

**VOLUME I: GENERAL GOVERNMENT
AND QUASI-PUBLIC AGENCIES**

**DEPARTMENT OF
ADMINISTRATION**

General Government Function Summary

Expenditures by Agency	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Board of Elections	4,694,417	5,260,825	4,474,931	4,981,278	9,147,157
Department of Administration	1,129,501,426	1,034,036,235	1,004,237,427	1,259,133,010	1,056,288,484
Department of Business Regulation	30,956,164	37,359,402	39,094,954	41,618,151	35,868,911
Department of Labor and Training	568,629,715	601,524,027	632,267,683	658,098,987	693,131,740
Department of Revenue	775,352,917	811,353,580	873,248,086	857,652,897	857,291,680
Executive Office of Commerce	86,281,872	137,981,847	58,832,824	91,112,322	54,812,983
Executive Office of Housing	144,022,290	103,768,247	45,079,456	164,747,560	52,363,302
General Assembly	50,114,865	55,738,102	61,424,920	69,899,506	64,066,257
Office of Energy Resources	0	34,120,322	106,678,669	107,952,178	117,022,467
Office of Lieutenant Governor	1,255,655	1,331,546	1,519,219	1,532,262	1,574,369
Office of the General Treasurer	20,746,997	21,181,845	25,974,916	26,893,862	26,318,147
Office of the Governor	7,532,310	8,906,788	9,334,918	9,369,511	9,630,312
Public Utilities Commission	11,444,995	11,695,029	15,508,274	15,668,120	16,017,352
Rhode Island Cannabis Control Commission	0	0	7,303,563	7,286,530	7,964,425
Rhode Island Commission for Human Rights	2,427,173	2,736,645	2,772,687	2,784,080	2,801,879
Rhode Island Ethics Commission	2,028,754	2,244,873	2,419,632	2,460,415	2,556,898
Secretary of State	12,570,221	14,914,442	16,523,206	16,415,488	17,427,262
Total Expenditures	2,847,559,772	2,884,153,754	2,906,695,365	3,337,606,157	3,024,283,625
Expenditures by Object					
Salary and Benefits	664,954,307	728,640,624	752,612,413	791,775,654	843,571,507
Contract Professional Services	72,243,412	86,402,472	76,374,237	231,824,739	154,154,869
Operating Supplies and Expenses	607,265,167	632,778,542	661,250,158	720,961,942	639,547,665
Assistance and Grants	617,839,839	687,458,572	691,101,653	953,479,459	772,496,561
Subtotal: Operating	1,962,302,725	2,135,280,210	2,181,338,461	2,698,041,794	2,409,770,602
Contract Professional Services	21,395	0	0	0	0
Capital Purchases and Equipment	20,780,536	49,767,118	85,370,781	18,542,379	12,216,308
Aid to Local Units of Government	310,495,393	338,482,059	352,631,391	349,869,977	349,228,982
Debt Service (Fixed Charges)	198,861,443	193,084,854	211,889,077	198,298,207	204,406,374
Operating Transfers	355,098,280	167,539,514	75,465,655	72,853,800	48,661,359
Subtotal: Other	885,257,047	748,873,545	725,356,904	639,564,363	614,513,023
Total Expenditures	2,847,559,772	2,884,153,754	2,906,695,365	3,337,606,157	3,024,283,625
Expenditures by Source of Funds					
General Revenue	843,171,402	801,462,665	842,905,267	840,828,770	848,373,169
Federal Funds	250,348,318	311,937,047	162,134,479	365,707,025	135,687,595
Restricted Receipts	235,956,379	116,102,749	183,299,660	239,555,477	189,453,735
Operating Transfers From Other Funds	102,369,690	123,193,120	127,030,170	242,513,622	142,775,811
Other Funds	1,415,713,983	1,531,458,173	1,591,325,789	1,649,001,263	1,707,993,315
Total Expenditures	2,847,559,772	2,884,153,754	2,906,695,365	3,337,606,157	3,024,283,625
FTE Authorization	2,545.3	2,570.3	2,595.3	2,594.3	2,602.3

Agency Summary

Department of Administration

Agency Mission

To manage the State's financial, human, technological, physical and other resources in support of other state agencies carrying out their responsibilities to provide the citizens of the State of Rhode Island with the most responsive and cost-effective services possible. To oversee the provision of statewide supportive services to all departments and agencies in conformance with legislative and policy mandates. To ensure that programs of the Department are efficiently organized and implemented.

Agency Description

The Department of Administration provides supportive services to all Rhode Island departments and agencies for effective coordination and direction of state programs within the framework of a changing administrative and fiscal environment. The Department also provides policy direction for executive leadership in a variety of financial and administrative matters. It is responsible for the statewide implementation of policy decisions and delivery of services administered and supported by the state. The Department, headed by the Director of Administration, includes the programmatic functions of Central Management, Legal Services, Accounts and Control, Management and Budget, Purchasing, Auditing, Human Resources, Personnel Appeal Board, Capital Asset Management and Maintenance (DCAMM), Information Technology, Library and Information Services, Planning, General Appropriations, Debt Service Payments, Energy Resources, HealthSource RI (RI Health Benefits Exchange) and various Internal Services Programs.

Statutory History

The Department of Administration was created in 1951 to consolidate central finance, purchasing and management functions of state government. R.I. General Laws § 42-11 establishes and provides for the organization and functions of the Department of Administration.

Budget

Department of Administration

	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Expenditures by Program					
Central Management	18,282,302	34,135,899	37,553,059	29,977,164	4,860,630
Accounts and Control	6,250,781	6,746,835	8,495,913	7,347,628	2,476,611
Office of Management and Budget	11,902,245	11,961,530	14,660,841	15,212,858	14,151,603
Purchasing	4,430,187	5,654,425	5,908,473	6,260,228	6,262,070
Human Resources	797,933	849,757	889,580	976,255	701,698
Personnel Appeal Board	92,941	85,981	160,838	150,947	152,228
General	88,468,420	102,158,642	87,056,885	272,942,194	106,388,401
Debt Service Payments	233,946,025	192,780,368	211,883,983	198,293,113	204,401,280
Internal Service Programs	551,988,433	585,095,507	537,937,709	584,491,629	629,056,701
Legal Services	2,340,505	2,581,767	2,872,990	2,870,696	2,998,750
Capital Projects and Property Management	(0)	0	0	0	0
Information Technology	135,144,230	40,435,584	38,671,348	80,615,316	18,991,894
Library and Information Services	3,535,943	3,354,950	3,767,543	3,779,966	3,860,656
Planning	4,688,042	5,969,681	7,151,473	7,288,520	7,293,233
Statewide Personnel and Operations	0	359,909	3,872,370	2,640,091	464,000
Energy Resources	27,544,147	(435,874)	0	0	0
Rhode Island Health Benefits Exchange (HealthSource RI)	29,043,431	30,656,515	29,946,673	32,022,313	41,991,433
The Division of Equity, Diversity, and Inclusion	1,700,517	1,825,896	2,417,447	2,425,556	2,314,641
Capital Asset Management and Maintenance	9,345,344	9,823,862	10,990,302	11,838,536	9,922,655
Total Expenditures	1,129,501,426	1,034,041,235	1,004,237,427	1,259,133,010	1,056,288,484
<i>Internal Services</i>	<i>[551,988,433]</i>	<i>[623,756,433]</i>	<i>[573,608,486]</i>	<i>[627,664,675]</i>	<i>[645,926,068]</i>
Expenditures by Object					
Salary and Benefits	446,640,233	485,659,457	480,481,560	519,676,555	561,093,681
Contract Professional Services	37,492,298	50,558,556	31,949,529	176,395,650	106,743,315
Operating Supplies and Expenses	170,713,287	166,056,381	140,980,827	205,858,767	130,780,667
Assistance and Grants	44,930,106	61,464,855	21,982,619	114,332,815	33,415,326
Subtotal: Operating	699,775,924	763,739,250	675,394,535	1,016,263,787	832,032,989

Budget

Department of Administration

	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Contract Professional Services	21,395	(170,514)	0	0	0
Capital Purchases and Equipment	17,262,877	40,395,816	68,648,259	10,878,098	4,561,678
Aid to Local Units of Government	12,614,448	13,298,751	14,210,650	14,210,650	14,192,537
Debt Service (Fixed Charges)	198,282,304	192,554,144	211,783,983	198,193,113	204,301,280
Operating Transfers	201,544,479	24,223,788	34,200,000	19,587,362	1,200,000
Subtotal: Other	429,725,503	270,301,985	328,842,892	242,869,223	224,255,495
Total Expenditures	1,129,501,426	1,034,041,235	1,004,237,427	1,259,133,010	1,056,288,484
Expenditures by Source of Funds					
General Revenue	279,490,215	219,523,810	249,311,650	234,330,541	247,978,609
Federal Funds	44,102,130	54,287,272	47,598,341	124,317,667	15,387,136
Restricted Receipts	152,718,315	22,868,911	24,124,275	62,736,351	26,405,480
Operating Transfers From Other Funds	101,129,001	113,503,596	109,008,402	211,288,130	120,474,867
Other Funds	552,061,765	623,857,645	574,194,759	626,460,321	646,042,392
Total Expenditures	1,129,501,426	1,034,041,235	1,004,237,427	1,259,133,010	1,056,288,484
FTE Authorization	0.0	0.0	0.0	683.6	682.6

Personnel Agency Summary

Department of Administration

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Classified	670.6	70,952,302	667.6	73,782,579
Non-Classified	(2.0)	0	0.0	0
Unclassified	15.0	2,466,944	15.0	2,544,022
Subtotal	683.6	73,419,246	682.6	76,326,601
Transfer Out		(21,636)		(22,403)
Transfer In		10,887		11,017
Salaries Adjustment		6,000,000		6,000,000
Overtime		1,619,295		1,982,065
Seasonal/Special Salaries/Wages		83,720		83,720
Turnover		(3,279,326)		(5,100,045)
Total Salaries		75,201,727		76,527,299
Benefits				
FICA		5,585,753		5,879,362
Health Benefits		11,265,658		11,939,034
Payroll Accrual		393,004		410,471
Retiree Health		2,192,540		2,193,011
Retirement		22,298,907		25,619,646
Subtotal		41,735,862		46,041,524
Total Salaries and Benefits	683.6	116,937,589	682.6	122,568,823
Cost Per FTE Position		171,061		179,562
Statewide Benefit Assessment		1,956,428		2,136,054
Payroll Costs	683.6	118,894,017	682.6	124,704,877
Purchased Services				
Buildings and Ground Maintenance		2,839,469		2,839,469
Clerical and Temporary Services		3,337,672		3,570,780
Design and Engineering Services		58,312,988		33,962,989
Information Technology		13,788,342		8,491,942
Legal Services		256,917		256,917
Management & Consultant Services		86,448,272		52,951,702
Other Contracts		11,092,647		4,349,833
Training and Educational Services		319,343		319,683
Subtotal		176,395,650		106,743,315
Total Personnel	683.6	295,289,667	682.6	231,448,192

Personnel Agency Summary

Department of Administration

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	215.6	32,819,060	175.6	28,427,953
Federal Funds	9.0	2,818,937	9.0	2,327,530
Restricted Receipts	18.0	16,286,013	23.0	16,747,286
Operating Transfers from Other Funds	8.0	141,867,298	8.0	77,569,207
Other Funds	433.0	101,498,359	467.0	106,376,216
Total All Funds	683.6	295,289,667	682.6	231,448,192

Program Summary

Department of Administration

Central Management

Mission

To oversee the provision of statewide supportive services to all departments and agencies in conformance with legislative and policy mandates. To ensure that programs of the department are efficiently organized and implemented. To select the best candidates for recommendation for appointment to the Judiciary.

