Operating	450,826	545,415	553,932	555,589	541,797
Capital Purchases and Equipment	52	48	0	0	0
Subtotal: Other	52	48	0	0	0
Total Expenditures	450,878	545,463	553,932	555,589	541,797
Expenditures by Source of Funds					
General Revenue	450,878	545,463	553,932	555,589	541,797
Total Expenditures	450,878	545,463	553,932	555,589	541,797

Personnel

Department of Labor and Training

Labor Relations Board

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
PROGRAMMING SERVICES OFFICER	0131 A	1.0	99,087	1.0	99,087
Subtotal Classified		1.0	99,087	1.0	99,087
Unclassified					
ADMINISTRATOR LABOR RELATIONS BOARD	0833 A	1.0	103,411	1.0	107,143
CHAIRPERSON- LABOR RELATIONS BOARD	0953 F	0.0	17,429	0.0	17,429
LABOR RELATIONS BOARD MEMBER	0952 F	0.0	80,430	0.0	80,430
Subtotal Unclassified		1.0	201,270	1.0	205,002
Subtotal		2.0	300,357	2.0	304,089
Transfer In			15,232		15,477
Turnover			0		(1,869)
Total Salaries			315,589		317,697
Benefits					
FICA			24,131		24,439
Health Benefits			19,277		21,886
Payroll Accrual			1,833		1,848
Retiree Health			14,264		12,589
Retirement			92,590		92,408
Subtotal			152,095		153,170
Total Salaries and Benefits		2.0	467,684	2.0	470,867
Cost Per FTE Position			233,842		235,434
Statewide Benefit Assessment			12,462		12,618
Payroll Costs		2.0	480,146	2.0	483,485
Purchased Services					
Clerical and Temporary Services			10,078		8,312
Legal Services			50,000		50,000
Subtotal			60,078		58,312
Total Personnel		2.0	540,224	2.0	541,797
Distribution by Source of Funds					
General Revenue		2.0	540,224	2.0	541,797
Total All Funds		2.0	540,224	2.0	541,797

Program Summary

Department of Labor and Training

Governor's Workforce Board

Mission

To unify the governing mandates defined by both state and federal legislation and to institute common statewide policies, goals and strategies for the coordination of employment and training programs, employment-associated educational programs and related services for all system stakeholders.

Description

The Governor's Workforce Board is the state's primary policy-making body on workforce development matters. The Governor's Workforce Board invests in a range of initiatives, programs and services serving thousands of Rhode Island businesses and Rhode Islanders annually through Real Jobs RI, Real Pathways RI, Real Skills for Youth, the Work Immersion and Incumbent Worker Training Programs. The Governor's Workforce Board is mandated by statute to utilize funds collected under the Job Development Assessment to invest in initiatives to create a resilient economy while meeting local demand.

Statutory History

R.I. General Laws § 42-102 established the Governor's Workforce Board.

Budget

Department of Labor and Training

Governor's Workforce Board

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Governor's Workforce Board Operations	28,183,669	38,104,825	43,211,583	48,761,661	24,429,506
Total Expenditures	28,183,669	38,104,825	43,211,583	48,761,661	24,429,506
Expenditures by Object					
Salary and Benefits	1,682,578	2,576,026	2,785,532	3,107,614	3,153,483
Contract Professional Services	7,085,863	637,619	7,430	643,994	650,434
Operating Supplies and Expenses	3,456,165	4,641,914	2,755,340	2,829,264	2,887,308
Assistance and Grants	15,954,326	30,248,803	37,658,726	42,176,234	17,733,726
Subtotal: Operating	28,178,933	38,104,361	43,207,028	48,757,106	24,424,951
Capital Purchases and Equipment	4,736	464	4,555	4,555	4,555
Subtotal: Other	4,736	464	4,555	4,555	4,555
Total Expenditures	28,183,669	38,104,825	43,211,583	48,761,661	24,429,506
Expenditures by Source of Funds					
General Revenue	5,450,000	7,411,757	6,050,000	10,098,066	6,050,000
Federal Funds	7,086,805	9,605,558	20,000,000	20,394,442	0
Restricted Receipts	15,646,864	21,087,511	17,161,583	18,269,153	18,379,506
Total Expenditures	28,183,669	38,104,825	43,211,583	48,761,661	24,429,506

Personnel

Department of Labor and Training

Governor's Workforce Board

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE OFFICER	0124 A	1.0	62,865	1.0	62,865
ASSISTANT COORDINATOR OF EMPLOYMENT AND TRAINING PROGS	0129 A	4.0	295,871	4.0	302,335
ASSISTANT DIRECTOR FOR PLANNING AND PROGRAM DEVEL (DLT)	0139 A	1.0	133,202	1.0	133,202
CHIEF OF LABOR AND TRAINING OPERATIONS	0134 A	3.0	274,798	3.0	279,288
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	87,670	1.0	92,312
COORDINATOR OF EMPLOYMENT AND TRAINING PROGRAMS	0131 A	3.0	245,621	3.0	248,776
DATA ANALYST I	0134 A	1.0	90,761	1.0	93,096
DATA ANALYST II	0138 A	1.0	102,681	1.0	107,285
LABOR AND TRAINING ADMINISTRATOR	0138 A	1.0	112,647	1.0	112,649
OFFICE MANAGER	0123 A	1.0	60,562	1.0	60,562
PROGRAMMING SERVICES OFFICER	0131 A	1.0	97,705	1.0	97,704
Subtotal Classified		18.0	1,564,383	18.0	1,590,074
Unclassified					
EXECUTIVE DIRECTOR GOVERNOR'S WORKFORCE BOARD	0839 A	1.0	122,587	1.0	122,586
Subtotal Unclassified		1.0	122,587	1.0	122,586
Subtotal		19.0	1,686,970	19.0	1,712,660
Transfer Out			(429,707)		(438,448)
Transfer In			674,382		683,246
Overtime			0		773
Total Salaries			1,931,645		1,958,231
Benefits					
FICA			147,671		149,680
Health Benefits			274,247		301,292
Payroll Accrual			11,288		11,356
Retiree Health			87,307		77,127
Retirement			579,157		578,476
Subtotal			1,099,670		1,117,931
Total Salaries and Benefits		19.0	3,031,315	19.0	3,076,162
Cost Per FTE Position			159,543		161,903
Statewide Benefit Assessment			76,299		77,321
Payroll Costs		19.0	3,107,614	19.0	3,153,483
Purchased Services					

Personnel

Department of Labor and Training

Governor's Workforce Board

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Purchased Services				
Information Technology		179,181		180,973
Other Contracts		464,799		469,447
Training and Educational Services		14		14
Subtotal		643,994		650,434
Total Personnel	19.0	3,751,608	19.0	3,803,917
Distribution by Source of Funds				
Restricted Receipts	19.0	3,751,608	19.0	3,803,917
Total All Funds	19.0	3,751,608	19.0	3,803,917

Performance Measures

Department of Labor and Training

Governor's Workforce Board

Real Jobs Rhode Island Job Placements

The figures below represent job placements through Real Jobs Partnerships. [Note: The program gives 90 days post-activity completion for participants to be placed and only counts job placements for participants in activities ending within each calendar year.]

	<i>Reporting Period: Calendar Year</i>				
	2021	2022	2023	2024	2025
Target	8,067	5,750	4,500	3,000	3,000
Actual	4,689	3,370	2,300	--	--

Real Jobs Rhode Island Employer Engagement

The figures below represent the number of employers participating in Real Jobs Partnerships. [Note: An employer is considered to be participating if they have placed a Real Jobs Rhode Island jobseeker within the calendar year.]

	<i>Reporting Period: Calendar Year</i>				
	2021	2022	2023	2024	2025
Target	324	913	1,000	1,200	1,200
Actual	1,956	1,719	1,402	--	--

Agency Summary

Department of Revenue

Agency Mission

The mission of the Department of Revenue is to administer its programs, and consistently execute the laws and regulations with integrity and accountability, thereby instilling public confidence in the work performed by the department.

Agency Description

The Department of Revenue was established as a separate department within the executive branch of state government by the 2006 General Assembly and came into existence on July 1, 2006. The department is headed by the Director of Revenue, who is appointed by the Governor, with the advice and consent of the Senate. The Department has eight programmatic functions, including the Office of the Director, Taxation, State Lottery, Registry of Motor Vehicles, Revenue Analysis, Municipal Finance, State Aid and Collections.

Statutory History

The Department of Revenue was created by the 2006 General Assembly through the enactment of Article 38 substitute A of the FY 2007 Appropriations Act (R.I. General Laws § 42-142).

Budget

Department of Revenue

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Director of Revenue	2,104,132	2,020,430	2,348,848	2,493,427	2,883,605
Office of Revenue Analysis	820,318	842,403	983,531	1,010,997	1,015,848
Lottery Division	364,609,848	411,701,083	391,759,764	423,553,743	422,981,930
Municipal Finance	133,476,763	133,427,840	1,759,431	1,624,177	1,741,697
Taxation	33,351,976	32,296,688	39,847,264	38,858,835	40,024,285
Registry of Motor Vehicles	33,811,859	38,402,506	36,132,264	41,686,614	35,672,051
State Aid	189,512,898	292,880,579	326,199,626	298,199,626	327,180,745
Division of Collections	746,839	777,728	1,002,552	931,948	965,438
Total Expenditures	758,434,631	912,349,256	800,033,280	808,359,367	832,465,599
Expenditures by Object					
Salary and Benefits	56,423,621	58,432,887	64,001,981	63,568,803	66,545,448
Contract Professional Services	12,269,254	9,994,361	10,249,897	11,271,856	11,675,089
Operating Supplies and Expenses	367,301,428	417,808,479	393,225,558	429,003,087	421,598,322
Assistance and Grants	132,553,030	132,693,447	862,600	822,377	822,377
Subtotal: Operating	568,547,333	618,929,174	468,340,036	504,666,123	500,641,236
Capital Purchases and Equipment	83,519	539,503	933,139	933,139	83,139
Aid to Local Units of Government	189,512,897	292,880,579	330,760,105	302,760,105	331,741,224
Operating Transfers	290,882	0	0	0	0
Subtotal: Other	189,887,298	293,420,082	331,693,244	303,693,244	331,824,363
Total Expenditures	758,434,631	912,349,256	800,033,280	808,359,367	832,465,599
Expenditures by Source of Funds					
General Revenue	258,598,504	363,463,744	397,716,359	374,366,590	399,021,730
Federal Funds	132,797,058	132,434,739	825,339	794,957	805,667
Restricted Receipts	1,983,339	4,575,546	9,556,818	9,469,077	9,481,272
Operating Transfers From Other Funds	0	0	850,000	850,000	0
Other Funds	365,055,730	411,875,227	391,084,764	422,878,743	423,156,930
Total Expenditures	758,434,631	912,349,256	800,033,280	808,359,367	832,465,599
FTE Authorization	570.5	575.5	575.5	587.5	599.5

Personnel Agency Summary

Department of Revenue

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Classified	467.5	32,330,562	472.5	33,073,142
Unclassified	120.0	9,089,313	127.0	10,162,279
Subtotal	587.5	41,419,875	599.5	43,235,421
Transfer Out		(159,236)		(159,236)
Overtime		879,181		919,181
Seasonal/Special Salaries/Wages		655,250		655,250
Turnover		(4,703,542)		(5,053,266)
Total Salaries		38,091,528		39,597,350
Benefits				
FICA		2,836,725		2,963,790
Health Benefits		8,280,876		9,359,229
Holiday		100,410		120,492
Payroll Accrual		213,547		221,619
Retiree Health		1,652,355		1,505,402
Retirement		10,949,373		11,268,319
Subtotal		24,033,286		25,438,851
Total Salaries and Benefits	587.5	62,124,814	599.5	65,036,201
Cost Per FTE Position		105,744		108,484
Statewide Benefit Assessment		1,443,989		1,509,247
Payroll Costs	587.5	63,568,803	599.5	66,545,448
Purchased Services				
Buildings and Ground Maintenance		112,055		91,688
Clerical and Temporary Services		2,000		2,000
Information Technology		10,050,944		10,154,544
Legal Services		157,200		327,200
Management & Consultant Services		156,857		156,857
Other Contracts		792,800		942,800
Subtotal		11,271,856		11,675,089
Total Personnel	587.5	74,840,659	599.5	78,220,537
Distribution by Source of Funds				
General Revenue	469.5	55,761,783	474.5	57,507,710
Federal Funds	0.0	794,957	0.0	805,667
Restricted Receipts	0.0	3,913,478	0.0	3,925,673
Other Funds	118.0	14,370,441	125.0	15,981,487
Total All Funds	587.5	74,840,659	599.5	78,220,537

Program Summary

Department of Revenue

Director of Revenue

Mission

The mission of the Director's Office is to ensure that the Department's programs are efficiently organized and implemented utilizing the resources provided by the taxpayers through the annual appropriation process.

Description

The Director's Office oversees the overall operation of the Department. The Office of Legal Services provides legal advice and support to the Director and programs within the Department.

Statutory History

The Director of Revenue position was created upon establishment of the Department of Revenue in Article 38 substitute A of the FY 2007 Appropriations Act (R.I. General Laws § 42-142).

Budget

Department of Revenue

Director of Revenue

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Director of Revenue	2,104,132	2,020,430	2,348,848	2,493,427	2,883,605
Total Expenditures	2,104,132	2,020,430	2,348,848	2,493,427	2,883,605
Expenditures by Object					
Salary and Benefits	1,362,975	1,188,669	1,447,741	1,512,439	1,541,216
Contract Professional Services	0	1,090	0	80,000	0
Operating Supplies and Expenses	740,990	825,818	899,082	898,963	1,340,364
Subtotal: Operating	2,103,966	2,015,577	2,346,823	2,491,402	2,881,580
Capital Purchases and Equipment	166	4,853	2,025	2,025	2,025
Subtotal: Other	166	4,853	2,025	2,025	2,025
Total Expenditures	2,104,132	2,020,430	2,348,848	2,493,427	2,883,605
Expenditures by Source of Funds					
General Revenue	2,104,133	2,020,430	2,348,848	2,493,427	2,883,605
Total Expenditures	2,104,133	2,020,430	2,348,848	2,493,427	2,883,605

Personnel

Department of Revenue

Director of Revenue

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES ADMINISTRATOR	0145 A	1.0	141,768	1.0	144,912
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	1.0	91,093	1.0	95,806
CHIEF FINANCIAL OFFICER II	0144 A	1.0	143,354	1.0	146,216
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	68,667	1.0	71,689
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	93,096	1.0	93,096
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	2.0	216,174	2.0	219,899
PROGRAMMING SERVICES OFFICER	0131 A	1.0	91,123	1.0	91,123
SENIOR LEGAL COUNSEL	0136 A	1.0	89,905	1.0	93,225
Subtotal Classified		9.0	935,180	9.0	955,966
Unclassified					
DIRECTOR DEPARTMENT OF REVENUE	0956KF	1.0	156,240	1.0	159,188
Subtotal Unclassified		1.0	156,240	1.0	159,188
Subtotal		10.0	1,091,420	10.0	1,115,154
Turnover			(164,953)		(173,719)
Total Salaries			926,467		941,435
Benefits					
FICA			70,876		72,508
Health Benefits			153,796		167,304
Payroll Accrual			5,412		5,500
Retiree Health			41,877		37,344
Retirement			277,417		279,688
Subtotal			549,378		562,344
Total Salaries and Benefits		10.0	1,475,845	10.0	1,503,779
Cost Per FTE Position			147,585		150,378
Statewide Benefit Assessment			36,594		37,437
Payroll Costs		10.0	1,512,439	10.0	1,541,216
Purchased Services					
Legal Services			80,000		0
Subtotal			80,000		0
Total Personnel		10.0	1,592,439	10.0	1,541,216
Distribution by Source of Funds					
General Revenue		10.0	1,592,439	10.0	1,541,216
Total All Funds		10.0	1,592,439	10.0	1,541,216

Performance Measures

Department of Revenue

Director of Revenue

Timeliness of Invoice Payments

The Directors' Office is responsible for creating, managing and paying invoices for all programs (excluding Lottery). The goal is to process requisitions, purchase orders and payment according to all applicable rules and regulations as stated per the Division of Purchasing and the Office of Accounts and Control and continue communication with each division and vendors. The figures below represent the percent of invoices paid within 30 days of receipt date. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	100%	100%	100%
Actual	99%	99%	100%	--	--

Program Summary

Department of Revenue

Office of Revenue Analysis

Mission

The Office of Revenue Analysis' mission is to analyze, evaluate, and appraise the tax system of the State of Rhode Island. The Office makes recommendations for the revision of the State's tax system that are in the best interests of the State's economy. The Office also provides objective information and unbiased advice on the State's revenue system and the impact of proposed changes to it.

Description

The Office of Revenue Analysis is responsible for making recommendations to the State's tax system with the best interests of the economy of Rhode Island. The Office is charged with the preparation of cost benefit analyses of all tax proposals. It publishes an annual Unified Economic Development Report and a biennial Tax Expenditures Report. It prepares fiscal analysis notes on bills that pertain to revenues. It also publishes a monthly report on cash collections. In conjunction with the Budget Office, it forecasts the State's general revenues as part of the biannual Revenue Estimating Conference. Finally, a representative of the Office serves as an ex officio member of the Council of Economic Advisors.

Statutory History

The Office of Revenue Analysis and the position of Chief of Revenue Analysis were created upon establishment of the Department of Revenue in Article 38 sub A of the FY 2007 Appropriations Act (R.I. General Laws § 42-142-3).

Budget

Department of Revenue

Office of Revenue Analysis

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Revenue Analysis	820,318	842,403	983,531	1,010,997	1,015,848
Total Expenditures	820,318	842,403	983,531	1,010,997	1,015,848
Expenditures by Object					
Salary and Benefits	753,453	730,763	871,015	898,544	903,332
Contract Professional Services	0	230	0	0	0
Operating Supplies and Expenses	63,794	108,426	111,491	111,428	111,491
Subtotal: Operating	817,247	839,418	982,506	1,009,972	1,014,823
Capital Purchases and Equipment	3,070	2,984	1,025	1,025	1,025
Subtotal: Other	3,070	2,984	1,025	1,025	1,025
Total Expenditures	820,318	842,403	983,531	1,010,997	1,015,848
Expenditures by Source of Funds					
General Revenue	820,318	842,403	983,531	1,010,997	1,015,848
Total Expenditures	820,318	842,403	983,531	1,010,997	1,015,848

Personnel

Department of Revenue

Office of Revenue Analysis

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
CHIEF ECONOMIC AND POLICY ANALYST	0142 A	1.0	133,456	1.0	133,456
DATA ANALYST III	0142 A	1.0	127,942	1.0	127,942
PRINCIPAL ECONOMIC AND POLICY ANALYST	0138 A	2.0	215,824	2.0	218,963
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	1.0	83,796	1.0	86,906
Subtotal Classified		5.0	561,018	5.0	567,267
Unclassified					
CHIEF OF REVENUE ANALYSIS	0845 A	1.0	156,594	1.0	156,594
Subtotal Unclassified		1.0	156,594	1.0	156,594
Subtotal		6.0	717,612	6.0	723,861
Transfer Out			(127,942)		(127,942)
Turnover			(18,468)		(22,050)
Total Salaries			571,202		573,869
Benefits					
FICA			43,697		44,165
Health Benefits			60,551		65,669
Payroll Accrual			3,339		3,351
Retiree Health			25,818		22,746
Retirement			171,374		170,728
Subtotal			304,779		306,659
Total Salaries and Benefits		6.0	875,981	6.0	880,528
Cost Per FTE Position			145,997		146,755
Statewide Benefit Assessment			22,563		22,804
Payroll Costs		6.0	898,544	6.0	903,332
Total Personnel		6.0	898,544	6.0	903,332
Distribution by Source of Funds					
General Revenue		6.0	898,544	6.0	903,332
Total All Funds		6.0	898,544	6.0	903,332

Performance Measures

Department of Revenue

Office of Revenue Analysis

Revenue Assessment Report Timeliness

The figures below represent the number of days after last data received (typically, Housing Resources Commission transfer data) until ORA submits monthly revenue assessment report to the DOR Director for review. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Frequency: Annual					
Target	--	--	4	4	3
Actual	6	3	2	--	--

Cash Collection Report Timeliness

The figures below represent the number of days to produce final report to the DOR Director for review. This report is used to analyze current year cash compared to prior year cash. ORA relies on collection data from the Division of Taxation and Accounts and Control. This measurement will start from the date ORA receives the complete necessary data from the Division of Taxation. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Frequency: Annual					
Target	--	--	7	7	7
Actual	12	6	9	--	--

Program Summary

Department of Revenue

Lottery Division

Mission

The mission of the Rhode Island Lottery is to generate revenue for the State of Rhode Island through the responsible management and sale of entertaining lottery products while incorporating the highest standards of security and integrity, setting and achieving challenging goals, emphasizing customer service and maintaining the public trust.

Description

The Rhode Island Lottery (The Lottery) was created under the General Laws of the State of Rhode Island in 1974 to operate lottery games to generate revenues for the state. The Lottery operates as an enterprise fund, and its financial information is included in the State Comprehensive Annual Financial Report. The Lottery promotes and sells tickets for on-line games (e.g. Daily Numbers), Keno, and instant games (e.g. scratch tickets). Tickets are sold through licensed lottery retailers. The Lottery sells Powerball®, Mega Millions, and Lucky for Life tickets. It collects all revenues and remits prize funds as required to the Multi- State Lottery Association. R.I. Gen. Laws § 42-61-15 requires that the Lottery award prizes in an amount not less than 45 percent nor more than 65 percent of the total lottery ticket revenue. For Keno, however, prize awards shall not be less than 45 percent nor more than 72 percent of the total Keno ticket revenue. Transfers are made on a monthly basis in an amount equal to estimated net income after prizes, commissions, and Lottery operating expenses. R.I. Gen. Laws § 42-61.2 authorizes the Lottery to conduct video lottery games at Twin River and Tiverton. Video lottery terminals are electronically linked to a central computer facility at Lottery Headquarters. As of July 1, 2004, the net terminal income generated is divided among the licensed video lottery facilities, the technology providers, the host municipalities, the central computer system provider, and the State General Fund. In 2005, the General Assembly enacted legislation that allocates a percentage of the net revenue from the operation of authorized video lottery terminals at Twin River to the Narragansett Indian Tribe. R.I. Gen. Laws § 42-61.2-2.1 authorizes the Division of Lotteries to operate casino gaming, including Table Games, at Twin River and Tiverton Casino.

Statutory History

R.I. General Laws § 42-61 provides the general authority for the State Division of Lottery. RIGL § 42-142 establishes the State Lottery as a division of the Department of Revenue.

Budget

Department of Revenue

Lottery Division

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Lottery Division	364,609,848	411,701,083	391,759,764	423,553,743	422,981,930
Total Expenditures	364,609,848	411,701,083	391,759,764	423,553,743	422,981,930
Expenditures by Object					
Salary and Benefits	12,155,212	12,252,430	13,577,493	14,368,241	15,979,287
Contract Professional Services	6,164	2,824	31,786	2,200	2,200
Operating Supplies and Expenses	352,109,824	398,957,444	376,694,921	407,727,738	406,394,879
Assistance and Grants	338,648	488,385	600,000	600,000	600,000
Subtotal: Operating	364,609,848	411,701,083	390,904,200	422,698,179	422,976,366
Capital Purchases and Equipment	0	0	855,564	855,564	5,564
Subtotal: Other	0	0	855,564	855,564	5,564
Total Expenditures	364,609,848	411,701,083	391,759,764	423,553,743	422,981,930
Expenditures by Source of Funds					
Operating Transfers from Other Funds	0	0	850,000	850,000	0
Other Funds	364,609,848	411,701,083	390,909,764	422,703,743	422,981,930
Total Expenditures	364,609,848	411,701,083	391,759,764	423,553,743	422,981,930

Personnel

Department of Revenue

Lottery Division

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ACCOUNTING MANAGER	0829JA	1.0	74,688	1.0	77,435
ADMINISTRATIVE ASSISTANT	0825JA	0.0	0	1.0	59,033
ADMINISTRATIVE ASSISTANT	8325 A	2.0	160,068	2.0	160,069
ASSISTANT CONTROLLER	0824JA	3.0	164,387	3.0	196,914
ASSISTANT MANAGER-MARKETING- AGENT LICENSES & REPRES.	0826JA	2.0	148,698	2.0	151,538
ASSISTANT PRODUCTION MANAGER (LOTTERY)	0824JA	1.0	78,317	1.0	78,317
ASSISTANT PRODUCTION WORKER	0818JA	2.0	108,780	2.0	108,780
CASINO COMPLIANCE REPRESENTATIVE	0825JA	23.0	1,601,350	23.0	1,616,773
CASINO COMPLIANCE SUPERVISOR	0829JA	6.0	399,879	6.0	484,660
CASINO FINANCIAL ANALYST	0832JA	2.0	196,010	2.0	196,010
CASINO FINANCIAL ANALYST SUPERVISOR	0834JA	2.0	213,132	3.0	296,237
CASINO GAMING OPERATIONS INVEIGATOR	0826JA	10.0	569,302	13.0	898,347
CASINO IT SUPPORT SPECIALIST	0826JA	1.0	73,879	1.0	73,879
CASINO OPERATIONS AND COMPLIANCE MANAGER	0841JA	1.0	133,919	1.0	133,919
CASINO SECURITY INSPECTOR	0827JA	7.0	533,593	7.0	537,239
CASINO SECURITY MANAGER	0829JA	1.0	83,126	1.0	83,126
CASINO SENIOR COMPLIANCE SUPERVISOR	0834JA	1.0	100,382	1.0	100,382
CASINO/SPORTS BETTING COMPLIANCE SUPERVISOR	0836JA	1.0	112,920	1.0	112,920
CASINO SURVEILLANCE ANALYST	0832JA	2.0	186,640	2.0	186,640
CASINO TABLE GAMES ACCOUNTING MANAGER	0833JA	2.0	193,558	2.0	193,558
CONTROLLER (LOTTERY)	0834JA	1.0	92,927	1.0	96,931
DEPUTY DIRECTOR (LOTTERY)	0842JA	1.0	127,832	1.0	133,701
DIRECTOR MANAGEMENT INFORMATION SYSTEMS (LOTTERY)	0840JA	1.0	147,490	1.0	147,490
FIELD REPRESENTATIVE (LOTTERY)	0822JA	11.0	675,703	11.0	690,077
FINANCE ADMINISTRATION (MANAGER)	0839JA	2.0	250,991	2.0	251,299
INFORMATION TECHNOLOGY SECURITY MANAGER	0829JA	2.0	118,474	2.0	159,204
INSTANT TICKET DEVELOPMENT SUPERVISOR	0827JA	1.0	88,414	1.0	88,414
INTERNAL AUDITOR	0833JA	2.0	128,088	2.0	178,732
JUNIOR MAINTENANCE PERSON	0801JA	1.0	36,615	1.0	37,059
LEGAL COUNSEL (LOTTERY)	0835JA	0.0	0	1.0	86,039
LICENSING CLERK	0820JA	1.0	64,162	1.0	64,162
LOTTERY DIRECTOR	0816JF	1.0	152,339	1.0	152,339
LOTTERY SALES & MARKETING MANAGER	0834JA	1.0	105,401	1.0	105,401
MAINTENANCE PERSON (LOTTERY)	0822JA	1.0	59,782	1.0	62,650

Personnel

Department of Revenue

Lottery Division

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
MANAGER MARKETING AGENT LICENSES AND REPRESENTATIVES	0834JA	1.0	105,401	1.0	105,401
PRINCIPAL PROJECTS MANAGER	0831 A	3.0	273,542	3.0	278,510
PROBLEM GAMBLING PROGRAM MGR	0836JA	3.0	230,456	4.0	392,545
PRODUCTION CLERK	0822JA	1.0	63,014	1.0	63,014
PRODUCTION MANAGER (LOTTERY)	0828JA	1.0	87,882	1.0	87,882
PROJECT COORDINATOR	0826JA	1.0	77,573	1.0	77,573
RECEPTIONIST	0817 A	1.0	64,177	1.0	64,177
SECRETARY	0818JA	3.0	156,040	3.0	158,558
SOFTWARE SUPPORT SPECIALIST	0833JA	2.0	137,922	2.0	185,356
SPORTS BETTING BUSINESS ANALYST	0833 A	1.0	80,695	1.0	83,676
STAFF ATTORNEY VII	0840 A	1.0	128,252	1.0	128,252
SUPERVISOR PUBLIC AFFAIRS & DRAWINGS	0822JA	1.0	58,158	1.0	60,053
TICKET ACCOUNTING CLERK (LOTTERY)	0820JA	2.0	77,564	2.0	107,269
VIDEO LOTTERY SUPERVISOR	00827JA	1.0	54,957	1.0	54,957
Subtotal Unclassified		118.0	8,776,479	125.0	9,846,497
Subtotal		118.0	8,776,479	125.0	9,846,497
Overtime			271,775		271,775
Turnover			(309,394)		(485,238)
Total Salaries			8,738,860		9,633,034
Benefits					
FICA			641,550		709,717
Health Benefits			1,590,462		1,973,406
Holiday			100,410		120,492
Payroll Accrual			49,428		54,237
Retiree Health			382,708		368,831
Retirement			2,530,382		2,749,803
Subtotal			5,294,940		5,976,486
Total Salaries and Benefits		118.0	14,033,800	125.0	15,609,520
Cost Per FTE Position			118,931		124,876
Statewide Benefit Assessment			334,441		369,767
Payroll Costs		118.0	14,368,241	125.0	15,979,287
Purchased Services					
Legal Services			2,200		2,200
Subtotal			2,200		2,200

Personnel

Department of Revenue

Lottery Division

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Total Personnel	118.0	14,370,441	125.0	15,981,487
Distribution by Source of Funds				
Other Funds	118.0	14,370,441	125.0	15,981,487
Total All Funds	118.0	14,370,441	125.0	15,981,487

Performance Measures

Department of Revenue

Lottery Division

Problem Gambling Treatment Sessions

The Problem Gambling program, featuring a Helpline and promotion of treatment options, was established in RIGL § 42-61.2-14, enacted in 2012. The previous iteration of this measure represented the percent of individuals surveyed in the Needs Assessment Study who were aware of the existence of the Problem Gambling Helpline and available treatment options at that time. Since that Needs Assessment was completed, the Problem Gambling Program has expanded significantly and now includes (in addition to the Helpline number) a direct link to the Problem Gambling Services of Rhode Island Treatment Program, which was specifically established as part of the expansion of the Problem Gambling Program. The figures below represent the number of treatment sessions provided each year.

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	2,600	3,200	3,100	3,300	4,000
Actual	2,106	2,935	3,141	--	--

Program Summary

Department of Revenue

Municipal Finance

Mission

The Division of Municipal Finance's mission is to fulfill its mandates in an efficient and timely manner while providing guidance to municipalities and their stakeholders in matters relating to property taxes, state aid, and maintaining local fiscal stability. We promote the highest standards in local government transparency, fiscal policy, and decision-making by serving as a conduit for information and education for taxpayers, for government officials, and for the public.

Description

The Division of Municipal Finance (DMF) is a governmental agency within the Rhode Island Department of Revenue. Under the guidance of the state's laws and regulations, DMF assists in the development of policy and provides guidance to and about municipalities for its stakeholders which include municipalities, fire districts, the Governor's office, state legislator, other state agencies, local associations, and the public as a whole. Apart from providing guidance, the Division is responsible for calculations related to municipal state aid and reimbursement programs, operating and providing useful data through the Municipal Transparency Portal and the Division's website, staffing state oversight under the Fiscal Stability Act, monitoring and reporting on compliance with municipal tax levy cap as well as granting exemptions, receiving, processing, analyzing, and approving of municipal, school district, and fire district financial reporting, providing technical assistance to municipalities and assessors, calculating the relative wealth of municipalities, monitoring, reporting, and providing fiscal impacts on proposed and enacted legislative changes, and reporting on legislative mandates.

Statutory History

R.I. General Laws § 42-142-4 establishes the Division of Municipal Finance within the Department of Revenue.

Budget

Department of Revenue

Municipal Finance

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Municipal Affairs	133,476,763	133,427,840	1,759,431	1,624,177	1,741,697
Total Expenditures	133,476,763	133,427,840	1,759,431	1,624,177	1,741,697
Expenditures by Object					
Salary and Benefits	1,173,948	1,094,819	1,365,169	1,270,179	1,415,820
Contract Professional Services	30,260	109,825	0	0	0
Operating Supplies and Expenses	54,789	14,593	131,514	131,473	103,352
Assistance and Grants	132,213,279	132,203,958	260,223	220,000	220,000
Subtotal: Operating	133,472,275	133,423,195	1,756,906	1,621,652	1,739,172
Capital Purchases and Equipment	4,488	4,645	2,525	2,525	2,525
Subtotal: Other	4,488	4,645	2,525	2,525	2,525
Total Expenditures	133,476,763	133,427,840	1,759,431	1,624,177	1,741,697
Expenditures by Source of Funds					
General Revenue	1,519,170	1,470,247	1,759,431	1,624,177	1,741,697
Federal Funds	131,957,593	131,957,593	0	0	0
Total Expenditures	133,476,763	133,427,840	1,759,431	1,624,177	1,741,697

Personnel

Department of Revenue

Municipal Finance

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	1.0	133,594	1.0	133,594
STATE AID AND FINANCE SPECIALIST - MUNICIPAL AFFAIRS	0332 A	7.0	600,263	7.0	615,406
SUPERVISOR FINANCIAL MANAGEMENT AND REPORTING	0135 A	2.0	173,472	2.0	179,878
Subtotal Classified		10.0	907,329	10.0	928,878
Subtotal		10.0	907,329	10.0	928,878
Turnover			(152,747)		(81,070)
Total Salaries			754,582		847,808
Benefits					
FICA			57,727		65,260
Health Benefits			165,391		181,347
Payroll Accrual			4,401		4,937
Retiree Health			34,105		33,612
Retirement			224,168		249,159
Subtotal			485,792		534,315
Total Salaries and Benefits		10.0	1,240,374	10.0	1,382,123
Cost Per FTE Position			124,037		138,212
Statewide Benefit Assessment			29,805		33,697
Payroll Costs		10.0	1,270,179	10.0	1,415,820
Total Personnel		10.0	1,270,179	10.0	1,415,820
Distribution by Source of Funds					
General Revenue		10.0	1,270,179	10.0	1,415,820
Total All Funds		10.0	1,270,179	10.0	1,415,820

Performance Measures

Department of Revenue

Municipal Finance

Municipal Finance Web Visitors

The Division of Municipal Finance has found that the most effective medium of exchange with the division's stakeholders is the division's website. The metric is directly correlated with the division's mission and the multiple mandates of the division's enabling legislation under RI General Law 42-142-4 to provide assistance and guidance to municipalities; encourage the exchange of information between the division and other governmental entities; by making available, through the use of web-based applications any data the division deems appropriate; encourage compliance with state laws and give guidance to public decision makers. In addition to the division's mandates the website's utilization is the most effective metric in determining if the division is being successful based on its mission statement. The higher the number of users the more successful the division is at accomplishing its mandates and mission. If a need is identified that fits within the division's mandates, then the website is expanded to satisfy the need. The figures below represent the number of visitors to the municipal finance website. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	2,000	2,050	2,060
Actual	2,135	1,960	2,183	--	--

Program Summary

Department of Revenue

Taxation

Mission

The Division of Taxation's mission is to foster voluntary compliance with the Rhode Island tax laws and instill public confidence through professional, impartial, and ethical conduct. The Division administers and collects all taxes as required by Rhode Island law in the most efficient and cost effective manner, and assist taxpayers by helping them understand and meet their tax responsibilities.

Description

The Division of Taxation administers over 58 different state taxes and fees including Personal Income Tax, Corporate Income Tax and Sales Tax and is responsible for collecting and distributing over \$3.2 Billion annually in taxes and fees to fund services to Rhode Islanders.

