



# OFFICE OF MANAGEMENT & BUDGET

*State Budget Office*

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## MEMORANDUM

**To:** Chief Financial Officers  
**From:** Joseph Codega Jr., Budget Officer *John M. Codega Jr.*  
**Date:** July 10, 2024  
**Subject:** Request for Reappropriations

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R.I. General Laws §35-3-15 provides authority for the Governor to reappropriate funds from one fiscal year to the next for the **same purpose** for which the funds were originally authorized. If you wish to request the reappropriation of funds from FY 2024 to FY 2025, please submit a letter to my attention by **August 1<sup>st</sup>** detailing the amount of the reappropriation, the purpose for which the funds were originally appropriated, and why the funds remain unspent as of the end of FY 2024. Reappropriation requests are required for general revenue funds only.

Please prepare any reappropriation requests based on the final enacted FY 2024 budget. Also, please note that there are three conditions that must be met for any reappropriation to be considered. First, the general revenue line item in which the funds were appropriated in FY must end the year with a balance at least equal to the requested reappropriation. Second, the agency bottom-line general revenue balance must be at least equal to the requested reappropriation. Third, the overall statewide bottom-line balance must be at least equal to the total of all requested reappropriations.

Please contact your assigned Budget Analyst if you have any questions.

Thank you.

cc: Budget Office Analysts