Description

Central Management is comprised of three major functions: Director's Office, Central Business Office, and Judicial Nominating Commission. The Director's Office provides for the overall operation of the department and provides assistance to all Executive Branch Agencies. Primary functions include: Operations, Human Resources, Information technology, Legal Assistance, and Financial Administration. They also provide administrative assistance to the Office of the Governor. The Central Business Office provides financial management assistance in the areas of budgeting, financial management, accounting, and reporting to divisions within the Department of Administration to ensure maximum use of state and federal resources. The Judicial Nominating Commission was created by statute to recommend highly qualified candidates to the Governor to fill vacancies in the Rhode Island judiciary. Pursuant to R.I. General Laws § 8-16.1, the commission is required by statute to advertise for each judicial vacancy and to actively seek and encourage applications from qualified individuals who will reflect the diversity of the community they will serve.

Statutory History

The legal mandates of the Department of Administration are outlined in R.I. General Laws § 42-11-2. The Judicial Nominating Commission was created by RIGL § 8-16.1, which also outlines the criteria for the selection of qualified judicial nominees.

Budget

Department of Administration

Central Management

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Director's Office	17,296,831	32,774,754	35,811,586	27,960,953	2,099,238
Financial Management	982,101	1,338,129	1,718,512	1,977,088	2,720,107
Judicial Nominating Committee	3,370	23,016	22,961	39,123	41,285
Total Expenditures	18,282,302	34,135,899	37,553,059	29,977,164	4,860,630
Expenditures by Object					
Salary and Benefits	2,429,256	2,740,395	3,107,822	3,109,385	3,083,687
Contract Professional Services	201,003	941,650	493,400	493,400	493,400
Operating Supplies and Expenses	2,167,717	1,180,307	931,337	565,719	1,263,043
Assistance and Grants	3,683,132	12,948,050	18,000	7,418,798	18,000
Subtotal: Operating	8,481,109	17,810,401	4,550,559	11,587,302	4,858,130
Capital Purchases and Equipment	691,446	125,498	2,500	2,500	2,500
Operating Transfers	9,109,747	16,200,000	33,000,000	18,387,362	0
Subtotal: Other	9,801,193	16,325,498	33,002,500	18,389,862	2,500
Total Expenditures	18,282,302	34,135,899	37,553,059	29,977,164	4,860,630
Expenditures by Source of Funds					
General Revenue	2,810,902	3,973,598	4,359,358	3,995,303	4,006,929
Federal Funds	15,471,400	30,162,302	33,000,000	25,788,160	0
Restricted Receipts	0	0	193,701	193,701	853,701
Total Expenditures	18,282,302	34,135,899	37,553,059	29,977,164	4,860,630

Personnel

Department of Administration

Central Management

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	1.0	91,609	1.0	97,811
ASSISTANT BUSINESS MANAGEMENT OFFICER	0319 A	1.0	52,460	1.0	55,278
ASSISTANT DIRECTOR FINANCIAL AND CONTRACT MANAGEMENT	0141 A	2.0	251,233	2.0	284,921
BUSINESS MANAGEMENT OFFICER	0126 A	1.0	71,408	1.0	76,410
BUSINESS MANAGEMENT OFFICER	0B26 A	1.0	72,933	0.0	0
CHIEF FINANCIAL OFFICER III	0147 A	1.0	170,589	1.0	175,707
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	1.0	136,440	1.0	146,890
ECONOMIC AND POLICY ANALYST I	0130 A	4.0	321,719	4.0	330,297
PRINCIPAL ECONOMIC AND POLICY ANALYST	0138 A	1.0	115,776	1.0	120,670
PRINCIPAL INFORMATION AND PUBLIC RELATIONS SPECIALIST	0126 A	1.0	73,223	1.0	76,411
PROGRAMMING SERVICES OFFICER	0131 A	2.0	203,434	2.0	209,479
SUPERVISOR OF FISCAL SERVICES (DEPT OF ADMINISTRATION)	3536 A	1.0	128,283	1.0	132,062
Subtotal Classified		17.0	1,689,107	16.0	1,705,936
Non-Classified					
ZFTE RECONCILIATION TO AUTHORIZATION (NONCLASSIFIED)	0000 A	(1.0)	0	0.0	0
Subtotal Non-Classified		(1.0)	0	0.0	0
Unclassified					
DEPUTY CHIEF OF STAFF/POLICY	0845 A	1.0	167,486	1.0	176,131
DEPUTY DIRECTOR	0848 A	1.0	189,580	1.0	195,268
DEPUTY DIRECTOR- DEPARTMENT OF ADMINISTRATION	0850 A	1.0	201,964	1.0	208,023
DIRECTOR OF ADMINISTRATION	0946KF	1.0	194,888	1.0	194,888
DIRECTOR OF PUBLIC AFFAIRS	0840 A	1.0	129,900	1.0	140,172
Subtotal Unclassified		5.0	883,818	5.0	914,482
Subtotal		21.0	2,572,925	21.0	2,620,418
Transfer Out			(19,600)		(20,188)
Longevity Pay			41,711		44,075
Regular Wages			2,034,203		2,060,052
Turnover			(82,153)		(104,183)
Total Salaries			2,011,652		2,041,112

Personnel

Department of Administration

Central Management

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Benefits				
FICA		149,337		150,949
Health Benefits		180,476		152,187
Payroll Accrual		11,611		11,524
Retiree Health		64,796		61,598
Retirement		633,693		606,319
Subtotal		1,039,913		982,577
Total Salaries and Benefits	21.0	3,051,565	21.0	3,023,689
Cost Per FTE Position		145,313		143,985
Statewide Benefit Assessment		57,820		59,998
Payroll Costs	21.0	3,109,385	21.0	3,083,687
Purchased Services				
Clerical and Temporary Services		35,000		35,000
Information Technology		249,000		249,000
Legal Services		6,400		6,400
Management & Consultant Services		180,000		180,000
Other Contracts		1,000		1,000
Training and Educational Services		22,000		22,000
Subtotal		493,400		493,400
Total Personnel	21.0	3,602,785	21.0	3,577,087
Distribution by Source of Funds				
General Revenue	21.0	3,602,785	21.0	3,577,087
Total All Funds	21.0	3,602,785	21.0	3,577,087

Performance Measures

Department of Administration

Central Management

Budget Accountability

DOA Central Management is committed to modeling best practices in budgeting. The figures below indicate whether DOA ran a budget deficit in a given year, and if so, by how much.

	<i>Frequency: Annual</i>		<i>Reporting Period: State Fiscal Year</i>		
	2023	2024	2025	2026	2027
Target	\$0	\$0	\$0	\$0	\$0
Actual	\$0	\$0	\$0	--	--

Program Summary

Department of Administration

Accounts and Control

Mission

To provide various stakeholders with timely financial reporting that is consistent with generally accepted accounting principles. To establish policies and procedures to foster sound accounting practices and internal controls. To continually enhance and maintain the centralized accounting system to promote fiscal integrity across all State agencies. To support state operations by centrally processing financial transactions in a timely and accurate manner.

Description

The primary mission of the Office of Accounts and Control is to promote the financial integrity and accountability of state government through sound administrative and accounting controls and procedures. The major activities of the Office of Accounts and Control include the central administration of a comprehensive accounting and recording system which classifies transactions of the departments and agencies in accordance with the budget plan; the processing of payroll for all State employees; the preaudit of state receipts and expenditures; the approval of vouchers drawn on the treasury; the preparation of financial statements in accordance with generally accepted accounting principles; the management of federal fiscal proposals and guidelines and serving as the state clearinghouse for the application of federal grants; and the identification of federal grant-funding opportunities to support the governor's and general assembly's major policy initiatives and providing technical assistance with the application process and post-award grants management. This office is also responsible for the preparation and/or coordination of several publications, including the: Comprehensive Annual Financial Report, Condensed State Financial Report, State Payroll Manual, Procedural Handbook of the Department of Administration, and the Consolidated Statewide Cost Allocation Plan.

Statutory History

R.I. General Laws § 35-6 establishes the statutory basis for this program. Other legal references are provided in RIGL § 9, 10, 11, 12, 16, 20, 24, 28, 30, 35, 39, 43, 44, 45, and 46. RIGL § 35-1.1-5 assigns to the controller various functions related to the management of federal grants formerly assigned to the Office of Management and Budget.

Budget

Department of Administration

Accounts and Control

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Accounts & Control	6,245,072	6,757,359	8,495,913	7,347,628	2,476,611
Pandemic Recovery Office (PRO)	5,709	(10,524)	0	0	0
Total Expenditures	6,250,781	6,746,835	8,495,913	7,347,628	2,476,611
Expenditures by Object					
Salary and Benefits	4,396,972	4,904,958	5,315,269	5,357,642	989,342
Contract Professional Services	688,317	733,604	2,406,332	607,500	354,700
Operating Supplies and Expenses	1,153,311	1,108,273	755,712	1,363,886	1,122,569
Subtotal: Operating	6,238,600	6,746,835	8,477,313	7,329,028	2,466,611
Capital Purchases and Equipment	12,181	0	18,600	18,600	10,000
Subtotal: Other	12,181	0	18,600	18,600	10,000
Total Expenditures	6,250,781	6,746,835	8,495,913	7,347,628	2,476,611
Expenditures by Source of Funds					
General Revenue	5,026,036	5,609,221	5,804,845	6,018,858	650,061
Federal Funds	5,709	(10,524)	0	0	0
Restricted Receipts	1,219,035	1,148,138	2,691,068	1,328,770	1,826,550
Total Expenditures	6,250,781	6,746,835	8,495,913	7,347,628	2,476,611

Personnel

Department of Administration

Accounts and Control

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ACCOUNTING CONTROL SPECIALIST (DOA)	0331 A	4.0	363,710	0.0	0
ACCOUNTS AND CONTROL CENTRALIZED ACCOUNTING CLERK	0324 A	10.0	676,660	0.0	0
ADMINISTRATOR, FINANCIAL MANAGEMENT	0137 A	2.0	223,212	0.0	0
ADMIN OF FIN MGMT & REP (A&C)	0141 A	2.0	260,674	0.0	0
ASSOCIATE CONTROLLER	0146 A	4.0	651,730	1.0	177,824
CENTRAL ACCOUNTS PAYABLE SUPERVISING PREAUDIT CLK (DOA)	0328 A	2.0	158,180	0.0	0
CHIEF ECONOMIC AND POLICY ANALYST	0142 A	1.0	139,712	1.0	143,904
CHIEF IMPLEMENTATION AIDE	0128 A	1.0	80,484	1.0	82,898
CHIEF PREAUDIT SUPERVISOR	0131 A	3.0	262,044	0.0	0
CONTROLLER	0148 A	1.0	189,811	0.0	0
FINANCIAL REPORTING MANAGER (OFFICE OF ACCOUNTS & CONTROL)	0139 A	3.0	369,626	0.0	0
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	1.0	118,146	1.0	124,825
PROGRAMMING SERVICES OFFICER	0131 A	1.0	88,634	1.0	93,271
SUPERVISOR FINANCIAL MANAGEMENT AND REPORTING	0135 A	2.0	196,976	0.0	0
SUPERVISOR OF FISCAL SERVICES (DEPT OF ADMINISTRATION)	0136 A	2.0	225,228	0.0	0
Subtotal Classified		39.0	4,004,827	5.0	622,722
Subtotal		39.0	4,004,827	5.0	622,722
Transfer Out			(30,117)		0
Longevity Pay			49,514		8,468
Regular Wages			3,316,120		614,254
Turnover			(139,935)		0
Total Salaries			3,285,699		622,722
Benefits					
FICA			245,917		47,638
Health Benefits			578,521		87,909
Payroll Accrual			18,801		3,592
Retiree Health			104,838		19,180
Retirement			1,030,323		189,619
Subtotal			1,978,400		347,938
Total Salaries and Benefits		39.0	5,264,099	5.0	970,660
Cost Per FTE Position			134,977		194,132
Statewide Benefit Assessment			93,543		18,682

Personnel

Department of Administration

Accounts and Control

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Payroll Costs	39.0	5,357,642	5.0	989,342
Purchased Services				
Clerical and Temporary Services		55,000		0
Management & Consultant Services		547,800		350,000
Training and Educational Services		4,700		4,700
Subtotal		607,500		354,700
Total Personnel	39.0	5,965,142	5.0	1,344,042
Distribution by Source of Funds				
General Revenue	39.0	5,064,980	0.0	0
Restricted Receipts	0.0	900,162	5.0	1,344,042
Total All Funds	39.0	5,965,142	5.0	1,344,042

Performance Measures

Department of Administration

Accounts and Control

Timeliness of Invoice Payments

Invoices are processed in the state's finance system by Accounts and Control's Centralized Accounts Payable division. Each invoice is paid based on the vendor's agreed upon terms, but the invoice must be approved by its corresponding agency before it can be paid. The figures below represent the percent of invoices paid within 30 days from the date it was entered into the system.