Statutory History

R.I. General Laws § 42-142 establishes the Division of Taxation within the Department of Revenue.

Budget

Department of Revenue

Taxation

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Assessment and Review	3,871,011	3,616,897	4,113,055	4,031,710	4,119,039
Compliance and Collection	4,305,524	4,640,263	5,055,479	4,896,725	5,150,570
Employer Tax	290,882	(0)	0	0	0
Field Audit	7,413,459	7,533,333	7,799,649	7,634,197	7,778,776
Tax Administrator	3,025,181	3,430,739	9,068,016	8,645,512	9,606,152
Tax Processing Division	14,445,920	13,075,455	13,811,065	13,650,691	13,369,748
Total Expenditures	33,351,976	32,296,688	39,847,264	38,858,835	40,024,285
Expenditures by Object					
Salary and Benefits	21,100,346	22,212,966	24,918,693	23,930,975	24,945,123
Contract Professional Services	7,453,198	5,270,749	6,048,157	6,359,557	6,963,157
Operating Supplies and Expenses	4,468,956	4,314,915	4,284,662	3,972,551	3,520,253
Assistance and Grants	0	0	1,273	1,273	1,273
Subtotal: Operating	33,022,501	31,798,630	35,252,785	34,264,356	35,429,806
Capital Purchases and Equipment	38,593	498,057	34,000	34,000	34,000
Aid to Local Units of Government	0	0	4,560,479	4,560,479	4,560,479
Operating Transfers	290,882	0	0	0	0
Subtotal: Other	329,475	498,057	4,594,479	4,594,479	4,594,479
Total Expenditures	33,351,976	32,296,688	39,847,264	38,858,835	40,024,285
Expenditures by Source of Funds					
General Revenue	32,906,094	32,032,536	34,604,969	33,869,518	35,022,773
Restricted Receipts	0	90,008	5,067,295	4,814,317	4,826,512
Other Funds	445,882	174,143	175,000	175,000	175,000
Total Expenditures	33,351,976	32,296,688	39,847,264	38,858,835	40,024,285

Personnel

Department of Revenue

Taxation

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ACCOUNTANT	0320 A	3.0	150,402	3.0	154,072
ASSISTANT TAX ADMINISTRATOR (TAXATION)	0147 A	1.0	149,313	1.0	155,088
ASSISTANT TAX SECTION CHIEF (TAXATION)	0140 A	6.0	735,815	6.0	740,569
BUSINESS ANALYST (DOR)	0328 A	4.0	287,722	4.0	294,362
CHIEF BUSINESS MANAGEMENT OFFICER	0134 A	4.0	420,854	4.0	420,854
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	69,476	1.0	72,966
CHIEF LEGAL OFFICER (TAXATION)	0140 A	1.0	116,637	1.0	116,637
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	1.0	123,546	1.0	129,225
CHIEF OF TAX DATA ANALYTICS & STRATEGY (TAXATION)	0145 A	1.0	150,033	1.0	150,033
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	103,563	1.0	103,563
CHIEF REVENUE AGENT	0138 A	2.0	192,484	2.0	199,600
DATA ANALYST I	0134 A	3.0	258,589	3.0	269,442
DATA ANALYST II	0138 A	1.0	107,285	1.0	107,285
DEPUTY CHIEF OF LEGAL SERVICES	0139 A	1.0	99,646	1.0	103,371
EXECUTIVE DIRECTOR (DOA)/TAX ADMINISTRATOR	0152 A	1.0	209,144	1.0	209,143
INTERNET COMMUNICATIONS SPECIALIST	0128 A	1.0	70,562	1.0	73,703
LEGAL ASSISTANT	0119 A	1.0	50,300	1.0	51,935
LEGAL COUNSEL	0134 A	1.0	83,562	1.0	86,654
PRINCIPAL TAX AUDITOR	0833 A	15.0	1,369,830	15.0	1,384,594
PROGRAMMING SERVICES OFFICER	0131 A	1.0	74,509	1.0	77,250
REVENUE AGENT	0330 A	1.0	94,543	1.0	94,543
REVENUE OFFICER II (TAXATION)	0325 A	3.0	168,027	3.0	179,974
REVENUE OFFICER I (TAXATION)	0323 A	33.0	1,818,558	33.0	1,871,720
REVENUE OFFICER SPECIAL INVESTIGATIONS	0327 A	3.0	208,092	3.0	212,849
SENIOR BUSINESS ANALYST (DOR)	0331 A	4.0	317,067	4.0	327,444
SENIOR LEGAL COUNSEL	0136 A	1.0	89,905	1.0	93,225
SENIOR TAX AUDITOR (TAXATION)	0330 A	34.0	2,797,502	34.0	2,804,371
SUPERVISING REVENUE OFFICER	0833 A	3.0	264,717	3.0	267,898
TAX AIDE I	0318 A	13.0	644,097	13.0	652,402
TAX AIDE II	0320 A	8.0	439,895	8.0	442,818
TAX AUDITOR II (TAXATION)	0328 A	15.0	1,031,091	15.0	1,068,621
TAX AUDITOR I (TAXATION)	0326 A	15.0	907,074	15.0	937,349
TAX INVESTIGATOR	0323 A	6.0	344,627	7.0	396,926
TAXPAYER ASSISTANCE REPRESENTATIVE	0318 A	5.0	242,930	9.0	398,111

Personnel

Department of Revenue

Taxation

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
TAXPAYER ASSISTANCE REPRESENTATIVE SUPERVISOR (TAXATION)	0828 A	1.0	72,026	1.0	75,522
TAXPAYER SERVICE SPECIALIST	0323 A	18.0	1,053,129	18.0	1,076,956
TAX RETURN PROCESSING OPERATOR III (TAX)	0320 A	4.0	206,573	4.0	210,307
TAX RETURN PROCESSING SUPERVISOR (TAXATION)	0828 A	1.0	77,573	1.0	77,573
TAX SECTION CHIEF (TAXATION)	0142 A	4.0	562,009	4.0	568,101
Subtotal Classified		222.0	16,162,707	227.0	16,657,056
Subtotal		222.0	16,162,707	227.0	16,657,056
Transfer Out			(159,236)		(159,236)
Transfer In			127,942		127,942
Overtime			165,000		205,000
Seasonal/Special Salaries/Wages			655,200		655,200
Turnover			(2,372,821)		(2,372,096)
Total Salaries			14,578,792		15,113,866
Benefits					
FICA			1,099,638		1,145,153
Health Benefits			2,876,911		3,229,835
Payroll Accrual			80,408		83,268
Retiree Health			621,882		565,278
Retirement			4,129,891		4,241,003
Subtotal			8,808,730		9,264,537
Total Salaries and Benefits		222.0	23,387,522	227.0	24,378,403
Cost Per FTE Position			105,349		107,394
Statewide Benefit Assessment			543,453		566,720
Payroll Costs		222.0	23,930,975	227.0	24,945,123
Purchased Services					
Clerical and Temporary Services			2,000		2,000
Information Technology			6,011,400		6,115,000
Legal Services			75,000		325,000
Management & Consultant Services			156,857		156,857
Other Contracts			114,300		364,300
Subtotal			6,359,557		6,963,157
Total Personnel		222.0	30,290,532	227.0	31,908,280

Personnel

Department of Revenue

Taxation

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	222.0	30,036,694	227.0	31,642,247
Restricted Receipts	0.0	253,838	0.0	266,033
Total All Funds	222.0	30,290,532	227.0	31,908,280

Performance Measures

Department of Revenue

Taxation

Collection Payments / Collections

The figures below represent the amount of money collected by Taxation once the debt is established. This includes revenues collected both from initial bill payments and other collection activities. These are both payments and transfers, which are subject to offsets and various enforcement tools and techniques. [Note: This performance measure was established in FY 2023 and historical targets are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	--	--	\$68,346,553	\$71,061,878	\$73,193,735
Actual	\$56,925,331	\$66,355,876	\$68,992,115	--	--

Online Tax Filing

The figures below represent the percent of tax returns that are filed online with the Division of Taxation versus traditional means of filing by paper. This measure includes personal income tax returns for both residents and non-residents. [Note: Taxation is working to allow for more corporate income tax returns to be able to be filed via modernized efile program, scheduled to be completed for Tax Year 2024.]

	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	92.0%	91.0%	92.0%	92.5%	92.8%
Actual	90.7%	91.9%	91.8%	--	--

Program Summary

Department of Revenue

Registry of Motor Vehicles

Mission

The Division of Motor Vehicles is responsible for ensuring consistent administration and enforcement of all laws pertaining to the operation and registration of motor vehicles and is committed to providing excellent customer service with integrity and transparency.

Description

The Division of Motor Vehicles (DMV) is a governmental agency within the Department of Revenue for the State of Rhode Island. Under the direction of the Administrator, the Division administers motor vehicle and transportation related laws, specifically motor vehicle titling, registration and licensing laws, transportation safety laws, motor vehicle franchise dealer and manufacturer laws, and other motor vehicle related laws and regulations. Responsibilities administered by the division include motor vehicle registration, testing for the licensing of motor vehicle operators, inspection of motor vehicles, enforcement of laws relating to the issuance, suspension, and revocation of motor vehicle registrations and driver's licenses, and administration of the financial responsibility program.

Statutory History

R.I. General Laws § 42-142 entitled "Department of Revenue" establishes the Registry of Motor Vehicles as a division within the Department of Revenue.

Budget

Department of Revenue

Registry of Motor Vehicles

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Registry of Motor Vehicles	33,811,835	38,402,457	36,117,501	41,686,614	35,672,051
Vehicle Value Commission	24	48	14,763	0	0
Total Expenditures	33,811,859	38,402,506	36,132,264	41,686,614	35,672,051
Expenditures by Object					
Salary and Benefits	19,177,196	20,243,786	20,918,226	20,755,385	20,893,559
Contract Professional Services	4,750,607	4,564,113	4,169,954	4,830,099	4,709,732
Operating Supplies and Expenses	9,847,368	13,564,539	11,012,980	16,070,026	10,037,656
Assistance and Grants	1,104	1,104	1,104	1,104	1,104
Subtotal: Operating	33,776,275	38,373,542	36,102,264	41,656,614	35,642,051
Capital Purchases and Equipment	35,583	28,963	30,000	30,000	30,000
Subtotal: Other	35,583	28,963	30,000	30,000	30,000
Total Expenditures	33,811,859	38,402,506	36,132,264	41,686,614	35,672,051
Expenditures by Source of Funds					
General Revenue	31,665,531	34,256,930	31,812,522	37,232,017	31,206,744
Federal Funds	839,465	477,146	825,339	794,957	805,667
Restricted Receipts	1,306,862	3,668,429	3,494,403	3,659,640	3,659,640
Total Expenditures	33,811,859	38,402,506	36,132,264	41,686,614	35,672,051

Personnel

Department of Revenue

Registry of Motor Vehicles

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADJUDICATION SERVICE REPRESENTATIVE	0318 A	9.0	478,437	9.0	482,535
ADMINISTRATIVE OFFICER	0124 A	2.0	132,763	2.0	134,536
ADMINISTRATOR, DIVISION OF MOTOR VEHICLES	0150 A	1.0	173,190	1.0	173,190
ADMINISTRATOR, FINANCIAL MANAGEMENT	0137 A	1.0	108,904	1.0	108,904
ADMINISTRATOR- OPERATIONS MANAGEMENT	0141 A	1.0	122,290	1.0	122,290
ASSISTANT CHIEF MOTOR VEHICLE SAF. & EMIS. CONTR. DIV.	0125 A	1.0	60,030	1.0	62,043
ASSISTANT MOTOR VEHICLES ADMINISTRATOR FOR CUSTOMER SVS	0140 A	1.0	134,133	1.0	134,133
ASSISTANT MOTOR VEHICLES ADMINISTRATOR FOR SAFETY & REG	0140 A	1.0	104,896	1.0	110,500
AUTOMOTIVE AND EMISSION CONTROL INSPECTOR	0317 A	3.0	140,106	3.0	143,479
AUTOMOTIVE SERVICE SPECIALIST	0318 A	4.0	201,250	4.0	203,452
CDL PROGRAM COORDINATOR (DMV)	0134 A	1.0	112,463	1.0	112,463
CHIEF IMPLEMENTATION AIDE	0128 A	4.0	293,365	4.0	301,127
CHIEF MOTOR VEHICLE SAFETY AND EMISSION CONTROL DIV.	0135 A	1.0	101,372	1.0	101,372
CHIEF OFFICE OF ENFORCEMENT AND INSPECTIONS (DOA)	0137 A	1.0	93,075	1.0	96,513
CHIEF OF LEGAL SERVICES	0141 A	1.0	134,519	1.0	134,519
CHIEF OF MOTOR VEHICLE OPERATOR CONTROL	0135 A	1.0	90,753	1.0	95,382
CHIEF OF MOTOR VEHICLE SUPPORT SERVICES	0134 A	6.0	609,398	6.0	610,801
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	1.0	133,594	1.0	133,594
CHIEF PROGRAM DEVELOPMENT	0134 A	6.0	609,058	6.0	614,800
COMMERCIAL DRIVERS LICENSE SKILLS EXAMINER (DMV)	0324 A	2.0	112,579	2.0	116,214
COORDINATOR- MOTOR CARRIER & SCHOOL BUS SAFETY PRG/DOA	0133 A	1.0	103,069	1.0	103,069
CUSTOMER SERVICE REPRESENTATIVE I (DMV)	0315 A	25.5	1,150,937	25.5	1,173,277
CUSTOMER SERVICE REPRESENTATIVE II (DMV)	0318 A	12.0	584,895	12.0	594,961
CUSTOMER SERVICE REPRESENTATIVE III (DMV)	0321 A	49.0	2,753,724	49.0	2,784,814
CUSTOMER SERVICE SPECIALIST I	0315 A	2.0	103,783	2.0	103,783
DATA ANALYST II	0138 A	1.0	107,285	1.0	107,285
DATABASE MANAGEMENT SYSTEM SPECIALIST	0326 A	4.0	280,740	4.0	283,403
FISCAL MANAGEMENT OFFICER	0326 A	1.0	70,983	1.0	70,983
IMPLEMENTATION AIDE	0122 A	1.0	59,232	1.0	60,847
INFORMATION AIDE	0315 A	3.0	153,563	3.0	154,740
INTERPRETING INTERVIEWER (SPANISH)	0319 A	3.0	159,166	3.0	161,404

Personnel

Department of Revenue

Registry of Motor Vehicles

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
LICENSE INVESTIGATOR	0322 A	7.0	406,750	7.0	412,990
LICENSING AIDE	0315 A	2.0	99,065	2.0	99,065
MOTOR VEHICLE APPEALS OFFICER	0324 A	11.0	726,580	11.0	730,821
MOTOR VEHICLE INVESTIGATOR	0320 A	1.0	49,245	1.0	50,514
MOTOR VEHICLE OPERATOR EXAMINER	0319 A	14.0	698,401	14.0	710,670
PROGRAMMING SERVICES OFFICER	0131 A	2.0	146,326	2.0	154,522
PROPERTY CONTROL AND SUPPLY OFFICER	0317 A	2.0	95,344	2.0	96,310
RECORDS ANALYST	0324 A	1.0	65,937	1.0	65,937
SENIOR AUTOMOTIVE AND EMISSION CONTROL INSPECTOR	0321 A	3.0	160,429	3.0	163,790
SENIOR MOTOR VEHICLE OPERATOR EXAMINER	0321 A	1.0	53,803	1.0	55,887
SENIOR TELLER	0318 A	3.0	162,480	3.0	163,535
SUPERVISOR- MOTOR VEHICLE CUSTOMER SERVICES	3327 A	16.0	1,065,383	16.0	1,089,144
Subtotal Classified		213.5	13,203,295	213.5	13,383,598
Subtotal		213.5	13,203,295	213.5	13,383,598
Overtime			442,406		442,406
Seasonal/Special Salaries/Wages			50		50
Turnover			(1,606,763)		(1,837,687)
Total Salaries			12,038,988		11,988,367
Benefits					
FICA			886,316		888,569
Health Benefits			3,308,397		3,602,581
Payroll Accrual			67,739		67,412
Retiree Health			524,150		457,804
Retirement			3,471,725		3,429,841
Subtotal			8,258,327		8,446,207
Total Salaries and Benefits		213.5	20,297,315	213.5	20,434,574
Cost Per FTE Position			95,069		95,712
Statewide Benefit Assessment			458,070		458,985
Payroll Costs		213.5	20,755,385	213.5	20,893,559
Purchased Services					
Buildings and Ground Maintenance			112,055		91,688
Information Technology			4,039,544		4,039,544
Other Contracts			678,500		578,500

Personnel

Department of Revenue

Registry of Motor Vehicles

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Purchased Services				
Subtotal		4,830,099		4,709,732
Total Personnel	213.5	25,585,484	213.5	25,603,291
Distribution by Source of Funds				
General Revenue	213.5	21,130,887	213.5	21,137,984
Federal Funds	0.0	794,957	0.0	805,667
Restricted Receipts	0.0	3,659,640	0.0	3,659,640
Total All Funds	213.5	25,585,484	213.5	25,603,291

Performance Measures

Department of Revenue

Registry of Motor Vehicles

Online DMV Services

The Rhode Island Division of Motor Vehicles is striving to make more services available online, and to encourage customers to utilize those services rather than making a reservation. The target figures below represent the percent of eligible transactions that will be able to be conducted online. The figures below represent the percent of eligible transactions that can be done online. [Note: This performance measure was established in FY 2023 and historical targets and actuals are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	55%	60%	60%
Actual	--	--	50%	--	--

In-Person DMV Service Availability

The Rhode Island Division of Motor Vehicles is continually seeking to improve customer experience. In 2020 the DMV moved to a reservation only system for in-person transactions. The figures below represent the number of days to available reservations. [Note: This performance measure was established in FY 2023 and historical targets and actuals are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	2	1	1
Actual	--	--	1	--	--

DMV Wait Times

The figures below represent the wait time (in minutes) for registration and license transactions at the DMV's Cranston headquarters.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	30	30	30	30	30
Actual	12	14	13	--	--

Program Summary

Department of Revenue

State Aid

Mission

The Division of Municipal Finance annually calculates and distributes State Aid to qualifying cities and towns. The Executive Summary and Technical Appendix include the distributions of State Aid to individual cities and towns.

Description

For the purposes of budget presentation, State Aid programs are separated from the Division of Municipal Finance's budget. Below is a summary of all appropriated State Aid programs. It should be noted that State Library Aid is appropriated under the Department of Administration. The Payment-in-Lieu-of-Taxes (PILOT) program reimburses communities for up to 27.0 percent of what they would have collected in property taxes from certain designated tax-exempt property (subject to appropriation Data used to determine distribution amounts is updated annually to reflect the most recent data. The Distressed Communities Relief Fund provides state assistance to municipalities with the highest property tax burdens relative to the wealth of taxpayers. Municipalities are eligible that meet the statutorily determined distressed test in three of four categories. Municipal Incentive Aid is a category of state assistance with the purpose of encouraging municipalities to improve the sustainability of their retirement plans and to reduce unfunded liabilities. Each municipality with a pension fund deemed critical must submit a Funding Improvement Plan under RIGL45-13.2. The 1998 General Assembly enacted the Motor Vehicle Excise Tax Phase-Out legislation to phase out the excise tax on motor vehicles and trailers over an original seven-year period, however, there have been various legislative changes to the legislation since its inception.

Statutory History

The State Aid Program was transferred from the Department of Administration as part of the FY 2012 Budget.

Budget

Department of Revenue

State Aid

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
State Aid	189,512,898	292,880,579	326,199,626	298,199,626	327,180,745
Total Expenditures	189,512,898	292,880,579	326,199,626	298,199,626	327,180,745
Expenditures by Object					
Operating Supplies and Expenses	1	0	0	0	0
Subtotal: Operating	1	0	0	0	0
Aid to Local Units of Government	189,512,897	292,880,579	326,199,626	298,199,626	327,180,745
Subtotal: Other	189,512,897	292,880,579	326,199,626	298,199,626	327,180,745
Total Expenditures	189,512,898	292,880,579	326,199,626	298,199,626	327,180,745
Expenditures by Source of Funds					
General Revenue	188,836,421	292,063,470	325,204,506	297,204,506	326,185,625
Restricted Receipts	676,476	817,109	995,120	995,120	995,120
Total Expenditures	189,512,897	292,880,579	326,199,626	298,199,626	327,180,745

Program Summary

Department of Revenue

Division of Collections

Mission

The Central Collections Unit (CCU) assists state agencies in the monitoring and collection of debts owed to the state utilizing the most efficient methods and adhering to the highest professional standards.

Description

Within the Rhode Island Department of Revenue, the Central Collections Unit was established in fiscal year 2019 with the core purpose of assisting state and quasi-state agencies in the collection of statutorily designated debts. The CCU collaborates with partner agencies to establish processes to ensure efficient and cost-effective measures to collect debts owed to the state.

Statutory History

The Governor has submitted legislation pertaining to the creation of this Division in Sections 2 and 3 of Article 4 in the FY 2019 Appropriations Act.

Budget

Department of Revenue

Division of Collections

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Collections	746,839	777,728	1,002,552	931,948	965,438
Total Expenditures	746,839	777,728	1,002,552	931,948	965,438
Expenditures by Object					
Salary and Benefits	700,490	709,452	903,644	833,040	867,111
Contract Professional Services	29,025	45,530	0	0	0
Operating Supplies and Expenses	15,706	22,745	90,908	90,908	90,327
Subtotal: Operating	745,221	777,728	994,552	923,948	957,438
Capital Purchases and Equipment	1,618	0	8,000	8,000	8,000
Subtotal: Other	1,618	0	8,000	8,000	8,000
Total Expenditures	746,839	777,728	1,002,552	931,948	965,438
Expenditures by Source of Funds					
General Revenue	746,839	777,728	1,002,552	931,948	965,438
Total Expenditures	746,839	777,728	1,002,552	931,948	965,438

Personnel

Department of Revenue

Division of Collections

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE OFFICER	0124 A	1.0	48,468	1.0	56,168
ASSISTANT ADMINISTRATIVE OFFICER	0121 A	2.0	103,179	2.0	105,865
ASSISTANT ADMINISTRATIVE OFFICER	0321 A	2.0	101,256	2.0	103,998
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	70,647	1.0	73,514
CHIEF OF LEGAL SERVICES	0141 A	1.0	147,375	1.0	147,375
SENIOR LEGAL COUNSEL	0136 A	1.0	90,108	1.0	93,457
Subtotal Classified		8.0	561,033	8.0	580,377
Subtotal		8.0	561,033	8.0	580,377
Turnover			(78,396)		(81,406)
Total Salaries			482,637		498,971
Benefits					
FICA			36,921		38,418
Health Benefits			125,368		139,087
Payroll Accrual			2,820		2,914
Retiree Health			21,815		19,787
Retirement			144,416		148,097
Subtotal			331,340		348,303
Total Salaries and Benefits		8.0	813,977	8.0	847,274
Cost Per FTE Position			101,747		105,909
Statewide Benefit Assessment			19,063		19,837
Payroll Costs		8.0	833,040	8.0	867,111
Total Personnel		8.0	833,040	8.0	867,111
Distribution by Source of Funds					
General Revenue		8.0	833,040	8.0	867,111
Total All Funds		8.0	833,040	8.0	867,111

Performance Measures

Department of Revenue

Division of Collections

Delinquent Debt Collected

The Central Collections Unit (CCU) began collection activities on July 1, 2018, pursuant to R.I. Gen. Laws § 42-142-8. The CCU has executed 20 MOUs with agencies and sub-units of agencies, increasing the number of matters referred for collection. The total amount of revenue collected from delinquent debtors has increased each fiscal year of its existence, with the CCU staff continuing to search for additional streams of revenue. The figures below represent the total amount of delinquent debt collected per fiscal year.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	\$586,236	\$3,236,274	\$2,100,000	\$3,100,000	\$3,200,000
Actual	\$2,157,516	\$2,766,165	\$2,714,171	--	--

Agency Summary

General Assembly

Agency Mission

The General Assembly meets annually and is responsible for enactment of laws, formation of state policy, and evaluation of programs through the appropriation process.

Agency Description

The Rhode Island Legislature, the General Assembly, consists of two chambers. The Senate is composed of 38 members. The House of Representatives is composed of 75 members. The Office of the Speaker of the House, President of the Senate Staff, the Joint Committee on Legislative Affairs, the Legislative Council, the Fiscal Advisory Staff, the Office of the Auditor General, the Legislative Press Bureau, State Government Internship Office, the Law Revision Office, the Research and Proofing Offices, and the Special Legislative Commissions assist the General Assembly in executing its constitutional role.

Statutory History

The Legislature is one of the three branches of government authorized in the Rhode Island Constitution. Article VI establishes the powers of the Legislature, and Articles VII and VIII define the composition of the House of Representatives and the Senate.

Budget

General Assembly

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
General Assembly	6,652,085	7,854,588	7,292,334	9,330,903	8,341,687
Fiscal Advisory Staff	1,963,330	2,105,214	2,393,445	2,484,631	2,490,826
Legislative Council	3,502,565	3,598,988	5,320,904	5,606,592	5,433,534
Joint Comm. on Legislative Services	27,002,990	27,887,118	31,075,736	35,153,045	32,141,261
Auditor General	4,919,129	5,362,127	6,992,457	7,288,195	7,368,723
Special Legislative Commissions	5,809	6,607	13,900	13,898	13,900
Total Expenditures	44,045,908	46,814,643	53,088,776	59,877,264	55,789,931
Expenditures by Object					
Salary and Benefits	36,454,510	38,148,208	44,543,552	46,263,931	46,571,935
Contract Professional Services	794,243	423,164	888,600	2,479,700	1,118,770
Operating Supplies and Expenses	3,395,626	5,283,835	4,504,624	6,992,133	4,929,926
Assistance and Grants	2,126,780	2,269,565	2,300,000	2,300,000	2,300,000
Subtotal: Operating	42,771,159	46,124,772	52,236,776	58,035,764	54,920,631
Capital Purchases and Equipment	1,274,750	663,736	852,000	1,841,500	869,300
Debt Service (Fixed Charges)	0	26,135	0	0	0
Subtotal: Other	1,274,750	689,871	852,000	1,841,500	869,300
Total Expenditures	44,045,908	46,814,643	53,088,776	59,877,264	55,789,931
Expenditures by Source of Funds					
General Revenue	42,745,912	45,119,050	50,998,683	57,472,017	53,358,280
Federal Funds	(3)	0	0	0	0
Restricted Receipts	1,300,000	1,695,593	2,090,093	2,405,247	2,431,651
Total Expenditures	44,045,908	46,814,643	53,088,776	59,877,264	55,789,931
FTE Authorization	298.5	298.5	298.5	298.5	298.5

Personnel Agency Summary

General Assembly

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Classified	1.0	99,877	1.0	99,877
Unclassified	297.5	27,033,063	297.5	27,033,063
Subtotal	298.5	27,132,940	298.5	27,132,940
Seasonal/Special Salaries/Wages		675,000		675,000
Total Salaries		27,807,940		27,807,940
Benefits				
Contract Stipends		60,000		60,000
FICA		2,106,688		2,113,964
Health Benefits		6,513,475		7,066,804
Payroll Accrual		155,324		154,307
Retiree Health		1,127,462		982,811
Retirement		7,421,285		7,314,352
Subtotal		17,384,234		17,692,238
Total Salaries and Benefits	298.5	45,192,174	298.5	45,500,178
Cost Per FTE Position		151,398		152,429
Statewide Benefit Assessment		1,071,757		1,071,757
Payroll Costs	298.5	46,263,931	298.5	46,571,935
Purchased Services				
Buildings and Ground Maintenance		3,500		3,500
Clerical and Temporary Services		88,000		82,000
Design and Engineering Services		25,000		25,000
Information Technology		1,520,000		170,000
Legal Services		485,000		485,000
Management & Consultant Services		345,000		345,000
Other Contracts		13,200		8,270
Subtotal		2,479,700		1,118,770
Total Personnel	298.5	48,743,631	298.5	47,690,705
Distribution by Source of Funds				
General Revenue	298.5	46,595,421	298.5	45,536,270
Restricted Receipts	0.0	2,148,210	0.0	2,154,435
Total All Funds	298.5	48,743,631	298.5	47,690,705

Program Summary

General Assembly

General Assembly

Mission

The General Assembly meets annually and is responsible for the enactment of laws, the formation of basic state policy, and the evaluation of existing programs through the appropriation process.

Description

The General Assembly consists of two chambers. The Senate is composed of 38 members. The House of Representatives is composed of 75 members.

Statutory History

The legislative power of the State is vested in the Legislature as set forth in Article VI of the State Constitution. The composition of the General Assembly is established in Articles VII and VIII of the State Constitution.

Budget

General Assembly

General Assembly

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	6,652,085	7,854,588	7,292,334	9,330,903	8,341,687
Total Expenditures	6,652,085	7,854,588	7,292,334	9,330,903	8,341,687
Expenditures by Object					
Salary and Benefits	3,659,392	4,258,443	4,203,484	4,780,393	4,887,499
Contract Professional Services	660,395	327,805	634,000	875,000	864,000
Operating Supplies and Expenses	1,803,165	3,124,394	2,104,850	2,905,510	2,240,188
Subtotal: Operating	6,122,952	7,710,642	6,942,334	8,560,903	7,991,687
Capital Purchases and Equipment	529,134	117,811	350,000	770,000	350,000
Debt Service (Fixed Charges)	0	26,135	0	0	0
Subtotal: Other	529,134	143,946	350,000	770,000	350,000
Total Expenditures	6,652,085	7,854,588	7,292,334	9,330,903	8,341,687
Expenditures by Source of Funds					
General Revenue	6,652,089	7,854,588	7,292,334	9,330,903	8,341,687
Federal Funds	(3)	0	0	0	0
Total Expenditures	6,652,085	7,854,588	7,292,334	9,330,903	8,341,687

Personnel

General Assembly

General Assembly

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
REPRESENTATIVE	0509 F	0.0	1,408,738	0.0	1,408,738
REPRESENTATIVE-SPEAKER OF THE HOUSE	0511 F	0.0	38,074	0.0	38,074
SENATOR	0509 F	0.0	704,369	0.0	704,369
SENATOR-PRESIDENT OF THE SENATE	0511 F	0.0	38,074	0.0	38,074
Subtotal Unclassified		0.0	2,189,255	0.0	2,189,255
Subtotal		0.0	2,189,255	0.0	2,189,255
Seasonal/Special Salaries/Wages			475,000		475,000
Total Salaries			2,664,255		2,664,255
Benefits					
FICA			203,780		203,779
Health Benefits			1,816,103		1,923,210
Payroll Accrual			9,775		9,775
Subtotal			2,029,658		2,136,764
Total Salaries and Benefits		0.0	4,693,913	0.0	4,801,019
Cost Per FTE Position			0		0
Statewide Benefit Assessment			86,480		86,480
Payroll Costs		0.0	4,780,393	0.0	4,887,499
Purchased Services					
Clerical and Temporary Services			87,500		81,500
Design and Engineering Services			25,000		25,000
Legal Services			430,000		430,000
Management & Consultant Services			320,000		320,000
Other Contracts			12,500		7,500
Subtotal			875,000		864,000
Total Personnel		0.0	5,655,393	0.0	5,751,499
Distribution by Source of Funds					
General Revenue		0.0	5,655,393	0.0	5,751,499
Total All Funds		0.0	5,655,393	0.0	5,751,499

Program Summary

General Assembly

Fiscal Advisory Staff

Mission

Fiscal Advisory Staff members perform fiscal research and analysis for the Legislature, its committees, and individual legislators.

Description

The Fiscal Advisory Staff to the House Finance Committee and to the Legislature operates under the supervision of the House Finance Committee. Duties include examination of revenues, review of appropriations and expenditures, and analysis of the State's indebtedness and Capital Improvement Plan. The House Fiscal Advisor serves as one of three principals on the Revenue Consensus Forecasting and the Medical and Public Assistance Caseload Estimating Conferences.

Statutory History

The Fiscal Advisory Staff to the House Finance Committee was established in 1959. Statutory provisions for the Fiscal Advisory Staff are contained in R.I General Laws §22-6.

Budget

General Assembly

Fiscal Advisory Staff

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	1,963,330	2,105,214	2,393,445	2,484,631	2,490,826
Total Expenditures	1,963,330	2,105,214	2,393,445	2,484,631	2,490,826
Expenditures by Object					
Salary and Benefits	1,862,462	1,987,959	2,224,995	2,301,416	2,307,376
Operating Supplies and Expenses	100,868	92,631	133,450	148,215	148,450
Subtotal: Operating	1,963,330	2,080,590	2,358,445	2,449,631	2,455,826
Capital Purchases and Equipment	0	24,624	35,000	35,000	35,000
Subtotal: Other	0	24,624	35,000	35,000	35,000
Total Expenditures	1,963,330	2,105,214	2,393,445	2,484,631	2,490,826
Expenditures by Source of Funds					
General Revenue	1,963,330	2,105,214	2,393,445	2,484,631	2,490,826
Total Expenditures	1,963,330	2,105,214	2,393,445	2,484,631	2,490,826

Personnel

General Assembly

Fiscal Advisory Staff

	FY 2024		FY 2025		
	FTE	Cost	FTE	Cost	
Unclassified					
ADMINISTRATIVE ASSISTANT	7821 F	1.0	69,488	1.0	69,488
ANALYST I	7722 F	4.0	278,632	4.0	278,632
DEPUTY FISCAL ADVISOR IV	7933 F	1.0	174,842	1.0	174,842
HOUSE FISCAL ADVISOR	7836 F	1.0	223,276	1.0	223,276
LEGISLATIVE BUDGET ANALYST II	7829 F	1.0	76,794	1.0	76,794
PRINCIPAL ANALYST III	7953 F	2.0	294,842	2.0	294,842
SENIOR ANALYST I	7894 F	1.0	92,688	1.0	92,688
SENIOR ANALYST III	7972 F	2.0	215,306	2.0	215,306
Subtotal Unclassified		13.0	1,425,868	13.0	1,425,868
Subtotal		13.0	1,425,868	13.0	1,425,868
Total Salaries			1,425,868		1,425,868
Benefits					
FICA			104,261		105,217
Health Benefits			214,146		233,609
Payroll Accrual			8,334		8,277
Retiree Health			64,450		56,182
Retirement			428,039		421,905
Subtotal			819,230		825,190
Total Salaries and Benefits		13.0	2,245,098	13.0	2,251,058
Cost Per FTE Position			172,700		173,158
Statewide Benefit Assessment			56,318		56,318
Payroll Costs		13.0	2,301,416	13.0	2,307,376
Total Personnel		13.0	2,301,416	13.0	2,307,376
Distribution by Source of Funds					
General Revenue		13.0	2,301,416	13.0	2,307,376
Total All Funds		13.0	2,301,416	13.0	2,307,376

Program Summary

General Assembly

Legislative Council

Mission

The Legislative Council is the principal research and legal arm of the General Assembly. The Council's staff of attorneys, researchers, secretaries, and clerical aides provides legislators with information on matters pending or to come before the Legislature. The Legislative Council's principal activity is drafting of legislation for individual members.

Description

The Legislative Council has two main functions: bill drafting and research, with separate offices to handle each. The bill-drafting section is ordinarily referred to as the Legislative Council. Staffed by a number of attorneys, the Council takes bill-drafting requests and prepares the legislation. Other staff members handle the typing, proofing, duplication, and delivery of bills to legislators in the House and Senate chambers.

Statutory History

The Legislative Council was established in 1939. Its statutory provisions are contained in R.I. General Laws § 22-8.

Budget

General Assembly

Legislative Council

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	3,502,565	3,598,988	5,320,904	5,606,592	5,433,534
Total Expenditures	3,502,565	3,598,988	5,320,904	5,606,592	5,433,534
Expenditures by Object					
Salary and Benefits	3,379,362	3,489,464	5,037,554	5,098,278	5,150,184
Contract Professional Services	0	0	55,500	55,500	55,500
Operating Supplies and Expenses	65,691	108,133	202,850	402,814	202,850
Subtotal: Operating	3,445,053	3,597,598	5,295,904	5,556,592	5,408,534
Capital Purchases and Equipment	57,513	1,390	25,000	50,000	25,000
Subtotal: Other	57,513	1,390	25,000	50,000	25,000
Total Expenditures	3,502,565	3,598,988	5,320,904	5,606,592	5,433,534
Expenditures by Source of Funds					
General Revenue	3,502,565	3,598,988	5,320,904	5,606,592	5,433,534
Total Expenditures	3,502,565	3,598,988	5,320,904	5,606,592	5,433,534

Personnel

General Assembly

Legislative Council

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE ASSISTANT	7773 F	1.0	54,993	1.0	54,993
ANALYST	7723 F	1.0	67,772	1.0	67,772
CHIEF ASST TO DIRECTOR	7894 F	1.0	97,322	1.0	97,322
CLERICAL	7950 F	2.0	73,988	2.0	73,988
CONSTITUENT LIAISON	7976 F	1.0	62,318	1.0	62,318
DEPUTY DIRECTOR	7743 F	1.0	117,845	1.0	117,845
DEPUTY DIRECTOR	7854 F	1.0	106,264	1.0	106,264
DIRECTOR OF LEGISLATIVE COUNCIL	7775 F	1.0	147,064	1.0	147,064
LAW CLERK	7742 F	1.0	60,619	1.0	60,619
LEGAL COUNSEL	7706 F	0.6	29,730	0.6	29,730
LEGAL COUNSEL	7709 F	0.6	33,285	0.6	33,285
LEGAL COUNSEL	7735 F	1.2	77,294	1.2	77,294
LEGAL COUNSEL	7790 F	1.2	74,266	1.2	74,266
LEGAL COUNSEL	7848 F	0.6	75,565	0.6	75,565
LEGAL COUNSEL	7859 F	1.8	92,805	1.8	92,805
LEGAL COUNSEL	7864 F	1.0	70,841	1.0	70,841
LEGAL COUNSEL	7886 F	0.6	48,774	0.6	48,774
LEGAL COUNSEL - PT	7859 F	4.2	227,374	4.2	227,374
LEGISLATIVE AIDE	7733 F	1.0	67,017	1.0	67,017
LEGISLATIVE AIDE	7751 F	1.0	74,464	1.0	74,465
LEGISLATIVE AIDE	7764 F	1.0	58,011	1.0	58,011
LEGISLATIVE AIDE	7812 F	1.0	65,614	1.0	65,614
LEGISLATIVE AIDE	7886 F	1.0	68,870	1.0	68,870
LEGISLATIVE AIDE	7934 F	1.0	53,695	1.0	53,695
LEGISLATIVE AIDE	7988 F	2.6	107,552	2.6	107,552
LEGISLATIVE ANALYST	7724 F	1.0	74,672	1.0	74,672
LEGISLATIVE ASSISTANT	7773 F	1.0	54,993	1.0	54,993
LEGISLATIVE COUNSEL	7709 F	0.6	33,285	0.6	33,285
LEGISLATIVE LEGAL COUNSEL	7859 F	0.6	30,935	0.6	30,935
LEGISLATIVE RESEARCHER	7907 F	2.0	88,162	2.0	88,162
PROOFER	7764 F	1.0	55,249	1.0	55,249
PROOFER	7828 F	3.0	148,770	3.0	148,770
RECEPTIONIST	7761 F	0.6	38,098	0.6	38,098
RESEARCHER II	7978 F	1.0	74,227	1.0	74,227
SECRETARY	7817 F	2.0	97,110	2.0	97,110
SECRETARY I	7897 F	1.0	69,929	1.0	69,929
SECRETARY I	7910 F	1.0	71,313	1.0	71,313

Personnel

General Assembly

Legislative Council

	FY 2024		FY 2025		
	FTE	Cost	FTE	Cost	
Unclassified					
SENIOR PROOFER/SECRETARY	7756 F	1.0	59,338	1.0	59,338
Subtotal Unclassified		46.2	2,909,423	46.2	2,909,424
Subtotal		46.2	2,909,423	46.2	2,909,424
Total Salaries			2,909,423		2,909,424
Benefits					
FICA			222,573		222,573
Health Benefits			837,727		919,134
Payroll Accrual			16,982		16,856
Retiree Health			131,502		114,635
Retirement			865,149		852,640
Subtotal			2,073,933		2,125,838
Total Salaries and Benefits		46.2	4,983,356	46.2	5,035,262
Cost Per FTE Position			107,865		108,988
Statewide Benefit Assessment			114,922		114,922
Payroll Costs		46.2	5,098,278	46.2	5,150,184
Purchased Services					
Clerical and Temporary Services			500		500
Legal Services			55,000		55,000
Subtotal			55,500		55,500
Total Personnel		46.2	5,153,778	46.2	5,205,684
Distribution by Source of Funds					
General Revenue		46.2	5,153,778	46.2	5,205,684
Total All Funds		46.2	5,153,778	46.2	5,205,684

Program Summary

General Assembly

Joint Comm. on Legislative Services

Mission

The Joint Committee on Legislative Services (JCLS) is responsible for all administrative matters affecting the operations of the General Assembly. The Office also coordinates the Legislative Data Services and Telecommunications - Cable TV activities.

Description

Under the direction of the Joint Committee on Legislative Services, the JCLS Administrative Office is responsible for the overall day-to-day operations of the General Assembly. Matters pertaining to personnel, payroll and benefits, operations, purchasing and accounts payable are handled through this office. The JCLS Office prepares and submits the annual budget and oversees the finances of the Legislature. The operations staff is responsible for the purchasing function, the upkeep and maintenance of the legislative offices in the State House, the disbursement of supplies to the various offices of the JCLS, and repairs to equipment and furnishings of the Legislature.

Statutory History

The Joint Committee on Legislative Services was established as a permanent joint committee in 1960. Its statutory provisions are contained in R.I. General Laws § 22-11.

Budget

General Assembly

Joint Comm. on Legislative Services

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	27,002,990	27,887,118	31,075,736	35,153,045	32,141,261
Total Expenditures	27,002,990	27,887,118	31,075,736	35,153,045	32,141,261
Expenditures by Object					
Salary and Benefits	23,133,397	23,650,167	26,804,386	27,574,861	27,699,068
Contract Professional Services	132,994	94,315	198,500	1,548,500	198,500
Operating Supplies and Expenses	921,715	1,390,203	1,382,850	2,806,184	1,553,693
Assistance and Grants	2,126,780	2,269,565	2,300,000	2,300,000	2,300,000
Subtotal: Operating	26,314,886	27,404,250	30,685,736	34,229,545	31,751,261
Capital Purchases and Equipment	688,104	482,868	390,000	923,500	390,000
Subtotal: Other	688,104	482,868	390,000	923,500	390,000
Total Expenditures	27,002,990	27,887,118	31,075,736	35,153,045	32,141,261
Expenditures by Source of Funds					
General Revenue	27,002,990	27,887,118	31,075,736	35,153,045	32,141,261
Total Expenditures	27,002,990	27,887,118	31,075,736	35,153,045	32,141,261

Personnel

General Assembly

Joint Comm. on Legislative Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
DEPUTY PERSONNEL ADMINISTRATOR	7753 F	1.0	99,877	1.0	99,877
Subtotal Classified		1.0	99,877	1.0	99,877
Unclassified					
ADMINISTRATIVE ASSISTANT	7727 F	1.0	86,345	1.0	86,345
ADMINISTRATIVE ASSISTANT	7728 F	1.0	83,476	1.0	83,476
ADMINISTRATIVE ASSISTANT	7742 F	2.0	121,238	2.0	121,238
ADMINISTRATIVE ASSISTANT	7751 F	1.0	67,695	1.0	67,695
ADMINISTRATIVE ASSISTANT	7773 F	8.0	439,944	8.0	439,944
ADMINISTRATIVE ASSISTANT	7776 F	2.0	144,916	2.0	144,916
ADMINISTRATIVE ASSISTANT	7787 F	1.0	74,016	1.0	74,016
ADMINISTRATIVE ASSISTANT	7798 F	1.0	61,511	1.0	61,511
ADMINISTRATIVE ASSISTANT	7800 F	1.0	62,801	1.0	62,801
ADMINISTRATIVE ASSISTANT	7804 F	1.0	76,014	1.0	76,014
ADMINISTRATIVE ASSISTANT	7831 F	1.0	73,855	1.0	73,855
ADMINISTRATIVE ASSISTANT	7859 F	1.0	54,136	1.0	54,136
ADMINISTRATIVE ASSISTANT	7929 F	1.0	81,085	1.0	81,085
ADMINISTRATIVE ASSISTANT	7930 F	1.0	77,189	1.0	77,189
ADMINISTRATIVE ASSISTANT	7973 F	1.0	64,206	1.0	64,206
ADMINISTRATIVE ASSISTANT	7978 F	0.6	37,903	0.6	37,903
ADMIN OF HOUSE OVERSIGHT	7768 F	1.0	98,818	1.0	98,818
ASSISTANT CLERK HOUSE FINANCE	7798 F	1.0	61,511	1.0	61,511
ASSISTANT DATA SYSTEMS COORD	7897 F	1.0	76,286	1.0	76,286
ASSISTANT ENGINEER CAPITOL TV	7859 F	1.0	64,963	1.0	64,963
ASSISTANT PROGRAM DIRECTOR	7761 F	1.0	66,671	1.0	66,671
ASSISTANT RECORD CLERK/CONST SRVS	7871 F	1.0	73,688	1.0	73,688
ASSOCIATE DIRECTOR/CONTROLLER	7752 F	1.0	144,400	1.0	144,400
ASSOCIATE DIRECTOR IT	7785 F	1.0	127,516	1.0	127,516
ASST DIRECTOR OF LAW REVISION	7959 F	1.0	110,862	1.0	110,862
CHIEF LEGAL COUNSEL	7808 F	1.0	181,833	1.0	181,833
CHIEF LEGAL COUNSEL	7933 F	1.0	183,168	1.0	183,168
CHIEF OF STAFF	7775 F	1.0	127,882	1.0	127,882
CHIEF OF STAFF	7815 F	2.0	270,918	2.0	270,918
CHIEF OF STAFF	7837 F	2.0	396,397	2.0	396,397
CLERICAL	7920 F	1.0	55,656	1.0	55,656
CLERICAL	7950 F	5.2	192,368	5.2	192,368
CLERK CORPORATIONS COMMITTEE	7886 F	1.0	68,870	1.0	68,870
CLERK-HOUSE FINANCE	7734 F	1.0	90,828	1.0	90,828

Personnel

General Assembly

Joint Comm. on Legislative Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
CLERK- LABOR COMMITTEE	7742 F	0.6	38,190	0.6	38,190
COMM/MULTI MEDIA SUPPORT STAFF	7915 F	1.0	91,308	1.0	91,308
CONSTITUENT CASEWORKER	7802 F	1.0	55,891	1.0	55,891
CONSTITUENT LIAISON	7772 F	3.0	206,147	3.0	206,147
CONSTITUENT LIAISON	7863 F	1.0	72,636	1.0	72,636
CONSTITUENT LIAISON	7887 F	1.0	61,992	1.0	61,992
DATA ANALYST	7824 F	2.0	118,252	2.0	118,252
DEP CHIEF OF STAFF/LEGISLATION	7855 F	1.0	168,355	1.0	168,355
DEPUTY CHIEF OF STAFF	7775 F	2.0	255,764	2.0	255,764
DEPUTY CHIEF OF STAFF	7866 F	1.0	115,863	1.0	115,863
DEPUTY DIR-COMMUNICATIONS	7997 F	1.0	85,396	1.0	85,396
DEPUTY DIR CONSTITUENT SERVICE	7797 F	1.0	90,783	1.0	90,783
DEPUTY DIRECTOR	7815 F	1.0	147,946	1.0	147,946
DEPUTY DIRECTOR	7896 F	1.0	79,302	1.0	79,302
DEPUTY FISCAL ADVISOR	7909 F	1.0	149,196	1.0	149,196
DEPUTY LEGAL COUNSEL	7963 F	1.0	120,141	1.0	120,141
DEPUTY LEGISLATIVE DIRECTOR	7771 F	1.0	95,051	1.0	95,051
DEPUTY LEGISLATIVE DIRECTOR	7854 F	1.0	122,204	1.0	122,204
DEPUTY POLICY DIRECTOR	7993 F	1.0	112,888	1.0	112,888
DIRECTOR	7967 F	1.0	134,572	1.0	134,572
DIRECTOR - CAPITOL TV	7797 F	1.0	106,670	1.0	106,670
DIRECTOR OF COMMUNICATIONS	7703 F	1.0	165,662	1.0	165,662
DIRECTOR OF COMMUNICATIONS	7804 F	1.0	72,394	1.0	72,394
DIRECTOR OF CONSTITNENT SERVIC	7866 F	1.0	127,449	1.0	127,449
DIRECTOR OF HOUSE POLICY	7878 F	1.0	167,941	1.0	167,941
DIRECTOR OF IT	7711 F	1.0	165,899	1.0	165,899
DIRECTOR OF LAW REVISION	7855 F	1.0	160,703	1.0	160,702
DIRECTOR OF LEGAL SERVICES - SENATE	7736 F	0.6	76,653	0.6	76,653
DIRECTOR OF SENATE POLICY	7711 F	1.0	144,260	1.0	144,260
DIRECTOR OF SENATE SERVICES	7788 F	1.0	102,169	1.0	102,169
DIR OF CONSTITUENT SERVICES	7889 F	1.0	114,206	1.0	114,206
DIR OF LEGAL SVS FOR HSE COMM	7736 F	0.6	76,653	0.6	76,653
DIR OF THE LEGIS PRESS BUREAU	7940 F	1.0	103,420	1.0	103,420
EXECUTIVE ASSISTANT	7776 F	1.0	69,008	1.0	69,008
EXECUTIVE ASSISTANT	7792 F	1.0	120,226	1.0	120,226
EXECUTIVE ASSISTANT	7986 F	2.0	232,128	2.0	232,128
EXECUTIVE DIRECTOR TO JCLS	7953 F	1.0	172,321	1.0	172,321

Personnel

General Assembly

Joint Comm. on Legislative Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
FISCAL ANALYST	7722 F	2.0	139,316	2.0	139,316
FISCAL ANALYST	7942 F	1.0	65,104	1.0	65,104
FISCAL ANALYST I	7722 F	1.0	69,658	1.0	69,658
FISCAL CLERK	7798 F	1.0	61,511	1.0	61,511
HOUSE DIR OF COMMUNICATIONS	7703 F	1.0	165,662	1.0	165,662
HOUSE PARLIAMENTARIAN-LEG COUN	7889 F	1.0	125,083	1.0	125,083
HOUSE READING CLERK	7959 F	1.0	105,823	1.0	105,823
INFORMATION SYSTEMS SPECIALIST	7916 F	1.0	87,629	1.0	87,629
LEGAL COUNSEL	7711 F	1.0	158,686	1.0	158,686
LEGAL COUNSEL	7731 F	0.6	84,359	0.6	84,359
LEGAL COUNSEL	7735 F	0.6	44,444	0.6	44,444
LEGAL COUNSEL	7736 F	0.6	88,151	0.6	88,151
LEGAL COUNSEL	7781 F	0.6	38,366	0.6	38,366
LEGAL COUNSEL	7804 F	1.0	72,394	1.0	72,394
LEGAL COUNSEL	7828 F	0.6	34,217	0.6	34,217
LEGAL COUNSEL	7843 F	0.6	34,639	0.6	34,639
LEGAL COUNSEL	7859 F	0.6	30,935	0.6	30,935
LEGAL COUNSEL	7886 F	0.6	39,354	0.6	39,354
LEGAL COUNSEL	7905 F	1.2	84,404	1.2	84,404
LEGAL COUNSEL	7972 F	1.0	118,418	1.0	118,418
LEGAL COUNSEL/HOUSE MAJ LEADER	7999 F	1.0	189,603	1.0	189,603
LEGAL COUNSEL - PT	7859 F	2.4	129,928	2.4	129,928
LEGAL COUNSEL - PT	7991 F	0.6	78,085	0.6	78,085
LEGISLATIVE AIDE	7720 F	1.0	55,240	1.0	55,240
LEGISLATIVE AIDE	7732 F	1.0	55,561	1.0	55,561
LEGISLATIVE AIDE	7734 F	2.0	169,271	2.0	169,271
LEGISLATIVE AIDE	7757 F	1.0	66,292	1.0	66,292
LEGISLATIVE AIDE	7769 F	1.0	57,168	1.0	57,168
LEGISLATIVE AIDE	7773 F	1.0	54,993	1.0	54,993
LEGISLATIVE AIDE	7812 F	0.6	41,243	0.6	41,243
LEGISLATIVE AIDE	7949 F	1.0	50,698	1.0	50,698
LEGISLATIVE AIDE	7958 F	0.6	29,738	0.6	29,738
LEGISLATIVE AIDE	7988 F	5.1	210,967	5.1	210,967
LEGISLATIVE ASSISTANT	7723 F	1.0	74,227	1.0	74,227
LEGISLATIVE ASSISTANT	7847 F	1.0	55,646	1.0	55,646
LEGISLATIVE ASSISTANT	7857 F	0.6	34,894	0.6	34,894
LEGISLATIVE GRANTS COORDINATOR	7737 F	1.0	96,497	1.0	96,497

Personnel

General Assembly

Joint Comm. on Legislative Services

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
LEGISLATIVE PERSONNEL ADMIN	7914 F	1.0	139,433	1.0	139,433
LEGISLATIVE PROJECT COORDINATO	7764 F	1.0	58,011	1.0	58,011
MANAGER COPY CENTER	7709 F	1.0	58,248	1.0	58,248
MANAGER DATA SYSTEMS	7765 F	1.0	109,651	1.0	109,651
NETWORK & SYSTEMS TECH I	7978 F	2.0	126,344	2.0	126,344
NETWORK & SYSTEMS TECHNICIANII	7761 F	1.0	66,671	1.0	66,671
NETWORK TECHNICIAN II	7721 F	1.0	89,183	1.0	89,183
OPERATIONS PROJECT COORDINATOR	7831 F	1.0	70,338	1.0	70,338
PAYROLL ADMINISTRATOR	7724 F	1.0	85,759	1.0	85,759
POLICY ANALYST	7769 F	1.0	57,168	1.0	57,168
POLICY ANALYST	7853 F	1.0	53,748	1.0	53,748
POLICY ANALYST	7996 F	1.0	82,129	1.0	82,129
POLICY ANALYST I	7868 H	0.6	43,293	0.6	43,293
POLICY ANALYST I	7942 F	1.0	65,104	1.0	65,104
POLICY ANALYST II	7715 F	1.0	76,658	1.0	76,658
POLICY ANALYST II	7833 F	1.0	83,126	1.0	83,126
PRESS OPERATOR	7719 F	2.0	122,774	2.0	122,774
PRINCIPAL POLICY ANALYST	7737 F	1.0	83,910	1.0	83,910
PRODUCTION DIRECTOR	7993 F	1.0	112,888	1.0	112,888
PROGRAM OFFICER	7787 F	1.0	74,016	1.0	74,016
PROGRAM OFFICER	7804 F	1.0	72,394	1.0	72,394
PROGRAM OFFICER	7989 F	1.0	61,678	1.0	61,678
PUBLICIST	7722 F	1.0	69,658	1.0	69,658
SECRETARY	7772 F	1.0	69,824	1.0	69,824
SECRETARY	7790 F	1.0	64,983	1.0	64,983
SECRETARY	7817 F	5.0	242,775	5.0	242,775
SECRETARY	7901 F	1.0	70,841	1.0	70,841
SECRETARY/CLERK	7802 F	1.0	58,686	1.0	58,686
SECRETARY I	7922 F	1.0	64,552	1.0	64,552
SECRETARY OF THE SENATE	7735 F	1.0	74,396	1.0	74,396
SENATE FISCAL ADVISOR	7759 F	1.0	190,094	1.0	190,094
SENATE PARLIAMENTARIAN - PT	7993 F	0.6	64,507	0.6	64,507
SENATE SERVICES ASSISTANT	7733 F	1.0	60,925	1.0	60,925
SENATE SERVICES ASSISTANT	7757 F	2.0	139,213	2.0	139,213
SENIOR DEPUTY CHIEF OF STAFF	7923 F	1.0	168,117	1.0	168,117
SENIOR LEGAL COUNSEL	7867 F	1.0	130,350	1.0	130,350
SENIOR LEGAL COUNSEL	7963 F	1.0	126,148	1.0	126,148

Personnel

General Assembly

Joint Comm. on Legislative Services

	FY 2024		FY 2025		
	FTE	Cost	FTE	Cost	
Unclassified					
SENIOR PRESS OPERATOR	7780 F	1.0	71,829	1.0	71,829
SENIOR SECRETARY	7989 F	1.0	70,930	1.0	70,930
SPEC ASST TO THE MAJORITY LEAD	7721 F	1.0	89,183	1.0	89,183
SPECIAL ASSISTANT	7772 F	1.0	66,499	1.0	66,499
SR LEGISLATIVE FISCAL ANALYST	7972 F	2.0	236,837	2.0	236,837
SR. PRODUCER/DIRECTOR	7893 F	1.0	93,953	1.0	93,953
SR PROJECT MANAGER	7716 F	1.0	94,813	1.0	94,813
SUPERVISOR CLERICAL SERVICES	7939 F	1.0	79,550	1.0	79,550
SUPERVISOR HOUSE OPERATIONS	7997 F	1.0	85,396	1.0	85,396
SUPERVISOR VET'S AFFAIRS OFFI	7798 F	1.0	61,511	1.0	61,511
TELEVISION MAINTENANCE ENGINEE	7771 F	1.0	95,051	1.0	95,051
TV DIRECTOR	7831 F	1.0	77,372	1.0	77,372
TV DIRECTOR	7891 F	1.0	57,426	1.0	57,426
T. V. TECHNICIAN	7764 F	1.0	55,249	1.0	55,249
T. V. TECHNICIAN	7891 F	3.0	172,278	3.0	172,278
TV TECHNICIAN	7723 F	1.0	64,545	1.0	64,545
TV TECHNICIAN	7891 F	1.0	57,426	1.0	57,426
Subtotal Unclassified		192.7	16,514,249	192.7	16,514,248
Subtotal		193.7	16,614,126	193.7	16,614,125
Seasonal/Special Salaries/Wages			200,000		200,000
Total Salaries			16,814,126		16,814,125
Benefits					
FICA			1,271,826		1,277,670
Health Benefits			3,047,941		3,334,450
Payroll Accrual			96,915		96,245
Retiree Health			750,969		654,611
Retirement			4,936,825		4,865,708
Subtotal			10,104,476		10,228,684
Total Salaries and Benefits		193.7	26,918,602	193.7	27,042,809
Cost Per FTE Position			138,971		139,612
Statewide Benefit Assessment			656,259		656,259
Payroll Costs		193.7	27,574,861	193.7	27,699,068
Purchased Services					
Buildings and Ground Maintenance			3,500		3,500
Information Technology			1,520,000		170,000

Personnel

General Assembly

Joint Comm. on Legislative Services

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Purchased Services				
Management & Consultant Services		25,000		25,000
Subtotal		1,548,500		198,500
Total Personnel	193.7	29,123,361	193.7	27,897,568
Distribution by Source of Funds				
General Revenue	193.7	29,123,361	193.7	27,897,568
Total All Funds	193.7	29,123,361	193.7	27,897,568

Program Summary

General Assembly

Auditor General

Mission

The Office of the Auditor General provides independent audits, accounting, and evaluation of state government programs to the General Assembly for its legislative oversight and capability.

Description

The Office of the Auditor General assists the General Assembly in reviewing compliance, efficiency, economy, and effectiveness of state programs. The Office of the Auditor General conducts financial and program audits which encompass the investigation of all matters relating to a review of program costs and the evaluation of program performance. The Office also completes the annual post-audit of the receipts and expenditures of the State; and, in accordance with the Single Audit Act of 1984, circular number A-128, issued by the United States Office of Management and Budget, and Chapter 41 of the Rhode Island General Laws, conducts annual audits of federally-funded programs administered by the State.

Statutory History

The Office of the Auditor General was established in 1974. Statutory provisions for the Office of the Auditor General are contained in R.I. General Laws § 22-13.

Budget

General Assembly

Auditor General

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	4,919,129	5,362,127	6,992,457	7,288,195	7,368,723
Total Expenditures	4,919,129	5,362,127	6,992,457	7,288,195	7,368,723
Expenditures by Object					
Salary and Benefits	4,419,897	4,762,174	6,273,133	6,508,983	6,527,808
Contract Professional Services	854	1,044	600	700	770
Operating Supplies and Expenses	498,379	561,866	666,724	715,512	770,845
Subtotal: Operating	4,919,129	5,325,084	6,940,457	7,225,195	7,299,423
Capital Purchases and Equipment	0	37,044	52,000	63,000	69,300
Subtotal: Other	0	37,044	52,000	63,000	69,300
Total Expenditures	4,919,129	5,362,127	6,992,457	7,288,195	7,368,723
Expenditures by Source of Funds					
General Revenue	3,619,130	3,666,535	4,902,364	4,882,948	4,937,072
Restricted Receipts	1,300,000	1,695,593	2,090,093	2,405,247	2,431,651
Total Expenditures	4,919,129	5,362,127	6,992,457	7,288,195	7,368,723

Personnel

General Assembly

Auditor General

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE AIDE	7995 F	1.0	57,273	1.0	57,273
ADMINISTRATIVE ASSISTANT	7805 F	1.0	69,309	1.0	69,309
ADMINISTRATIVE OFFICER	7724 F	1.0	71,116	1.0	71,116
ASSISTANT DATA SYSTEMS COORD	7976 F	1.0	68,254	1.0	68,253
AUDIT MANAGER	7743 F	2.0	235,690	2.0	235,690
AUDIT MANAGER	7775 F	1.0	127,882	1.0	127,882
AUDIT MANAGER	7788 F	1.0	114,332	1.0	114,332
AUDIT MANAGER	7970 F	1.0	113,230	1.0	113,230
AUDITOR	7780 F	9.0	550,179	9.0	550,179
AUDITOR GENERAL	7703 F	1.0	181,439	1.0	181,439
DATA SYSTEMS COORDINATOR	7863 F	1.0	83,531	1.0	83,531
INFORMATION SYSTEMS AUDIT MGR	7768 F	1.0	94,112	1.0	94,112
INFORMATION SYSTEMS AUDIT MGR	7970 F	1.0	107,838	1.0	107,838
LEGAL COUNSEL	7850 F	0.6	68,026	0.6	68,026
PRINCIPAL AUDITOR	7767 F	2.0	163,768	2.0	163,768
PRINCIPAL AUDITOR	7797 F	1.0	90,783	1.0	90,783
PRINCIPAL AUDITOR	7873 F	1.0	89,023	1.0	89,023
PRINCIPAL AUDITOR	7904 F	1.0	79,960	1.0	79,960
PRINCIPAL AUDITOR	7982 F	1.0	87,608	1.0	87,608
PRINCIPAL IT AUDITOR	7799 F	1.0	95,245	1.0	95,245
PRINCIPAL IT AUDITOR	7893 F	1.0	79,960	1.0	79,960
SENIOR AUDIT MANAGER	7867 F	2.0	260,700	2.0	260,700
SENIOR AUDIT MANAGER	7906 F	1.0	133,230	1.0	133,230
SENIOR AUDITOR	7826 F	1.0	77,250	1.0	77,251
SENIOR AUDITOR	7831 F	4.0	282,937	4.0	282,937
SPECIAL PROJECTS AUDITOR	7990 F	1.0	53,369	1.0	53,369
SR TECH RISK ANALYST	7940 F	1.0	98,495	1.0	98,495
SUPERVISING AUDITOR	7726 F	3.0	274,179	3.0	274,179
SUPERVISING AUDITOR	7768 F	1.0	94,112	1.0	94,112
SUPERVISING AUDITOR	7833 F	1.0	91,438	1.0	91,438
Subtotal Unclassified		45.6	3,994,268	45.6	3,994,268
Subtotal		45.6	3,994,268	45.6	3,994,268
Total Salaries			3,994,268		3,994,268

Personnel

General Assembly

Auditor General

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Benefits				
Contract Stipends		60,000		60,000
FICA		304,248		304,725
Health Benefits		597,558		656,401
Payroll Accrual		23,318		23,154
Retiree Health		180,541		157,383
Retirement		1,191,272		1,174,099
Subtotal		2,356,937		2,375,762
Total Salaries and Benefits	45.6	6,351,205	45.6	6,370,030
Cost Per FTE Position		139,281		139,694
Statewide Benefit Assessment		157,778		157,778
Payroll Costs	45.6	6,508,983	45.6	6,527,808
Purchased Services				
Other Contracts		700		770
Subtotal		700		770
Total Personnel	45.6	6,509,683	45.6	6,528,578
Distribution by Source of Funds				
General Revenue	45.6	4,361,473	45.6	4,374,143
Restricted Receipts	0.0	2,148,210	0.0	2,154,435
Total All Funds	45.6	6,509,683	45.6	6,528,578

Program Summary

General Assembly

Special Legislative Commissions

Mission

Special Legislative Commissions include boards and commissions established for the promotion of certain goals and objectives, and to address items of local, regional, and national concern.

Description

Included in this program are the Commission on Uniform State Laws, the Criminal Justice Commission, and the Martin Luther King Commission.

Statutory History

Special Legislative Commissions are generally established under the authority granted to the General Assembly in the Rhode Island State Constitution. Specific provisions for various commissions are also established within the Rhode Island General Laws.

Budget

General Assembly

Special Legislative Commissions

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	5,809	6,607	13,900	13,898	13,900
Total Expenditures	5,809	6,607	13,900	13,898	13,900
Expenditures by Object					
Operating Supplies and Expenses	5,809	6,607	13,900	13,898	13,900
Subtotal: Operating	5,809	6,607	13,900	13,898	13,900
Total Expenditures	5,809	6,607	13,900	13,898	13,900
Expenditures by Source of Funds					
General Revenue	5,809	6,607	13,900	13,898	13,900
Total Expenditures	5,809	6,607	13,900	13,898	13,900

Agency Summary

Office of the Governor

Agency Mission

To fulfill all responsibilities and duties in accordance with the Constitution and Laws of the State of Rhode Island. To monitor all federal legislation and the federal budget for impact upon Rhode Island. To process legislative and regulatory opportunities for the State of Rhode Island. To obtain maximum federal funding for the State of Rhode Island. To initiate reform and change in both government and the economy for the betterment of all Rhode Island citizens.

Agency Description

The Office of the Governor is established under the Constitution of Rhode Island as one of the five general offices subject to voter election. The Office of the Governor is responsible for the enactment of reform and change in state government for the betterment of the citizens of the State of Rhode Island. In accomplishing this task, the Office of the Governor coordinates the services of a staff of professionals to include the Legislative Affairs Office, Legal Office, Communications Office, Community Engagement Office, Policy Office, and Boards and Commissions Office.

Statutory History

The Governor is the head of the Executive Branch of State government. Among the powers and duties of the Governor under the Constitution of Rhode Island are faithfully executing the laws (Article IX, Section 2), commanding the state's military and naval forces (Article IX, Section 3), granting reprieves (Articles IX, Section 4) and pardons (Article IX, Section 13), convening special sessions of the General Assembly (Article IX, Section 7), and preparing and presenting to the General Assembly an annual state budget (Article IX, Section 15). Each Administration creates its own Office of the Governor for the purpose of governing the State of Rhode Island. The administration of Governor Daniel J. McKee began on March 2, 2021.

Budget

Office of the Governor

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
Total Expenditures	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
Expenditures by Object					
Salary and Benefits	6,519,470	6,921,165	7,773,873	7,655,315	7,819,375
Contract Professional Services	10,735	61,123	500	500	500
Operating Supplies and Expenses	567,757	476,658	465,074	464,328	484,290
Assistance and Grants	0	0	150,000	150,000	150,000
Subtotal: Operating	7,097,961	7,458,947	8,389,447	8,270,143	8,454,165
Capital Purchases and Equipment	486	9,891	17,100	17,100	17,100
Subtotal: Other	486	9,891	17,100	17,100	17,100
Total Expenditures	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
Expenditures by Source of Funds					
General Revenue	7,098,447	7,426,985	8,406,547	8,287,243	8,471,265
Federal Funds	0	41,852	0	0	0
Total Expenditures	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
FTE Authorization	45.0	45.0	45.0	45.0	45.0

Personnel Agency Summary

Office of the Governor

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	45.0	5,032,838	45.0	5,156,137
Subtotal	45.0	5,032,838	45.0	5,156,137
Turnover		(212,132)		(232,732)
Total Salaries		4,820,706		4,923,405
Benefits				
FICA		356,274		365,884
Health Benefits		604,154		665,842
Payroll Accrual		28,144		28,544
Retiree Health		217,894		193,982
Retirement		1,437,725		1,447,245
Subtotal		2,644,191		2,701,497
Total Salaries and Benefits	45.0	7,464,897	45.0	7,624,902
Cost Per FTE Position		165,887		169,442
Statewide Benefit Assessment		190,418		194,473
Payroll Costs	45.0	7,655,315	45.0	7,819,375
Purchased Services				
Other Contracts		500		500
Subtotal		500		500
Total Personnel	45.0	7,655,815	45.0	7,819,875
Distribution by Source of Funds				
General Revenue	45.0	7,655,815	45.0	7,819,875
Total All Funds	45.0	7,655,815	45.0	7,819,875

Program Summary

Office of the Governor

Central Management

Mission

To fulfill all responsibilities and duties in accordance with the Constitution and Laws of the State of Rhode Island. To monitor all federal legislation and the federal budget for impact upon Rhode Island. To process legislative and regulatory opportunities for the State of Rhode Island. To obtain maximum federal funding for the State of Rhode Island. To initiate reform and change in both government and the economy for the betterment of all Rhode Island citizens.

Description

The Office of the Governor is established under the Constitution of Rhode Island as one of the five general offices subject to voter election. The Office of the Governor is responsible for the enactment of reform and change in state government for the betterment of the citizens of the State of Rhode Island. In accomplishing this task, the Office of the Governor coordinates the services of a staff of professionals to include the Legislative Affairs Office, Legal Office, Communications Office, Community Engagement Office, Policy Office, and Boards and Commissions Office.