Frequency: Annual

Reporting Period: State Fiscal Year

	2023	2024	2025	2026	2027
Target	99%	99%	99%	99%	99%
Actual	99.17%	99.15%	99.10%	--	--

Program Summary

Department of Administration

Office of Management and Budget

Mission

To anticipate and provide ongoing fiscal analysis, management support, and analytical research to the Governor, state departments and agencies, the General Assembly, and taxpayers. This includes establishing a robust public finance and management system that manages an accountable and transparent data-driven budget process, monitoring state departments' and agencies' performance and use of public funds, applying strategic planning and continuous improvement principles to maximize and align limited state resources to effectuate the State's policy goals, and ensuring the State's regulatory environment does not inhibit growth.

Description

The Office of Management and Budget (OMB) serves as the executive branch's principal agency to provide credible, accurate, financial information and objective insight to maximize finite resources. OMB develops, coordinates and monitors the State's operating and capital budgets, maintains a performance-based and data-driven process for resource allocation, monitors federal grants to ensure compliance with state and federal requirements, and evaluates and reforms the current regulatory environment to make it easier to do business in the State. The OMB includes the following key functions: Budget Office: Formulates, prepares and executes the state's operating and capital budgets, analyzing department operating and capital funding requests, developing revenue and caseload estimates, and providing testimony before the General Assembly and bond rating agencies; Strategic Management: Assists departments and agencies with strategic planning and continuous improvement processes to enhance management capacity; Performance Management: Develops and monitors performance measures for each department and program to align limited resources with results. Regulatory Reform: Evaluates and reforms state and local regulatory environment to remove barriers to economic growth while protecting taxpayer interests. Office of Internal Audit: Enhance and better protect organizational value by providing risk-based and objective assurance, advice, and insight across all executive branch departments and educational institutions.

Statutory History

R.I. General Laws § 35-1.1 created OMB. RIGL § 35-3 establishes the Budget Office's responsibility for the executive budget, including the preparation and submission of the Governor's budget to the general assembly; the execution and management of the enacted budget plan throughout the fiscal year; and development of long-term financial programs, particularly relating to capital improvement programs. RIGL § 35-16 requires the Budget Officer to participate in the Revenue Estimating Conference, which reviews and revises both the economic forecast and the estimated general revenues for the state. RIGL §22-12 requires that a fiscal note accompany bills and resolutions that may impact state or municipal revenues or expenditures. RIGL § 42-35 moves the Office of Regulatory Reform from the Economic Development Corporation to OMB. RIGL § 35-7.1 reorganizes the Bureau of Audits, a program within the Department of Administration, as the Office of Internal Audit, a sub-program within OMB.

Budget

Department of Administration

Office of Management and Budget

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Budget Office	3,628,947	3,953,915	4,787,859	4,791,630	4,912,425
Director, Office of Mgt and Budget	967,717	810,591	1,005,080	998,015	889,401
Office of Internal Audit	3,266,197	3,551,778	5,048,656	4,979,571	5,129,606
Office of Regulatory Reform	688,164	893,021	863,650	805,400	855,801
Pandemic Recovery Office (PRO)	2,543,948	1,896,756	1,967,129	2,678,552	1,351,583
Performance Management	807,273	855,470	988,467	959,690	1,012,787
Total Expenditures	11,902,245	11,961,530	14,660,841	15,212,858	14,151,603
Expenditures by Object					
Salary and Benefits	9,587,043	10,402,111	12,814,379	12,530,426	12,199,101
Contract Professional Services	708,472	442,983	489,543	568,667	568,667
Operating Supplies and Expenses	1,585,072	1,115,217	1,338,819	2,095,665	1,365,735
Subtotal: Operating	11,880,587	11,960,311	14,642,741	15,194,758	14,133,503
Capital Purchases and Equipment	21,658	1,219	18,100	18,100	18,100
Subtotal: Other	21,658	1,219	18,100	18,100	18,100
Total Expenditures	11,902,245	11,961,530	14,660,841	15,212,858	14,151,603
Expenditures by Source of Funds					
General Revenue	8,474,761	9,195,897	11,000,012	10,913,081	11,156,879
Federal Funds	2,571,615	1,896,756	2,118,818	2,829,144	1,503,361
Restricted Receipts	0	0	300,000	300,000	300,000
Operating Transfers from Other Funds	855,869	868,877	1,242,011	1,170,633	1,191,363
Total Expenditures	11,902,245	11,961,530	14,660,841	15,212,858	14,151,603

Personnel

Department of Administration

Office of Management and Budget

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT DIRECTOR FINANCIAL AND CONTRACT MANAGEMENT	0141 A	1.0	131,459	1.0	137,547
ASSOCIATE DIRECTOR- DIVISION OF PLANNING	0147 A	1.0	170,589	1.0	175,707
ASSOCIATE DIRECTOR (FINANCIAL MANAGEMENT)	0144 A	1.0	133,541	0.0	0
BUDGET ANALYST	0828 A	3.0	225,723	3.0	242,729
BUDGET AND POLICY ANALYST	0832 A	1.0	91,430	1.0	97,148
CHIEF BUDGET AND POLICY ANALYST	0146 A	4.0	653,726	4.0	675,265
CHIEF DATA ANALYST	0145 A	2.0	285,644	2.0	300,578
CHIEF ECONOMIC AND POLICY ANALYST	0142 A	2.0	270,983	2.0	291,361
CHIEF IMPLEMENTATION AIDE	0128 A	2.0	158,299	2.0	165,840
CHIEF OF AUDIT AND PROGRAM INTEGRITY (DOA)	0148 A	1.0	176,772	1.0	182,075
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0143 A	1.0	140,695	1.0	150,261
CHIEF PUBLIC AFFAIRS OFFICER	0137 A	1.0	113,260	1.0	116,658
DATA ANALYST I	0134 A	2.0	185,285	2.0	195,862
DATA ANALYST III	0142 A	4.0	538,948	4.0	556,536
DATABASE ADMINISTRATOR	0148 A	1.0	182,434	1.0	187,737
DEPUTY BUDGET OFFICER	0149 A	1.0	164,424	1.0	169,356
DEPUTY CHIEF BUREAU OF AUDITS	0143 A	1.0	153,180	1.0	157,774
DEPUTY DIRECTOR OF OMB	0151 A	2.0	381,844	2.0	393,299
DIRECTOR REGULATORY REFORM (OMB)	0146 A	1.0	156,605	1.0	167,669
EXECUTIVE DIRECTOR (DOA)/BUDGET OFFICER	0152 A	1.0	201,479	1.0	207,524
FRAUD INTERNAL AUDITOR (DOA)	0327 A	2.0	143,698	2.0	149,745
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	2.0	260,782	2.0	274,316
INTERNAL AUDIT MANAGER (DOA)	0136 A	2.0	204,576	2.0	209,125
INTERNAL AUDITOR (DOA)	0327 A	1.0	76,809	1.0	79,113
INVESTIGATIVE AUDITOR	0133 A	4.0	371,351	4.0	388,539
PRINCIPAL BUDGET AND POLICY ANALYST	0840 A	2.0	246,346	2.0	256,633
PRINCIPAL ECONOMIC AND POLICY ANALYST	0138 A	4.0	440,997	4.0	472,978
PROGRAMMING SERVICES OFFICER	0131 A	2.0	165,650	2.0	177,398
SENIOR BUDGET AND POLICY ANALYST	0836 A	4.0	401,322	4.0	422,216
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	2.0	181,001	2.0	189,875
SENIOR ECONOMIC AND POLICY ANALYST	0834 A	1.0	101,905	1.0	104,963
SENIOR INTERNAL AUDIT MANAGER (DOA)	0140 A	3.0	349,066	3.0	356,212
SENIOR INTERNAL AUDITOR (DOA)	0131 A	3.0	275,894	3.0	285,241
SENIOR INTERNAL AUDITOR II (DOA)	0133 A	2.0	184,279	2.0	189,807
SR FRAUD INTERNAL AUDITOR (DOA)	0131 A	1.0	81,682	1.0	87,194

Personnel

Department of Administration

Office of Management and Budget

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
Subtotal Classified		68.0	8,001,678	67.0	8,214,281
Non-Classified					
ZFTE RECONCILIATION TO AUTHORIZATION (NONCLASSIFIED)	0000 A	(1.0)	0	0.0	0
Subtotal Non-Classified		(1.0)	0	0.0	0
Unclassified					
DIRECTOR- OFFICE OF MANAGEMENT & BUDGET	0852 A	1.0	222,371	1.0	229,042
Subtotal Unclassified		1.0	222,371	1.0	229,042
Subtotal		68.0	8,224,049	68.0	8,443,323
Longevity Pay			71,845		74,592
Regular Wages			8,152,204		8,368,731
Turnover			(320,750)		(871,070)
Total Salaries			7,903,299		7,572,253
Benefits					
FICA			597,883		615,522
Health Benefits			976,256		1,000,474
Payroll Accrual			46,054		46,810
Retiree Health			256,857		250,001
Retirement			2,520,876		2,470,535
Subtotal			4,397,926		4,383,342
Total Salaries and Benefits		68.0	12,301,225	68.0	11,955,595
Cost Per FTE Position			180,900		175,818
Statewide Benefit Assessment			229,201		243,506
Payroll Costs		68.0	12,530,426	68.0	12,199,101
Purchased Services					
Management & Consultant Services			531,799		531,799
Other Contracts			500		500
Training and Educational Services			36,368		36,368
Subtotal			568,667		568,667
Total Personnel		68.0	13,099,093	68.0	12,767,768

Personnel

Department of Administration

Office of Management and Budget

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	55.0	9,636,829	55.0	9,804,010
Federal Funds	9.0	2,013,222	9.0	1,493,986
Restricted Receipts	0.0	300,000	0.0	300,000
Operating Transfers from Other Funds	4.0	1,149,042	4.0	1,169,772
Total All Funds	68.0	13,099,093	68.0	12,767,768

Performance Measures

Department of Administration

Office of Management and Budget

OIA Performance Audits

The Office of Internal Audits and Program Integrity (OIAPI) conducts performance audits of state departments, agencies, and private entities to evaluate if state resources are being used efficiently and effectively. The figures below represent the number of performance audits conducted annually.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2023	2024	2025	2026	2027
Target	5	6	6	9	9
Actual	5	6	13	--	--

Timeliness of Budget Office Reporting

The Budget Office has an assortment of work products with statutorily mandated public reporting requirements. The figures below represent the percent of Budget Office reports that were filed/submitted within the required statutory deadlines.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2023	2024	2025	2026	2027
Target	100%	100%	100%	100%	100%
Actual	100%	86%	100%	--	--

Timeliness of Regulatory Review

Executive Order 15-07 requires regulatory agencies to submit all regulatory actions to the Office of Management and Budget (OMB) for review and approval in accordance with RIGL 42-35-3(a)(1). OMB has thirty (30) calendar days to review each submission, with a goal of averaging fewer than twenty (20) calendar days per action. The figures below represent the average number of days it took OMB to complete its reviews.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2023	2024	2025	2026	2027
Target	20	20	20	18	18
Actual	8	10	10	--	--

Quarterly Performance Measure Reporting

In FY 2025, OMB achieved its goal of having all of applicable Executive Branch budget programs reporting performance measures in accordance with R.I. Gen. Laws § 35-3-24.1, an increase from 57 percent in FY 2022. With that baseline now established, this performance measure has shifted to focus on the percentage of applicable programs that submit performance measure results to OMB on a quarterly basis. This measure emphasizes consistent, year-round reporting and the routine use of performance data. The figures below represent the percent of applicable Executive Branch budget programs providing quarterly performance measure data to OMB. [Note: This performance measure was established in FY 2026; historical targets and actuals are not available.]

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2023	2024	2025	2026	2027
Target	--	--	--	95%	100%
Actual	--	--	86.79%	--	--

Program Summary

Department of Administration

Purchasing

Mission

To obtain goods and services for public purposes in the most cost-effective manner possible and ensure that all procurements are made with care, integrity and conform to rules, regulations and ethical standards relating to purchasing activities. The program ensures that user agencies obtain goods and services in a cost-effective manner without sacrificing quality and standards. The program ensures public access to appropriate information by expanding the applications of the Rhode Island Vendor Information Program to enhance transparency. The program ensures the fullest participation of women and minority business enterprises in state-funded and directed construction programs and projects and state purchases of goods and services.

Description

The Purchasing program is composed of five major functions: procurement, operational support services, standards and specifications development and management and vendor information. Procurement solicits bids or requests for proposal and requests for quotes for services and supplies, supports price negotiations and implements affirmative action programs. Operational support services include purchase order production and record keeping, bid preparation and opening, requisition tracking, and vendor files. Standards and Specifications works with agency representatives to develop statewide standard specifications for goods and services to be solicited. The Vendor Information Program is an electronic system for registering potential bidders and providing bid and other information to vendors and the general public. The Division continues to streamline operations by using legal counsel to standardize front end solicitation documents. This will provide greater uniformity for all users of the procurement process including the Division, agencies, architects and bidders. In addition, the utilization of the Lean process review for Request for Proposals will result in several efficiencies over the upcoming months.

Statutory History

The Purchasing program was established under R.I. General Laws § 42-11-2. Operation of the state purchasing program is set forth in RIGL § 37-2. This section was established by public law in 1939 until its repeal in 1989, when House Bill 89-H-5000 Substitute A, as amended (known as the Lamb Legislation), an Act Relating to State Purchases, was enacted. This act established new language to institute legal mandates based on the Model Procurement Act published by the American Bar Association. The major thrust of the legislation was the creation of a framework for enhanced opportunities for competitive procurement and increased accountability for state officials through the centralization of purchasing functions for state agencies. RIGL § 37-2-17.2 requires the institution of an electronic Vendor Information Program. In 2011, in accordance with RIGL § 37-2-18(b) and the proposed Purchasing Regulations (Effective on or about 1/11/11), which provides that, beginning January 1, 2014, all bid proposals for public works projects are required to include a copy to be available for public inspection upon the opening of the bids. Any bid proposal that does not include a copy for public inspection shall be deemed to be non-responsive. RIGL § 37-2-18(b) and (j).

Budget

Department of Administration

Purchasing

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Purchasing	4,430,187	5,654,425	5,908,473	6,260,228	6,262,070
Total Expenditures	4,430,187	5,654,425	5,908,473	6,260,228	6,262,070
Expenditures by Object					
Salary and Benefits	3,833,135	4,941,675	5,223,532	5,403,909	5,310,724
Contract Professional Services	3,194	68,713	100,250	100,250	100,250
Operating Supplies and Expenses	593,858	594,832	584,691	756,069	851,096
Subtotal: Operating	4,430,187	5,605,220	5,908,473	6,260,228	6,262,070
Capital Purchases and Equipment	0	49,205	0	0	0
Subtotal: Other	0	49,205	0	0	0
Total Expenditures	4,430,187	5,654,425	5,908,473	6,260,228	6,262,070
Expenditures by Source of Funds					
General Revenue	3,449,071	4,239,222	4,008,986	3,838,758	2,411,346
Restricted Receipts	456,997	828,635	1,262,987	1,774,705	3,180,152
Operating Transfers from Other Funds	524,119	586,568	636,500	646,765	670,572
Total Expenditures	4,430,187	5,654,425	5,908,473	6,260,228	6,262,070

Personnel

Department of Administration

Purchasing

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR OF PURCHASING SYSTEMS (DOA)	0141 A	4.0	546,766	4.0	571,389
ASSISTANT BUYER (DOA/DIVISION OF PURCHASES)	0324 A	9.0	597,614	9.0	630,250
BUYER I (DOA/OP)	0327 A	4.0	285,072	4.0	304,929
BUYER II (DOA/OP)	0329 A	3.0	247,372	3.0	254,792
CHIEF BUYER (DOA/OP)	0134 A	4.0	396,416	4.0	411,974
CONTR & SPECIFICITIN ASST ADMIN	0136 A	1.0	109,352	1.0	112,632
DEPUTY PURCHASING AGENT	0147 A	2.0	341,178	2.0	351,414
PROGRAMMING SERVICES OFFICER	0131 A	3.0	270,258	3.0	285,855
PURCHASING AGENT	0151 A	1.0	195,306	1.0	201,166
RISK MANAGER-INSURANCE	0137 A	1.0	133,081	1.0	137,073
SENIOR BUYER (DOA/OP)	0331 A	3.0	258,133	3.0	268,715
Subtotal Classified		35.0	3,380,548	35.0	3,530,189
Subtotal		35.0	3,380,548	35.0	3,530,189
Transfer Out			(8,040)		(8,282)
Longevity Pay			84,236		86,932
Regular Wages			3,207,881		3,352,171
Turnover			0		(209,264)
Total Salaries			3,292,117		3,229,839
Benefits					
FICA			250,656		250,741
Health Benefits			590,248		610,980
Payroll Accrual			19,182		18,964
Retiree Health			106,995		101,305
Retirement			1,049,240		1,000,225
Subtotal			2,016,321		1,982,215
Total Salaries and Benefits		35.0	5,308,438	35.0	5,212,054
Cost Per FTE Position			151,670		148,916
Statewide Benefit Assessment			95,471		98,670
Payroll Costs		35.0	5,403,909	35.0	5,310,724
Purchased Services					
Clerical and Temporary Services			250		250
Management & Consultant Services			100,000		100,000
Subtotal			100,250		100,250
Total Personnel		35.0	5,504,159	35.0	5,410,974

Personnel

Department of Administration

Purchasing

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	30.0	3,245,189	30.0	1,873,684
Restricted Receipts	1.0	1,612,205	1.0	2,866,718
Operating Transfers from Other Funds	4.0	646,765	4.0	670,572
Total All Funds	35.0	5,504,159	35.0	5,410,974

Performance Measures

Department of Administration

Purchasing

OSP Vendor Training

In February 2022, the all-digital solicitation module in Purchases' Ocean State Procures (OSP) software was launched. To maximize the number of qualified applicants able to participate in an open competition, the Division of Purchases has performed vendor outreach through live virtual training sessions as well as self-directed online trainings. The figures below represent the cumulative count of unique individuals (vendors) trained on OSP via live virtual training.

<i>Frequency: Annual</i>	<i>Reporting Period: State Fiscal Year</i>				
	2023	2024	2025	2026	2027
Target	200	350	400	1,000	1,500
Actual	247	1,126	3,382	--	--

Program Summary

Department of Administration

Human Resources

Mission

To make State Government an Employer of Choice in the State of Rhode Island by building, maintaining and developing a skilled workforce committed to excellence that reflects the diversity and talent of our community. To provide Human Resources services to all State Departments in support of their missions. To continually assess and enhance the services provided to ensure efficiency, appropriateness and cost effectiveness.

Description

The Division of Human Resources is led by a Director of Human Resources whose office is responsible for the overall management of the quality of the State's Human Resources functions and services, including strategic planning, directing, developing and implementing a statewide program of personnel administration, payroll, recruitment, employee/labor relations, employee benefits/wellness, training and development and Workers' Compensation for State employees. The major activities of Human Resources include:

- Personnel Administration: Administration of the provisions of the law, rules and regulations relating to the operation of the merit system of personnel administration, including Training/Development and Classification/Civil Service Examinations.
- Labor Relations: Grievance processing, collective bargaining, contract interpretation and overall interactions between management and employees.
- Recruitment/Employment/Employee Services/Payroll and Data: Recruitment/hiring/onboarding, payroll processing, personnel transactions and administrative services.
- Agency Liaisons: Primary point of contact for all Departments while serving as a proactive advisor to Department leadership. Disability Management.
- Employee Benefits Administration: Responsible for the administration of benefit programs including, but not limited to medical, prescription drug, dental, vision, life insurance and disability plans for State employees and qualified retirees. The Office of Employee Benefits also develops, recommends and installs new/modified plans, ensures compliance with all applicable laws/regulations and oversees the State's wellness initiatives. State Employees Worker's Compensation.

Statutory History

R.I. General Laws § 36-3 and RIGL § 36-4 establish the basic principles of the Merit System Law, under which the Division of Human Resources operates. In the FY 2018 revised budget, the human resource program was shifted to internal service funds pursuant to the authorization provided by the General Assembly in the FY 2018 Appropriations Act.

Budget

Department of Administration

Human Resources

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Equal Opportunity/Outreach	0	82	0	0	0
Human Resources	797,933	849,676	889,580	976,255	701,698
Total Expenditures	797,933	849,757	889,580	976,255	701,698
Expenditures by Object					
Salary and Benefits	105,639	224,569	247,410	214,654	220,060
Operating Supplies and Expenses	692,294	625,188	642,170	761,601	481,638
Subtotal: Operating	797,933	849,757	889,580	976,255	701,698
Total Expenditures	797,933	849,757	889,580	976,255	701,698
Expenditures by Source of Funds					
General Revenue	797,933	849,757	889,580	976,255	701,698
Total Expenditures	797,933	849,757	889,580	976,255	701,698

Personnel

Department of Administration

Human Resources

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Transfer In		6,059		6,241
Longevity Pay		6,059		6,241
Regular Wages		123,049		126,685
Total Salaries		129,108		132,926
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Benefits				
FICA		9,877		10,168
Health Benefits		25,454		27,307
Payroll Accrual		754		768
Retiree Health		4,196		4,094
Retirement		41,521		40,809
Subtotal		81,802		83,146
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Total Salaries and Benefits	0.0	210,910	0.0	216,072
Cost Per FTE Position		0		
Statewide Benefit Assessment		3,744		3,988
Payroll Costs	0.0	214,654	0.0	220,060
<hr/>				
Total Personnel	0.0	214,654	0.0	220,060
<hr/>				
Distribution by Source of Funds				
General Revenue	0.0	214,654	0.0	220,060
Total All Funds	0.0	214,654	0.0	220,060

Program Summary

Department of Administration

Personnel Appeal Board

Mission

To provide an impartial hearing process for appellants whose complaints fall under the jurisdiction of the board. To develop policies and procedures to ensure that the board's obligations to appellants and agencies are discharged and that just decisions are rendered in accordance with the responsibility entrusted to the Personnel Appeal Board by law. To develop a work calendar to ensure expeditious scheduling of hearings and rendering of judicious decisions.