Statutory History

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Budget

Office of the Governor

Central Management

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Governor's Office	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
Total Expenditures	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
Expenditures by Object					
Salary and Benefits	6,519,470	6,921,165	7,773,873	7,655,315	7,819,375
Contract Professional Services	10,735	61,123	500	500	500
Operating Supplies and Expenses	567,757	476,658	465,074	464,328	484,290
Assistance and Grants	0	0	150,000	150,000	150,000
Subtotal: Operating	7,097,961	7,458,947	8,389,447	8,270,143	8,454,165
Capital Purchases and Equipment	486	9,891	17,100	17,100	17,100
Subtotal: Other	486	9,891	17,100	17,100	17,100
Total Expenditures	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265
Expenditures by Source of Funds					
General Revenue	7,098,447	7,426,985	8,406,547	8,287,243	8,471,265
Federal Funds	0	41,852	0	0	0
Total Expenditures	7,098,447	7,468,837	8,406,547	8,287,243	8,471,265

Personnel

Office of the Governor

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
CHIEF OF STAFF (GOVERNORS OFFICE)	8354 A	1.0	219,547	1.0	226,665
COMMUNICATIONS ASSOCIATE (G O)	0817 F	0.5	42,511	0.5	42,511
COMMUNITY OUTREACH COORD (GO)	8325 A	1.0	68,554	1.0	69,595
CONSTITUENT SERVICES ASSOCIATE	0817 F	0.5	42,511	0.5	42,511
CONSTITUENT SERVICES ASSOCIATE	8318 A	2.0	100,089	2.0	102,805
CONSTITUENT SVS ASSO I (G O)	8318 A	2.0	99,122	2.0	102,067
DEP DIR OF LEG & INTERGOV AFF	8341 A	1.0	124,914	1.0	130,610
DEPUTY CHIEF OF STAFF (GOVERNORS OFFICE)	8351 A	2.0	358,503	2.0	365,355
DEPUTY COUNSEL (GOV OFFICE)	8345 A	1.0	139,512	1.0	145,130
DEPUTY EXECUTIVE COUNSEL (GOVERNOR'S OFFICE)	8341 A	1.0	119,359	1.0	125,053
DEPUTY POLICY DIRECTOR (GO)	8341 A	1.0	121,005	1.0	126,571
DIGI COMM DIR/POL ANALYST(GO)	8330 A	1.0	82,446	1.0	84,678
DIRECTOR EXECUTIVE OPERATIONS (GOV OFF)	8334 A	1.0	88,354	1.0	91,617
DIRECTOR OF APPOINTMENTS (GOV OFF)	0883 F	1.0	117,251	1.0	117,251
DIRECTOR OF CONSTITUENT SERVICES (GOV OFF)	8334 A	1.0	94,058	1.0	98,414
DIRECTOR OF LEGISLATIVE & INTERGOVERNMENTAL AFFAIRS	8346 A	1.0	158,676	1.0	159,088
DIRECTOR OF MUNICIPAL AFFAIRS (GOV OFFICE)	8335 A	1.0	94,067	1.0	98,005
DIRECTOR OF SCHEDULING (G O)	8334 A	1.0	98,414	1.0	98,414
DIR OF COMM AFF & OUTRCH (GO)	8339 A	1.0	118,947	1.0	120,182
DIR OF COMMUNICATIONS (GO)	8344 A	1.0	146,737	1.0	147,971
EXECUTIVE COUNSEL (GOVERNOR'S OFFICE)	8347 A	1.0	181,113	1.0	181,113
GOVERNOR	0527 F	1.0	163,295	1.0	163,295
MANAGER OF APPOINTMENTS (GO)	8339 A	1.0	118,947	1.0	120,182
OFFICE MANAGER (GOVERNORS OFFICE)	8328 A	1.0	78,326	1.0	78,326
POL ANALYST & PUB REC OFF (GO)	8332 A	1.0	82,121	1.0	85,160
POLICY ADVISOR	8333 A	1.0	93,258	1.0	94,882
POLICY ADVISOR I (GOV OFF)	8325 A	1.0	63,446	1.0	65,717
POLICY ADVISOR II (GOV OFF)	8326 A	1.0	65,235	1.0	67,585
POLICY ADVISOR III (GOV'S OFFICE)	8333 A	1.0	88,601	1.0	92,783
PRESS SECRETARY (GOV OFF)	8336 A	1.0	96,105	1.0	99,745
PRIN POLICY ADVISOR (G.O.)	8339 A	1.0	106,160	1.0	111,781
SENIOR ADVISOR TO THE GOVERNOR (GOV'S OFFICE)	8348 A	1.0	156,182	1.0	161,804
SENIOR DEPUTY CHIEF OF STAFF (GOV'S OFFICE)	8352 A	1.0	194,763	1.0	199,642
SMALL BUSINESS LIAISON (G.O.)	8342 A	1.0	133,765	1.0	136,853
SPEC ADMIN ASST TO GOVERNOR (GOV)	8329 A	1.0	77,931	1.0	81,496

Personnel

Office of the Governor

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
SPEC ASST TO CHF OF STAFF (GO)	8329 A	1.0	81,496	1.0	81,496
SPEC ASST TO DEP CHF OF STAFF	8329 A	1.0	78,706	1.0	81,496
SPECIAL ASSISTANT TO DEPUTY CHIEF OF STAFF (GOV OFF)	8319 A	1.0	52,499	1.0	54,386
SPECIAL ASSISTANT TO THE CHIEF OF STAFF (GOV'S OFFICE)	8334 A	1.0	94,626	1.0	98,414
SR ADVISOR / SPECIAL COUNSEL (GOV OFFICE)	8351 A	1.0	183,996	1.0	186,876
SR ADVISOR TO THE GOVERNOR (GO)	8345 A	1.0	152,289	1.0	153,523
SR ADVISOR TO THE GOVERNOR (GOV OFF)	8352 A	1.0	182,177	1.0	189,171
STAFF WRITER & CONTENT MGR (GOV'S OFFICE)	8329 A	1.0	73,224	1.0	75,918
Subtotal Unclassified		45.0	5,032,838	45.0	5,156,137
Subtotal		45.0	5,032,838	45.0	5,156,137
Turnover			(212,132)		(232,732)
Total Salaries			4,820,706		4,923,405
Benefits					
FICA			356,274		365,884
Health Benefits			604,154		665,842
Payroll Accrual			28,144		28,544
Retiree Health			217,894		193,982
Retirement			1,437,725		1,447,245
Subtotal			2,644,191		2,701,497
Total Salaries and Benefits		45.0	7,464,897	45.0	7,624,902
Cost Per FTE Position			165,887		169,442
Statewide Benefit Assessment			190,418		194,473
Payroll Costs		45.0	7,655,315	45.0	7,819,375
Purchased Services					
Other Contracts			500		500
Subtotal			500		500
Total Personnel		45.0	7,655,815	45.0	7,819,875
Distribution by Source of Funds					
General Revenue		45.0	7,655,815	45.0	7,819,875
Total All Funds		45.0	7,655,815	45.0	7,819,875

Agency Summary

Office of Lieutenant Governor

Agency Mission

To fulfill the constitutional and statutory functions of the law for the Office of Lieutenant Governor.

Agency Description

The Lieutenant Governor was established under the Constitution of Rhode Island as one of the five general offices subject to voter election. The Lieutenant Governor fulfills the executive responsibilities of the Governor upon his or her death, resignation, impeachment, or inability to serve. The Lieutenant Governor appoints members of the general public to serve on boards and commissions established by the General Assembly. Additionally, the Lieutenant Governor chairs and serves on various commissions and advisory boards. The Office of the Lieutenant Governor initiates legislation and has assumed advocacy and leadership roles in such areas as emergency management, veterans' affairs, education, economic development, affordable housing, environmental sustainability, long-term care, health care, and older adults. The Office also serves as a liaison between the public and state agencies.

Statutory History

Article IX, Sections 1 and 9 through 11 of the Constitution of Rhode Island specify the Lieutenant Governor's elected power; duties in the case of death, resignation, or impeachment of the Governor; responsibilities in the case of a vacancy of position; and compensation. Article IV, Sections 1 and 3 of the Constitution of Rhode Island address the quadrennial election process by the voters of Rhode Island and the transition responsibility for the Lieutenant Governor. The Lieutenant Governor is statutorily appointed to chair the Long-Term Care Coordinating Council (R.I. General Laws § 23-17.3-2), the Emergency Management Advisory Committee (RIGL § 30-15-6), and the Small Business Advocacy Council (RIGL § 42-91-2).

Budget

Office of Lieutenant Governor

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Lt. Governor's Office - General	1,073,989	1,316,262	1,411,331	1,414,391	1,447,015
Total Expenditures	1,073,989	1,316,262	1,411,331	1,414,391	1,447,015
Expenditures by Object					
Salary and Benefits	958,330	1,119,335	1,193,041	1,210,147	1,239,116
Contract Professional Services	36,000	59,750	68,000	68,000	43,000
Operating Supplies and Expenses	78,583	122,778	149,540	135,494	164,149
Assistance and Grants	0	5,795	0	0	0
Subtotal: Operating	1,072,914	1,307,659	1,410,581	1,413,641	1,446,265
Capital Purchases and Equipment	1,075	8,603	750	750	750
Subtotal: Other	1,075	8,603	750	750	750
Total Expenditures	1,073,989	1,316,262	1,411,331	1,414,391	1,447,015
Expenditures by Source of Funds					
General Revenue	1,073,989	1,316,886	1,411,331	1,414,391	1,447,015
Federal Funds	0	(624)	0	0	0
Total Expenditures	1,073,989	1,316,262	1,411,331	1,414,391	1,447,015
FTE Authorization	8.0	8.0	8.0	8.0	8.0

Personnel Agency Summary

Office of Lieutenant Governor

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	8.0	744,205	8.0	761,567
Subtotal	8.0	744,205	8.0	761,567
Seasonal/Special Salaries/Wages		65,520		65,520
Total Salaries		809,725		827,087
Benefits				
FICA		61,945		63,274
Health Benefits		86,046		93,706
Retirement		223,035		224,966
Subtotal		371,026		381,946
Total Salaries and Benefits	8.0	1,180,751	8.0	1,209,033
Cost Per FTE Position		147,594		151,129
Statewide Benefit Assessment		29,396		30,083
Payroll Costs	8.0	1,210,147	8.0	1,239,116
Purchased Services				
Legal Services		48,000		30,000
Training and Educational Services		20,000		13,000
Subtotal		68,000		43,000
Total Personnel	8.0	1,278,147	8.0	1,282,116
Distribution by Source of Funds				
General Revenue	8.0	1,278,147	8.0	1,282,116
Total All Funds	8.0	1,278,147	8.0	1,282,116

Personnel

Office of Lieutenant Governor

Lt. Governor's Office - General

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
CHIEF OF STAFF (LT GOV)	8443 A	1.0	138,331	1.0	144,131
DIR OF COMMUNICATIONS (LT GOV)	8431 A	1.0	89,842	1.0	89,842
EXECUTIVE ASSISTANT/SPEC PROJECTS (LT.GOV)	8428 A	1.0	78,543	1.0	79,893
LIEUTENANT GOVERNOR	0531 F	1.0	137,510	1.0	137,510
POLICY ANALYST/GRAPHICS (LT.GOV)	8423 A	1.0	58,602	1.0	60,452
POLICY ANALYST/SPEC PROJ (LT GOV)	8438 A	1.0	105,430	1.0	111,207
SPECIAL ASSISTANT (LT. GOV)	8423 A	1.0	61,410	1.0	63,995
SR. ADVISOR / DIRECTOR OF GOVERNMENT AFFAIRS AND DIVERSITY	8425 A	1.0	74,537	1.0	74,537
Subtotal Unclassified		8.0	744,205	8.0	761,567
Subtotal		8.0	744,205	8.0	761,567
Seasonal/Special Salaries/Wages			65,520		65,520
Total Salaries			809,725		827,087
Benefits					
FICA			61,945		63,274
Health Benefits			86,046		93,706
Retirement			223,035		224,966
Subtotal			371,026		381,946
Total Salaries and Benefits		8.0	1,180,751	8.0	1,209,033
Cost Per FTE Position			147,594		151,129
Statewide Benefit Assessment			29,396		30,083
Payroll Costs		8.0	1,210,147	8.0	1,239,116
Purchased Services					
Legal Services			48,000		30,000
Training and Educational Services			20,000		13,000
Subtotal			68,000		43,000
Total Personnel		8.0	1,278,147	8.0	1,282,116
Distribution by Source of Funds					
General Revenue		8.0	1,278,147	8.0	1,282,116
Total All Funds		8.0	1,278,147	8.0	1,282,116

Agency Summary

Secretary of State

Agency Mission

The objective of the Office of the Secretary of State is to effectively administer all activities of the Office prescribed by the Rhode Island Constitution and state law. To engage and empower all Rhode Islanders by making government more accessible and transparent, encouraging civic pride, enhancing commerce, and ensuring that elections are fair, fast, and accurate.

Agency Description

The Secretary of State was established under the Rhode Island Constitution as one of the five general offices subject to voter election. As the custodian of state records, the Department plays a vital role in providing the public with basic information about the workings of state government. The Department consists of six programs and one internal service program.

Statutory History

Article IV of the Rhode Island State Constitution and R.I. General Laws § 42-8 establishes the Secretary of State and address areas concerning elections, legislative records, archives, and distribution and exchange of documents. RIGL § 17-14, § 17-15 and § 17-22 also refer to elections. RIGL § 29 establishes the State Library and the Legislative Reference Bureau.

Budget

Secretary of State

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Administration	3,905,519	4,226,679	4,639,961	4,893,335	5,076,740
Corporations	2,460,359	2,647,061	2,815,916	2,819,649	2,807,730
State Archives	719,549	747,866	756,379	713,280	4,491,353
Elections and Civics	3,091,442	3,975,962	4,677,314	3,537,620	4,491,197
State Library	993,258	884,222	879,042	642,724	649,250
Internal Service Programs	918,757	982,164	1,175,426	1,167,506	1,166,547
Office of Public Information	522,351	543,587	655,466	706,118	763,969
Total Expenditures	12,611,236	14,007,540	15,599,504	14,480,232	19,446,786
<i>Internal Services</i>	<i>[918,757]</i>	<i>[982,164]</i>	<i>[1,175,426]</i>	<i>[1,167,506]</i>	<i>[1,166,547]</i>
Expenditures by Object					
Salary and Benefits	7,702,891	7,850,527	8,486,505	8,418,651	8,596,151
Contract Professional Services	392,790	493,349	1,151,273	1,180,673	1,145,273
Operating Supplies and Expenses	3,653,204	4,771,143	5,152,026	4,126,208	5,191,218
Assistance and Grants	143,861	143,000	418,000	418,000	418,000
Subtotal: Operating	11,892,746	13,258,019	15,207,804	14,143,532	15,350,642
Capital Purchases and Equipment	90,378	121,953	336,700	336,700	4,096,144
Debt Service (Fixed Charges)	627,569	627,569	0	0	0
Operating Transfers	544	0	55,000	0	0
Subtotal: Other	718,490	749,522	391,700	336,700	4,096,144
Total Expenditures	12,611,236	14,007,540	15,599,504	14,480,232	19,446,786
Expenditures by Source of Funds					
General Revenue	10,137,060	11,966,378	11,839,843	10,902,244	12,112,241
Federal Funds	1,000,551	562,060	2,001,207	2,001,207	2,001,207
Restricted Receipts	554,868	496,939	583,028	409,275	409,347
Operating Transfers From Other Funds	0	0	0	0	3,757,444
Other Funds	918,757	982,164	1,175,426	1,167,506	1,166,547
Total Expenditures	12,611,236	14,007,540	15,599,504	14,480,232	19,446,786
FTE Authorization	59.0	59.0	61.0	61.0	61.0

Personnel Agency Summary

Secretary of State

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	61.0	5,154,303	61.0	5,244,822
Subtotal	61.0	5,154,303	61.0	5,244,822
Seasonal/Special Salaries/Wages		116,410		116,410
Turnover		(20,000)		0
Total Salaries		5,250,713		5,361,232
Benefits				
FICA		401,556		410,132
Health Benefits		764,833		833,499
Payroll Accrual		29,998		30,426
Retiree Health		232,069		206,649
Retirement		1,536,675		1,547,042
Subtotal		2,965,131		3,027,748
Total Salaries and Benefits	61.0	8,215,844	61.0	8,388,980
Cost Per FTE Position		134,686		137,524
Statewide Benefit Assessment		202,807		207,171
Payroll Costs	61.0	8,418,651	61.0	8,596,151
Purchased Services				
Clerical and Temporary Services		94,493		94,493
Information Technology		886,565		886,565
Legal Services		125,000		125,000
Other Contracts		74,615		39,215
Subtotal		1,180,673		1,145,273
Total Personnel	61.0	9,599,324	61.0	9,741,424
Distribution by Source of Funds				
General Revenue	57.0	8,004,478	57.0	8,148,785
Federal Funds	0.0	711,565	0.0	711,565
Restricted Receipts	1.0	265,885	1.0	268,747
Other Funds	3.0	617,396	3.0	612,327
Total All Funds	61.0	9,599,324	61.0	9,741,424

Program Summary

Secretary of State

Administration

Mission

The Administration program provides support for the efficient and secure operation of the Office of the Secretary of State.

Description

The Administration Program supports the Department of State in six areas. Personnel maintains personnel records and provides administrative support for payroll and personnel matters. Fiscal Management monitors accounts payable and accounts receivable for the department and prepares the budget. E-government and Information Technology develops and implements model e-government solutions to collect and distribute information to the public and provides support for the department's computer systems. Constituent Affairs collects and distributes information to the public and coordinates responses to inquiries from the public. Communications details the programs and services offered to Rhode Islanders and serves as the liaison with the media. Policy and Legislative Affairs researches, plans, and develops innovative policy initiatives that serve as models for the country and develops legislation that moves those policy initiatives forward.

Statutory History

The Office of the Secretary of State was established by Article IX of the Constitution of Rhode Island as one of the five general offices subject to voter election. R.I. General Laws § 42-8 further prescribes the duties of the Secretary and Department.

Budget

Secretary of State

Administration

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Administration	2,208,040	2,517,236	2,230,472	2,747,033	2,870,790
Information Technology	1,324,896	1,510,817	1,910,697	1,637,483	1,691,105
Personnel and Finance	372,583	198,626	498,792	508,819	514,845
Total Expenditures	3,905,519	4,226,679	4,639,961	4,893,335	5,076,740
Expenditures by Object					
Salary and Benefits	3,134,348	3,306,492	3,578,304	3,799,398	3,918,039
Contract Professional Services	163,292	74,831	90,715	104,115	90,715
Operating Supplies and Expenses	490,273	779,247	745,242	764,122	842,286
Assistance and Grants	29,732	0	150,000	150,000	150,000
Subtotal: Operating	3,817,645	4,160,570	4,564,261	4,817,635	5,001,040
Capital Purchases and Equipment	87,874	66,109	75,700	75,700	75,700
Subtotal: Other	87,874	66,109	75,700	75,700	75,700
Total Expenditures	3,905,519	4,226,679	4,639,961	4,893,335	5,076,740
Expenditures by Source of Funds					
General Revenue	3,905,519	4,226,679	4,639,961	4,893,335	5,076,740
Total Expenditures	3,905,519	4,226,679	4,639,961	4,893,335	5,076,740

Personnel

Secretary of State

Administration

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
CHIEF OF STAFF (SOS)	8648 A	1.0	162,060	1.0	167,941
CYBERSECURITY MANAGER (S.O.S.)	8640 A	1.0	128,252	1.0	128,252
DATA ANALYST (SOS)	8621 A	1.0	55,486	1.0	57,157
DEPUTY DIRECTOR OF CIVIC EDUCATION (SOS)	8630 A	1.0	77,539	1.0	80,402
DEPUTY DIRECTOR OF COMMUNICATIONS (SOS)	8623 A	1.0	54,365	1.0	58,533
DEPUTY SECRETARY OF STATE/DIRECTOR OF ADMIN (SOS)	8646 A	1.0	146,880	1.0	158,477
DEPUTY SECRETARY OF STATE/DIRECTOR OF OPERATIONS (SOS)	8647 A	1.0	145,340	1.0	156,594
DIRECTOR OF CIVIC EDUCATION (SOS)	8635 A	1.0	95,050	1.0	95,050
DIRECTOR OF COMMUNICATIONS (SOS)	8635 A	1.0	88,306	1.0	95,050
DIRECTOR OF COMMUNITY OUTREACH & ENGAGEMENT (SOS)	8634 A	1.0	85,296	1.0	91,808
DIRECTOR OF FINANCE & PERSONNEL (SOS)	8638 A	1.0	122,762	1.0	122,762
DIRECTOR OF INTERGOVERNMENTAL AFFAIRS (SOS)	8635 A	1.0	94,802	1.0	98,359
EXECUTIVE ASSISTANT TO THE SECRETARY (SOS)	8626 A	1.0	67,660	1.0	70,187
IT DIRECTOR (SEC OF STATE)	8642 A	1.0	146,571	1.0	146,571
JR NETWORK & SYS ADMIN (SOS)	8622 A	1.0	55,589	1.0	57,394
LEGAL COUNSEL (SECRETARY OF STATE)	8642 A	1.0	134,665	1.0	134,665
MVC APPLICATION DEVELOPER (SOS)	8633 A	1.0	96,779	1.0	96,779
NETWORK MANAGER (SOS)	8629 A	1.0	73,416	1.0	73,416
OFFICE SUPPORT MANAGER	5330 A	1.0	82,719	1.0	85,822
SECRETARY OF STATE	0531 F	1.0	137,510	1.0	137,510
SENIOR DATA ANALYST (S.O.S.)	8635 A	1.0	103,967	1.0	103,967
SQL DATABASE ADMINISTRATOR	8622 A	1.0	63,014	1.0	63,014
SR ADV/DIR OF CIVIC PGM/SPEC PROJECT (SOS)	8638 A	1.0	116,916	1.0	116,916
VISUAL COMMUNICATIONS MANAGER (S.O.S.)	5328 A	1.0	83,888	1.0	83,888
Subtotal Unclassified		24.0	2,418,832	24.0	2,480,514
Subtotal		24.0	2,418,832	24.0	2,480,514
Seasonal/Special Salaries/Wages			15,750		15,750
Turnover			(20,000)		0
Total Salaries			2,414,582		2,496,264

Personnel

Secretary of State

Administration

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Benefits				
FICA		184,599		190,964
Health Benefits		267,397		291,468
Payroll Accrual		14,003		14,383
Retiree Health		108,425		97,731
Retirement		715,637		729,249
Subtotal		1,290,061		1,323,795
Total Salaries and Benefits	24.0	3,704,643	24.0	3,820,059
Cost Per FTE Position		154,360		159,169
Statewide Benefit Assessment		94,755		97,980
Payroll Costs	24.0	3,799,398	24.0	3,918,039
Purchased Services				
Information Technology		50,000		50,000
Legal Services		5,000		5,000
Other Contracts		49,115		35,715
Subtotal		104,115		90,715
Total Personnel	24.0	3,903,513	24.0	4,008,754
Distribution by Source of Funds				
General Revenue	24.0	3,903,513	24.0	4,008,754
Total All Funds	24.0	3,903,513	24.0	4,008,754

Program Summary

Secretary of State

Corporations

Mission

The Corporations program is the official agent and record keeper on behalf of the State of Rhode Island for all official corporate filings, Uniform Commercial Code (UCC) filings, and notary/trademark applications. The program helps create a user-friendly, customer-service centric environment that promotes clear, predictable, and reliable policies, procedures, and services.

Description

The Corporations program encompasses six sections: Business Filings, Uniform Commercial Code, Trademark and Service Mark, Notary Public, Certification/Authentication, and the Rhode Island Business Portal. The Business Filings section examines, processes, and maintains legal documents affecting various types of corporations, companies, and partnerships. The section ensures compliance with laws governing these entities and provides public access to all associated documents. The UCC section is the central filing office for certain finance and lien documents. It also ensures compliance with applicable laws and provides public access to associated documents. The Trademark and Service Mark section manages notaries in the state through maintenance of oaths of office and official signatures of commissioned notaries. The Certification/Authentication section prepares certified copies, letters of good standing, legal existence, and certificates of fact related to business filing. It also issues apostilles. The Rhode Island Business Portal helps business owners navigate federal, state, and local licensing requirements.

Statutory History

Applicable statutes for the Corporations program are outlined in R.I. General Laws § 6-2, § 6A-9, § 7, § 11-50, § 42-30, and § 42-132.

Budget

Secretary of State

Corporations

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Corporations	2,457,930	2,647,061	2,815,916	2,819,649	2,807,730
First Stop Business Inf.	2,429	0	0	0	0
Total Expenditures	2,460,359	2,647,061	2,815,916	2,819,649	2,807,730
Expenditures by Object					
Salary and Benefits	2,031,378	2,146,876	2,259,504	2,248,609	2,274,610
Contract Professional Services	19,536	430	40,000	40,000	40,000
Operating Supplies and Expenses	409,445	502,751	508,412	523,040	485,120
Subtotal: Operating	2,460,359	2,650,057	2,807,916	2,811,649	2,799,730
Capital Purchases and Equipment	0	(2,996)	8,000	8,000	8,000
Subtotal: Other	0	(2,996)	8,000	8,000	8,000
Total Expenditures	2,460,359	2,647,061	2,815,916	2,819,649	2,807,730
Expenditures by Source of Funds					
General Revenue	2,460,359	2,647,061	2,815,916	2,819,649	2,807,730
Total Expenditures	2,460,359	2,647,061	2,815,916	2,819,649	2,807,730

Personnel

Secretary of State

Corporations

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE ASSISTANT	5319 A	3.0	169,359	3.0	172,400
ADMINISTRATIVE ASSISTANT (SECRETARY OF STATE)	5319 A	8.0	465,651	8.0	468,218
BUSINESS INFORMATION CENTER PROGRAM MANAGER	5322 A	1.0	57,438	1.0	59,265
CALL CENTER TEAM LEAD	5321 A	1.0	60,710	1.0	60,710
CUSTOMER SVC MGR (SOS)	5322 A	1.0	60,711	1.0	63,014
DATA ENTRY TEAM LEADER (SOS)	5321 A	1.0	71,334	1.0	71,334
DEPUTY DIRECTOR - BUSINESS SERVICES (SOS)	8630 A	2.0	190,018	2.0	190,018
DIRECTOR CORPORATIONS (SECRETARY OF STATE)	8638 A	1.0	134,453	1.0	134,453
DOCUMENT PROCESSOR/COUNTER TEAM LEAD	5321 A	1.0	60,710	1.0	60,710
NOTARY TRADEMARK AND AUTHENTICATION	5324 A	1.0	68,102	1.0	68,102
Subtotal Unclassified		20.0	1,338,486	20.0	1,348,224
Subtotal		20.0	1,338,486	20.0	1,348,224
Seasonal/Special Salaries/Wages			10,500		10,500
Total Salaries			1,348,986		1,358,724
Benefits					
FICA			103,193		103,940
Health Benefits			274,366		299,756
Payroll Accrual			7,825		7,822
Retiree Health			60,499		53,121
Retirement			400,868		397,990
Subtotal			846,751		862,629
Total Salaries and Benefits		20.0	2,195,737	20.0	2,221,353
Cost Per FTE Position			109,787		111,068
Statewide Benefit Assessment			52,872		53,257
Payroll Costs		20.0	2,248,609	20.0	2,274,610
Purchased Services					
Legal Services			40,000		40,000
Subtotal			40,000		40,000
Total Personnel		20.0	2,288,609	20.0	2,314,610
Distribution by Source of Funds					
General Revenue		20.0	2,288,609	20.0	2,314,610
Total All Funds		20.0	2,288,609	20.0	2,314,610

Program Summary

Secretary of State

State Archives

Mission

The State Archives provides comprehensive archives and records management services for all public records in the State, information on the preservation of historical records, and provides information from and access to the State government archives.

Description

The State Archives preserves and maintains the permanent records of state government. It also operates a public reading room for the research, inspection, and duplication of public records; publishes guides and finding aids to collections; and features exhibits and displays that are free and open to the public. The State Archives manages the Local Government Records Program, which was established in 1992 with federal grant funding from the National Historical Publications and Records Commission. The program provides records management advice, assistance, and consultation to all departments of municipal government. It also develops record control schedules that govern retention and disposition of municipal records. Workshops and talks are provided to municipal personnel about records management functions and archival records administration and preservation. In conjunction with the Public Records Administration, the program also publishes guidelines and regulations about records and records issues. The 1993 General Assembly passed legislation establishing the Historical Records Trust, a restricted receipt account, which now provides funding for this program.

Statutory History

R.I. General Laws § 42-8.1 et seq. establishes the State Archives and defines its duties and functions. RIGL § 42-35 prescribes the Secretary of State's duties under the Administrative Procedures Act. RIGL § 38-1, § 38-2, and § 38-3 detail the custody and protection of public records, access to public records, and Public Records Administration.

Budget

Secretary of State

State Archives

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	719,549	747,866	756,379	713,280	4,491,353
Total Expenditures	719,549	747,866	756,379	713,280	4,491,353
Expenditures by Object					
Salary and Benefits	426,540	419,590	394,338	372,395	376,343
Contract Professional Services	0	0	3,500	14,500	3,500
Operating Supplies and Expenses	292,371	328,275	358,541	326,385	354,066
Subtotal: Operating	718,911	747,866	756,379	713,280	733,909
Capital Purchases and Equipment	637	0	0	0	3,757,444
Subtotal: Other	637	0	0	0	3,757,444
Total Expenditures	719,549	747,866	756,379	713,280	4,491,353
Expenditures by Source of Funds					
General Revenue	172,112	261,032	198,351	329,005	349,562
Federal Funds	926	0	0	0	0
Restricted Receipts	546,512	486,834	558,028	384,275	384,347
Operating Transfers from Other Funds	0	0	0	0	3,757,444
Total Expenditures	719,549	747,866	756,379	713,280	4,491,353

Personnel

Secretary of State

State Archives

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE RECORDS & TECHNICAL SERVICE SPEC	5328 A	1.0	75,254	1.0	79,083
LOCAL GOV'T RECORDS COORD (SOS)	5328 A	1.0	91,876	1.0	91,876
REFERENCE ANALYST (SOS)	5325 A	1.0	81,637	1.0	81,637
STATE ARCHIVIST & PUBLIC RECORDS ADMINISTRATOR	8634 A	1.0	100,382	1.0	100,382
Subtotal Unclassified		4.0	349,149	4.0	352,978
Subtotal		4.0	349,149	4.0	352,978
Transfer Out			(209,489)		(211,787)
Transfer In			90,556		91,512
Seasonal/Special Salaries/Wages			5,250		5,250
Total Salaries			235,466		237,953
Benefits					
FICA			18,015		18,207
Health Benefits			28,725		31,384
Payroll Accrual			1,348		1,351
Retiree Health			10,405		9,171
Retirement			69,343		69,086
Subtotal			127,836		129,199
Total Salaries and Benefits		4.0	363,302	4.0	367,152
Cost Per FTE Position			90,826		91,788
Statewide Benefit Assessment			9,093		9,191
Payroll Costs		4.0	372,395	4.0	376,343
Purchased Services					
Other Contracts			14,500		3,500
Subtotal			14,500		3,500
Total Personnel		4.0	386,895	4.0	379,843
Distribution by Source of Funds					
General Revenue		3.0	121,010	3.0	111,096
Restricted Receipts		1.0	265,885	1.0	268,747
Total All Funds		4.0	386,895	4.0	379,843

Program Summary

Secretary of State

Elections and Civics

Mission

The mission of the Elections program is to provide efficient election services and prepare federal, statewide and municipal elections as required by statute. The Program seeks to provide an accurate and timely statewide central voter registration system (CVRS) as mandated by the Help America Vote Act (HAVA) and to make improvements to the CVRS to allow for a more efficient and accurate electoral process. The Elections strives to provides concise, accurate, and timely information to the voters of Rhode Island in the form of a ballot and voter information booklet with respect to referenda.

Description

The Elections program is responsible for the preparation of federal, state, and local elections. It provides necessary forms for candidate declarations, endorsements, nomination signatures, and candidate certification. The program maintains files for local candidate ballot placement as certified by local boards of canvassers. Additionally, it designs ballot layout; prepares and provides sample and polling place ballots for all federal, state, and municipal elections as mandated by law; and prepares and sends mail ballots. The Elections program prepares and distributes the Voter Information Handbook and provides voter assistance and education through the publication of numerous guides for candidates, election officials, and voters. Specifications for the purchase of voting equipment and related voting system services are also handled by the Elections program.

Statutory History

The Elections program operates under R.I. General Laws Title 17.

Budget

Secretary of State

Elections and Civics

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	3,091,442	3,975,962	4,677,314	3,537,620	4,491,197
Total Expenditures	3,091,442	3,975,962	4,677,314	3,537,620	4,491,197
Expenditures by Object					
Salary and Benefits	573,350	558,357	610,817	574,960	591,231
Contract Professional Services	31,142	283,848	906,565	906,565	906,565
Operating Supplies and Expenses	1,858,521	2,450,344	2,807,932	1,704,095	2,641,401
Assistance and Grants	861	0	100,000	100,000	100,000
Subtotal: Operating	2,463,874	3,292,549	4,425,314	3,285,620	4,239,197
Capital Purchases and Equipment	0	55,844	252,000	252,000	252,000
Debt Service (Fixed Charges)	627,569	627,569	0	0	0
Subtotal: Other	627,569	683,413	252,000	252,000	252,000
Total Expenditures	3,091,442	3,975,962	4,677,314	3,537,620	4,491,197
Expenditures by Source of Funds					
General Revenue	2,091,817	3,413,902	2,676,107	1,536,413	2,489,990
Federal Funds	999,626	562,060	2,001,207	2,001,207	2,001,207
Total Expenditures	3,091,442	3,975,962	4,677,314	3,537,620	4,491,197

Personnel

Secretary of State

Elections and Civics

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
DEPUTY DIRECTOR OF ELECTIONS (SOS)	8633 A	1.0	101,618	1.0	101,618
DIRECTOR OF ELECTIONS (SOS)	8640 A	1.0	116,706	1.0	122,585
ELECTIONS INFORMATION COORDINATOR (SOS)	8628 A	1.0	72,623	1.0	75,313
MANAGER OF ELECTIONS	5324 A	1.0	61,809	1.0	63,871
Subtotal Unclassified		4.0	352,756	4.0	363,387
Subtotal		4.0	352,756	4.0	363,387
Seasonal/Special Salaries/Wages			5,250		5,250
Total Salaries			358,006		368,637
Benefits					
FICA			27,386		28,199
Health Benefits			51,907		56,269
Payroll Accrual			2,061		2,109
Retiree Health			15,945		14,318
Retirement			105,721		107,345
Subtotal			203,020		208,240
Total Salaries and Benefits		4.0	561,026	4.0	576,877
Cost Per FTE Position			140,257		144,219
Statewide Benefit Assessment			13,934		14,354
Payroll Costs		4.0	574,960	4.0	591,231
Purchased Services					
Clerical and Temporary Services			20,000		20,000
Information Technology			836,565		836,565
Legal Services			50,000		50,000
Subtotal			906,565		906,565
Total Personnel		4.0	1,481,525	4.0	1,497,796
Distribution by Source of Funds					
General Revenue		4.0	769,960	4.0	786,231
Federal Funds		0.0	711,565	0.0	711,565
Total All Funds		4.0	1,481,525	4.0	1,497,796

Program Summary

Secretary of State

State Library

Mission

To provide high quality assistance and access to materials in the areas of law, legislation, rules and regulations, government reports, and Rhode Island history.

Description

The State Library provides reference and research services in the areas of law, legislation, rules and regulations, government reports, and Rhode Island history to Rhode Islanders. It catalogs all state publications and maintains an online catalog of its holdings. The Library operates and maintains the Legislative Reference Bureau that provides information on state laws and legislation. It is also a Federal Government Publications Depository and serves as the State Publications Clearinghouse, providing copies of state documents to facilities throughout Rhode Island.

Statutory History

The State Library was established by a resolution of the General Assembly in 1852. Statutory authority is granted in R.I. General Laws 29-1. RIGL § 29-7 authorizes the Library to act as a clearinghouse for state publications.

Budget

Secretary of State

State Library

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	993,258	884,222	879,042	642,724	649,250
Total Expenditures	993,258	884,222	879,042	642,724	649,250
Expenditures by Object					
Salary and Benefits	818,587	714,892	654,273	419,381	421,275
Contract Professional Services	34,287	0	18,200	18,200	18,200
Operating Supplies and Expenses	26,115	26,330	37,569	36,143	40,775
Assistance and Grants	113,268	143,000	168,000	168,000	168,000
Subtotal: Operating	992,258	884,222	878,042	641,724	648,250
Capital Purchases and Equipment	1,000	0	1,000	1,000	1,000
Subtotal: Other	1,000	0	1,000	1,000	1,000
Total Expenditures	993,258	884,222	879,042	642,724	649,250
Expenditures by Source of Funds					
General Revenue	993,258	884,222	879,042	642,724	649,250
Total Expenditures	993,258	884,222	879,042	642,724	649,250

Personnel

Secretary of State

State Library

	FY 2024		FY 2025		
	FTE	Cost	FTE	Cost	
Unclassified					
ADMINISTRATIVE ASSISTANT	8325 A	2.0	156,588	2.0	156,589
STATE LIBRARIAN (SOS)	8631 A	1.0	89,842	1.0	89,842
Subtotal Unclassified		3.0	246,430	3.0	246,431
Subtotal		3.0	246,430	3.0	246,431
Seasonal/Special Salaries/Wages			5,250		5,250
Total Salaries			251,680		251,681
Benefits					
FICA			19,252		19,253
Health Benefits			51,889		56,280
Payroll Accrual			1,441		1,431
Retiree Health			11,139		9,709
Retirement			74,246		73,187
Subtotal			157,967		159,860
Total Salaries and Benefits		3.0	409,647	3.0	411,541
Cost Per FTE Position			136,549		137,180
Statewide Benefit Assessment			9,734		9,734
Payroll Costs		3.0	419,381	3.0	421,275
Purchased Services					
Clerical and Temporary Services			18,200		18,200
Subtotal			18,200		18,200
Total Personnel		3.0	437,581	3.0	439,475
Distribution by Source of Funds					
General Revenue		3.0	437,581	3.0	439,475
Total All Funds		3.0	437,581	3.0	439,475

Program Summary

Secretary of State

Internal Service Programs

Mission

The Record Center program strives to provide agencies with cost-efficient secure central record storage facilities and provide clear guidance on record retention and disposal policies.

Description

The Record Center program is a Public Records Administration internal service program that oversees records management functions within state government. The program provides central storage for nonpermanent inactive government records and serves all state agencies. Inactive records are those records that agencies no longer require immediate access to but that are not yet eligible for disposal because of administrative, fiscal, or legal requirements. Public Records Administration personnel provide records management advice, assistance, and consultation to all state agencies. They also work with agencies to develop records retention and disposition schedules, enabling timely disposal or retention as permanent records of the state. Comprehensive records management services encompass all records, regardless of format or media. Workshops are provided to state agency personnel on records management topics. In addition, the program promulgates regulations and publishes guidelines about records and records management functions. The program also oversees Administrative Records functions. The Records Center program is an internal service program. The costs of its operations are borne by the user agencies through a charge system that allocates the cost of service delivery. Program costs are shown for display purposes only, because the costs are reflected in the budget of the user agency both on an actual and budget basis.

Statutory History

R.I. General Laws § 35-5 authorizes the Director of Administration to establish a system of rotating funds in any state department or agency. RIGL § 38-1 and § 38-3 establish the responsibilities and duties of the Public Records Administration program. RIGL § 42-35 defines the policies for administrative records.

Budget

Secretary of State

Internal Service Programs

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Secretary of State Record Center	918,757	982,164	1,175,426	1,167,506	1,166,547
Total Expenditures	918,757	982,164	1,175,426	1,167,506	1,166,547
<i>Internal Services</i>	<i>[918,757]</i>	<i>[982,164]</i>	<i>[1,175,426]</i>	<i>[1,167,506]</i>	<i>[1,166,547]</i>
Expenditures by Object					
Salary and Benefits	336,908	339,561	591,503	550,103	556,034
Contract Professional Services	49,689	28,920	56,293	67,293	56,293
Operating Supplies and Expenses	532,160	613,683	527,630	550,110	552,220
Subtotal: Operating	918,757	982,164	1,175,426	1,167,506	1,164,547
Capital Purchases and Equipment	0	0	0	0	2,000
Subtotal: Other	0	0	0	0	2,000
Total Expenditures	918,757	982,164	1,175,426	1,167,506	1,166,547
Expenditures by Source of Funds					
Other Funds	918,757	982,164	1,175,426	1,167,506	1,166,547
Total Expenditures	918,757	982,164	1,175,426	1,167,506	1,166,547

Personnel

Secretary of State

Internal Service Programs

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE ASSISTANT (SECRETARY OF STATE)	5319 A	1.0	61,767	1.0	61,767
DIGITAL ARCHIVIST	5329 A	1.0	80,738	1.0	83,127
PRINCIPAL PLANNING AND PROGRAM SPECIALIST	5328 A	1.0	83,887	1.0	83,887
Subtotal Unclassified		3.0	226,392	3.0	228,781
Subtotal		3.0	226,392	3.0	228,781
Transfer Out			(90,556)		(91,512)
Transfer In			209,489		211,787
Total Salaries			345,325		349,056
Benefits					
FICA			26,416		26,702
Health Benefits			43,079		47,079
Payroll Accrual			2,020		2,027
Retiree Health			15,609		13,753
Retirement			104,014		103,630
Subtotal			191,138		193,191
Total Salaries and Benefits		3.0	536,463	3.0	542,247
Cost Per FTE Position			178,821		180,749
Statewide Benefit Assessment			13,640		13,787
Payroll Costs		3.0	550,103	3.0	556,034
Purchased Services					
Clerical and Temporary Services			56,293		56,293
Other Contracts			11,000		0
Subtotal			67,293		56,293
Total Personnel		3.0	617,396	3.0	612,327
Distribution by Source of Funds					
Other Funds		3.0	617,396	3.0	612,327
Total All Funds		3.0	617,396	3.0	612,327

Program Summary

Secretary of State

Office of Public Information

Mission

The Office of Public Information strives to effectively disseminate vital government information to the public and utilize expanding technologies to enhance public access and awareness of state government activities.

Description

The Office of Public Information gives members of the public the basic information they need to play a more active role in the decision-making process. This information is published in a variety of reports available to the public free of charge and accessible through the Internet. The Office frequently trains the public on the access and use of government websites. The Office maintains databases on all introduced legislation and hearings in the General Assembly and publishes daily and weekly legislative reports. It maintains a list of lobbyists and enforces of the state's lobbying law. Under the Administrative Procedures Act, the Office is responsible for compiling state agency rules and regulations. The Office operates and maintains a clearinghouse for public meeting information as required by the Open Meetings Laws. It also operates and maintains the Documents and Distribution Office to provide delivery of printed state legislation, General Assembly journals, and other state publications.

Statutory History

Article IV, Section 4 of the Constitution of Rhode Island and R.I. General Laws § 42-8 establish the Office of Secretary of State and the Secretary's role as the custodian of state records, charged with the collections, retention, and dissemination of these records for the citizens of the State of Rhode Island.

Budget

Secretary of State

Office of Public Information

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	522,351	543,587	655,466	706,118	763,969
Total Expenditures	522,351	543,587	655,466	706,118	763,969
Expenditures by Object					
Salary and Benefits	381,780	364,759	397,766	453,805	458,619
Contract Professional Services	94,844	105,320	36,000	30,000	30,000
Operating Supplies and Expenses	44,318	70,513	166,700	222,313	275,350
Subtotal: Operating	520,942	540,591	600,466	706,118	763,969
Capital Purchases and Equipment	866	2,996	0	0	0
Operating Transfers	544	0	55,000	0	0
Subtotal: Other	1,410	2,996	55,000	0	0
Total Expenditures	522,351	543,587	655,466	706,118	763,969
Expenditures by Source of Funds					
General Revenue	513,995	533,482	630,466	681,118	738,969
Restricted Receipts	8,357	10,105	25,000	25,000	25,000
Total Expenditures	522,351	543,587	655,466	706,118	763,969

Personnel

Secretary of State

Office of Public Information

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
DIRECTOR PUBLIC INFORMATION (SEC OF STATE)	8631 A	1.0	94,334	1.0	94,334
PUB INFO & VISITOR CTR EXP SPE	5321 A	1.0	56,936	1.0	59,185
PUBLIC INFORM SPECIALIST (SOS)	8625 A	1.0	70,988	1.0	70,988
Subtotal Unclassified		3.0	222,258	3.0	224,507
Subtotal		3.0	222,258	3.0	224,507
Seasonal/Special Salaries/Wages			74,410		74,410
Total Salaries			296,668		298,917
Benefits					
FICA			22,695		22,867
Health Benefits			47,470		51,263
Payroll Accrual			1,300		1,303
Retiree Health			10,047		8,846
Retirement			66,846		66,555
Subtotal			148,358		150,834
Total Salaries and Benefits		3.0	445,026	3.0	449,751
Cost Per FTE Position			148,342		149,917
Statewide Benefit Assessment			8,779		8,868
Payroll Costs		3.0	453,805	3.0	458,619
Purchased Services					
Legal Services			30,000		30,000
Subtotal			30,000		30,000
Total Personnel		3.0	483,805	3.0	488,619
Distribution by Source of Funds					
General Revenue		3.0	483,805	3.0	488,619
Total All Funds		3.0	483,805	3.0	488,619

Agency Summary

Office of the General Treasurer

Agency Mission

The Office of the General Treasurer's mission is to protect the state's assets with sound financial investments, strengthen the state's financial position, encourage economic growth, operate with transparency and accountability, and ensure Rhode Islanders benefit from exceptional service through all the programs the Office manages.

Agency Description

The Office of the General Treasurer is established under the Rhode Island Constitution as one of the five general offices subject to election by the voters. The General Treasurer is the custodian of State funds, charged with the safe and prudent management of the State's finances. The General Treasurer serves on the State Investment Commission, the State Retirement Board, the Public Finance Management Board, the Rhode Island Housing and Mortgage Finance Corporation, the Higher Education Assistance Board, the Rhode Island Student Loan Authority, the State Properties Commission and the Rhode Island Infrastructure Bank. Programs and Sub-Programs are defined to streamline the administration of various functions and resources. Under the control and guidance of the General Treasurer are: the Employees' Retirement System of Rhode Island, the administrative unit for participating public employee groups for both defined benefit and defined contribution plans; the Unclaimed Property Program which collects tangible and intangible abandoned property for the purpose of returning the property to its rightful owner; the Investments and Finance Division which provides investment and cash management services to state government, and issues and manages the State's general obligation debt; the CollegeBound Program and its contribution of fee revenue for state college assistance programs; the Business Office, which validates and distributes the State's imprest/benefit check payments, prints vendor and non-vendor checks, and reconciles a majority of the State's accounts to the financial institutions and the State Controller's records; and the Crime Victim Compensation Program which compensates victims of violent crimes for certain financial losses. Other areas under the Treasurer's responsibility include cooperation with the Executive Office of Health and Human Services in the ABLE savings program (Achieving A Better Life Experience Accounts) for tax free income growth for certain qualified disability expenditures; the care and management of the Abraham Touro Fund; and, the Childhood Disease Fund.

Statutory History

Article IV of the Rhode Island Constitution and Title 42 Chapter 10 of the Rhode Island General Laws establishes the Office of the General Treasurer. Title 35 gives the guidelines for the investment of state funds and the Employees' Retirement System is governed by Titles 16, 21, 36, 37, 38 and 45 of the Rhode Island General Laws. Payments of state funds via the Business Office are made pursuant to Title 42, Chapter 10 of the Rhode Island General Laws and Title 28 includes the Treasurer's responsibilities related to the Temporary Disability and Unemployment Insurance Program. Title 12, Chapter 25 of the Rhode Island General Laws governs the Crime Victim Compensation Program. Title 33, Chapter 21 and 21.1 of the General Laws govern the Unclaimed Property Program. Title 16, Chapter 57, Section 6.1 was amended in 2015 and transferred responsibility for the CollegeBound program to Treasury. Title 42, Chapter 7.2 was amended in 2015 to include the State Investment Commission in the oversight of the new ABLE savings program. Additionally, Title 42, Chapter 10.1 was amended in 2016 and expanded the role of the Public Finance Management Board to include more frequent reporting and oversight of debt throughout all of the state inclusive of municipalities and quasi-public agencies.

Budget

Office of the General Treasurer

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Office of the General Treasurer	3,396,564	3,761,383	4,135,387	4,036,268	3,959,013
State Retirement System	11,969,630	10,570,780	15,419,006	15,058,392	14,245,648
Unclaimed Property	2,328,901	2,340,929	2,604,026	2,758,762	2,981,837
Crime Victim Compensation Program	1,423,184	1,388,431	1,877,046	1,682,618	1,700,376
Total Expenditures	19,118,279	18,061,523	24,035,465	23,536,040	22,886,874
Expenditures by Object					
Salary and Benefits	11,972,636	11,821,342	13,189,987	12,980,088	13,294,432
Contract Professional Services	4,351,433	3,639,454	6,202,519	6,202,519	5,134,752
Operating Supplies and Expenses	1,556,536	1,424,438	2,842,541	2,797,015	2,838,772
Assistance and Grants	1,220,024	1,114,503	1,706,993	1,462,993	1,462,993
Subtotal: Operating	19,100,629	17,999,736	23,942,040	23,442,615	22,730,949
Capital Purchases and Equipment	17,650	61,787	93,425	93,425	155,925
Subtotal: Other	17,650	61,787	93,425	93,425	155,925
Total Expenditures	19,118,279	18,061,523	24,035,465	23,536,040	22,886,874
Expenditures by Source of Funds					
General Revenue	3,424,376	3,624,715	3,995,808	3,980,018	3,915,333
Federal Funds	574,217	706,783	766,369	763,919	763,030
Restricted Receipts	14,561,137	13,092,060	18,578,032	18,197,154	17,607,485
Other Funds	558,549	637,964	695,256	594,949	601,026
Total Expenditures	19,118,279	18,061,523	24,035,465	23,536,040	22,886,874
FTE Authorization	89.0	89.0	91.0	91.0	91.0

Personnel Agency Summary

Office of the General Treasurer

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	91.0	8,082,756	91.0	8,266,626
Subtotal	91.0	8,082,756	91.0	8,266,626
Overtime		235,774		263,848
Turnover		(285,688)		(310,544)
Total Salaries		8,032,842		8,219,930
Benefits				
Contract Stipends		53,985		53,985
FICA		585,754		598,605
Health Benefits		1,262,229		1,395,026
Payroll Accrual		45,575		46,180
Retiree Health		352,437		313,468
Retirement		2,339,281		2,352,971
Subtotal		4,639,261		4,760,235
Total Salaries and Benefits	91.0	12,672,103	91.0	12,980,165
Cost Per FTE Position		142,383		145,845
Statewide Benefit Assessment		307,985		314,267
Payroll Costs	91.0	12,980,088	91.0	13,294,432
Purchased Services				
Clerical and Temporary Services		315,000		195,000
Information Technology		3,152,519		2,557,519
Legal Services		469,500		409,500
Management & Consultant Services		1,890,000		1,647,233
Other Contracts		375,500		325,500
Subtotal		6,202,519		5,134,752
Total Personnel	91.0	19,182,607	91.0	18,429,184
Distribution by Source of Funds				
General Revenue	36.0	2,984,286	36.0	2,949,137
Federal Funds	0.0	303,947	0.0	305,457
Restricted Receipts	52.0	15,374,684	52.0	14,646,587
Other Funds	3.0	519,690	3.0	528,003
Total All Funds	91.0	19,182,607	91.0	18,429,184

Program Summary

Office of the General Treasurer

Office of the General Treasurer

Mission

Continue to deliver superior service to the public, state agencies, and state vendors in all of its activities; to increase operational efficiency and expand the use of technology to improve the management of cash collection, investment and disbursement systems.

Description

The General Treasury Program provides the administrative support to the entire agency to ensure its operational efficiency and fiscal integrity. It is comprised of four sub-programs: Policy, Administration, Investments, and the Business Office. Policy Division: This division provides media and public relations for the Treasurer, and directs policy and legislative activity of the Office. Administrative Division: This division provides the administrative support to the entire office, including the Retirement System in terms of overall leadership in matters dealing with personnel, budgeting, financial controls, legal and management information systems. Investment Division: This Division manages the State's borrowing and investments, provides daily fiduciary services to all of state government, monitors investment managers for compliance with State guidelines, acts as day to day interface between custodians, consultants, and fund managers on administrative matters and transfers of funds. It also provides reports to the State Investment Commission on investment performance and implements SIC policy. This division is actively involved in both the issuance and servicing of state debt obligations. The division is also responsible for investment policy for the Defined Contribution and Deferred Compensation programs, administration of the State's tax-deferred 529 plan for college savings called the CollegeBound (formerly, CollegeBoundFund) and the ABLE tax-free savings program for individuals with disabilities. Business Office: This division validates and distributes imprest/benefit checks along with replacement of checks, and the internal transfer of State funds for necessary payroll taxes and retirement contributions. This division is responsible for the reconciliation of a majority of State bank accounts to bank statement balances and to the Controller's records. Additionally, this division prints and disburses vendor and non-vendor checks and electronically transmits payment instructions to the appropriate banking institutions.

Statutory History

Title 35 gives the guidelines for the investment of State funds. Payments of state funds via the Business Office are governed by Title 42, Chapter 10 of the Rhode Island General Laws. Title 28 includes the Treasurer's responsibilities related to the Department of Labor and Training Programs. Title 16, Chapter 57 includes the Treasurer's responsibilities for the management of the CollegeBoundSaver Program. Additionally, Title 42, Chapter 7.2 created the ABLE savings account program, which Treasury is implementing in conjunction with the Executive Office of Health and Human Services.

Budget

Office of the General Treasurer

Office of the General Treasurer

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Administration Operations	822,445	954,631	1,028,989	952,427	985,105
Business Offices	1,146,167	1,190,501	1,258,174	1,258,017	1,244,381
Investments	795,557	611,415	1,151,162	1,121,801	1,036,250
Policy	632,395	1,004,836	697,062	704,023	693,277
Total Expenditures	3,396,564	3,761,383	4,135,387	4,036,268	3,959,013
Expenditures by Object					
Salary and Benefits	2,518,989	2,596,715	2,883,738	2,793,300	2,834,102
Contract Professional Services	333,466	233,282	423,019	423,019	335,252
Operating Supplies and Expenses	540,553	879,929	807,205	798,524	770,734
Subtotal: Operating	3,393,008	3,709,926	4,113,962	4,014,843	3,940,088
Capital Purchases and Equipment	3,557	51,457	21,425	21,425	18,925
Subtotal: Other	3,557	51,457	21,425	21,425	18,925
Total Expenditures	3,396,564	3,761,383	4,135,387	4,036,268	3,959,013
Expenditures by Source of Funds					
General Revenue	2,515,714	2,807,529	3,096,255	3,105,893	3,022,950
Federal Funds	322,302	315,890	343,876	335,426	335,037
Other Funds	558,549	637,964	695,256	594,949	601,026
Total Expenditures	3,396,564	3,761,383	4,135,387	4,036,268	3,959,013

Personnel

Office of the General Treasurer

Office of the General Treasurer

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ACCOUNTING & DEBT SERVICES SPECIALIST (TREASURY RECON)	0319 A	1.0	61,766	1.0	61,766
ACCOUNTING & RESEARCH SERVICES SPECIALIST (TREAS RECON)	0319 A	1.0	61,765	1.0	61,765
ARCHIVES AND RECORDS RETENTION SPECIALIST (TREASURY)	0315 A	1.0	52,070	1.0	52,070
BANK RECONCILIATION SPECIALIST (TREASURY)	0324 A	1.0	69,785	1.0	72,611
BUSINESS SERVICES SPECIALIST (TREAS BUSINESS PROCESSING)	0320 A	1.0	58,329	1.0	58,329
CASH MANAGEMENT/FISCAL OFFICER (TREASURY)	8531 A	1.0	89,841	1.0	89,841
CASH MANAGER (TREASURY INVESTMENTS)	8538 A	2.0	216,916	2.0	216,916
CHIEF FISCAL MANAGER (TREASURY)	8538 A	1.0	116,916	1.0	116,916
CHIEF OF STAFF (TREASURY)	8548 A	1.0	144,996	1.0	162,006
CHIEF OPERATING OFFICER (TREASURY)	8545 A	1.0	156,594	1.0	156,595
DEPUTY CHIEF OPERATING OFFICER (TREASURY)	8539 A	1.0	97,752	1.0	114,333
DEPUTY COMMUNICATIONS DIRECTOR (TREASURY)	8530 A	1.0	81,338	1.0	85,494
DIRECTOR OF COMMUNICATIONS (TREASURY)	8543 A	1.0	118,753	1.0	133,657
DIRECTOR OF COMMUNITY RELATIONS (TREASURY)	8535 A	1.0	94,181	1.0	97,691
DIRECTOR OF FINANCE (TREASURY)	8538 A	1.0	116,917	1.0	116,917
DIRECTOR OF OUTREACH (TREASURY)	8537 A	1.0	87,260	1.0	101,453
DIRECTOR PARTICIPANT DIRECTED INVESTMENTS (TREASURY)	8537 A	1.0	111,251	1.0	111,251
EXECUTIVE ASSISTANT/CHIEF OF STAFF	0841 A	1.0	105,920	1.0	105,920
FISCAL MGMT ANALYST (TRSY INVEST)	0325 A	1.0	73,855	1.0	73,855
GENERAL COUNSEL (TREASURY)	8543 A	1.0	118,752	1.0	133,656
GENERAL TREASURER	0531 F	1.0	137,510	1.0	137,510
LEGISLATIVE AFFAIRS DIRECTOR (TREASURY)	8540 A	1.0	103,011	1.0	116,655
OUTREACH COORDINATOR (TREASURY)	8525 A	1.0	58,346	1.0	65,003
PRINCIPAL AUDITOR	0328 A	1.0	82,725	1.0	82,725
PROGRAM ADMINISTRATOR COLLEGE BOUND FUND (TREASURY)	8527 A	1.0	76,881	1.0	76,881
PUBLIC DEBT MANAGER (TREASURY/ INVESTMENTS)	8538 A	1.0	116,916	1.0	116,916
SCHEDULER (TREASURY STATE HOUSE)	8525 A	1.0	69,660	1.0	70,988
SENIOR ADMINISTRATIVE CLERK (TREASURY ADMINISTRATION)	0328 A	1.0	95,060	1.0	95,059
SENIOR INVESTMENT OFFICER (TREASURY INVESTMENTS)	0325 A	2.0	131,667	2.0	136,431

Personnel

Office of the General Treasurer

Office of the General Treasurer

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
SENIOR POLICY ADVISOR (TREASURY)	8537 A	1.0	100,425	1.0	104,220
SR ADMINISTRATIVE AIDE (TREASURY)	0317 A	1.0	60,625	1.0	60,625
STATE RECEIPTS COORDINATOR & RET ACCT RECONCILER TREAS	0324 A	1.0	80,786	1.0	80,786
SYSTEMS ADMINISTRATOR (TREASURY)	8528 A	1.0	94,073	1.0	95,873
Subtotal Unclassified		35.0	3,242,642	35.0	3,362,714
Subtotal		35.0	3,242,642	35.0	3,362,714
Transfer Out			(1,410,342)		(1,488,692)
Transfer In			28,169		28,169
Turnover			(165,688)		(190,544)
Total Salaries			1,694,781		1,711,647
Benefits					
Contract Stipends			6,375		6,375
FICA			129,652		130,941
Health Benefits			298,553		331,727
Payroll Accrual			9,918		9,943
Retiree Health			76,610		67,438
Retirement			510,464		508,418
Subtotal			1,031,572		1,054,842
Total Salaries and Benefits		35.0	2,726,353	35.0	2,766,489
Cost Per FTE Position			77,896		79,043
Statewide Benefit Assessment			66,947		67,613
Payroll Costs		35.0	2,793,300	35.0	2,834,102
Purchased Services					
Information Technology			65,019		70,019
Legal Services			29,500		29,500
Management & Consultant Services			325,000		232,233
Other Contracts			3,500		3,500
Subtotal			423,019		335,252
Total Personnel		35.0	3,216,319	35.0	3,169,354
Distribution by Source of Funds					
General Revenue		32.0	2,392,682	32.0	2,335,894
Federal Funds		0.0	303,947	0.0	305,457
Other Funds		3.0	519,690	3.0	528,003
Total All Funds		35.0	3,216,319	35.0	3,169,354

Program Summary

Office of the General Treasurer

State Retirement System

Mission

In addition to statutory mandates, the major program objectives of the Employees' Retirement System of Rhode Island are the continued delivery of services to the active and retired membership, including assurance of data integrity and security, and member counseling in individual or group settings. The investment objective for the State Pension Fund, set by the Retirement Board, is to meet or exceed an annual rate of return of 7.0%. The Investments sub-program within the General Treasurer program provides investment management and custody services under the auspices of the State Investment Commission.

Description

The Employees' Retirement System of Rhode Island provides retirement, disability, survivor, and death benefits, and a defined contribution retirement plan to eligible state employees and public school teachers. Participating municipal employees belong to the Municipal Employees' Retirement System also administered by the System. The System also administers the Judicial Retirement Plan, the State Police Retirement Plan and the Teacher Survivor Benefit program for those teachers who are not covered by Social Security. As part of its administration, the System is required to conduct annual actuarial valuations of assets and liabilities and other actuarial investigations as provided by law.

Statutory History

The Employees' Retirement System of Rhode Island is governed by Titles 16, 36, 38 and 45 of the Rhode Island General Laws with its actuarial responsibilities set forth in Title 36, Chapter 8. In 2011, the Rhode Island Retirement Security Act of 2011 (RIRSA) made substantial changes to all retirement plans administered by the System. These changes provided increased retirement security for plan members, are expected to save the State \$4 billion dollars over 20 years, immediately reduced the unfunded liability of the plan by \$3 billion, provided reamortizing over a 25 year period, suspended cost-of-living adjustments for a period of time, and created a hybrid defined-benefit/defined contribution plan designed to share investment risk fairly among all stakeholders. Although initially challenged, the litigation surrounding the implementation of RIRSA was ultimately settled in June, 2016 with the provisions of the settlement agreement being enacted effective FY 2016. The settlement agreement retained greater than 95% of the savings related to RIRSA while providing enhancement to benefits of active employees and retirees.

Budget

Office of the General Treasurer

State Retirement System

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Defined Benefit	11,679,651	10,329,795	15,090,978	14,776,396	13,958,039
Defined Contribution	289,979	240,985	328,028	281,996	287,609
Total Expenditures	11,969,630	10,570,780	15,419,006	15,058,392	14,245,648
Expenditures by Object					
Salary and Benefits	7,529,042	7,333,352	8,242,593	7,923,064	8,096,307
Contract Professional Services	3,218,500	2,597,874	4,892,000	4,892,000	3,762,000
Operating Supplies and Expenses	822,776	319,869	1,774,413	1,733,328	1,812,341
Assistance and Grants	385,218	310,958	450,000	450,000	450,000
Subtotal: Operating	11,955,536	10,562,053	15,359,006	14,998,392	14,120,648
Capital Purchases and Equipment	14,093	8,726	60,000	60,000	125,000
Subtotal: Other	14,093	8,726	60,000	60,000	125,000
Total Expenditures	11,969,630	10,570,780	15,419,006	15,058,392	14,245,648
Expenditures by Source of Funds					
Restricted Receipts	11,969,630	10,570,780	15,419,006	15,058,392	14,245,648
Total Expenditures	11,969,630	10,570,780	15,419,006	15,058,392	14,245,648

Personnel

Office of the General Treasurer

State Retirement System

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ACCOUNTING MANAGER (TREASURY/ RETIREMENT)	8531 A	1.0	83,432	1.0	87,138
ADMINISTRATIVE AIDE	0316 A	3.0	154,667	3.0	155,737
ADMINISTRATIVE AIDE (TREASURY/RETIREMENT)	8513 A	1.0	47,174	1.0	47,174
ADMINISTRATIVE ASSISTANT (TREASURY INVESTMENTS)	0322 A	1.0	58,466	1.0	60,384
ADMINISTRATIVE ASSISTANT (TREASURY RETIREMENT)	0326 A	8.0	593,183	8.0	595,785
BUSINESS ANALYST II (TREASURY/RETIREMENT)	8536 A	1.0	107,543	1.0	107,543
CHF INVESTMENT OFFCR (TRSY/INV)	8561 A	1.0	299,857	1.0	304,502
CHIEF FINANCIAL OFFICER (TREASURY RETIREMENT)	8542 A	1.0	160,530	1.0	160,530
CONTROLLER (TREASURY RETIREMENT)	8538 A	1.0	108,095	1.0	113,822
CUSTOMER EXPERIENCE MANAGER (TREASURY)	8531 A	1.0	89,842	1.0	89,842
DATA ANALYST (TREAS/RETIREMENT)	0328 A	1.0	73,919	1.0	77,280
DEPUTY DIRECTOR (TREASURY/RET)	8542 A	1.0	139,591	1.0	139,591
DEPUTY LEGAL COUNSEL (TREASURY RETIREMENT)	8534 A	2.0	230,876	2.0	230,876
DIRECTOR OF MEMBER SERVICES (TREASURY RETIREMENT)	8536 A	1.0	111,157	1.0	112,920
DIR RETIREMNET SAV PLANS (TR/RT)	8536 A	1.0	112,676	1.0	112,676
DISABILITY PENSION MANAGER (TREASURY/ RETIREMENT)	8531 A	1.0	89,842	1.0	89,842
EXECUTIVE DIRECTOR (RETIREMENT SYSTEM)	8547 A	1.0	193,132	1.0	193,132
IMAGING TECNICIAN	0315 A	1.0	59,508	1.0	59,508
INVESTMENT ACCOUNTING MANAGER (TREASURY/RETIREMENT)	8536 A	1.0	103,557	1.0	107,543
INVESTMENT ANALYST (TREASURY)	8530 A	1.0	84,908	1.0	86,372
INVESTMENT ANALYST (TREASURY)	8539 A	1.0	112,930	1.0	118,639
RETIREMENT AIDE (TREASURY/RETIREMENT)	0316 A	2.0	100,760	2.0	101,845
RETIREMENT AIDE (TREASURY/RETIREMENT)	0317 A	1.0	52,717	1.0	52,717
SENIOR ACCOUNTANT (TREASURY/RETIREMENT)	0326 A	1.0	67,702	1.0	70,235
SENIOR ADMINISTRATIVE AIDE (TREASURY/ RETIREMENT)	0318 A	2.0	104,124	2.0	105,370
SENIOR ADMINISTRATIVE ASSISTANT (TREASURY)	0328 A	4.0	353,847	4.0	353,847
SENIOR INVESTMENT ANALYST (TREASURY)	8544 A	1.0	141,272	1.0	146,987
SR INVESTMENT OFFICER (TRSY)	8530 A	1.0	78,470	1.0	81,402
WAGE & CONTRIBUTION ANALYST (TREASURY RETIREMENT)	0325 A	1.0	70,338	1.0	70,338
Subtotal Unclassified		44.0	3,984,115	44.0	4,033,577

Personnel

Office of the General Treasurer

State Retirement System

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Subtotal	44.0	3,984,115	44.0	4,033,577
Transfer Out		(97,430)		(97,430)
Transfer In		1,003,266		1,052,829
Overtime		131,926		135,000
Turnover		(85,000)		(85,000)
Total Salaries		4,936,877		5,038,976
Benefits				
Contract Stipends		36,585		36,585
FICA		356,859		365,121
Health Benefits		716,407		790,380
Payroll Accrual		28,083		28,462
Retiree Health		217,186		193,217
Retirement		1,441,272		1,449,858
Subtotal		2,796,392		2,863,623
Total Salaries and Benefits	44.0	7,733,269	44.0	7,902,599
Cost Per FTE Position		179,843		183,781
Statewide Benefit Assessment		189,795		193,708
Payroll Costs	44.0	7,923,064	44.0	8,096,307
Purchased Services				
Clerical and Temporary Services		315,000		195,000
Information Technology		2,800,000		2,200,000
Legal Services		440,000		380,000
Management & Consultant Services		965,000		665,000
Other Contracts		372,000		322,000
Subtotal		4,892,000		3,762,000
Total Personnel	44.0	12,815,064	44.0	11,858,307
Distribution by Source of Funds				
Restricted Receipts	44.0	12,815,064	44.0	11,858,307
Total All Funds	44.0	12,815,064	44.0	11,858,307

Program Summary

Office of the General Treasurer

Unclaimed Property

Mission

The core mission of the program is to return unclaimed property to its rightful owner and maintain custody of the property within the general fund until it can be returned. To fulfill this mission, the program maintains an active enforcement effort, ensuring that holders of unclaimed property are compliant with the law. This effort results in more property being received the State and being returned to their rightful owners. The program also maintains an active outreach through print and digital media along with live events to advertise unclaimed property and raise awareness about the program.

Description

The Unclaimed Property Program is responsible for the collection of abandoned property and acts as custodian for both tangible and intangible property, with the mission of returning this property to its rightful owners. This division maintains data on all escheated properties by the State since the inception of the program. This program monitors compliance with the law via an internal review of holder reports filed, and an audit program that audits financial institutions, corporations, businesses, insurance companies, and municipalities.

Statutory History

Title 33, Chapters 21 and 21.1 of the General Laws govern the Unclaimed Property Program. In 2017 amendments to Rhode Island General Laws § 28-42-38 and § 33-21.1-17, were made to facilitate the sharing of data between the Unclaimed Property Program and other state agencies to more efficiently unite property holders with their property.

Budget

Office of the General Treasurer

Unclaimed Property

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	2,328,901	2,340,929	2,604,026	2,758,762	2,981,837
Total Expenditures	2,328,901	2,340,929	2,604,026	2,758,762	2,981,837
Expenditures by Object					
Salary and Benefits	1,429,162	1,404,957	1,514,205	1,679,620	1,758,280
Contract Professional Services	792,874	800,538	880,000	880,000	1,030,000
Operating Supplies and Expenses	106,866	133,830	198,821	188,142	182,557
Subtotal: Operating	2,328,901	2,339,326	2,593,026	2,747,762	2,970,837
Capital Purchases and Equipment	0	1,603	11,000	11,000	11,000
Subtotal: Other	0	1,603	11,000	11,000	11,000
Total Expenditures	2,328,901	2,340,929	2,604,026	2,758,762	2,981,837
Expenditures by Source of Funds					
Restricted Receipts	2,328,901	2,340,929	2,604,026	2,758,762	2,981,837
Total Expenditures	2,328,901	2,340,929	2,604,026	2,758,762	2,981,837

Personnel

Office of the General Treasurer

Unclaimed Property

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
APPLICATIONS COORDINATOR (TREASURY UNCLAIMED PROPERTY)	0318 A	1.0	59,829	1.0	59,829
ASST ADMIN/CLERK (UNCLAIMED PROPERTY)	0318 A	2.0	107,202	2.0	108,780
COURIER/MEETINGS COORDINATOR (TREASURY)	0317 A	1.0	52,717	1.0	52,717
SENIOR UNCLAIMED PROPERTY TECHNICIAN (TREAS)	0324 A	2.0	145,851	2.0	148,176
UNCLAIMED PROPERTY ANALYST (TREASURY)	0320 A	1.0	57,596	1.0	58,329
UNCLAIMED PROPERTY SUPERVISOR (TREASURY)	8538 A	1.0	116,916	1.0	116,916
Subtotal Unclassified		8.0	540,111	8.0	544,747
Subtotal		8.0	540,111	8.0	544,747
Transfer In			442,637		470,322
Overtime			103,848		128,848
Turnover			(35,000)		(35,000)
Total Salaries			1,051,596		1,108,917
Benefits					
Contract Stipends			11,025		11,025
FICA			72,500		74,972
Health Benefits			175,263		191,467
Payroll Accrual			5,535		5,684
Retiree Health			42,838		38,614
Retirement			283,428		288,889
Subtotal			590,589		610,651
Total Salaries and Benefits		8.0	1,642,185	8.0	1,719,568
Cost Per FTE Position			205,273		214,946
Statewide Benefit Assessment			37,435		38,712
Payroll Costs		8.0	1,679,620	8.0	1,758,280
Purchased Services					
Information Technology			280,000		280,000
Management & Consultant Services			600,000		750,000
Subtotal			880,000		1,030,000
Total Personnel		8.0	2,559,620	8.0	2,788,280
Distribution by Source of Funds					
Restricted Receipts		8.0	2,559,620	8.0	2,788,280
Total All Funds		8.0	2,559,620	8.0	2,788,280

Program Summary

Office of the General Treasurer

Crime Victim Compensation Program

Mission

The Program was created to help victims recover costs associated with violent crime. The program provides up to \$25,000 in compensation to crime victims for expenses such as medical bills, loss of earnings, crime scene cleaning, and funeral expenses. While no amount of compensation can erase the painful memories of violent crime, the program aims to lessen the financial burdens victims face during challenging difficult times.