Description

The Personnel Appeal Board hears appeals: by any person with provisional, probationary, or permanent status in a position in the classified service aggrieved by an action of the Administrator of Adjudication for the Department of Administration on matters of personnel administration; by any person with provisional, probationary or permanent status in a position in the classified service who has been discharged, demoted, suspended or laid off by any appointing authority; by any person who holds the belief that he/she has been discriminated against because of his/her race, sex, age, physical handicap, or political or religious beliefs; by any person who, by the personnel policy of Rhode Island or by contractual agreement with Rhode Island, is vested with the right of appeal to the Personnel Appeal Board. The Personnel Appeal Board consists of five qualified electors known to be in sympathy with the application of modern personnel practices, not more than three of whom shall be members of the same political party. The board shall elect one of its members chairperson. The Personnel Appeal Board administers the Merit System Law governing appeals, maintenance of records, reviews, appeals from decisions rendered, and records of cases adjudicated prior to scheduling a public hearing. The board is authorized to require the attendance of witnesses by subpoena and acquire the production of books, papers and documents necessary at any hearing. Transcripts are available to all interested parties. Where permissible within the law, the board assists state personnel in the proper filings and processing of appeals.

Statutory History

R.I General Laws § 36-3 through RIGL § 36-11 delineate the powers and duties of the Personnel Appeal Board.

Budget

Department of Administration

Personnel Appeal Board

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Personnel Appeal Board	92,941	85,981	160,838	150,947	152,228
Total Expenditures	92,941	85,981	160,838	150,947	152,228
Expenditures by Object					
Salary and Benefits	68,863	70,604	101,905	92,014	93,295
Contract Professional Services	21,724	13,292	57,000	57,000	57,000
Operating Supplies and Expenses	2,354	2,085	1,933	1,933	1,933
Subtotal: Operating	92,941	85,981	160,838	150,947	152,228
Total Expenditures	92,941	85,981	160,838	150,947	152,228
Expenditures by Source of Funds					
General Revenue	92,941	85,981	160,838	150,947	152,228
Total Expenditures	92,941	85,981	160,838	150,947	152,228

Personnel

Department of Administration

Personnel Appeal Board

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Unclassified					
MEMBER- PERSONNEL APPEAL BOARD	0541 F	0.0	36,000	0.0	36,000
Subtotal Unclassified		0.0	36,000	0.0	36,000
Subtotal		0.0	36,000	0.0	36,000
Regular Wages			69,098		70,091
Total Salaries			69,098		70,091
Benefits					
FICA			5,282		5,358
Health Benefits			4,843		5,195
Payroll Accrual			193		197
Retiree Health			1,076		1,050
Retirement			10,562		10,381
Subtotal			21,956		22,181
Total Salaries and Benefits		0.0	91,054	0.0	92,272
Cost Per FTE Position			0		0
Statewide Benefit Assessment			960		1,023
Payroll Costs		0.0	92,014	0.0	93,295
Purchased Services					
Clerical and Temporary Services			7,500		7,500
Legal Services			49,000		49,000
Other Contracts			500		500
Subtotal			57,000		57,000
Total Personnel		0.0	149,014	0.0	150,295
Distribution by Source of Funds					
General Revenue		0.0	149,014	0.0	150,295
Total All Funds		0.0	149,014	0.0	150,295

Program Summary

Department of Administration

General

Mission

To maintain a statewide accounting of all expenditures, which are not allocated to other state departments or agencies and not specific to any one program within the Department of Administration.

Description

The General program consists of funds appropriated to finance expenditures not allocated to other state departments or agencies and not specific to any one program within the Department of Administration. It should be noted that the Department's Rhode Island Capital Plan Fund appropriations are included under this program. Special legislative appropriations are initially the result of the passage of legislation which is not part of the annual appropriation act. Tort claims and court awards are paid pursuant to R.I. General Laws § 9-31, which provides that the general assembly may make such appropriations as it shall deem proper in payment of or settlement of claims against the state, provided, however, that there is hereby appropriated any money in the treasury not otherwise appropriated a sum sufficient to pay claims against the state, settled pursuant to the provisions of the chapter and the state controller is hereby authorized and directed to draw his orders upon the general treasurer for the payment of said sums.

Statutory History

The existence of General has no statutory basis, but rather reflects a combination of appropriations which support various expenditures not allocated to other state agencies. The authority for payment of tort claims was enacted in 1970 and is described in R.I. General Laws § 9-31.

Budget

Department of Administration

General

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Capital Projects	58,771,779	74,128,033	68,171,000	170,703,738	84,765,043
General	821,371	2,160,351	1,113,557	1,596,000	700,000
Grants & Other Payments	15,490,640	11,784,037	3,561,678	86,431,806	6,730,821
State Aid to Local Communities	13,384,631	14,086,222	14,210,650	14,210,650	14,192,537
Total Expenditures	88,468,420	102,158,642	87,056,885	272,942,194	106,388,401
Expenditures by Object					
Salary and Benefits	0	402,570	1,225,235	811,678	3,980,821
Contract Professional Services	5,711,822	12,712,807	0	137,403,806	72,474,000
Operating Supplies and Expenses	22,350,570	18,144,835	700,000	25,199,512	8,866,043
Assistance and Grants	3,415,166	12,351,573	2,750,000	85,620,128	2,750,000
Subtotal: Operating	31,477,558	43,611,786	4,675,235	249,035,124	88,070,864
Contract Professional Services	5,170	0	0	0	0
Capital Purchases and Equipment	15,394,084	37,317,115	68,171,000	9,696,420	4,125,000
Aid to Local Units of Government	12,614,448	13,298,751	14,210,650	14,210,650	14,192,537
Debt Service (Fixed Charges)	12,260,000	0	0	0	0
Operating Transfers	16,717,160	7,930,990	0	0	0
Subtotal: Other	56,990,862	58,546,856	82,381,650	23,907,070	18,317,537
Total Expenditures	88,468,420	102,158,642	87,056,885	272,942,194	106,388,401
Expenditures by Source of Funds					
General Revenue	26,794,251	15,494,443	17,772,328	17,422,328	20,923,358
Federal Funds	2,081,019	10,375,816	0	83,220,128	0
Restricted Receipts	821,371	2,160,351	1,113,557	1,596,000	700,000
Operating Transfers from Other Funds	58,771,779	74,128,033	68,171,000	170,703,738	84,765,043
Total Expenditures	88,468,420	102,158,642	87,056,885	272,942,194	106,388,401

Personnel

Department of Administration

General

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Transfer In		0		0
Benefits				
Retirement		811,678		3,980,821
Subtotal		811,678		3,980,821
Total Salaries and Benefits	0.0	811,678	0.0	3,980,821
Cost Per FTE Position		0		
Payroll Costs	0.0	811,678	0.0	3,980,821
Purchased Services				
Clerical and Temporary Services		225,000		0
Design and Engineering Services		58,128,999		33,779,000
Management & Consultant Services		70,831,190		37,445,000
Other Contracts		8,218,617		1,250,000
Subtotal		137,403,806		72,474,000
Total Personnel	0.0	138,215,484	0.0	76,454,821
Distribution by Source of Funds				
General Revenue	0.0	811,678	0.0	3,980,821
Restricted Receipts	0.0	485,000	0.0	0
Operating Transfers from Other Funds	0.0	136,918,806	0.0	72,474,000
Total All Funds	0.0	138,215,484	0.0	76,454,821

Program Summary

Department of Administration

Debt Service Payments

Mission

To maintain a statewide accounting of all general obligation debt service and other short and long term obligations of the state and quasi-state agencies.

Description

The Debt Service Payments Program reflects funding for expenditures for both long- and short-term tax-supported debt obligations of the state. This includes debt service on general obligation bonds as well as lease payments securing certificates of participation, issued by the state. Moreover, this program encompasses leases or trust agreements, securing revenue bonds issued by the Rhode Island Convention Center Authority, Rhode Island Refunding Bond Authority, Rhode Island Economic Development Corporation, or other obligations that are part of the state's net tax supported debt.

Statutory History

R.I. General Laws § 35-3-25 requires that debt service be enumerated within a program within the Department of Administration.

Budget

Department of Administration

Debt Service Payments

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Certificates of Participation	20,144,891	15,088,008	4,352,300	4,352,300	4,926,300
General Obligation Bonds	134,835,041	134,235,563	160,838,878	147,313,591	154,362,714
Other Debt Service	78,908,574	43,323,371	46,592,805	46,527,222	45,012,266
Tax Anticipation/S T Borrowing	57,519	133,426	100,000	100,000	100,000
Total Expenditures	233,946,025	192,780,368	211,883,983	198,293,113	204,401,280
Expenditures by Object					
Contract Professional Services	87,153	0	0	0	0
Operating Supplies and Expenses	6,597	133,426	100,000	100,000	100,000
Subtotal: Operating	93,750	133,426	100,000	100,000	100,000
Debt Service (Fixed Charges)	186,022,304	192,554,144	211,783,983	198,193,113	204,301,280
Operating Transfers	47,829,972	92,798	0	0	0
Subtotal: Other	233,852,276	192,646,942	211,783,983	198,193,113	204,301,280
Total Expenditures	233,946,025	192,780,368	211,883,983	198,293,113	204,401,280
Expenditures by Source of Funds					
General Revenue	198,662,351	159,759,267	178,801,286	165,541,126	176,670,576
Operating Transfers from Other Funds	35,283,674	33,021,101	33,082,697	32,751,987	27,730,704
Total Expenditures	233,946,025	192,780,368	211,883,983	198,293,113	204,401,280

Program Summary

Department of Administration

Internal Service Programs

Mission

To provide the most cost-effective delivery of goods and services to other state programs.

Description

Various services needed by state-operated programs and activities are provided on a centralized basis. The costs of these operations are borne by the user agencies through a charge system that allocates the cost of delivery of the goods or services. The operational expenses of these programs are shown for display purposes only, since the costs to state agencies are reflected in the budget of the user agency both on an actual and budget basis. Internal service programs that are operated by the Department of Administration include telecommunications services, mail services, utility services, automotive services (repair and replacement), state employee health fund, other post-employment benefits (OPEB) and the assessed fringe benefit fund. The telecommunications office manages all voice grade telephone line installations, service changes and billing statewide, and provides direct services both internally to government and to the public. Central mail services provides for inter-agency mail delivery and processing of United States mail for most state agencies. Central utilities provides for the administration and fiscal management of electricity and gas services. State fleet provides for the administration and fiscal management of the state-owned vehicles and operates several fuel depots throughout the state. The Assessed Fringe Benefit Fund provides funding for state employee workers' compensation, severance pay, unemployment pay and employee assistance programs. Funds are raised through an assessment on payroll expenses of all state departments and agencies. The State Employee Health Fund provides for the administration and distribution of active and retiree healthcare costs statewide. In FY 15 the Department moved the worksite wellness program and employee benefits contracts used for auditing, employee bid preparation, and employee bid review to this fund. A dedicated trust has been set up to fund the liability related to Other Post Employment Benefits (OPEB) on an actuarial basis. An example of OPEB benefits include retiree medical, dental, prescription, and other similar post employment benefits for retired employees and their dependents. In accordance with RIGL 36-12.1-5, the trust began operations in fiscal year 2011. In the FY 2018 revised budget, human resources, information technology, and facilities management transferred to internal service funds pursuant to the authorization by the General Assembly in the FY 2018 Appropriations Act.

Statutory History

The Director of Administration is authorized by R.I. General Laws § 35-5 to establish a system of rotary or rotating funds in any state department or agency. RIGL § 36-12.1-5 established the OPEB trust.

Budget

Department of Administration

Internal Service Programs

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Accounts and Control ISF	0	0	0	0	17,696,064
Assessed Fringe Benefit Fund	31,488,497	35,780,870	37,255,808	37,350,512	37,347,585
Automotive Fleet Fund	22,624,415	21,391,268	21,610,397	21,625,212	21,689,836
Central Mail Fund	7,853,014	8,065,356	9,020,425	9,019,590	9,226,608
Central Utilities Fund	32,665,397	29,451,232	0	0	0
Health Insurance Fund	292,329,715	320,456,188	272,933,573	342,904,994	377,363,571
Human Resource Service Centers	15,608,719	16,566,446	18,711,878	18,478,334	14,804,445
Information Processing Fund	51,404,069	56,635,663	70,587,805	70,690,359	64,137,258
Other Post Employment Benefits	38,781,027	39,425,155	63,854,008	40,415,154	41,748,856
Statewide Facility Services	56,192,193	54,377,775	40,492,965	40,533,451	41,508,177
Surplus Property	1,390	2,615	44,789	44,789	44,789
Telecommunications Fund	3,039,996	2,942,938	3,426,061	3,429,234	3,489,512
Total Expenditures	551,988,433	585,095,507	537,937,709	584,491,629	629,056,701
<i>Internal Services</i>	<i>[551,988,433]</i>	<i>[585,095,507]</i>	<i>[537,937,709]</i>	<i>[584,491,629]</i>	<i>[629,056,701]</i>
Expenditures by Object					
Salary and Benefits	413,519,583	445,207,761	436,490,403	477,210,783	521,816,156
Contract Professional Services	17,480,743	17,006,625	17,965,207	20,572,785	20,832,540
Operating Supplies and Expenses	120,553,622	119,894,615	81,405,542	84,814,792	84,507,473
Assistance and Grants	0	177,972	491,476	353,769	347,432
Subtotal: Operating	551,553,947	582,286,973	536,352,628	582,952,129	627,503,601
Contract Professional Services	16,225	0	0	0	0
Capital Purchases and Equipment	420,960	2,808,534	385,081	339,500	353,100
Operating Transfers	(2,700)	0	1,200,000	1,200,000	1,200,000
Subtotal: Other	434,486	2,808,534	1,585,081	1,539,500	1,553,100
Total Expenditures	551,988,433	585,095,507	537,937,709	584,491,629	629,056,701
Expenditures by Source of Funds					
Other Funds	551,988,433	585,095,507	537,937,709	584,491,629	629,056,701
Total Expenditures	551,988,433	585,095,507	537,937,709	584,491,629	629,056,701

Personnel

Department of Administration

Internal Service Programs

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ACCOUNTING CONTROL SPECIALIST (DOA)	0331 A	0.0	0	4.0	379,917
ACCOUNTS AND CONTROL CENTRALIZED ACCOUNTING CLERK	0324 A	0.0	0	11.0	770,478
ADMINISTRATOR, FINANCIAL MANAGEMENT	0137 A	1.0	113,260	3.0	353,158
ADMINISTRATOR MANAGEMENT INFORMATION SYSTEMS	0140 A	7.0	903,263	7.0	936,588
ADMINISTRATOR- OPERATIONS MANAGEMENT	0141 A	5.0	699,326	5.0	720,224
ADMINISTRATOR REAL ESTATE	0135 A	2.0	189,454	1.0	102,878
ADMIN OF FIN MGMT & REP (A&C)	0141 A	0.0	0	3.0	396,495
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	2.0	210,464	2.0	218,530
ASSISTANT BUILDING AND GROUNDS OFFICER	0324 A	3.0	208,890	3.0	217,347
ASSISTANT BUILDING AND GROUNDS OFFICER	0824 A	3.0	216,755	3.0	223,260
ASSISTANT BUILDING AND GROUNDS OFFICER	3124 A	1.0	73,452	1.0	78,052
ASSISTANT DIRECTOR FOR SPECIAL PROJECTS	0141 A	1.0	139,713	1.0	139,713
ASSISTANT RECORDS ANALYST	0319 A	1.0	69,080	1.0	71,153
ASSISTANT SUPERVISOR COMPUTER OPERATIONS	0327 A	1.0	80,649	1.0	83,069
ASSISTANT SUPERVISOR COMPUTER OPERATIONS	0827 A	1.0	78,793	1.0	81,118
ASSOCIATE CONTROLLER	0146 A	1.0	172,645	4.0	683,264
ASSOCIATE DIRECTOR (FINANCIAL MANAGEMENT)	0144 A	2.0	302,490	2.0	313,252
ASSOCIATE DIRECTOR OF ADMINISTRATION (DCAMM)	0150 A	1.0	177,989	1.0	189,692
AUTOMOTIVE MECHANIC	0000 A	1.0	61,158	1.0	61,158
BUILDING AND GROUNDS OFFICER	0828 A	6.0	473,018	5.0	422,643
BUILDING SUPERINTENDENT	0818 A	2.0	108,169	2.0	111,414
CARPENTER SUPERVISOR	0000 A	1.0	70,486	1.0	70,486
CENTRAL ACCOUNTS PAYABLE SUPERVISING PREAUDIT CLK (DOA)	0328 A	0.0	0	2.0	164,406
CHF OF INFORMATION TECHNOLOGY I	0151 A	3.0	617,741	3.0	640,298
CHF OF INFO TECHNOLOGY II	0155 A	2.0	423,728	2.0	440,051
CHIEF DATA AND ANALYTICS OFFICER (DOA)	0155 A	1.0	214,396	1.0	227,182
CHIEF ENGINEER FOR CAPITAL ASSET MANAGEMENT & MAINTENANCE	0147 A	1.0	152,064	1.0	156,626
CHIEF IMPLEMENTATION AIDE	0128 A	6.0	496,430	6.0	512,846
CHIEF IMPLEMENTATION AIDE	0328 A	3.0	238,237	3.0	252,465
CHIEF OF HUMAN RESOURCES	0138 A	2.0	223,291	2.0	240,709
CHIEF OF INTEGRATED FACILITIES MANAGEMENT	0143 A	4.0	568,179	4.0	593,001
CHIEF PREAUDIT SUPERVISOR	0131 A	0.0	0	2.0	188,321
CHIEF PROGRAM DEVELOPMENT	0134 A	2.0	196,423	2.0	202,317

Personnel

Department of Administration

Internal Service Programs

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
CHIEF PROPERTY MANAGEMENT	0141 A	7.0	1,017,598	7.0	1,054,118
CLAIMS EXAMINER(ST EMP WRKS CO	0329 A	1.0	97,429	1.0	100,289
COMPUTER OPERATOR (OIP)	0316 A	6.0	319,430	6.0	333,749
CONTROLLER	0148 A	0.0	0	1.0	195,379
CONTR & SPECIFICITIN ASST ADMIN	0136 A	1.0	120,287	1.0	123,895
COORDINATOR OF EMPLOYEE TRAINING	0138 A	1.0	122,272	1.0	125,787
DATA ANALYST I	0134 A	3.0	295,984	3.0	308,240
DATA ANALYST II	0138 A	1.0	105,652	1.0	112,802
DATA ANALYST III	0142 A	2.0	242,378	2.0	249,650
DATABASE MANAGER (DB2)	0138 A	1.0	117,155	1.0	120,670
DATA CONTROL CLERK	0315 A	1.0	51,514	1.0	53,059
DEPUTY CHIEF DIVISION OF FACILITIES MANAGEMENT	0137 A	6.0	672,981	6.0	722,198
DEPUTY PERSONNEL ADMINISTRATOR	0144 A	7.0	1,097,309	7.0	1,157,175
DIVISION DIRECTOR- CAPITAL ASSET MANAGEMENT AND MAINT	0154 A	2.0	449,271	2.0	462,583
DRI WAT & WW TRE FAC PLT SUPER	3130 A	1.0	93,158	1.0	100,403
ELECTRICIAN	0000 A	2.0	162,388	2.0	162,388
ELECTRICIAN SUPERVISOR	0000 A	1.0	94,822	1.0	94,822
EMPLOYEE BENEFITS SPECIALIST	0326 A	1.0	66,676	1.0	70,809
EMPLOYEE BENEFITS SPECIALIST III (DOA)	0132 A	2.0	194,219	2.0	207,513
ENTERPRISE RESOURCE MANAGER (ORACLE ERP MANAGER)	0142 A	2.0	322,018	2.0	331,656
ENTERPRISE RESOURCE PLANNING ADMINISTRATOR I (DOA)	0139 A	1.0	121,189	1.0	124,825
ENTERPRISE RESOURCE PLANNING ADMINISTRATOR II (DOA)	0142 A	1.0	137,398	3.0	412,638
EXECUTIVE ASSISTANT	0118 A	1.0	55,795	1.0	57,468
EXECUTIVE DIRECTOR OF HUMAN RESOURCES/ PERSONNEL ADMIN	0150 A	1.0	187,978	1.0	194,797
FINANCIAL REPORTING MANAGER (OFFICE OF ACCOUNTS & CONTROL)	0139 A	0.0	0	3.0	380,716
FLEET OPERATIONS OFFICER	0130 A	1.0	95,733	1.0	98,605
HRIS BUSINESS ANALYST (DOA)	0142 A	2.0	242,378	2.0	249,650
HUMAN RESOURCE PROGRAM ADMINISTRATOR	0139 A	9.0	1,100,213	9.0	1,154,800
HUMAN RESOURCES ADMINISTRATOR	0141 A	2.0	293,744	2.0	307,020
HUMAN RESOURCES ANALYST I	0126 A	16.0	1,109,640	16.0	1,184,192
HUMAN RESOURCES ANALYST II (GENERAL)	0129 A	18.0	1,479,285	18.0	1,542,178
HUMAN RESOURCES ANALYST III (GENERAL)	0133 A	4.0	383,252	4.0	413,330
HUMAN RESOURCES BUSINESS PARTNER	0135 A	4.0	388,777	4.0	412,461