Description

The Criminal Injuries Compensation Act of 1996, amended in 1999, enables the State of Rhode Island, through the Office of the General Treasurer, to compensate victims of violent crimes up to \$25,000 for certain expenses directly attributable to the crime. The Program is supported by state funds consisting of general revenue and certain court costs, in addition to federal funds based on 60% of state dollars used for claims paid. The process includes, but is not limited to, the filing of claim forms, verification of medical bills and other documentation supporting the claim, and proof of dependency or lost wages where necessary all of which is reviewed by staff for each individual claim.

Statutory History

Title 12, Chapter 25 of the Rhode Island General Laws governs the Crime Victim Compensation Program. Most recently, in 2017, the legislation was amended to allow compensation for mental health treatment to minors who witnessed certain violent crimes.

Budget

Office of the General Treasurer

Crime Victim Compensation Program

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	1,423,184	1,388,431	1,877,046	1,682,618	1,700,376
Total Expenditures	1,423,184	1,388,431	1,877,046	1,682,618	1,700,376
Expenditures by Object					
Salary and Benefits	495,443	486,317	549,451	584,104	605,743
Contract Professional Services	6,593	7,760	7,500	7,500	7,500
Operating Supplies and Expenses	86,342	90,809	62,102	77,021	73,140
Assistance and Grants	834,806	803,544	1,256,993	1,012,993	1,012,993
Subtotal: Operating	1,423,184	1,388,431	1,876,046	1,681,618	1,699,376
Capital Purchases and Equipment	0	0	1,000	1,000	1,000
Subtotal: Other	0	0	1,000	1,000	1,000
Total Expenditures	1,423,184	1,388,431	1,877,046	1,682,618	1,700,376
Expenditures by Source of Funds					
General Revenue	908,662	817,187	899,553	874,125	892,383
Federal Funds	251,915	390,893	422,493	428,493	427,993
Restricted Receipts	262,607	180,352	555,000	380,000	380,000
Total Expenditures	1,423,184	1,388,431	1,877,046	1,682,618	1,700,376

Personnel

Office of the General Treasurer

Crime Victim Compensation Program

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATOR (TREASURY CRIME VICTIM COMPENSATION)	8538 A	1.0	104,017	1.0	109,023
APPLICATIONS COORDINATOR (TREAS CRIME VICTIM COMPENSATI	0318 A	2.0	120,781	2.0	120,781
DEPUTY PROGRAM ADMINISTRATOR (TREASURY CRIME VICTIM COMP)	8533 A	1.0	91,090	1.0	95,784
Subtotal Unclassified		4.0	315,888	4.0	325,588
Subtotal		4.0	315,888	4.0	325,588
Transfer Out			(45,545)		(47,892)
Transfer In			79,245		82,694
Total Salaries			349,588		360,390
Benefits					
FICA			26,743		27,571
Health Benefits			72,006		81,452
Payroll Accrual			2,039		2,091
Retiree Health			15,803		14,199
Retirement			104,117		105,806
Subtotal			220,708		231,119
Total Salaries and Benefits		4.0	570,296	4.0	591,509
Cost Per FTE Position			142,574		147,877
Statewide Benefit Assessment			13,808		14,234
Payroll Costs		4.0	584,104	4.0	605,743
Purchased Services					
Information Technology			7,500		7,500
Subtotal			7,500		7,500
Total Personnel		4.0	591,604	4.0	613,243
Distribution by Source of Funds					
General Revenue		4.0	591,604	4.0	613,243
Total All Funds		4.0	591,604	4.0	613,243

Agency Summary

Board of Elections

Agency Mission

To protect the integrity of the electoral process and to effectively and efficiently administer the provisions of United States and Rhode Island election laws.

Agency Description

The Board of Elections (Board) supervises all elections and state and local referenda. The Board supervises the maintenance, preparation, and delivery of voting equipment, election return forms, and other supplies used at polling places. It instructs and certifies all election officials assigned to polls and prepares and distributes poll worker guides and related materials. The Board also appoints, trains, and assigns bipartisan pairs of supervisors for the mail ballot program for institutionally confined persons. It certifies the results of all elections under its jurisdiction, including tabulating machine and mail ballot votes cast; conducts recounts; certifies results to the Secretary of State; issues certificates of election to candidates; and provides an official tabulation of returns. The Board oversees voter registration and public education activities and provides all registration materials used in the state. It also trains and supervises all individuals who serve as statewide voter registration agents. The Board conducts voter registration drives throughout the State and at each institution of higher education in Rhode Island. It oversees and coordinates the registration of voters at other state agencies and departments as part of the National Voter Registration Act. The Board carries out the mandates of the Rhode Island Campaign Contributions and Expenditures Reporting Act (the "Act"). The Board oversees and monitors the campaign finance activities of candidates, political action committees, and state vendors. The Board's responsibilities also include the development, printing and distribution of forms required for candidate, committee, and vendor reports. It is also responsible for the publication of manuals describing and explaining the requirements set forth in the statutes. It reviews and makes available for inspection all reports filed, prepares summaries and an annual report, and is authorized to investigate suspected violations of the Act. The Board also oversees and administers the public financing of campaigns program for each of the State's five general offices.

Statutory History

Chapter 825 of the Public Laws of 1901 created the State Returning Board. Chapter 1040 of the Public Laws of 1941 created the Board of Elections as a partisan board, replacing the State Returning Board. Chapter 312 of the Public Laws of 1979 amended the law to establish the Board of Elections as a nonpartisan board. R.I. General Laws § 17-7 sets forth its duties and powers, § 17-25 sets out the mandates of the Rhode Island Campaign Contributions and Expenditure Reporting Act (public financing of campaigns) and § 17-27 provides for reporting requirements and monitoring of political contributions by state vendors.

Budget

Board of Elections

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	2,591,770	5,855,517	3,981,728	4,679,018	5,156,957
Total Expenditures	2,591,770	5,855,517	3,981,728	4,679,018	5,156,957
Expenditures by Object					
Salary and Benefits	1,614,743	1,966,297	2,143,252	2,152,820	2,194,009
Contract Professional Services	63,935	296,198	313,550	385,000	1,075,651
Operating Supplies and Expenses	913,091	1,261,745	1,516,926	2,139,198	1,885,297
Assistance and Grants	0	2,288,862	0	0	0
Subtotal: Operating	2,591,770	5,813,102	3,973,728	4,677,018	5,154,957
Capital Purchases and Equipment	0	42,415	8,000	2,000	2,000
Subtotal: Other	0	42,415	8,000	2,000	2,000
Total Expenditures	2,591,770	5,855,517	3,981,728	4,679,018	5,156,957
Expenditures by Source of Funds					
General Revenue	2,591,770	5,861,156	3,981,728	4,679,018	5,156,957
Federal Funds	0	(5,639)	0	0	0
Total Expenditures	2,591,770	5,855,517	3,981,728	4,679,018	5,156,957
FTE Authorization	13.0	13.0	13.0	13.0	13.0

Personnel Agency Summary

Board of Elections

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	13.0	1,037,150	13.0	1,045,346
Subtotal	13.0	1,037,150	13.0	1,045,346
Overtime		8,446		8,446
Seasonal/Special Salaries/Wages		347,172		375,000
Turnover		(8,242)		(18,557)
Total Salaries		1,384,526		1,410,235
Benefits				
FICA		104,671		107,114
Health Benefits		275,312		299,157
Payroll Accrual		5,810		5,757
Retiree Health		44,923		39,075
Retirement		298,319		293,495
Subtotal		729,035		744,598
Total Salaries and Benefits	13.0	2,113,561	13.0	2,154,833
Cost Per FTE Position		162,582		165,756
Statewide Benefit Assessment		39,259		39,176
Payroll Costs	13.0	2,152,820	13.0	2,194,009
Purchased Services				
Legal Services		150,000		175,000
Other Contracts		235,000		900,651
Subtotal		385,000		1,075,651
Total Personnel	13.0	2,537,820	13.0	3,269,660
Distribution by Source of Funds				
General Revenue	13.0	2,537,820	13.0	3,269,660
Total All Funds	13.0	2,537,820	13.0	3,269,660

Personnel

Board of Elections

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE ASSISTANT	0823 A	1.0	65,437	1.0	65,437
ASSISTANT ADMINISTRATOR/FINANCIAL MANAGEMENT	0835 A	1.0	109,165	1.0	109,165
CLERK/MACHINE DEMONSTRATOR/ASSISTANT BALLOT COORDINATOR	0313 A	1.0	45,625	1.0	46,732
COMMISSIONER-BOARD OF ELECTIONS	0510 F	0.0	35,000	0.0	35,000
DEPUTY DIRECTOR	0832 A	1.0	104,578	1.0	104,578
EXECUTIVE DIRECTOR	0844 A	1.0	169,822	1.0	169,822
EXECUTIVE SECRETARY	4423 A	1.0	61,703	1.0	64,468
PLANNING AND PROGRAM DEVELOPMENT SPECIALIST	0320 A	3.0	174,987	3.0	174,987
SENIOR ADMINISTRATIVE AIDE	J317 A	1.0	52,712	1.0	54,289
SENIOR ADMINISTRATIVE AIDE/TRAINING SPECIALIST	0319 A	1.0	56,151	1.0	56,151
SPECIAL PROJECTS COORDINATOR	0829 A	2.0	161,970	2.0	164,717
Subtotal Unclassified		13.0	1,037,150	13.0	1,045,346
Subtotal		13.0	1,037,150	13.0	1,045,346
Overtime			8,446		8,446
Seasonal/Special Salaries/Wages			347,172		375,000
Turnover			(8,242)		(18,557)
Total Salaries			1,384,526		1,410,235
Benefits					
FICA			104,671		107,114
Health Benefits			275,312		299,157
Payroll Accrual			5,810		5,757
Retiree Health			44,923		39,075
Retirement			298,319		293,495
Subtotal			729,035		744,598
Total Salaries and Benefits		13.0	2,113,561	13.0	2,154,833
Cost Per FTE Position			162,582		165,756
Statewide Benefit Assessment			39,259		39,176
Payroll Costs		13.0	2,152,820	13.0	2,194,009
Purchased Services					
Legal Services			150,000		175,000
Other Contracts			235,000		900,651
Subtotal			385,000		1,075,651

Personnel

Board of Elections

Central Management

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Total Personnel	13.0	2,537,820	13.0	3,269,660
Distribution by Source of Funds				
General Revenue	13.0	2,537,820	13.0	3,269,660
Total All Funds	13.0	2,537,820	13.0	3,269,660

Agency Summary

Rhode Island Ethics Commission

Agency Mission

Ensure that public officials and employees adhere to the highest standards of ethical conduct, respect the public trust, avoid the appearance of impropriety, and not use their position for private gain or advantage. Respond efficiently and thoroughly to public inquiries regarding requirements of the Code of Ethics for public officials and employees. Thoroughly investigate complaints alleging violations of the provisions of the Code of Ethics in a timely manner. Expand the use of technology in all aspects of the Commission's operations and ensuring greater public access to information and more effective use of investigative and informational resources. Provide educational and informational seminars, programs and publications for public officials and employees and the public-at-large regarding codes of conduct for public servants and the workings of the Ethics Commission.

Agency Description

The Rhode Island Ethics Commission was created as an independent, non-partisan division of Rhode Island Government by the voters of Rhode Island through a 1986 amendment to the Rhode Island Constitution. The Commission's constitutional authority includes adopting a Code of Ethics that applies to all state and municipal elected officials, appointed officials and public employees in such areas that expressly include, but are not limited to, conflicts of interest, confidential information, use of position, contracts with government agencies and financial disclosure. Its constitutional authority also includes the investigation and enforcement of alleged violations of the Code of Ethics and the imposition of penalties for noncompliance. The Ethics Commission administers and enforces a financial disclosure requirement for more than 4,000 public officials annually and makes such filings readily available for public inspection. It issues numerous written advisory opinions each year, maintains public contact with dozens of inquiring citizens each week, and provides regular training to state and municipal public officials and employees as to the requirements of the Code of Ethics. The nine-member Ethics Commission is appointed by the Governor, with a majority of its members nominated by legislative leaders. The staff of the Ethics Commission is headed by an Executive Director/Chief Prosecutor, who is hired by the Commission. The Ethics Commission's operations are funded solely with state general revenues.

Statutory History

Article III, sections 7 and 8 of the Rhode Island Constitution were approved by the voters on November 4, 1986. Title 36, Chapter 14 of the Rhode Island General Laws, enacted in 1987, sets forth the legislative provisions of the Code of Ethics and defines the Ethics Commission's advisory, investigative and adjudicative procedures. Pursuant to its Constitutional authority, the Ethics Commission has adopted both substantive ethics laws and procedural regulations, which can be found in Title 520 of the Rhode Island Code of Regulations. A further amendment to Article III, Section 8 of the Rhode Island Constitution in 2016 clarified that members of the General Assembly are subject to the Code of Ethics and the jurisdiction of the Ethics Commission.

Budget

Rhode Island Ethics Commission

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
RI Ethics Commission	1,801,742	1,923,524	2,137,059	2,162,654	2,299,337
Total Expenditures	1,801,742	1,923,524	2,137,059	2,162,654	2,299,337
Expenditures by Object					
Salary and Benefits	1,534,796	1,628,466	1,725,006	1,729,054	1,756,136
Contract Professional Services	21,630	19,770	62,275	62,275	62,275
Operating Supplies and Expenses	241,991	268,970	340,952	362,499	471,600
Subtotal: Operating	1,798,418	1,917,206	2,128,233	2,153,828	2,290,011
Capital Purchases and Equipment	3,324	6,318	8,826	8,826	9,326
Subtotal: Other	3,324	6,318	8,826	8,826	9,326
Total Expenditures	1,801,742	1,923,524	2,137,059	2,162,654	2,299,337
Expenditures by Source of Funds					
General Revenue	1,801,742	1,923,524	2,137,059	2,162,654	2,299,337
Total Expenditures	1,801,742	1,923,524	2,137,059	2,162,654	2,299,337
FTE Authorization	12.0	12.0	12.0	12.0	12.0

Personnel Agency Summary

Rhode Island Ethics Commission

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	12.0	1,105,000	12.0	1,124,226
Subtotal	12.0	1,105,000	12.0	1,124,226
Turnover		(13,483)		(13,883)
Total Salaries		1,091,517		1,110,343
Benefits				
FICA		82,754		84,672
Health Benefits		127,757		137,994
Payroll Accrual		6,383		6,448
Retiree Health		49,337		43,747
Retirement		328,190		329,072
Subtotal		594,421		601,933
Total Salaries and Benefits	12.0	1,685,938	12.0	1,712,276
Cost Per FTE Position		140,495		142,690
Statewide Benefit Assessment		43,116		43,860
Payroll Costs	12.0	1,729,054	12.0	1,756,136
Purchased Services				
Clerical and Temporary Services		5,000		5,000
Information Technology		6,000		6,000
Legal Services		51,000		51,000
Other Contracts		275		275
Subtotal		62,275		62,275
Total Personnel	12.0	1,791,329	12.0	1,818,411
Distribution by Source of Funds				
General Revenue	12.0	1,791,329	12.0	1,818,411
Total All Funds	12.0	1,791,329	12.0	1,818,411

Personnel

Rhode Island Ethics Commission

RI Ethics Commission

	FY 2024		FY 2025		
	FTE	Cost	FTE	Cost	
Unclassified					
ADMINISTRATIVE AIDE	0814 A	1.0	45,590	1.0	46,429
ADMINISTRATIVE ASSISTANT	0819 A	1.0	50,628	1.0	51,999
CHIEF OF THE OFFICE OF INVESTIGATIONS	0836 A	1.0	105,574	1.0	110,815
COORDINATOR- SPECIAL PROJECTS	0827 A	1.0	84,570	1.0	84,570
DEPUTY CHIEF INVESTIGATOR	4426 A	1.0	69,283	1.0	72,573
EXECUTIVE DIRECTOR/CHIEF PROSECUTOR	0845 A	1.0	172,253	1.0	172,253
SENIOR CONFIDENTIAL INVESTIGATOR	0832 A	1.0	91,668	1.0	96,180
SPECIAL PROJECTS COORDINATOR	0833 A	1.0	94,011	1.0	97,984
STAFF ATTORNEY II	8830 A	2.0	172,744	2.0	172,744
STAFF ATTORNEY IV	8834 A	1.0	100,382	1.0	100,382
STAFF ATTORNEY V	0836 A	1.0	118,297	1.0	118,297
Subtotal Unclassified		12.0	1,105,000	12.0	1,124,226
Subtotal		12.0	1,105,000	12.0	1,124,226
Turnover			(13,483)		(13,883)
Total Salaries			1,091,517		1,110,343
Benefits					
FICA			82,754		84,672
Health Benefits			127,757		137,994
Payroll Accrual			6,383		6,448
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Cost Per FTE Position			140,495		142,690
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Payroll Costs		12.0	1,729,054	12.0	1,756,136
Purchased Services					
Clerical and Temporary Services			5,000		5,000
Information Technology			6,000		6,000
Legal Services			51,000		51,000
Other Contracts			275		275
Subtotal			62,275		62,275
Total Personnel		12.0	1,791,329	12.0	1,818,411

Personnel

Rhode Island Ethics Commission

RI Ethics Commission

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	12.0	1,791,329	12.0	1,818,411
Total All Funds	12.0	1,791,329	12.0	1,818,411

Performance Measures

Rhode Island Ethics Commission

RI Ethics Commission

Online Filing of Financial Disclosure

The Ethics Commission is Constitutionally mandated to adopt provisions relating to financial disclosure of public officials. Approximately 4,000 elected and appointed public officials, candidates for elective office, and some public employees file annual financial statements with the Ethics Commission. Such statements are available for public inspection. In 2012, the Commission implemented an online financial disclosure filing system, which benefits both the filer and the Commission through cost savings, ease of filing, and greater efficiency. Filers may choose either to file online or to continue filing a hard copy form. The figures below represent the percent of financial disclosures submitted online.

<i>Frequency: Annual</i>	<i>Reporting Period: Calendar Year</i>				
	2021	2022	2023	2024	2025
Target	90%	90%	91%	91%	91%
Actual	89.7%	90.1%	90.1%	--	--

Timeliness of Response to Access to Public Records

The Ethics Commission is the repository for various public documents filed by, and concerning, public officials and employees. Such documents include yearly financial statements, conflict of interest statements ("recusal forms"), advisory opinions and request letters and complaint materials. Public access to these documents is crucial to fostering and maintaining openness and accountability in public service. RI's Access to Public Records Act (APRA) requires that public documents be made available within 10 business days of a request, unless an extension is necessary. Because of the importance of honoring these requests in a timely fashion, the Ethics Commission has committed to completing the majority of requests within a single business day. Records are made available electronically in most cases to avoid any cost to the person making the request. The figures below represent the percent of APRA requests completed within one business day.

<i>Frequency: Annual</i>	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	94%	95%	95%	95%	95%
Actual	99%	99%	98%	--	--

Ethics Education Training Attendance

The Ethics Commission is statutorily authorized to educate public officials, employees and citizens about the State Code of Ethics. This education occurs through the Commission's website and educational publications, as well as via a public contact system whereby one member of the Commission staff is always on call to speak with members of the public having questions or concerns. The primary method of education is seminars, trainings and workshops provided to public officials, employees and members of the public. Sessions vary in duration and content depending upon the needs and goals of the agency or group receiving training. The figures below represent the number of ethics education training attendees.

<i>Frequency: Annual</i>	<i>Reporting Period: State Fiscal Year</i>				
	2021	2022	2023	2024	2025
Target	1,800	1,800	1,800	1,800	1,800
Actual	1,662	2,274	2,075	--	--

Agency Summary

Rhode Island Commission for Human Rights

Agency Mission

To enforce Rhode Island anti-discrimination laws in the areas of employment, housing, public accommodations, credit and delivery of services; through impartial investigation, formal and informal resolution efforts, predetermination conferences and administrative hearings, to ensure due process for both complainants and respondents, to provide redress for victims of discrimination, and to properly dismiss cases in those instances in which charges of discrimination lack evidentiary support. To provide outreach and education to the community to ensure knowledge of rights and responsibilities under state and federal anti-discrimination laws.

Agency Description

The Rhode Island Commission for Human Rights enforces Rhode Island anti-discrimination laws in the areas of employment, housing, public accommodations, credit, and delivery of services. The employment and public accommodation statutes prohibit discrimination based on race, color, sex, religion, age, sexual orientation and gender identity/expression, disability and ancestral origin. The housing and credit statutes, in addition to prohibiting discrimination on the aforementioned bases, also prohibit discrimination based on marital status, familial status, and military status. The housing statute additionally prohibits discrimination on the basis of status as a victim of domestic abuse, housing status, lawful source of income and association with members of a protected class. The delivery of services statute prohibits discrimination on the basis of disability. The employment law also prohibits employers from inquiring before a first interview, either via an employment application or otherwise, whether an applicant has been convicted of a crime; certain enumerated exceptions apply.

The Commission's major program activities include outreach and education, intake, investigation, conciliation and administrative hearings. Staff members perform outreach and education activities voluntarily and frequently, after normal working hours. Intake involves the receipt and evaluation of inquiries. If the allegations present a prima facie case of discrimination, a formal charge of discrimination is prepared and forwarded to the respondent. Investigators conduct an impartial analysis of evidence obtained from both parties, compare all elements of the case and attempt to negotiate a resolution. Where resolution is not achieved, investigators make a recommendation on the merits of the charge to a Preliminary Investigating Commissioner ("PIC"). The PIC makes a formal ruling as to whether there is "Probable Cause" or "No Probable Cause" in respect to the allegations of the charge. A No Probable Cause ruling terminates proceedings at the Commission. Upon a "Probable Cause" ruling, the commission attempts to conciliate the matter. The parties have the opportunity to elect that the matter be heard in Superior Court. Where conciliation is unsuccessful, and the parties have elected to proceed at the Commission, an administrative hearing is conducted. At the administrative hearing, evidence is admitted and sworn testimony is heard before a Commissioner; a court stenographer also is present. The Commission renders a formal decision and order following an administrative hearing.

Statutory History

The Commission was created and empowered in 1949 by R.I. General Laws § 28-5 (the Fair Employment Practices Act). The Commission has been given statutory responsibility to enforce the following laws: RIGL § 28-5-1 et seq.; § 34-37-1 et seq. (Fair Housing Practices Act); § 11-24-1 et seq. (Hotels and Public Places); § 23-6.3-11 and § 23-6.3-12 (Prevention and Suppression of Contagious Diseases - HIV/AIDS); § 42-87-1 et seq. (Civil Rights of People with Disabilities); and § 40-9.1-1 et seq. (Equal Rights of Blind and Deaf Persons to Public Facilities). In addition to state laws, the Commission assists the federal government in enforcing the following federal laws: Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act, the Americans with Disabilities Act and the Fair Housing Act (Title VIII of the Civil Rights act of 1968), as amended. During the 2021 legislative session, the Fair Housing Practices Act, R.I. Gen. Laws § 34-37-1 et seq., was amended to prohibit discrimination on the basis of lawful source of income.

Budget

Rhode Island Commission for Human Rights

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	1,836,227	2,022,428	2,368,347	2,489,651	2,505,726
Total Expenditures	1,836,227	2,022,428	2,368,347	2,489,651	2,505,726
Expenditures by Object					
Salary and Benefits	1,461,629	1,559,207	1,955,845	1,968,808	2,038,174
Contract Professional Services	(49,157)	(16,800)	36,919	103,811	42,250
Operating Supplies and Expenses	417,107	474,709	375,083	412,532	420,802
Subtotal: Operating	1,829,579	2,017,116	2,367,847	2,485,151	2,501,226
Capital Purchases and Equipment	6,649	5,312	500	4,500	4,500
Subtotal: Other	6,649	5,312	500	4,500	4,500
Total Expenditures	1,836,227	2,022,428	2,368,347	2,489,651	2,505,726
Expenditures by Source of Funds					
General Revenue	1,524,555	1,758,445	2,009,246	2,071,702	2,055,616
Federal Funds	311,672	263,984	359,101	417,949	450,110
Total Expenditures	1,836,227	2,022,428	2,368,347	2,489,651	2,505,726
FTE Authorization	14.0	15.0	15.0	15.0	15.0

Personnel Agency Summary

Rhode Island Commission for Human Rights

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Unclassified	15.0	1,204,487	15.0	1,248,448
Subtotal	15.0	1,204,487	15.0	1,248,448
Total Salaries		1,204,487		1,248,448
Benefits				
FICA		92,143		95,503
Health Benefits		201,242		218,767
Payroll Accrual		7,040		7,250
Retiree Health		54,442		49,189
Retirement		361,875		369,706
Subtotal		716,742		740,415
Total Salaries and Benefits	15.0	1,921,229	15.0	1,988,863
Cost Per FTE Position		128,082		132,591
Statewide Benefit Assessment		47,579		49,311
Payroll Costs	15.0	1,968,808	15.0	2,038,174
Purchased Services				
Clerical and Temporary Services		8,500		8,500
Information Technology		86,911		30,500
Legal Services		250		250
Other Contracts		2,000		2,000
Training and Educational Services		6,150		1,000
Subtotal		103,811		42,250
Total Personnel	15.0	2,072,619	15.0	2,080,424
Distribution by Source of Funds				
General Revenue	13.0	1,716,977	13.0	1,715,862
Federal Funds	2.0	355,642	2.0	364,562
Total All Funds	15.0	2,072,619	15.0	2,080,424

Personnel

Rhode Island Commission for Human Rights

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Unclassified					
ADMINISTRATIVE AIDE	0318 A	1.0	56,248	1.0	57,730
ADMINISTRATIVE AIDE (COMMISSION FOR HUMAN RIGHTS)	0318 A	1.0	49,444	1.0	50,703
ADMINISTRATIVE ASSISTANT	0323 A	1.0	62,496	1.0	64,441
CHIEF COMPLIANCE OFFICER-HUMAN RIGHTS	0331 A	1.0	93,437	1.0	96,634
CHIEF LEGAL COUNSEL	0838 A	1.0	103,592	1.0	108,368
EEOC PROJECT DIRECTOR - HUMAN RIGHTS	0332 A	1.0	85,802	1.0	88,840
EXECUTIVE SECRETARY - HUMAN RIGHTS	0844 A	1.0	148,697	1.0	154,967
HUD PROJECT DIRECTOR	0332 A	1.0	85,802	1.0	88,840
INVESTIGATOR (HUMAN RIGHTS)	0326 A	2.0	132,123	2.0	136,647
SENIOR COMPLIANCE OFFICER (HUMAN RIGHTS)	0328 A	4.0	282,204	4.0	291,984
STAFF ATTORNEY V	0836 A	1.0	104,642	1.0	109,294
Subtotal Unclassified		15.0	1,204,487	15.0	1,248,448
Subtotal		15.0	1,204,487	15.0	1,248,448
Total Salaries			1,204,487		1,248,448
Benefits					
FICA			92,143		95,503
Health Benefits			201,242		218,767
Payroll Accrual			7,040		7,250
Retiree Health			54,442		49,189
Retirement			361,875		369,706
Subtotal			716,742		740,415
Total Salaries and Benefits		15.0	1,921,229	15.0	1,988,863
Cost Per FTE Position			128,082		132,591
Statewide Benefit Assessment			47,579		49,311
Payroll Costs		15.0	1,968,808	15.0	2,038,174
Purchased Services					
Clerical and Temporary Services			8,500		8,500
Information Technology			86,911		30,500
Legal Services			250		250
Other Contracts			2,000		2,000
Training and Educational Services			6,150		1,000
Subtotal			103,811		42,250
Total Personnel		15.0	2,072,619	15.0	2,080,424

Personnel

Rhode Island Commission for Human Rights

Central Management

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	13.0	1,716,977	13.0	1,715,862
Federal Funds	2.0	355,642	2.0	364,562
Total All Funds	15.0	2,072,619	15.0	2,080,424

Performance Measures

Rhode Island Commission for Human Rights

Central Management

Outreach Activities

The figures below represent the number of outreach activities conducted by agency staff in compliance with the statutory mandate of R.I.G.L. § 28-5-14. A higher number indicates greater compliance with the statute.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	51	54	53	52	52
Actual	59	50	46	--	--

Cases Processed

The figures below represent the number of cases achieving a final disposition (e.g., settlement, No Probable Cause ruling, administrative closure, Decision & Order), as well as cases in which a ruling of Probable Cause has been rendered. Although Probable Cause rulings do not constitute closures, they are recorded in order to present an accurate record of casework completed by staff and Commissioners. A higher number indicates greater case production.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	412	381	359	327	327
Actual	277	304	297	--	--

Average Case Age at Closure

The figures below represent the average age, in days, of a case at final disposition. A lower number reflects the more expeditious processing of cases.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	365	365	365	365	365
Actual	398	439	332	--	--

Website Visits

The figures below represent the number of unique visits to the agency website by members of the public. [Note: This performance measure was established in FY 2024 and historical targets and actuals are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	--	--	--	7,200	7,200
Actual	--	--	7,365	--	--

Agency Summary

Public Utilities Commission

Agency Mission

The Public Utilities Commission and Division of Public Utilities and Carriers supervise, regulate, and make orders governing the conduct of companies offering to the public in intrastate commerce energy, communication, transportation services, and water supplies for the purpose of increasing and maintaining the efficiency of the companies, according desirable safeguards and convenience to their employees and to the public, and protecting them and the public against improper and unreasonable rates, tolls and charges by providing full, fair, and adequate administrative procedures and remedies, and by securing a judicial review to any party aggrieved by such an administrative proceeding or ruling.

Agency Description

For budgeting and other administrative purposes, the agency name “Public Utilities Commission” has historically been used as a short-hand reference to refer to two distinct agencies that are located in the same offices and share many of the same office services – the agency which is officially referred to as the Public Utilities Commission (“Commission”) and its sister agency, the Division of Public Utilities and Carriers (“Division”). Collectively, throughout this document, the two separate entities are referred to as the “Agencies.”

In general terms, the Commission serves in a capacity similar to an administrative court of law, primarily addressing matters such as changes in rates, approval of certain utility programs, energy-procurement contracts, and similar matters that require regulatory approvals. These take place in the context of proceedings that often are litigated with testimony, witnesses, and lawyers, which mirrors court proceedings. In contrast, the Division serves different purposes. One of its primary purposes is to serve as a “ratepayer advocate” in the proceedings before the Commission. In those instances, the Division is a party to the legal proceedings. In addition, the Division has many other regulatory responsibilities that compliments the Commission authority over the utilities and other entities that are regulated. For example, the Division addresses utility customer complaints, investigates violations, enforces Commission orders, does inspections of utility facilities under its authority, and performs other regulatory functions that supervise the utilities and other entities under its jurisdiction.

Because the Commission and the Division are located in the same facilities, share office services, have similar names, and some overlapping regulatory authority, the two agencies are often confused with each other by those not familiar with the roles of the agencies.

More specifically and technically, the Commission serves as a quasi-judicial tribunal with jurisdiction, powers, and duties to implement and enforce the standards of conduct under §39-1-27.6 and to hold investigations and hearings involving the rates, tariffs, tolls, and charges, and the sufficiency and reasonableness of facilities and accommodations of railroad, ferry boats, gas, electric distribution, water, telephone, telegraph, and pipeline public utilities, the location of railroad depots and stations, and the control of grade crossings, the revocation, suspension or alteration of certificates issued pursuant to §39-19-4, appeals under §39-1-30, petitions under §39-1-31, and proceedings under §39-1-32.

Through participation in the Energy Facility Siting Board, the Commission’s Chair also exercises jurisdiction over the siting of major energy facilities, pursuant to Chapter 42-98.

The Division, which is headed by an Administrator, exercises the jurisdiction, supervision, powers and duties not specifically assigned to the Commission, including the execution of all laws relating to public utilities and carriers and all regulations and orders of the Commission governing the conduct and charges of public utilities. The Division has exclusive jurisdiction over the rates, tariffs, tolls and charges and the sufficiency and reasonableness of facilities and accommodations of common carriers of property and passengers over the State’s public roadways, pursuant to Chapters 39-12, 39-13 and 39-14.2. Additionally, the Division supervises and regulates Community Antenna Television Systems (CATV) in Rhode Island; certifies all public utilities; and has independent regulatory authority over the transactions between public utilities and affiliates, and all public utility equity and debt issuances.

Statutory History

The PUC and its predecessor agency, the Rhode Island Railroad Commission, have regulated utilities in Rhode Island since 1839. The Railroad Commission was later abolished by an act of the legislature, leading to the creation of the more comprehensive Public Utility Commission in 1912. From 1981 to 1996, the duties of both the Administrator of the Division and the Chairperson of the Commission were combined in a single position. The Utility Restructuring Act of 1996 later divided these duties into two separate positions: Chairperson of the Commission and Administrator of the Division. The Commission and the Division are established under RIGL § 39-1-3.

Budget

Public Utilities Commission

	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Expenditures by Program					
Central Management	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
Total Expenditures	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
Expenditures by Object					
Salary and Benefits	7,951,744	8,190,935	8,729,784	8,938,515	9,454,519
Contract Professional Services	1,713,213	1,792,147	3,721,836	3,783,836	3,773,836
Operating Supplies and Expenses	1,254,880	1,307,794	1,429,680	1,134,394	1,092,917
Subtotal: Operating	10,919,837	11,290,877	13,881,300	13,856,745	14,321,272
Capital Purchases and Equipment	11,144	35,890	380,000	130,000	130,000
Subtotal: Other	11,144	35,890	380,000	130,000	130,000
Total Expenditures	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
Expenditures by Source of Funds					
Federal Funds	523,710	522,308	593,775	702,387	711,984
Restricted Receipts	10,407,271	10,804,459	13,667,525	13,284,358	13,739,288
Total Expenditures	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
FTE Authorization	54.0	54.0	54.0	54.0	56.0

Personnel Agency Summary

Public Utilities Commission

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Classified	48.0	4,852,845	49.0	5,020,883
Unclassified	6.0	778,591	7.0	848,894
Subtotal	54.0	5,631,436	56.0	5,869,777
Overtime		57,079		57,079
Turnover		(133,573)		(67,000)
Total Salaries		5,554,942		5,859,856
Benefits				
FICA		416,001		440,791
Health Benefits		825,836		954,201
Payroll Accrual		32,072		33,607
Retiree Health		248,046		228,224
Retirement		1,644,861		1,709,037
Subtotal		3,166,816		3,365,860
Total Salaries and Benefits	54.0	8,721,758	56.0	9,225,716
Cost Per FTE Position		161,514		164,745
Statewide Benefit Assessment		216,757		228,803
Payroll Costs	54.0	8,938,515	56.0	9,454,519
Purchased Services				
Buildings and Ground Maintenance		56,000		56,000
Clerical and Temporary Services		169,000		169,000
Information Technology		70,000		70,000
Legal Services		753,000		753,000
Management & Consultant Services		2,317,908		2,307,908
Other Contracts		417,928		417,928
Subtotal		3,783,836		3,773,836
Total Personnel	54.0	12,722,351	56.0	13,228,355
Distribution by Source of Funds				
Federal Funds	0.0	690,925	0.0	700,522
Restricted Receipts	54.0	12,031,426	56.0	12,527,833
Total All Funds	54.0	12,722,351	56.0	13,228,355

Budget

Public Utilities Commission

Central Management

Expenditures by Sub Program	2022 Actuals	2023 Actuals	2024 Enacted Budget	2024 Revised Budget	2025 Recommended
Operations	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
Total Expenditures	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
Expenditures by Object					
Salary and Benefits	7,951,744	8,190,935	8,729,784	8,938,515	9,454,519
Contract Professional Services	1,713,213	1,792,147	3,721,836	3,783,836	3,773,836
Operating Supplies and Expenses	1,254,880	1,307,794	1,429,680	1,134,394	1,092,917
Subtotal: Operating	10,919,837	11,290,877	13,881,300	13,856,745	14,321,272
Capital Purchases and Equipment	11,144	35,890	380,000	130,000	130,000
Subtotal: Other	11,144	35,890	380,000	130,000	130,000
Total Expenditures	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272
Expenditures by Source of Funds					
Federal Funds	523,710	522,308	593,775	702,387	711,984
Restricted Receipts	10,407,271	10,804,459	13,667,525	13,284,358	13,739,288
Total Expenditures	10,930,981	11,326,767	14,261,300	13,986,745	14,451,272

Personnel

Public Utilities Commission

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES ADMINISTRATOR	0145 A	2.0	328,810	2.0	329,250
ADMINISTRATIVE OFFICER	AB24 A	1.0	63,014	1.0	63,014
ASSISTANT BUSINESS MANAGEMENT OFFICER	AB19 A	1.0	48,534	1.0	49,624
ASSISTANT DIRECTOR FINANCIAL AND CONTRACT MANAGEMENT	0141 A	1.0	128,405	1.0	128,405
ASSISTANT TO CHIEF PUBLIC UTILITIES ACCOUNTANT	AB34 A	1.0	95,620	1.0	95,620
ASSOCIATE ADM CABLE TV & LEGIS LIAIS FOR DIV/PU & CARR	0136 A	1.0	105,146	1.0	105,146
ASSOCIATE PUBLIC UTILITIES ADMINISTRATOR FOR MOTOR CAR.	0142 A	1.0	132,637	1.0	137,252
ASSOC PUBLIC UTIL ADMIN FOR ENG AND PIPELINE SAFETY	0140 A	1.0	142,092	1.0	142,092
BILINGUAL (SPANISH) CONSUMER AGENT (DPUC)	AB24 A	2.0	110,444	2.0	114,068
CHF REGULATORY ANALYST (PUC)	0138 A	1.0	120,484	1.0	120,483
CHIEF ECONOMIC AND POLICY ANALYST	0142 A	2.0	270,157	2.0	276,946
CHIEF FIELD INVESTIGATOR (GENERAL)	0B24 A	1.0	66,165	1.0	66,165
CHIEF HUMAN SERVICES POLICY AND SYSTEMS SPECIALIST	AB32 A	1.0	95,005	1.0	100,179
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	73,703	1.0	73,703
CHIEF IMPLEMENTATION AIDE	AB28 A	1.0	73,318	1.0	77,097
CHIEF OF LEGAL SERVICES	0141 A	4.0	478,279	4.0	502,147
CHIEF OF STAFF DEVELOPMENT- TRAINING & CONT QUAL IMPROV	0135 A	1.0	101,372	1.0	101,372
CHIEF PUBLIC UTILITIES ACCOUNTANT	0140 A	2.0	256,602	2.0	256,602
CONSUMER AGENT (DPUC)	AB24 A	2.0	129,179	2.0	129,179
DEPUTY CHIEF OF LEGAL SERVICES	0139 A	2.0	231,001	3.0	330,685
HUMAN SERVICES BUSINESS OFFICER	0322 A	1.0	60,684	1.0	60,684
IMPLEMENTATION DIRECTOR POLICY AND PROGRAMS	0140 A	1.0	121,763	1.0	121,763
INTERNET COMMUNICATIONS SPECIALIST	AB28 A	1.0	82,033	1.0	82,033
INVESTIGATIVE AUDITOR	0133 A	1.0	107,272	1.0	107,272
MANAGEMENT AND METHODS ANALYST	AB22 A	1.0	61,245	1.0	61,245
MOTOR CARRIER COMPLIANCE INSPECTOR	AB20 A	1.0	49,245	1.0	50,514
PIPELINE SAFERY INSPECTOR II	AB33 A	3.0	276,322	3.0	283,450
PIPELINE SAFETY INSPECTOR I	AB30 A	2.0	172,638	2.0	173,688
PUBLIC UTILITIES ANALYST V	AB33 A	2.0	186,415	2.0	189,497
PUBLIC UTILITIES DEPUTY ADMINISTRATOR	0146 A	2.0	340,857	2.0	340,857
PUBLIC UTILITIES ENGINEERING SPECIALIST II	AB30 A	2.0	156,937	2.0	159,667

Personnel

Public Utilities Commission

Central Management

		FY 2024		FY 2025	
		FTE	Cost	FTE	Cost
Classified					
PUBLIC UTILITIES ENGINEERING SPECIALIST II	AB33 A	1.0	101,296	1.0	101,296
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	1.0	86,171	1.0	89,888
Subtotal Classified		48.0	4,852,845	49.0	5,020,883
Unclassified					
ADMINISTRATIVE ASSISTANT	0129 A	1.0	99,317	1.0	99,317
ADMINISTRATIVE ASSISTANT	0819 A	1.0	52,266	1.0	53,631
ADMINISTRATIVE CLERK II	0126 A	0.0	0	1.0	68,938
ADMINISTRATOR- DIVISION OF PUBLIC UTILITIES & CARRIERS	0847 A	1.0	181,456	1.0	181,456
CHAIRPERSON- PUBLIC UTILITIES COMMISSION	0844 A	1.0	150,930	1.0	150,930
MEMBER- PUBLIC UTILITIES COMMISSION	0841 A	2.0	294,622	2.0	294,622
Subtotal Unclassified		6.0	778,591	7.0	848,894
Subtotal		54.0	5,631,436	56.0	5,869,777
Overtime			57,079		57,079
Turnover			(133,573)		(67,000)
Total Salaries			5,554,942		5,859,856
Benefits					
FICA			416,001		440,791
Health Benefits			825,836		954,201
Payroll Accrual			32,072		33,607
Retiree Health			248,046		228,224
Retirement			1,644,861		1,709,037
Subtotal			3,166,816		3,365,860
Total Salaries and Benefits		54.0	8,721,758	56.0	9,225,716
Cost Per FTE Position			161,514		164,745
Statewide Benefit Assessment			216,757		228,803
Payroll Costs		54.0	8,938,515	56.0	9,454,519
Purchased Services					
Buildings and Ground Maintenance			56,000		56,000
Clerical and Temporary Services			169,000		169,000
Information Technology			70,000		70,000
Legal Services			753,000		753,000
Management & Consultant Services			2,317,908		2,307,908
Other Contracts			417,928		417,928
Subtotal			3,783,836		3,773,836

Personnel

Public Utilities Commission

Central Management

	FY 2024		FY 2025	
	FTE	Cost	FTE	Cost
Total Personnel	54.0	12,722,351	56.0	13,228,355
Distribution by Source of Funds				
Federal Funds	0.0	690,925	0.0	700,522
Restricted Receipts	54.0	12,031,426	56.0	12,527,833
Total All Funds	54.0	12,722,351	56.0	13,228,355

Performance Measures

Public Utilities Commission

Central Management

Timeliness of Consumer Billing Complaint Investigations

DPUC investigates complaints involving motor carriers and public utilities including electric, gas, and water providers. Non-payment related billing complaints are often attributable to clerical error, customer misunderstanding, and faulty utility meters. The figures below represent the percent of non-payment related billing complaint investigations completed within 60 business days.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	90%	90%	95%	95%	95%
Actual	100%	100%	100%	--	--

Timeliness of Informal Consumer Payment Plan Process

Customers enroll in a payment plan in accordance with the Commission's rules and regulations to avoid utility service termination or to have their service restored. The figures below represent the percent of informal consumer payment agreements processed within 60 days of an inquiry.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	90%	90%	95%	95%	95%
Actual	100%	100%	100%	--	--

Timeliness of Consumer Service Complaint Investigations

Examples of service complaints include reports of poor customer service, downed wires, service fluctuations, gas leaks and explosions, and injuries to utility worker or person(s) attributable to utility services. The Consumer section takes these complaints and relays them to the appropriate utility. The figures below represent the percent of the complaints that are addressed and satisfied by the customer within 60 days.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2021	2022	2023	2024	2025
Target	95%	95%	95%	95%	95%
Actual	100%	100%	100%	--	--

Quasi-Public Agencies

QUASI- PUBLIC AGENCIES

In general, a quasi-public agency is established under the Rhode Island General Laws, but has certain budgetary, governing, and policy-making independence from Executive and Legislative governance. Currently, Rhode Island has 16 quasi-public agencies with diverse structures, powers and responsibilities.

CAPITAL CENTER COMMISSION

Agency Description

The Capital Center Commission is a public corporation and agency of the State of Rhode Island that was created by state enabling legislation in 1981, and is a public body of the City of Providence by City Council Ordinance enacted in 1982. Legislatively, it is responsible for the adoption, implementation, and administration of the public and private development within Capital Center through its Design and Development Regulations, which, in part, are more restrictive than the local zoning ordinance. The commission's Internal Operating Procedures establish an application and design review process, which is legislated as not to exceed ninety days. The goal is to assure compliance with the regulations and at the same time assure the developer of an early decision on its application for development. The Capital Center Commission, a fifteen member board created by state legislation, is funded by the State of Rhode Island through the Rhode Island Commerce Corporation and through development fees assessed during the project application period.

One of the largest and most ambitious economic ventures of the State of Rhode Island and its capital city - Providence - is Capital Center, a seventy-seven acre northerly expansion of downtown Providence to the State Capitol. Through the cooperative and continuing efforts of public and private ownerships and interests, an infusion of over \$100 million of public and private funds has been committed for the planning and construction of public infrastructure improvements within the area. The public improvements, completed in mid 1994, include: new rights-of-way and utility lines, expansion of public open space, river walks along restaurants and retail uses, an amphitheater, and pedestrian bridges created, in part, by the relocation of two rivers.

Private development is controlled by Design and Development Regulations mandating, in part: use, height, building coverage, parking and service. Pedestrian and traffic circulation controls are also established to assure the movement of people and automobiles through Capital Center and to and from the downtown area. Forty-eight of the seventy-seven acres, representing twenty development sites, are designated for private development by public and private ownerships. To date, the following projects have been completed or are under construction: over 1.2 million square feet of retail space, one million square feet of office space, 1,052 hotel rooms and guest suites, 765 residential units, 7,800 structured parking spaces, over 6,900 permanent jobs, and over one billion dollars in private development.

Statutory History

Public Laws of 1981, Section 2, Chapter 332, as amended, establish the Capital Commission as a special development district, as governed by Title 45, Section 24.4 of the Rhode Island General Laws.

THE BUDGET

CAPITAL CENTER COMMISSION

	FY2022 Actual	FY 2023 Unaudited	FY 2024 Projected	FY 2025 Recommended
Operating Revenues				
Development/Permit Fees	\$ 1,313	\$ 5,977	\$ 4,000	\$ 4,000
Interest Income	11	14	15	15
Total Operating Revenues	\$ 1,324	\$ 5,991	\$ 4,015	\$ 4,015
Expenditures				
Print/Supplies	\$ -	\$ -	\$ -	\$ -
Meetings/Miscellaneous	-	514	250	250
Consultants	-	-	-	500
Bookkeeping Fees	1,200	1,150	1,150	1,150
Legal & Audit Fees	4,000	2,500	3,000	3,500
Total Expenditures	\$ 5,200	\$ 4,164	\$ 4,400	\$ 5,400
Less Non Operating Revenue				
Interest Income	\$ 11	\$ 14	\$ 10	\$ 15
Net Income (Loss)	\$ (3,876)	\$ 1,827	\$ (385)	\$ (1,385)

THE AGENCY

I-195 REDEVELOPMENT DISTRICT COMMISSION

Agency Description

The I-195 Redevelopment District (the “District”) was created in late 2011 to serve as the primary authority for the overall redevelopment of the land made available in Providence as a result of the relocation of Interstate 195. The District is led by an Executive Director and a volunteer board comprised of nine Commissioners, (including two who serve ex officio) nominated by the Governor and approved by the Rhode Island Senate.

The District is comprised of 26.5 acres, of which 7.01 acres are designated and operated as park. The remaining 19.5 acres are slated for the mixed-use development of an innovation district and can support millions of square feet of new construction. The Commission has overseen the completion of five development projects while two other projects are currently under construction. The completed, under construction, and planned projects in the District total 2.1 million square feet and \$745 million of development.

Presently, the Commission is actively working on five development projects, two public infrastructure improvement projects in the area, and managing 195 District Park. The Commission is also developing a free-standing pavilion in 195 District Park, which will break ground in 2024.

Statutory History

R.I. General Laws §42-64.14 created the I-195 Redevelopment District Commission.

THE BUDGET

I-195 REDEVELOPMENT DISTRICT COMMISSION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Current	FY 2025 Recommended
Operating Revenues				
State Grants	\$ 761,000	\$ 961,000	\$ 1,245,050	\$ 1,871,989
Rhode Island Capital Plan Fund	589,069	881,228	905,000	805,000
Debt Issuance				
Other Resources (Grants)	757,281	1,058,395	1,060,166	744,410
Total Operating Revenues	\$ 2,107,350	\$ 2,900,623	\$ 3,210,216	\$ 3,421,399
Expenditures				
Salaries, Wages and Benefits	\$ 693,951	\$ 748,395	\$ 948,518	1,368,814
Contracted Professional Services	1,067,926	1,511,146	1,855,567	1,746,828
Operating Supplies & Expenses	122,614	110,667	223,243	305,757
Cost of Issuance	-			
Capital Acquisition	-	-	-	
Total Expenditures	\$ 1,884,491	\$ 2,370,208	\$ 3,027,328	\$ 3,421,399
Net Income (Loss)	\$ 222,859	\$ 530,415	\$ 182,888	\$ -

THE AGENCY

NARRAGANSETT BAY COMMISSION

Agency Mission

The mission of the Narragansett Bay Commission is to maintain a leadership role in the protection and enhancement of water quality in Narragansett Bay and its tributaries by providing safe and reliable wastewater collection and treatment services to its customers at a reasonable cost and to ensure that the Field's Point and Bucklin Point Wastewater Treatment Facilities are in compliance with state and federal clean air and clean water acts.

Agency Description

The Narragansett Bay Commission (NBC) was created by the Rhode Island General Assembly in 1980. Charged with the acquisition and operation of the Field's Point Wastewater Treatment Facility in Providence and portions of the metropolitan Providence wastewater collection system, the NBC's fundamental purpose is to improve and preserve the environmental integrity of Narragansett Bay and its tributaries. Through legislation signed into law by the Governor, the NBC assumed ownership of the Bucklin Point Wastewater Treatment Facility in East Providence on January 1, 1992.

The NBC owns and operates Rhode Island's two largest wastewater treatment facilities, 110 miles of sewer interceptors, 61 combined sewer overflows, 32 tide gates and 6 pump stations, and provides wastewater collection and treatment services to approximately 395,000 residents and approximately 7,700 industrial and commercial customers in 10 communities throughout Rhode Island. These communities include Providence, North Providence, Johnston, Pawtucket, Central Falls, Cumberland, Lincoln and the northern portion of East Providence, and small sections of Cranston and Smithfield.

The NBC has a \$454.5 million five-year capital improvement budget for fiscal years 2025- 2029. The NBC is governed by a 19-member Board and is organized into five divisions: the Administration, Construction and Engineering, Finance, Operations and Maintenance, and Environmental Science and Compliance divisions. In addition, through the Clean Water Act, which sets guidelines for water-quality improvements, the NBC is responsible for reducing the amount of combined sewer overflow to local waterways within its service area.

Statutory History

R.I.G.L. § 46-25 relates to the Narragansett Bay Commission: R.I.G.L. § 46-25.1 relates to the merger of the Blackstone Valley District Commission and the Narragansett Bay Water Quality Management District Commission, and R.I.G.L. § 46-25.2 relates to future acquisitions of wastewater treatment facilities.

THE BUDGET

NARRAGANSETT BAY COMMISSION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025* Recommended
Expenditures by Object				
Personnel	\$ 25,948,423	\$ 26,937,113	\$ 29,837,558	\$ 30,732,685
Operating Supplies & Expenses	17,277,372	19,359,391	23,380,899	\$ 24,082,326
Special Services	1,692,970	2,180,239	2,676,250	\$ 2,756,538
Subtotal Operating Expenditures	\$ 44,918,765	\$ 48,476,743	\$ 55,894,707	\$ 57,571,548
Debt Service	41,105,346	40,779,037	47,958,246	50,047,909
Total Expenditures	\$ 86,024,111	\$ 89,255,780	\$ 103,852,953	\$ 107,619,457
Expenditures by Funds				
NBC User Fees/Misc Revenues				
Personnel	\$ 25,948,423	\$ 26,937,113	\$ 29,837,558	\$ 30,732,685
Operating Supplies & Expenses	17,277,372	19,359,391	23,380,899	24,082,326
Special Services	1,692,970	2,180,239	2,676,250	2,756,538
Debt Service	41,105,346	40,779,037	47,958,246	50,047,909
Total Expenditures	\$ 86,024,111	\$ 89,255,780	\$ 103,852,953	\$ 107,619,457

FY 2022 Actuals taken from NBC's audited financial statements.

FY 2023 Actuals taken from NBC's audited financial statements.

FY 2024 taken from NBC's approved budget.

* FY 2025 information has neither been reviewed nor approved by the Narragansett Bay Commission's Board of Commissioners as it is compiled prior to the NBC's formal development of its FY 2025 budget.

THE AGENCY

QUONSET DEVELOPMENT CORPORATION

Agency Mission

The Quonset Development Corporation ("QDC") develops and manages the Quonset Business Park in accordance with the QDC Master Plan and in the best interests of the citizens of Rhode Island to attract and retain successful businesses that provide high quality jobs.

The QDC ensures quality infrastructure, a high standard of design and aesthetics within the park to create a favorable work environment compatible with the natural setting of the land and Narragansett Bay.

The QDC develops and operates the Park in an environmentally sound manner, maintains excellent relationships with Park tenants, the Town of North Kingstown, and surrounding communities.

Agency Description

The Quonset Development Corporation is a real estate development and management company organized as a subsidiary of the Rhode Island Commerce Corporation, formerly known as the Economic Development Corporation.

The QDC's Board of Directors consists of eleven members. The Executive Director of the Rhode Island Commerce Corporation is the chairperson. The Governor appoints six members, the Town of North Kingstown appoints two members, the Town of Jamestown appoints one member, and the Town of East Greenwich appoints one member.

Statutory History

The QDC was created in 2004 by RI. General Laws §42-64-10, as a subsidiary of the Rhode Island Commerce Corporation, formerly known as the Economic Development Corporation.

THE BUDGET

QUONEST DEVELOPMENT CORPORATION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Approved	FY 2025 Proposed
Opening Balance:	\$ 22,413,032	\$ 11,751,448	\$ 8,881,623	\$ 6,774,523
Revenues from Operations				
Rental Income	\$ 16,537,561	\$ 16,459,542	\$ 14,325,000	\$ 16,750,000
Pier Income	1,481,460	1,619,737	1,500,000	1,650,600
Utility Sales	4,313,434	4,896,555	5,125,000	5,195,000
Other Income	1,300,572	2,421,407	875,000	990,000
Investment Income	14,588	182,779	15,000	170,000
Total Revenue from Operations	\$ 23,647,615	\$ 25,580,020	\$ 21,840,000	\$ 24,755,600
Other Revenue				
Revenue Bond - Drawdown	\$ 7,970,860	\$ -	\$ -	\$ -
GO Bonds- State of Rhode Island	14,310,663	3,315,317	8,000,000	3,200,000
SFRF		6,000,000	19,360,000	39,640,000
Grants		2,562,972		8,976,400
Contributions in Aid of Construction	13,044,911	2,315,147	400,000	
Rhode Island Capital Plan Fund	6,000,000			
Total Other Revenue	\$ 41,326,434	\$ 14,193,436	\$ 27,760,000	\$ 51,816,400
Total Resources	\$ 87,387,081	\$ 51,524,904	\$ 58,481,623	\$ 83,346,523
Expenses				
Personnel Expenses	\$ 5,096,864	\$ 4,619,555	\$ 5,790,900	\$ 5,923,550
Operating Expenses	5,921,557	8,095,573	9,464,200	12,598,000
Debt Service	1,903,507	2,771,673	2,900,000	2,600,000
Other Expenses(Includes Interest Exp)	1,089,555	1,368,822	1,192,000	1,600,000
Transfer to (from) State of RI	(1,200,000)	-	-	
Gain (Loss) on disposal of Asset	178,015	(41,825)	-	
Total Expenses from Operations	\$ 12,989,498	\$ 16,813,798	\$ 19,347,100	\$ 22,721,550
Public Works Capital Expenditures	\$ 7,192,149	\$ 2,990,610	\$ 2,400,000	\$ 2,000,000
Quonset Capital Infrastructure	55,453,986	22,838,873	29,960,000	51,816,400
Total Capital Expenditures ^[1]	62,646,135	25,829,483	32,360,000	53,816,400
Total Expenditures	\$ 75,635,633	\$ 42,643,281	\$ 51,707,100	\$ 76,537,950
Closing Balance	\$ 11,751,448	\$ 8,881,623	\$ 6,774,523	\$ 6,808,573
Closing Balance Breakdown				
Obligated Federal Grant Match	\$ 6,252,517	\$ 648,541	\$ 3,192,623	\$ 2,700,000
Revenue Bond Funds Held by Trustee	445,500	73,721	-	-
Reserve Fund	1,001,224	815,260	1,003,600	1,003,600
Private Party Deposits	3,172,051	5,826,641	1,170,526	1,512,069
Municipal Services Fund	759,874	1,050,255	1,329,874	1,558,854
Cash Balance	\$ 120,282	\$ 467,205	\$ 77,900	\$ 34,050

^[1] To be used for Capital Improvement Projects as well as other internal capital requirements. Projects may already be under contract.

THE AGENCY

RHODE ISLAND AIRPORT CORPORATION

Agency Operations

The Rhode Island Airport Corporation (Corporation) was created by the Rhode Island Commerce Corporation (Commerce RI) on December 9, 1992, as a subsidiary public corporation, government agency, and public instrumentality, having a distinct legal existence from the state and Commerce RI, and having many of the same powers and purposes of Commerce RI. The Corporation is empowered to undertake the planning, development, management, acquisition, ownership, operation, repair, construction, renovation, sale, lease or other disposition of any airport facility, including the Rhode Island T.F. Green International Airport in Warwick, as well as the five general aviation airports: North Central, Quonset, Westerly, Newport, and Block Island Airports.

The powers of the Corporation are vested in its Board of Directors consisting of seven members. The Corporation does not have the power to issue bonds or notes or borrow money without the approval of Commerce RI.

The Corporation leases the airports from the State of Rhode Island, through the Department of Transportation (DOT). Under the lease agreement, the State and DOT have assigned all rights to airport revenues, the proceeds of the State general obligation bonds issued for airport projects, federal grant agreements, insurance proceeds, all contracts including concession agreements with vendors and airlines, and all licenses and permits. The Corporation has agreed to reimburse the State for general obligation debt service after July 1, 1993, to the extent that money is available from its funds. In the event of insufficient funds, the unpaid debt shall accrue and be payable in the following year. The debt service related to historical general obligation bonds that were issued by the State of Rhode Island for airport related projects is the responsibility of the Corporation and the Corporation is current with respect to that responsibility.

The Corporation is entitled to receive funds from the Federal Aviation Administration (FAA) on a matching fund basis to improve the state's airport system and finance various airport operations and improvements. These funds typically are 90% - 100% of eligible project costs.

THE BUDGET

RI AIRPORT CORPORATION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 (a) Recommended
Revenue:				
Passenger Airline Revenues	17,363,800	16,111,542	15,539,840	16,275,000
Landing Fees - Cargo	499,300	388,678	425,159	446,000
General Aviation -Landing Fees PVD	516,400	510,937	482,000	496,000
Fuel Flowage Fees	1,308,600	1,329,812	1,370,000	1,411,000
Tiedown & Hangar Fees	1,993,900	2,068,759	2,087,942	2,151,000
Aircraft Registration	18,200	18,220	18,000	19,000
Concessions	2,033,100	3,393,313	3,211,349	3,372,000
Miscellaneous Revenues	137,500	159,950	122,000	126,000
Utilities Reimbursement	231,800	243,671	240,828	248,000
Rent-Non Airlines	719,700	447,259	793,866	818,000
Automobile Parking, Net	11,510,000	17,161,615	15,080,000	15,834,000
Rental Car	6,810,700	7,463,536	7,463,024	7,836,000
Off Airport Courtesy Fees	1,135,800	1,408,440	1,401,992	1,472,000
Federal Grants (b)	12,408,300	10,819,231	8,826,000	3,770,000
Total Revenue	\$56,687,100	\$61,525,000	\$57,062,000	\$54,274,000
Personal Expense	14,984,600	14,994,300	17,014,000	17,558,000
Operating Expenses	13,374,600	15,300,000	17,157,000	17,671,700
Total Expenses	\$28,359,200	\$30,294,300	\$34,171,000	\$35,229,700
Net Income From Operations	28,327,900	\$31,230,700	\$22,891,000	\$19,044,300
General Aviation Airports				
Revenues	2,489,300	2,660,805	2,663,000	2,742,890
Operating Expenses	(3,641,800)	(3,955,100)	(3,969,000)	(4,088,100)
Quonset Real Estate Income, Net	887,500	890,621	901,000	928,000
General Aviation Airports - Net Income (Loss)	(265,000)	(403,700)	(405,000)	(417,210)
Depreciation & Amertization	22,882,000	23,617,353	22,977,000	23,000,000
Net Income (Loss) After Depreciation & Amortization	\$5,180,900	\$7,209,600	(\$491,000)	(\$4,372,910)
Air Service Marketing, Net	(177,400)	(237,045)	(514,000)	\$
Net Income (Loss) After Depreciation & Amortization & Air Service Marketing	\$5,003,500	\$6,972,600	(\$1,005,000)	(\$4,372,910)
Non-Operating Income (Expense) (c)	24,270,200	16,399,800	52,291,000	52,444,700
Airports - Net Income	\$29,273,700	\$23,372,400	\$51,286,000	\$48,071,790
Interlink Facility - Net Income (Loss)	(4,072,500)	(2,969,600)	(2,979,000)	(2,772,800)
RIAC - Net Income	\$25,201,200	\$20,402,800	\$48,307,000	\$45,298,990

(a) The information presented for FY 2025 has neither been reviewed nor approved by the Rhode Island Airport Corporation Board of Directors and is subject to change.

(b) FY 2024 Budget includes \$8,600,00 COVID Stimulus Funds, and FY 2025 Recommended includes \$3,560,000 COVID Stimulus Funds.

(c) Included in this line are Federal Grant income and PFC income which are restricted for use on approved capital project costs and cannot be used for airport operations.

THE AGENCY

RHODE ISLAND COMMERCE CORPORATION

Agency Mission

The Rhode Island Commerce Corporation's (the "Commerce Corporation") mission is to enhance Rhode Island's business climate; retain and create jobs; help existing Rhode Island businesses succeed; identify opportunities to attract new companies and investment into the state and help develop our workforce to meet the needs of a 21st century economy.

The Commerce Corporation, in partnership with industry, civic and government leaders, is advancing an economic strategy focused on fostering innovation and advanced industries, expanding, and recruiting businesses, attracting tourists through a statewide marketing campaign, and equipping our workforce to succeed in the global economy.

Agency Description

The Commerce Corporation is the official, full service, economic development organization for the State of Rhode Island. A quasi-public agency, the Commerce Corporation serves as a government and community resource to help streamline business expansion in, and relocation to, Rhode Island. The agency assists companies with commercial real estate, business financing, workforce training, and other relevant issues. It is led by a board of directors, which includes the Governor, who serves as chair. Other board members include leaders from Rhode Island's business and labor communities as well as academic and healthcare institutions. The Governor appoints all twelve members. The board oversees the development and implementation of all state-level economic development initiatives and works with the Executive Director to advance the agency's objectives.

Statutory History

The Rhode Island Economic Development Corporation was created in 1995 by R.I General Laws §42-64, replacing the former Department of Economic Development and the Rhode Island Port Authority.

Effective January 1, 2014, the name Rhode Island Economic Development Corporation was changed to the Rhode Island Commerce Corporation per RIGL §42-64-1.1.

The Commerce Corporation falls under the purview of the Secretary of Commerce per RIGL §42-64.19-6.

THE BUDGET

RHODE ISLAND COMMERCE CORPORATION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected*	FY 2025 Projected*
State Appropriation	\$ 7,659,565	\$ 7,947,778	\$ 8,290,488	\$ 8,687,776
Total State Appropriations	\$ 7,659,565	\$ 7,947,778	\$ 8,290,488	\$ 8,687,776
Other Revenues				
Hotel Tax Revenue	\$ 6,179,118	\$ 6,762,922	\$ 6,471,020	\$ 6,471,020
Finance Program Reimbursements	474,358	530,031	502,195	502,195
Federal Grant Reimbursements ^[1]	329,000	333,738	331,369	331,369
Other	3,101,035	901,310	2,001,173	2,001,173
Total Other Revenues	\$ 10,083,511	\$ 8,528,001	\$ 9,305,756	\$ 9,305,756
TOTAL SOURCES (Cash, Revenues)	\$ 17,743,076	\$ 16,475,779	\$ 17,596,244	\$ 17,993,532
Total Operations (Personnel & Operating)	\$ 14,701,888	\$ 19,017,708	\$ 19,522,615	\$ 20,040,927
Grant/Partnership Expenses	4,460,104	3,860,907	4,160,506	4,160,506
Total Expenses	19,161,992.00	\$ 22,878,615	\$ 23,683,121	\$ 24,201,432
Operating Surplus/(Deficit)	\$ (1,418,916)	\$ (6,402,836)	\$ (6,086,877)	\$ (6,207,900)
Pass-Through (only) Grants				
State				
STAC Research Alliance (EP Score)	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
Innovative Matching Grants	1,000,000	1,000,000	1,000,000	1,350,000
Renewable Energy Fund (RGGI)	2,628,789	11,738,838	5,500,000	5,500,000
Airport Impact Aid	1,000,102	1,010,036	1,010,036	1,010,036
Chafee Center at Bryant	476,200	476,200	476,200	476,200
Polaris Manufacturing Tech. Assist. Program	350,000	450,000	450,000	450,000
East Providence Waterfront Commission	50,000	50,000	50,000	50,000
Urban Ventures (Designated Grant)	140,000	140,000	140,000	140,000
Municipal Infrastructure Bank Match	1,000,000	2,500,000	-	-
Oscar Program-RI Infrastructure Bank	-	4,000,000	-	-
Other (Working Cities, AICU, Warwick Station)	-	-	-	-
Total	\$ 7,545,091	\$ 22,265,074	\$ 9,526,236	\$ 9,876,236
Federal				
MARAD	\$ -	\$ -	\$ -	\$ -
DOD SteamEngine II	-	-	-	-
PTAC	329,000	333,738	357,584	383,134
Brownsfield Grant	-	-	-	-
State Small Business Credit Initiative	-	-	-	-
Total	\$ 329,000	\$ 333,738	\$ 357,584	\$ 383,134

^[1] Approximate balance; variances may exist due to cash budget vs. accrual accounting methods

^[1] Federal: Personnel and indirect cost reimbursements as allowable, prime recipient only

*Not Board Approved

THE AGENCY

RHODE ISLAND CONVENTION CENTER AUTHORITY

Agency Objectives

The Authority manages and operates the convention center complex, parking facilities, the Vets and the Amica Mutual Pavilion and is responsible for attracting events to capture and promote positive economic impact for the City and the State. In 2014, the General Assembly directed and authorized the Authority to develop and operate a new 1250 space parking facility, now known as the Innovation District Garage, on State owned land adjacent to the I-195 redevelopment district.

Agency Description

The Rhode Island Convention Center Authority (the “Authority”) was created in 1987 by the Rhode Island General Assembly as a public corporation, instrumentality, and agency of the state, having a distinct legal existence from the state and not constituting a department of the government. The Authority is governed by a Board of Commissioners, which is comprised of eleven members, eight appointed by the Governor, two appointed by the Mayor of the City of Providence and one appointed by the Providence City Council.

The Authority’s original purpose was the construction, management and operation of a facility to house conventions, trade shows, exhibitions, displays, meetings, banquets, and other events, as well as facilities related thereto, such as parking lots and garages, connection walkways, hotels and office buildings, including any retail facilities incidental to and located within any of the foregoing, and to acquire, by purchase or otherwise, land to construct the complex. The Authority was authorized to lease the convention center and the related facilities to the state and undergo a bond and note issuance for facilities pursuant to the terms of a sublease agreement, dated as of November 1, 1991, as amended, by and between the state as sub lessor and the authority, as sub lessee.

In March 2020 the COVID-19 pandemic took hold in Rhode Island. Governor Raimondo issued executive orders closing all gathering places and requiring social distancing. The Convention Center was asked to serve as an Alternate Care Facility during FY 2021. The building was converted to a hospital and taken over by Lifespan to be used in the event that existing hospitals were unable to handle the number of affected individuals. The South Garage of the Convention Center hosted a testing site for the virus.

The Authority’s primary venues, the Rhode Island Convention Center and the Amica Mutual Pavilion, have faced stiff competition for patrons and events. The industry trend is to expand existing facilities or rebuild. In order to remain competitive, the facilities need to be state-of-the-art and in pristine condition. Doing so requires major renovations and upgrades.

Major tenants of the Amica Mutual Pavilion are the American Hockey League Providence Bruins and the National Collegiate Athletic Association Providence College Friars.

The Authority continues the management of the Veterans’ Memorial Auditorium rebranded in FY 2011 as “The Vets.” The Vets is a premier facility for fine arts, educational, comedic, musical and children’s programming.

Statutory History

The Rhode Island Convention Center Authority was established by R.I General Laws § 42-99.

THE BUDGET

RHODE ISLAND CONVENTION CENTER AUTHORITY

	FY 2022 Actual	FY 2023 Actual	FY 2024 Revised	FY 2025 Proposed
Operating & Non-operating Resources				
Opening cash balances	\$ 3,334,697	\$ 11,454,703	\$ 14,244,345	\$ 12,542,385
RICC operations	10,556,171	13,926,869	13,886,187	14,545,621
COVID-19 operations	2,238,423	1,566,628	-	-
AMP operations	6,997,280	11,743,183	9,348,788	11,064,412
Vets operations	3,751,518	4,584,975	5,807,356	5,853,726
Vets SVOG proceeds	2,633,275	-	-	-
IDG operations	2,401,536	3,929,266	3,367,854	3,396,581
Operating advance from State	4,850,000	-	-	-
SFRF appropriation - operating	-	1,000,000	-	-
Transfer from R&R, net	5,080,455	-	-	-
Investment income	808	508,536	369,542	314,110
Miscellaneous revenues	132,455	55,540	48,610	48,610
Total Operating & Non-operating Resources	41,976,618	48,769,700	47,072,682	47,765,445
Operating & Non-operating Expenditures				
Authority operations	2,194,544	1,601,909	1,992,892	2,025,439
RICC operations	9,963,456	13,695,223	13,974,933	14,179,321
COVID-19 operations	474,413	8,682	-	-
AMP operations	7,070,383	10,655,081	9,335,181	10,429,345
Vets operations	4,088,682	5,285,351	5,859,437	5,946,350
IDG operations	412,976	835,177	1,127,797	1,153,839
IDG debt service contribution	1,467,461	2,443,932	2,240,057	2,242,742
Repayment of operating advance to State	4,850,000	-	-	-
Total Operating & Non-operating Expenditures	30,521,915	34,525,355	34,530,297	35,977,037
Final Operating & Non-operating Cash Balance	\$ 11,454,703	\$ 14,244,345	\$ 12,542,385	\$ 11,788,408
Capital & Debt Resources				
Opening cash balances	\$ 3,166,857	\$ 5,178,247	\$ 24,003,730	\$ 10,305,295
Investment income	4,769	568,925	684,587	581,899
State appropriation - RICC & AMP debt service	18,803,143	24,684,699	24,504,679	24,506,645
State appropriation - RICC debt service savings	4,090,519	-	-	-
State appropriation - IDG debt service, R&R	298,401	105,494	108,659	111,919
State appropriation - IDG debt service, net	1,557,199	583,523	787,924	781,420
IDG debt service contribution from operations	1,467,461	2,443,932	2,240,057	2,242,742
State appropriation - RICC RICAP	2,000,000	7,350,000	10,237,500	3,340,000
State appropriation - AMP RICAP	2,300,000	8,150,000	6,212,500	2,100,000
State appropriation - Vets RICAP	285,000	765,000	100,000	100,000
SFRF appropriation - capital	-	9,000,000	-	-
Total Capital & Debt Resources	33,973,349	58,829,820	68,879,636	44,069,920
Capital & Debt Expenditures				
RICC debt service	11,898,306	17,778,786	17,597,019	17,599,909
AMP debt service	6,904,838	6,906,826	6,907,660	6,906,736
IDG debt service	3,024,660	3,028,059	3,027,981	3,024,162
RICC capital	1,641,045	1,423,293	12,659,648	5,948,750
AMP capital	104,661	4,335,064	16,518,935	1,453,125
Vets capital	74,002	1,028,989	100,000	100,000
IDG capital	35,814	305,685	1,763,100	3,350,000
Authority capital	31,321	19,389	-	-
Transfer to operations, net	5,080,455	-	-	-
Total Capital & Debt Expenditures	28,795,102	34,826,090	58,574,342	38,382,682
Final Capital & Debt Cash Balances	\$ 5,178,247	\$ 24,003,730	\$ 10,305,295	\$ 5,687,238

(1) Reported on a cash basis.