Personnel

Department of Administration

Internal Service Programs

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
HUMAN RESOURCES BUSINESS PARTNER	0137 A	1.0	113,260	1.0	116,658
HUMAN RESOURCES COORDINATOR	0135 A	1.0	105,427	1.0	108,590
HUMAN RESOURCES TECHNICIAN	0122 A	13.0	761,288	13.0	798,039
HUMAN RESOURCES TECHNICIAN	0126 A	1.0	67,888	1.0	72,238
HVAC SHOP SUPERVISOR	0320 A	1.0	68,605	1.0	72,363
IMPLEMENTATION AIDE	0122 A	1.0	62,112	1.0	65,448
INFORMATION PROCESSING OFFICER	0142 A	1.0	146,699	1.0	151,099
INFORMATION SERVICES TECHNICIAN II	AB20 A	1.0	61,366	1.0	63,148
INFORMATION SYSTEMS GROUP COORDINATOR (OIP)	0138 A	1.0	117,155	1.0	120,670
INFORMATION TECHNOLOGY PROJECT MANAGER (DOA)	0143 A	22.0	3,212,738	22.0	3,349,636
INSTITUTION ATTENDANT	0309 A	1.0	49,427	1.0	50,785
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	15.0	1,788,044	15.0	1,860,838
INTERDEPARTMENTAL PROJECT MANAGER	0143 A	1.0	140,928	1.0	150,261
INTERNET COMMUNICATIONS SPECIALIST	0328 A	1.0	79,809	1.0	82,203
JANITOR	0309 A	4.0	184,213	4.0	190,311
JANITOR	3109 A	1.0	42,753	1.0	44,673
LABOR RELATIONS HEARING OFFICER	0135 A	1.0	104,423	1.0	108,590
MAINTENANCE SUPERINTENDENT	0322 A	3.0	180,039	3.0	192,389
MAINTENANCE SUPERINTENDENT	0822 A	1.0	63,659	1.0	65,569
MECHANICAL AND ELECTRICAL SHOP SUPERVISOR	0326 A	2.0	189,170	2.0	194,844
PAINTER	0000 A	1.0	65,260	1.0	65,260
PLUMBER	0000 A	1.0	86,996	1.0	86,996
PLUMBER SUPERVISOR	0000 A	1.0	92,586	1.0	92,586
POWER PLANT OPERATOR	3118 A	6.0	450,955	6.0	465,508
PRINCIPAL COMPUTER OPERATOR (OIP)	0324 A	1.0	68,574	1.0	70,632
PRINCIPAL ENVIRONMENTAL PLANNER	0329 A	1.0	101,441	1.0	104,425
PRINCIPAL JANITOR	0315 A	2.0	95,657	2.0	99,446
PROGRAMMER/ANALYST I (COBOL/CICS)	0328 A	1.0	96,117	1.0	98,930
PROGRAMMER/ANALYST II (ADABAS/NATURAL)	0332 A	1.0	108,964	1.0	112,232
PROGRAMMER/ANALYST II (COBOL/CICS)	0332 A	1.0	92,735	1.0	95,517
PROGRAMMER/ANALYST III (COBOL/CICS)	0335 A	1.0	123,186	1.0	126,834
PROGRAMMER/ANALYST III (COBOL/CICS)	0835 A	1.0	105,683	1.0	108,853
PROGRAMMER/ANALYST III (ORACLE)	2835 A	1.0	105,683	1.0	108,853
PROGRAMMER/ANALYST III (UNIX/SQL)	0835 A	2.0	211,366	2.0	217,706
PROGRAMMER/ANALYST II (ORACLE)	0032 A	1.0	109,562	1.0	112,816

Personnel

Department of Administration

Internal Service Programs

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
PROGRAMMER/ANALYST II (ORACLE)	0132 A	1.0	98,791	1.0	101,754
PROGRAMMER/ANALYST II (UNIX/SQL)	0132 A	1.0	89,885	1.0	96,909
PROGRAMMER/ANALYST II (UNIX/SQL)	0135 A	1.0	123,877	1.0	127,593
PROGRAMMER/ANALYST II (UNIX/SQL)	0332 A	10.0	1,013,417	10.0	1,043,601
PROGRAMMER/ANALYST I (ORACLE)	0328 A	1.0	79,809	1.0	82,203
PROGRAMMER/ANALYST I (UNIX/SQL)	0328 A	3.0	247,408	3.0	254,829
PROGRAMMER/ANALYST MANAGER	0138 A	8.0	919,628	8.0	951,734
PROGRAMMING SERVICES OFFICER	0131 A	2.0	158,717	2.0	178,195
PROJECT MANAGER I (DOA)	0139 A	4.0	469,883	4.0	492,301
PROJECT MANAGER III (DOA)	0143 A	3.0	392,347	3.0	410,297
RECRUITMENT SPECIALIST	0137 A	1.0	104,432	1.0	111,982
RISK MANAGEMENT COORDINATOR	0135 A	1.0	110,698	1.0	114,019
SENIOR COMPUTER OPERATOR (OIP)	0322 A	1.0	67,335	1.0	69,246
SENIOR ENERGY CONSERVATION TECHNICIAN	0323 A	1.0	66,196	1.0	68,182
SENIOR HUMAN RESOURCES BUSINESS PARTNER	0137 A	6.0	692,396	6.0	713,124
SENIOR INFORMATION TECHNOLOGY PORTFOLIO/ PROJECT MANAGER II (0048 A	1.0	158,629	1.0	163,389
SENIOR INFORMATION TECHNOLOGY PORTFOLIO/ PROJECT MANAGER II (0148 A	8.0	1,378,505	8.0	1,427,027
SENIOR JANITOR	0312 A	2.0	95,030	2.0	99,083
SENIOR LABOR RELATIONS HEARING OFFICER	0137 A	1.0	108,968	1.0	116,658
SENIOR MAINTENANCE TECHNICIAN	0000 A	12.0	628,421	12.0	628,421
SENIOR MAINTENANCE TECHNICIAN	0314 G	1.0	52,208	1.0	52,208
SR INFO TECH PORT/PROJ MGR I (DOA)	0145 A	11.0	1,733,734	11.0	1,795,882
STATE BUILDING AND GROUNDS COORDINATOR	0132 A	4.0	378,739	3.0	310,108
STATE FLEET ADMINISTRATOR	0139 A	1.0	121,189	1.0	124,825
STEAMFITTER SUPERVISOR	0120 A	1.0	52,966	1.0	54,555
SUPERVISOR CENTRAL MAIL SERVICES	0316 A	1.0	52,735	1.0	54,317
SUPERVISOR COMPUTER OPERATIONS	0328 A	2.0	179,220	2.0	184,487
SUPERVISOR FINANCIAL MANAGEMENT AND REPORTING	0135 A	0.0	0	2.0	212,281
SUPERVISOR OF FISCAL SERVICES (DEPT OF ADMINISTRATION)	0136 A	0.0	0	2.0	235,666
SUPERVISOR OF PAINTING PLASTERING MASONRY AND GLAZING	0323 A	1.0	76,190	1.0	80,875
SURPLUS PROPERTY PROGRAM ADMINISTRATOR	0137 A	1.0	103,572	1.0	110,593
SYSTEMS ADMINISTRATOR (BHDDH)	0139 A	1.0	106,952	1.0	110,160
SYSTEMS SUPPORT TECHNICIAN II	0321 A	1.0	72,468	1.0	74,582
SYSTEMS SUPPORT TECHNICIAN III	0324 A	1.0	79,816	1.0	82,183

Personnel

Department of Administration

Internal Service Programs

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
TECHNICAL SUPPORT MANAGER (DOS/MVS)	0138 A	1.0	110,555	1.0	119,972
TECHNICAL SUPPORT MANAGER (UNIX/ NETWORKS/TELECOMMUNIC.)	0138 A	13.0	1,489,399	13.0	1,562,850
TECHNICAL SUPPORT SPECIALIST I (DOS/MVS)	0328 A	1.0	76,754	1.0	81,511
TECHNICAL SUPPORT SPECIALIST II (DOS/MVS)	0332 A	1.0	105,249	1.0	108,310
TECHNICAL SUPPORT SPECIALIST III (DOS/MVS)	0135 A	2.0	221,396	2.0	228,038
TECHNICAL SUPPORT SPECIALIST III (TELECOMMUNICATIONS)	0135 A	2.0	230,477	2.0	237,356
TECHNICAL SUPPORT SPECIALIST III (UNIX/ NETWORKS)	0035 A	1.0	126,364	1.0	130,010
TECHNICAL SUPPORT SPECIALIST III (UNIX/ NETWORKS)	0135 A	14.0	1,488,605	14.0	1,548,658
TECHNICAL SUPPORT SPECIALIST III (UNIX/ NETWORKS)	0835 A	1.0	110,967	1.0	114,296
TECHNICAL SUPPORT SPECIALIST II (OS 400/ NETWORK)	0332 A	3.0	292,115	3.0	300,879
TECHNICAL SUPPORT SPECIALIST II (OS 400/ NETWORK)	0A32 A	1.0	119,440	1.0	122,956
TECHNICAL SUPPORT SPECIALIST II (TELECOMMUNICATIONS)	0332 A	2.0	176,491	2.0	184,813
TECHNICAL SUPPORT SPECIALIST II (UNIX/ NETWORKS)	0032 A	1.0	113,581	1.0	116,906
TECHNICAL SUPPORT SPECIALIST II (UNIX/ NETWORKS)	0332 A	17.0	1,577,789	17.0	1,646,555
TECHNICAL SUPPORT SPECIALIST I (OS 400/ NETWORK)	0328 A	1.0	71,077	1.0	73,210
TECHNICAL SUPPORT SPECIALIST I (TELECOMMUNICATIONS)	0328 A	1.0	90,371	1.0	93,004
TECHNICAL SUPPORT SPECIALIST I (UNIX/ NETWORKS)	0128 A	1.0	73,137	1.0	78,027
TECHNICAL SUPPORT SPECIALIST I (UNIX/ NETWORKS)	0328 A	2.0	162,254	2.0	170,247
WASTEWATER TREATMENT FACILITIES PROCESS MONITOR I	3121 A	3.0	176,567	3.0	185,609
Subtotal Classified		431.0	44,997,983	465.0	50,523,398
Unclassified					
ADMINISTRATIVE ASSISTANT	0825 A	1.0	77,519	1.0	79,844
CHIEF DIGITAL OFFICER	0856 A	1.0	267,060	1.0	275,073
Subtotal Unclassified		2.0	344,579	2.0	354,917
Subtotal		433.0	45,342,562	467.0	50,878,315
Transfer Out			(21,378)		(22,056)

Personnel

Department of Administration

Internal Service Programs

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Transfer In		45,964		16,322
Longevity Pay		1,580,266		1,680,484
Regular Wages		48,606,133		53,335,554
Seasonal/Special Salaries/Wages		83,720		83,720
Turnover		(2,505,591)		(1,668,104)
Total Salaries		49,258,238		55,324,857
Benefits				
FICA		3,627,559		4,064,356
Health Benefits		361,973,766		397,730,763
Payroll Accrual		242,765		272,929
Retiree Health		1,354,628		1,458,331
Retirement		13,264,992		14,381,502
Workers Compensation		25,585,000		25,585,000
Subtotal		406,048,710		443,492,881
Total Salaries and Benefits	433.0	455,306,948	467.0	498,817,738
Cost Per FTE Position		1,051,517		1,068,132
Statewide Benefit Assessment		1,208,747		1,420,457
Payroll Costs	433.0	456,515,695	467.0	500,238,195
Purchased Services				
Buildings and Ground Maintenance		2,839,469		2,839,469
Clerical and Temporary Services		69,000		546,658
Design and Engineering Services		100,000		100,000
Information Technology		6,457,145		5,719,899
Legal Services		200,000		200,000
Management & Consultant Services		7,868,596		8,162,596
Other Contracts		2,863,230		3,088,233
Training and Educational Services		175,345		175,685
Subtotal		20,572,785		20,832,540
Total Personnel	433.0	477,088,480	467.0	521,070,735
Distribution by Source of Funds				
Other Funds	433.0	477,088,480	467.0	521,070,735
Total All Funds	433.0	477,088,480	467.0	521,070,735

Performance Measures

Department of Administration

Internal Service Programs

Digitalization of Processes

In an effort to modernize the delivery of core functions, the Division of Information Technology (DoIT) maintains a rolling inventory of business systems and processes that are eligible for digitalization (i.e., modernization of legacy platforms or implementation of new digital solutions that support a business process). In FY 2022, DoIT initially identified nearly 150 systems and processes as appropriate for digitalization; however, the number of eligible items is reassessed each year based on factors such as the term of existing contracts, the level of risk presented by the systems, and the availability of resources to execute modernization work.