THE AGENCY

RHODE ISLAND HEALTH AND EDUCATIONAL BUILDING CORPORATION

Agency Mission

To ensure that adequate financing is available for the education institutions and health care providers in the state to meet the needs of the citizens of Rhode Island.

Agency Description

The Rhode Island Health and Educational Building Corporation (the “Corporation”) is a non-business corporation and component unit of the State of Rhode Island. The Corporation provides tax-exempt bond and lease financing to non-profit health and educational institutions in the state. Since its inception in 1966, the Corporation has assisted eligible institutions with over \$10.2 billion in financing without obligating the state’s credit.

Under the direction of a five-member board of directors, appointed by the Governor, the Corporation has assisted hospitals, nursing homes, mental health centers, health care providers, adult day care centers, visiting nurse associations, private secondary schools, local educational authorities, colleges and universities in obtaining low-cost financing.

The Corporation receives no state appropriations for its operations.

The School Building Authority (“SBA”) was created in 2015 with the Corporation being designated administrator of the SBA’s Capital Fund. The purpose of the SBA is to provide funding for high-priority projects to local education authorities. The operations of the SBA are funded through state appropriations.

Statutory History

The Rhode Island Health and Educational Building Corporation was created by the General Assembly in 1967 with its duties and powers defined by R.I.G.L. 45-38.1 (as amended).

The School Building Authority Capital Fund was created by the General Assembly in 2015, with the Corporation’s duties and powers, as administrator, defined by R.I.G.L. 45-38.2 (as amended).

THE BUDGET

RHODE ISLAND HEALTH & EDUCATIONAL BUILDING CORPORATION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Operating Revenues				
Administrative Fees	\$ 2,356,167	\$ 2,247,206	\$ 2,583,852	\$ 2,526,607
Interest Earned on Loans Receivable	13,497	12,366	42,735	55,015
Total Operating Revenues	\$ 2,369,664	\$ 2,259,572	\$ 2,626,587	\$ 2,581,622
Operating Expenses				
Administrative	\$ 1,118,689	\$ 1,207,911	\$ 1,388,546	\$ 1,339,783
Grants	528,495	721,565	248,760	-
Depreciation	109,181	109,185	108,311	106,418
Total Operating Expenses	\$ 1,756,365	\$ 2,038,661	\$ 1,745,617	\$ 1,446,201
Non-Operating Revenues (Expenses)				
Net Investment Income	\$ 22,271	\$ 295,221	\$ 362,925	\$ 334,765
Other Income	27,914	-	22,700	-
Interest Expense	(14,967)	(12,102)	(8,776)	(6,480)
Loss on Disposal of Capital Assets	-	-	-	-
Payment to State	-	-	-	-
Payment to RIDE/SBA	(257,613)	(255,752)	(350,000)	(275,000)
Total Non-Operating Revenues	\$ (222,395)	\$ 27,367	\$ 26,849	\$ 53,285
Change in Net Position	\$ 390,904	\$ 248,278	\$ 907,819	\$ 1,188,706
Net Position- End of Year	\$ 9,076,717	\$9,324,995	\$10,232,814	\$11,421,520

THE AGENCY

RHODE ISLAND HOUSING AND MORTGAGE FINANCE CORPORATION

Agency Mission

To provide, improve and expand housing and housing-related community development services to, and specifically address issues of sanitary, safe and decent housing for, persons of low and moderate income, as well as to encourage the investment of private capital for the construction, rehabilitation, operation, retention, and maintenance of residential housing and housing-related community development efforts, to provide construction and mortgage loans, and to make grants in regard to housing needs.

Agency Description

The Rhode Island Housing and Mortgage Finance Corporation (the “Corporation”) is a public instrumentality of the State established in 1973 by an Act of the Rhode Island General Assembly. The Corporation is governed by a seven-member board of commissioners. The Corporation was created to provide and improve housing to persons of low and moderate income, as well as to encourage the investment of private capital for the construction, rehabilitation, operation, retention, and maintenance of residential housing and health care facilities; to provide construction and mortgage loans; and to make grants in regard to housing needs. The Corporation also has the power to acquire and operate housing projects on an individual or partnership basis in order to meet the housing demands of the State and to create subsidiaries for the purpose of the development and preservation of affordable housing for low and moderate income families.

The Corporation also provides services for the federal Department of Housing and Urban Development as a contract administrator for various programs; technical assistance in the housing area to other governmental entities; and homeowner buying and counseling assistance to all Rhode Island citizens.

The Corporation also has the power to issue negotiable notes and bonds to achieve its corporate purpose, and has a separate credit rating for itself and its bond apart from the state.

Statutory History

The Rhode Island Housing and Mortgage Finance Corporation is authorized and empowered under R.I. General Laws §42-55.

THE BUDGET

RHODE ISLAND HOUSING & MORTGAGE FINANCE CORPORATION

	FY 2022	FY 2023	FY 2024	FY 2025
	Actual	Actual	Budget	Recommended**
Expenditure Report				
Personnel Services	28,094,535	29,156,926	29,300,000	30,200,000
Other Administrative Expenses	24,260,653	17,032,767	12,400,000	12,800,000
Programmatic Expenses	4,323,813	3,123,581	3,000,000	3,000,000
Provision for Loan Loss	1,829,727	3,932,614	2,000,000	2,000,000
Amortization and Depreciation	2,936,626	3,735,458	5,300,000	5,000,000
Total	\$ 61,445,354	\$ 56,981,346	\$ 52,000,000	\$ 53,000,000

**Amounts not yet reviewed/approved by Board of Commissioners

THE AGENCY

RHODE ISLAND INDUSTRIAL FACILITIES CORPORATION

Agency Mission

The Rhode Island Industrial Facilities Corporation's (the "Corporation") objective is to encourage economic growth within the state by further developing industrial and recreational facilities.

Agency Description

The Corporation is a public body corporate of the State of Rhode Island and obtained this designation and authority from Section 45-37.1 of the General Laws. The Corporation is utilized to foster economic growth within the State of Rhode Island.

The purpose of the Corporation is to act as the issuer of tax-exempt and taxable revenue bonds, which are sold to private or public investors, on behalf of Rhode Island companies seeking financing. The role of the Corporation is to act as a conduit in a company's efforts to obtain financing from sources other than the Corporation. The Corporation is a title holder to the property and does not have financial exposure in connection with the bonds.

Statutory History

The Rhode Island Industrial Facilities Corporation was created in 1956 by R.I. General Laws §45-37.1.

THE BUDGET

RHODE ISLAND INDUSTRIAL FACILITIES CORPORATION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected	FY 2025 Projected
Receipts				
Bond Fees	\$ 51,043	\$ 55,888	\$ 50,000	\$ 75,000
Commitment Fees	15,883	-	-	3,000
Other	-	-	1,000	1,000
Interest	-	-	-	-
Total Receipts	\$ 66,926	\$ 55,888	\$ 51,000	\$ 79,000
Expenses				
Administration	\$ 7,083	\$ 3,584	\$ 5,000	\$ 5,000
Insurance	22,381	23,565	25,000	25,000
Other	309	133	-	-
Legal and Audit	13,543	22,375	15,000	15,000
Total Expenses	\$ 43,316	\$ 49,657	\$ 45,000	\$ 45,000
Net	\$ 23,610	\$ 6,231	\$ 6,000	\$ 34,000

THE AGENCY

RHODE ISLAND INDUSTRIAL-RECREATIONAL BUILDING AUTHORITY

Agency Mission

The Rhode Island Industrial-Recreational Building Authority (the “Authority”) promotes economic growth in the state by providing insurance for qualifying mortgages of industrial and recreational facilities.

Agency Description

The Authority was created for the purpose of nurturing economic growth within the State of Rhode Island by insuring mortgage payments on industrial or recreational projects approved by the Authority. As required by statute, the Authority maintains a first security position in all projects. As of June 30, 2011, the total amount of mortgage insurance issued cannot exceed \$60,000,000 in the aggregate. The State of Rhode Island, according to R.I. General Laws §42-34-15, is responsible for providing any additional resources that may be required to allow the mortgage insurance fund to meet its obligations.

Statutory History

The Rhode Island Industrial-Recreational Building Authority was created in 1958 by RIGL §42-34.

THE BUDGET

RHODE ISLAND INDUSTRIAL-RECREATIONAL BUILDING AUTHORITY

	FY 2022 Actual	FY 2023 Actual	FY 2024 Projected	FY 2025 Projected
Receipts				
Premiums	\$ 82,711	\$ 119,987	\$ 75,000	\$ 90,000
Commitment & Application Fees	29,750	-	20,000	25,000
Interest	880	6,232	800	800
Total Receipts	\$ 113,341	\$ 126,219	\$ 95,800	\$ 115,800
Expenses				
Administration	\$5,254	\$422	\$5,000	\$5,000
Legal and Audit	45,500	51,000	45,000	45,000
Insurance	41,217	42,843	42,000	42,000
Total Expenses	91,971	94,265	92,000	92,000
Operating Income (Loss)	\$ 21,370	\$ 31,954	\$ 3,800	\$ 23,800
Est. Loss-Default	\$ -	\$ -	\$ -	\$ -
Net	\$ 21,370	\$ 31,954	\$ 3,800	\$ 23,800

THE AGENCY

RHODE ISLAND INFRASTRUCTURE BANK

Agency Mission

Rhode Island Infrastructure Bank's (the "Bank") mission is to actively support and finance investments in Rhode Island's infrastructure. The Bank does so through a variety of means, including the issuance of bonds, originating loans, and making grants, and the engagement with and mobilization of sources of public and private capital. Through its thought leadership, innovation, and financing activities, the Bank fosters infrastructure improvements that create jobs, promote economic development and enhance the environment.

Agency Description

The Bank was established in 1989 by the General Assembly, under Chapter 46-12.2 of the Rhode Island General Laws (1986), as amended. While the Bank is a body politic and corporate and public instrumentality of the State, it has a distinct legal existence separate from the State which does not constitute a department of the State government. However, the Bank is considered a component unit of the State and, accordingly, its financial statements are incorporated with and into the financial statements of the State.

Consistent with the Bank's mission of serving as Rhode Island's central hub for financing infrastructure improvements for municipalities, businesses, and homeowners, the Bank is focused on delivering innovative financing for an array of infrastructure-based projects. In addition to the Bank's legacy clean water (and its companion residential-based lending for the community septic system loan program and the sewer tie-in loan fund), drinking water, and municipal road and bridge programs, the Bank also supports energy efficiency and renewable energy (including the Property Assessed Clean Energy (PACE) program), storm water and climate resiliency, brownfield remediation, water quality protection investing, clean energy, climate adaptation and resilience, and municipal infrastructure.

Statutory History

R.I General Laws §46-12.2 is the Bank's enabling legislation and established the Clean Water SRF, while RIGL §46-12.8 establishes the Drinking Water SRF. RIGL §24-18, enacted in 2013, established the Municipal Road and Bridge Revolving Fund. In 2015, legislation was enacted to: (i) amend RIGL §46-12.2 to authorize the Bank to develop and administer the Efficient Buildings Fund; (ii) authorize the Bank to develop and administer the PACE program under RIGL §39-26.5; and (iii) authorize the Bank to develop and administer the Brownfields Revolving Fund under RIGL §23-19.16. In March 2015, in accordance with amendments to RIGL §46-15.1, §46-15.3 and §46-12.2 enacted in 2009, the Bank assumed the authorities and duties of the Water Resources Board Corporate, pursuant to which the Bank began to collect and administer certain water quality protection charge funds.

THE BUDGET

RHODE ISLAND INFRASTRUCTURE BANK

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Revenue				
Interest and Investment Income	\$ 21,111,450	\$ 31,796,406	\$ 38,270,160	\$ 40,183,668
Operating Grant Income	100,000	116,250	100,000	105,000
Loan Service Fees	5,162,994	4,945,409	4,887,642	5,070,450
Loan Origination Fees	1,180,552	1,737,717	1,882,670	1,350,000
Total Revenues	\$ 27,554,996	\$ 38,595,782	\$ 45,140,472	\$ 46,709,118
Operating Expenses				
Interest and Finance Expenses	\$ 14,025,779	\$ 12,525,550	\$ 17,132,093	\$ 9,355,500
Loan Principal Forgiveness	3,867,023	4,437,235	4,515,370	4,593,750
Administrative Expenses	4,284,355	4,535,306	5,272,624	6,988,800
Administrative Fees - DEM	279,828	436,554	813,920	854,616
Administrative Fees - DOH	2,981,250	3,363,850	3,186,080	798,659
Total Operating Expenses	\$ 25,438,235	\$ 25,298,495	\$ 30,920,087	\$ 22,591,325
Other Revenues (Expenses)				
Federal & State Capitalization Grants	\$ 76,169,192	\$ 82,270,833	\$ 23,900,000	\$ 26,131,350
Transfers to State of Rhode Island	-	-	-	-
Excess Revenues over Expenses	\$ 78,285,953	\$ 95,568,120	\$ 38,120,385	\$ 50,249,143

RHODE ISLAND PUBLIC TRANSIT AUTHORITY

Agency Mission

As the statewide public transit organization, the Rhode Island Public Transit Authority (“RIPTA”) aims to expand access and mobility opportunities for Rhode Islanders by undertaking actions and supportive strategies, directly and in collaboration with others, to provide a full range of alternatives to the single-occupant automobile. Key mobility strategies include: transit design and service; efforts to improve the livability of communities and act as a stimulus for neighborhood renewal; technological advancements which increase travel options and convenience; and collaborative land use and economic development initiatives that foster transit ridership and pedestrian movement through transit-friendly land use and development.

Agency Description

The Rhode Island Public Transit Authority (RIPTA) has primary responsibility for directing statewide fixed-route bus service and Americans with Disabilities Act paratransit service operations. RIPTA is managed under the direction of an eight-member Board of Directors. In addition to these core transit services, RIPTA operations also include program development and implementation of the statewide carpool program. RIPTA is committed to protecting the environment and providing safe, reliable, quality transit service that is responsive to customer needs, with emphasis on Rhode Island’s families, children, transit-dependent populations, and elderly and disabled residents. RIPTA operates a fixed-route fleet of 240 buses and trolleys. The authority’s main facility is located in the City of Providence with a satellite operation on Aquidneck Island. The state’s paratransit fleet currently includes 89 vans. In FY 2019, 16.4 million passengers were carried on RIPTA’s fixed-route bus service and an additional 384,218 passengers were transported on the state’s coordinated paratransit service. FY 2019 was also the second full year where RIPTA’s Van Pool service was operational, providing 17,990 trips to and from work.

Statutory History

The authority was created as a body corporate and politic in 1964 by R.I. General Laws § 39-18-2 to acquire, purchase, hold, use and dispose of any property, real, personal or mixed, tangible or intangible, or any interest therein necessary or desirable for carrying out the purposes of the authority.

THE BUDGET

RHODE ISLAND PUBLIC TRANSIT AUTHORITY

	FY 2022 Actual	FY 2023 Actual	FY 2024 Revised	FY 2025 Proposed
Revenue				
Passenger Revenue	\$ 19,420,222	\$ 20,570,932	\$ 24,847,831	\$ 25,119,165
Special Project - Local/Fed	22,373	1,164,985	2,869,000	-
Other Revenue	5,708,431	14,533,683	6,074,519	6,393,711
Federal Funds	25,914,137	32,983,860	34,521,704	35,332,247
Federal Emergency Relief (CARES)	15,310,661	25,412,702	27,816,242	11,062,324
RI Gasoline Tax (1)	41,786,019	41,889,856	41,717,608	41,175,440
RI Department of Human Services (2)	813,663	813,663	1,656,471	1,532,519
RI Highway Maintenance Account	3,536,525	6,900,723	4,936,133	4,996,545
Contributed Capital (3)	6,102,807	40,034,550	-	-
State Fiscal Recovery Funds (7)	-	-	-	10,000,000
Total Revenue	\$ 118,614,838	\$ 184,304,954	\$ 144,439,508	\$ 135,611,951
Expenses				
Salaries & Benefits (4)	\$ 79,037,267	\$ 100,073,504	\$ 102,940,835	\$ 104,958,731
Salaries & Benfits - Federal	8,656,080	-	-	-
Contract Services	2,665,786	6,888,067	6,944,237	7,129,702
Contract Services - Federal	2,196,049	-	-	-
Operating Expenses	12,914,154	23,937,341	27,322,261	27,586,612
Operating Expenses - Federal	4,327,361	-	-	-
Utilities	1,667,527	2,046,933	2,190,218	2,242,783
Utilities - Federal	5,220	-	-	-
Special Project - Local/Fed	-	8,962	2,869,000	-
Capital Match	1,569	409,400	1,050,755	679,950
Debt Service (5)	402,470	-	1,122,203	1,087,870
Depreciation (6)	16,766,877	15,375,442	-	-
Total Expenses (7)	\$ 128,640,361	\$ 148,739,649	\$ 144,439,509	\$ 143,685,648
Net Income/(Loss)	(\$ 10,025,523)	\$ 35,565,305	(\$ 1)	(\$ 8,073,697)

⁽¹⁾ Gas Tax amount estimated by Department of Revenue.

⁽²⁾ Gas Tax funding provided through the Department of Human Services for the RIDE Program.

⁽³⁾ Contributed Capital (state and federal funds received for capital expenditures) are not budgeted, but are reflected in FY 2023 results.

⁽⁴⁾ The Authority only has the resources to pay retiree health claims as they arise and as a result there is no fund for unfunded liability of other post-employment benefits (OPEB). Retiree health costs in FY23 were \$836,047. The total unfunded OPEB liability as of June 30, 2023 is \$63,839,219.

⁽⁵⁾ In addition to interest expense, RIPTA budgets the repayment of bond principal. Actual results only reflect the interest expense.

⁽⁶⁾ Depreciation expense is not budgeted, only operating funds to be used for capital expenditures. Capital Expenditures were \$6,523,545 in FY 2022 and \$12,623,045 in FY 2023 and are not reflected in the table above.

⁽⁷⁾ Actual results reflect changes in liabilities that are not budgeted and do not reflect cash outflows (legal, pension, and OPEB).

⁽⁷⁾ **A one-time State Fiscal Recovery Fund (SFRF) transfer to assist the Authority's FY 2025 operating deficit. Please refer to the Department of Transportation budget page for more information.**

THE AGENCY

RHODE ISLAND RESOURCE RECOVERY CORPORATION

Agency Mission

The Rhode Island Resource Recovery Corporation's (the "Corporation") mission is to provide safe, environmentally compliant, clean, and affordable solid waste and recycling services for the State of Rhode Island. It aims to provide the utmost in protection of public health and the environment while working towards having no impacts on the quality of life in the surrounding neighborhoods. The Corporation sets an example of being a good neighbor by minimizing the impacts of its operations on the surrounding community while setting high industry standards for recycling and waste disposal. The Corporation seeks the best mix of public and private processing, recycling and disposal systems, programs, and facilities for both commercial and municipal waste to meet Rhode Island's needs (R.I. General Laws § 23-19-1.1)

Agency Description

The Corporation's 1,200-acre facility in Johnston is home to five major operations.

- **Central Landfill** – The Central Landfill is the centerpiece of the Corporation's integrated waste management system. It provides disposal services to about 97 percent of the state's residents. Currently, about 2,200 tons of trash are buried in the landfill each working day. At current loading rates, the Central Landfill will reach capacity in 2040 - 2042. All operations are conducted utilizing innovative technology. With a protective baseliner, daily cover on trash, the capture and treatment of leachate (wastewater), conversion of gas into energy, and a final capping system, the landfill is a feat of environmental engineering.
- **Materials Recycling Facility** – the Corporation's Material Recycling Facility processes both residential and commercial single stream recyclables. Every day, approximately 90 trucks deliver roughly 420 tons of material to the MRF. After sorting, these materials are shipped around the globe where they are remanufactured into a wide variety of products— saving money, conserving natural resources, and extending the life of the Central Landfill.
- **Composting** – The Corporation operates a composting program that processes roughly 40,000 tons of leaf and yard debris each year preventing it from having to be landfilled. The resulting product is designated RI Class "A" and is certified for use in organic growing.
- **Small Vehicle Area** – The Corporation's Small Vehicle Area offers easy drop off access to special/bulky item recycling, as well as disposal. Accepted materials include but are not limited to appliances, e-waste, bulky rigid plastics, waste oils, scrap metal, textiles, and tires.
- **Eco Depot** – Eco-Depot is the name of the free service for disposing of residential household hazardous waste. Accepted materials include but are not limited to batteries, gasoline, oil and latex paints, and fluorescent bulbs. Since Resource Recovery began the program in 2001, we have offered more than 692 collections, served over 182,000 Rhode Islanders, and safely recycled or disposed of approximately 13.2 million pounds of household hazardous waste.

Statutory History

R.I. General Laws § 23-19 defines the programs that are required of the Corporation.

THE BUDGET

RHODE ISLAND RESOURCE RECOVERY CORPORATION

	FY 2022 Actual	FY 2023 Actual	FY 2024 Revised	FY 2025 ⁽¹⁾ Recommended
Revenues:	\$ 71,810,649	\$ 69,029,052	\$ 66,311,680	\$ 60,466,180
Expenses:				
Personnel Costs	\$ 16,335,361	\$ 17,497,525	\$ 18,871,603	\$ 19,345,952
Contractual Services	7,989,378	8,189,388	10,296,244	10,169,432
Utilities	2,092,686	2,100,570	2,660,000	2,713,200
Repairs & Maintenance	3,743,950	3,488,333	4,921,400	5,175,188
Other Supplies & Expenses	5,473,756	5,755,655	5,634,052	5,758,493
Grants to Municipalities for Recycling	160,067	127,623	262,300	292,371
Bad Debts	(152,408)	54,493	100,000	102,000
Provision for landfill closure & post-closure care & Superfund clean-up costs	7,889,427	6,754,070	4,202,942	4,206,742
Depreciation, Depletion & Amortization	14,149,210	12,788,013	11,276,521	10,935,192
Total Expenses	\$ 57,681,427	\$ 56,755,670	\$ 58,225,062	\$ 58,698,570
Income (Loss) from Operations	\$ 14,129,222	\$ 12,273,382	\$ 8,086,618	\$ 1,767,610
Interest & Investment Revenue	\$ (7,917,202)	\$ 1,705,575	\$ 2,630,000	\$ 2,630,000
Interest Expense	(193,390)	(64,311)	-	-
Other Income (Expense)	(17,845)	(81,354)	-	-
Total Non-Operating Revenues (Expenses)	\$ (8,128,437)	\$ 1,559,910	\$ 2,630,000	\$ 2,630,000
Net Income (Loss) for the Year	\$ 6,000,785	\$ 13,833,292	\$ 10,716,618	\$ 4,397,610
Assets:				
Cash, Cash Equivalents & Investments	\$ 62,097,224	\$ 74,544,933	\$ 64,000,000	\$ 67,300,000
Accounts Receivable, Net	7,213,807	3,597,089	3,500,000	3,500,000
Property, Plant & Equipment, Net	106,652,983	105,256,619	123,900,000	120,000,000
Assets Held in Trust	123,572,578	129,634,210	133,000,000	138,350,000
Other Assets	4,184,954	5,231,835	5,200,000	5,200,000
Total Assets	\$ 303,721,546	\$ 318,264,686	\$ 329,600,000	\$ 334,350,000
Deferred Outflow of Resources	\$ 64,824	\$ 57,232	\$ 54,000	\$ 50,000
Total Assets	\$ 303,786,370	\$ 318,321,918	\$ 329,654,000	\$ 334,400,000
Liabilities				
Accounts Payable	\$ 7,832,988	\$ 7,544,277	\$ 5,000,000	\$ 3,500,000
Other Liabilities	553,678	560,447	550,000	55,000
Bonds/Notes Payable	6,160,223	1,392,877	1,150,000	900,000
Superfund Cleanup, Closure & Post-Closure Costs	130,808,010	136,638,148	140,000,000	144,000,000
Total Liabilities	\$ 145,354,899	\$ 146,135,749	\$ 146,700,000	\$ 148,455,000
Deferred Inflow of Resources	\$ 1,461,378	\$ 1,382,784	\$ 1,300,000	\$ 1,200,000
Retained Earnings	\$ 156,970,093	\$ 170,803,385	\$ 181,654,000	\$ 184,745,000
Total Liabilities & Retained Earnings	\$ 303,786,370	\$ 318,321,918	\$ 329,654,000	\$ 334,400,000

⁽¹⁾ The FY2025 recommended budget reflects management's budget projections made in FY 2024. That budget has not been approved by the Corporation's Board of Commissioners. The final budget numbers will likely be significantly different than the preliminary numbers reflected above due to the uncertainties involving estimated volumes and market prices for recyclables and closure/post closure liability estimates.

THE AGENCY

RHODE ISLAND STUDENT LOAN AUTHORITY

Agency Mission

Rhode Island Student Loan Authority (RISLA or the Authority) offers low fixed-rate education loans and provides tools that can help families make informed and responsible borrowing choices for college. RISLA also provides low fixed-rate refinancing loans to help borrowers decrease the cost of repaying their education loans. Additionally, for over 25 years, The College Planning Center (CPC), a free service resource provided by RISLA, has offered several college admission and financial aid services with the aim of increasing access to higher education. The CPC, staffed by experienced college financial aid and admission counselors, was started in 1998 by the Authority and is located in Cranston, RI. The CPC provides parents and students with information on early awareness, college planning, admissions, and financial aid. It is a service that was used by over 16,270 Rhode Islanders in 2023. The CPC conducts financial aid nights with most high schools in Rhode Island and in 2023 helped over 4,000 parents and students complete the Free Application for Federal Student Aid Form (FAFSA) and College Board Profile form.

Agency Description

The Authority, a public corporation, governmental agency, and public instrumentality of the state, was established pursuant to an Act of the Legislature in May 1981 for the purpose of providing a comprehensive system of financial aid for needy students. The Authority originated over \$82 million in fiscal year 2023 of low-cost state-based education loans for students and parents, and originated over \$64 million in refinancing loans, helping students and families reduce their monthly loan payments and interest rates. In addition, RISLA continues to offer repayment options unmatched by other organizations nationally to help borrowers who need financial assistance. These plans include loan forbearance, income-based payment (IBR) plans, and loan rehabilitation. As of June 30, 2023, the Authority held \$70,864,435 in Federal Family Education Loans and \$598,808,822 in non-federal state-based education loans. The bonds are not obligations of the State of Rhode Island and are solely an obligation of the Authority.

Beginning in FY 2021, RISLA initiated an Employer Student Loan Repayment Program designed to assist employers by offering a tax-free benefit to help employees reduce the burden of repaying their student loans and to help employers meet recruitment and retention goals. Other student loan benefits offered by RISLA include Internship and nurse educator rewards programs, which make direct payments to pay principal to eligible recipients' current student loans. RISLA also provides numerous financial literacy seminars throughout the year.

Statutory History

The authority was created in 1981 by Title 16 Chapter 62 of the Rhode Island General Laws. It is governed by a six-member board of directors, five of which are appointed by the Governor for staggered terms and the general treasurer (ex-officio).

THE BUDGET

RHODE ISLAND STUDENT LOAN AUTHORITY				
	FY 2022	FY 2023	FY 2024	FY 2025
	Actual	Actual	Revised	Recommended
Operating Revenues				
Student Loan Payments	\$ 32,127,000	\$ 35,043,000	\$ 38,706,000	\$ 41,565,532
Dept. of Education SAP Payments	(\$ 3,687,000)	(\$ 110,000)	\$ 572,000	\$ 286,201
Investments	\$ 203,000	\$ 3,358,000	\$ 4,501,000	\$ 3,150,629
Other	\$ 380,000	\$ 219,000	\$ 91,000	\$ 38,250
Total Operating Revenues	\$ 29,023,000	\$ 38,510,000	\$ 43,870,000	\$ 45,040,612
Expenditures				
Interest & Bond Expenses	\$ 14,254,000	\$ 17,705,000	\$ 21,461,000	\$ 24,745,859
Arbitrage Rebate Expense	\$ 122,000	\$ 196,000	\$ 271,000	\$ 271,000
Loan Servicing & Origination	\$ 3,912,000	\$ 4,133,000	\$ 4,537,000	\$ 4,627,740
Provision for Risk Share	\$ 2,122,000	\$ 4,643,000	\$ 3,994,000	\$ 3,794,300
Dept. of Ed Consolidation Loan Fee	\$ 348,000	\$ 266,000	\$ 207,000	\$ 182,160
Personnel	\$ 4,517,000	\$ 5,174,000	\$ 5,452,000	\$ 5,452,000
Depreciation	\$ 56,000	\$ 45,000	\$ 20,000	\$ 20,000
Total Operating Expenses	\$ 25,331,000	\$ 32,162,000	\$ 35,942,000	\$ 39,093,059
Excess Revenues over Expenses	\$ 3,692,000	\$ 6,348,000	\$ 7,928,000	\$ 5,947,553

THE AGENCY

RHODE ISLAND TURNPIKE AND BRIDGE AUTHORITY

Agency Mission

The Rhode Island Turnpike and Bridge Authority (the "Authority") is committed to maintaining and operating the bridges in a fiscally responsible manner which ensures their physical integrity and longevity, as these structures are integral to travel in the coastal area of Rhode Island and neighboring states.

Agency Description

The Authority was created in 1954 by the Rhode Island General Assembly as a body corporate and politic with powers to construct, acquire, maintain, and operate bridge projects as defined by law. The Authority was responsible for the construction of the Claiborne Pell Bridge, which was opened for traffic on June 28, 1969, and has been responsible for the operation and maintenance of the Mount Hope Bridge between Portsmouth and Bristol, and the Claiborne Pell Bridge between Newport and Jamestown, since 1964 and 1969 respectively. On April 25, 2013, the State of Rhode Island (the "State") transferred to the Authority custody, control and supervision of the land and improvements for the Jamestown Verrazano Bridge between North Kingstown and Jamestown, the Sakonnet River Bridge between Portsmouth and Tiverton, and Route 138 in Jamestown. Ownership and title of the Jamestown and the Sakonnet River Bridges and such portion of Route 138 remains with the State.

Day-to-day operations of the Authority are led by an Executive Director who oversees approximately 80 employees and reports to a five-member Board of Directors comprised of the Director of Transportation, who is a member ex-officio, and four members appointed by the Governor. Operating revenues and expenses result from providing services for the ongoing operations of the bridges and other facilities in its control. The principal operating revenues of the Authority are the collection of toll revenue from the users of the Claiborne Pell Bridge and, beginning on July 1, 2014, three and one-half (\$0.035) cents of motor fuels tax on each gallon sold in Rhode Island which has been annually appropriated by the General Assembly to the Authority. The Authority's debt service consists of revenue bond obligations issued in 2016 and 2019; the 2016 issuance maturing in 2042 and the two 2019 issuances maturing in 2039 and 2044. The Authority's debt is secured principally by said tolls and said gas tax appropriations. The proceeds of the Bonds have been used to fund the Authority's Capital Improvement Plan and to advance refund the Authority's previously issued 2010 revenue bond obligation. In connection with each issuance of Bonds, the Authority is entered into a Trust Indenture. Accounts of the Authority are maintained in compliance with the provisions of each Trust Indenture.

Statutory History

Title 24, Chapter 12 of the General Laws of Rhode Island established the organization and function of the Rhode Island Turnpike and Bridge Authority. Article 20 of the 2013 Appropriations Act authorized the transfer of the Sakonnet River Bridge and the Jamestown Verrazano Bridge to the Authority. Article 21 of the 2015 Appropriations Act eliminated the authority to toll the Sakonnet River Bridge while allocating three and one-half cents (\$0.035) of the State's motor fuels tax to the Authority to be used for maintenance, operations, capital expenditures and debt service on any of its projects.

THE BUDGET

RHODE ISLAND TURNPIKE AND BRIDGE AUTHORITY

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed
Operating Revenues				
Tolls	\$ 23,845,764	\$ 31,079,990	\$ 25,124,390	\$ 25,878,122
Transponder Sales	307,389	316,823	304,730	304,730
Gas Tax Revenue	15,031,715	15,079,306	14,515,144	14,160,612
Fees	76,400	76,602	75,193	75,193
Total Revenue	\$ 39,261,268	\$ 46,552,721	\$ 40,019,457	\$ 40,418,657
Operating Expenses				
Personnel Services	\$ 5,475,626	\$ 5,929,866	\$ 6,563,368	\$ 6,760,269
Utilities	148,066	404,290	472,994	482,454
Contractual Services	1,276,216	1,525,296	1,510,195	1,540,399
Other Supplies and Expenses	1,643,263	2,208,874	1,824,189	1,860,673
Insurance	1,362,913	1,365,134	1,605,357	1,637,464
Repairs and Maintenance	678,984	847,374	957,618	976,770
Bridge Inspections	936,922	1,374,501	503,468	1,374,501
Transponder Expense	188,701	206,338	198,077	198,077
Depreciation	13,824,838	13,737,636	15,074,703	14,012,389
Total Expenses	\$ 25,535,529	\$ 27,599,309	\$ 28,709,969	\$ 28,842,996
Operating Income	\$ 13,725,739	\$ 18,953,412	\$ 11,309,488	\$ 11,575,661
Non-Operating Revenues (Expenses)				
Interest Expense	\$ (7,859,157)	\$ (7,620,837)	\$ (7,407,493)	\$ (7,451,858)
Amortization of Bond Premium	892,572	892,572	892,572	892,572
Amortization on Bond Discount	-	-	-	-
Investment Income (net of Trustee Fees)	(1,062,134)	3,153,781	144,000	144,000
Cost of Issuance Expenses	-	-	-	-
Miscellaneous Income/Other	188,486	241,815	54,590	80,000
Total Funding	\$ (7,840,233)	\$ (3,332,669)	\$ (6,316,331)	\$ (6,335,286)
Change in Net Assets	\$ 5,885,506	\$ 15,620,743	\$ 4,993,157	\$ 5,240,375
Debt Service				
Principal Payments on Bonds	\$ 6,220,000	\$ 6,680,000	\$ 6,680,000	\$ 6,935,000
Less Principal Payments Department of Transportation Note				
Total Debt Service	\$ 6,220,000	\$ 6,680,000	\$ 6,680,000	\$ 6,935,000