The figures below represent, as of the end of each fiscal year, the cumulative percent of that year's eligible systems and processes that have been digitalized. Because the eligible inventory may change from year to year, the percent may not increase steadily over time. In addition, major consolidation initiatives (e.g., an enterprise resource planning project) can retire multiple legacy systems and replace them with a single solution, which may produce larger year-to-year changes than one-for-one digitalization efforts.

	<i>Reporting Period: State Fiscal Year</i>				
	2023	2024	2025	2026	2027
Frequency: Annual					
Target	25%	50%	75%	100%	10%
Actual	41%	49%	15%	--	--

Time to Hire

Recruitments are initiated by Executive Branch agencies to fill vacant or new positions. This performance metric represents the average number of calendar days from the date a recruitment is approved by the Office of Management and Budget to the date a candidate accepts an offer, as recorded in the State's HR recruitment system. Measuring from OMB approval is intended to isolate the timeliness of HR's recruitment process and related hiring steps, rather than delays associated with broader budgetary controls that may change over time. [Note: A new HR recruitment system went live in Q2 FY 2026. Baseline results will be established once sufficient data is available, which will inform targets.]

	<i>Reporting Period: State Fiscal Year</i>				
	2023	2024	2025	2026	2027
Frequency: Annual					
Target	--	--	--	--	--
Actual	--	--	--	--	--

Program Summary

Department of Administration

Legal Services

Mission

To provide a centralized legal structure within the Executive Branch to manage, coordinate, maintain and provide in-house legal services and certain non-programmatic legal services, including developing various areas of legal expertise, templates, legal resources and knowledge to assist the legal divisions of the departments and agencies in the Executive branch. To coordinate the hiring of outside legal counsel in the Executive Branch in an efficient manner. To assign legal staff (attorneys, hearing officers, paralegals, legal assistants and support staff) in a manner that is appropriate for his/her level of expertise and experience to utilize legal resources in the most cost effective and efficient manner. To represent the Department of Administration in litigation; provide legal risk management services; and provide a central hearing office for the department and other agencies upon request. To standardize legal policies and procedures across the Executive Branch and reduce redundant legal processes and work to improve the efficiency and quality of legal services. To coordinate and develop labor negotiation strategy on a statewide basis and represent the Executive Branch in all legal forums in all labor relations and employment law matters that have statewide impact. To provide hearing officers for grievances and other administrative adjudication matters that are required by law, by conflict, or as needed, and requested by the Executive Branch.

Description

The Division of Legal Services establishes, manages, coordinates, and maintains legal resources to support the Executive Branch. The mission of the Division is to provide proactive legal assistance to the various divisions within the Department of Administration and certain non-programmatic legal services within the Executive Branch to assist them in achieving their statutory goals and objectives. In addition, the Division manages, coordinates, and assists attorneys across all Executive Branch departments and agencies.

Statutory History

On August 24, 2004 Governor Carcieri issued Executive Order 04-09 creating a Division of Legal Services within the Department of Administration. In addition, several of the departments and agencies have independent statutory authority to establish and maintain legal resources.

Budget

Department of Administration

Legal Services

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Legal Services	2,340,505	2,581,767	2,872,990	2,870,696	2,998,750
Total Expenditures	2,340,505	2,581,767	2,872,990	2,870,696	2,998,750
Expenditures by Object					
Salary and Benefits	2,060,048	2,299,789	2,623,027	2,603,184	2,722,705
Contract Professional Services	75,090	83,774	54,774	54,774	54,774
Operating Supplies and Expenses	204,355	197,182	190,189	207,738	216,271
Subtotal: Operating	2,339,493	2,580,745	2,867,990	2,865,696	2,993,750
Capital Purchases and Equipment	1,012	1,022	5,000	5,000	5,000
Subtotal: Other	1,012	1,022	5,000	5,000	5,000
Total Expenditures	2,340,505	2,581,767	2,872,990	2,870,696	2,998,750
Expenditures by Source of Funds					
General Revenue	2,340,505	2,581,767	2,872,990	2,870,696	2,998,750
Total Expenditures	2,340,505	2,581,767	2,872,990	2,870,696	2,998,750

Personnel

Department of Administration

Legal Services

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATIVE AND LEGAL SUPPORT SERVICES ADMINISTRATOR-DOT	0148 A	1.0	170,870	1.0	182,075
ADMINISTRATOR ADJUDICATION	0145 A	1.0	179,200	1.0	184,422
CHF LEGAL CONSL LITIGATION(DOA	0145 A	1.0	158,244	1.0	162,991
CHIEF LEGAL COUNSEL-STATE LABOR RELATIONS	0145 A	1.0	158,244	1.0	162,991
CHIEF LEGAL COUNSEL - TRANSACTIONS (DOA)	0145 A	1.0	166,156	1.0	171,141
CHIEF OF LEGAL SERVICES	0141 A	1.0	140,218	1.0	144,424
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	99,876	1.0	104,711
DEPUTY CHIEF OF LEGAL SERVICES	0139 A	1.6	256,787	1.6	268,374
IMPLEMENTATION AIDE	0122 A	1.0	60,490	1.0	64,827
SENIOR LEGAL COUNSEL	0136 A	3.0	310,738	3.0	329,299
Subtotal Classified		12.6	1,700,823	12.6	1,775,255
Subtotal		12.6	1,700,823	12.6	1,775,255
Longevity Pay			48,100		50,050
Regular Wages			1,601,157		1,669,321
Turnover			(5,235)		0
Total Salaries			1,644,022		1,719,371
Benefits					
FICA			125,575		131,529
Health Benefits			197,502		232,981
Payroll Accrual			9,584		9,919
Retiree Health			53,431		52,956
Retirement			525,396		524,367
Subtotal			911,488		951,752
Total Salaries and Benefits		12.6	2,555,510	12.6	2,671,123
Cost Per FTE Position			202,818		211,994
Statewide Benefit Assessment			47,674		51,582
Payroll Costs		12.6	2,603,184	12.6	2,722,705
Purchased Services					
Clerical and Temporary Services			46,974		46,974
Other Contracts			2,800		2,800
Training and Educational Services			5,000		5,000
Subtotal			54,774		54,774
Total Personnel		12.6	2,657,958	12.6	2,777,479

Personnel

Department of Administration

Legal Services

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Distribution by Source of Funds				
General Revenue	12.6	2,657,958	12.6	2,777,479
Total All Funds	12.6	2,657,958	12.6	2,777,479

Performance Measures

Department of Administration

Legal Services

Legal Survey Response

Each year, DOA Legal surveys its clients within the agency on topics such as “quality of legal services,” “timeliness to response,” “soundness of legal advice,” etc. Respondents are asked to rate each question using a numeric scale of 0-4, with a “4” representing “very satisfied.” The figures below represent the overall average response received on the 0-4 scale.

Frequency: Annual

Reporting Period: State Fiscal Year

	2023	2024	2025	2026	2027
Target	4.00	4.00	4.00	3.95	3.90
Actual	3.80	3.95	3.95	--	--

Program Summary

Department of Administration

Information Technology

Mission

To enable State Government to meet its goals effectively and efficiently by providing leadership in the application of information technology and delivering secure, innovative, and reliable technology solutions in the most responsive and effective manner; and to continually address the ever-changing information technology landscape to improve access to information, to stimulate business activity and to ultimately address the needs of all Rhode Island citizens. The duties of ETSS are to:

- Manage the implementation of all new and mission critical technology infrastructure projects and upgrades for state agencies. The office of information technology, under ETSS, shall manage and support all day-to-day operations of the state's technology infrastructure, telecommunications, and associated applications.
- Manage the office of digital excellence in order to ensure that large scale technology projects are delivered in a timely manner in accordance with accepted best industry practices.
- To oversee the chief of library services and the office of library and information services to ensure that this office fulfills its statutory duties in an effective manner.
- Coordinate efforts with the director of administration in order to plan, allocate and implement projects supported by the information technology investment fund.
- Supervise all intellectual property created as a result of work undertaken by employees of ETSS to ensure that ownership of this intellectual property remains with the state. Any patents applied for shall be in the name of the state.

Description

ETSS includes ODE and OLIS. Within ETSS there is a Chief Digital Officer in the unclassified service who oversees and manages the division and is appointed by the Director of Administration. The Chief Digital Officer supervises the state's Chief Information Officer, Chief Technology Officer, Chief Information Security Officer, the Directors of Information Technology and all associated employees. The focus of ETSS is to lead the strategic technology decisions and efforts across all executive branch state agencies, identify opportunities to implement technology solutions across state agencies to prevent duplication of systems and effort, as well as effectively support these solutions in an efficient manner.

Statutory History

Executive Order 04-06 establishes and defines the duties and responsibilities of the Division of Information Technology (DoIT) within the Department of Administration. R.I. General Laws § 42-11-2.5 Information technology investment fund established. RIGL § 42-11-2.6 Establishment of Office of Digital Excellence. RIGL § 42-11-2.7 July, 2016 Division of enterprise technology strategy and service established by General Assembly. In the FY 2018 revised recommendation, the majority of the information technology program is shifted to internal service funds pursuant to the authorization provided by the General Assembly in the FY 2018 Appropriations Act.

Budget

Department of Administration

Information Technology

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Doit Operations	917,080	725,448	1,838,147	1,360,177	998,042
Information Technology	134,227,150	39,710,135	36,833,201	79,255,139	17,993,852
Total Expenditures	135,144,230	40,435,584	38,671,348	80,615,316	18,991,894
<i>Internal Services</i>	<i>[]</i>	<i>[38,660,926]</i>	<i>[35,670,777]</i>	<i>[42,423,046]</i>	<i>[16,869,367]</i>
Expenditures by Object					
Salary and Benefits	0	3,572,348	0	281,971	295,450
Contract Professional Services	1,287,080	6,696,137	0	4,388,177	0
Operating Supplies and Expenses	5,858,191	25,723,047	38,671,348	75,381,662	18,696,444
Assistance and Grants	0	4,444,051	0	563,506	0
Subtotal: Operating	7,145,271	40,435,584	38,671,348	80,615,316	18,991,894
Operating Transfers	127,998,959	0	0	0	0
Subtotal: Other	127,998,959	0	0	0	0
Total Expenditures	135,144,230	40,435,584	38,671,348	80,615,316	18,991,894
Expenditures by Source of Funds					
General Revenue	13,917,080	753,640	1,838,147	2,060,177	998,042
Federal Funds	0	0	0	563,506	0
Restricted Receipts	121,227,150	1,021,017	1,162,424	36,132,093	1,124,485
Other Funds	0	38,660,926	35,670,777	41,859,540	16,869,367
Total Expenditures	135,144,230	40,435,584	38,671,348	80,615,316	18,991,894

Personnel

Department of Administration

Information Technology

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Regular Wages		192,998		204,420
Total Salaries		192,998		204,420
Benefits				
FICA		12,627		13,396
Health Benefits		1,766		1,780
Payroll Accrual		1,125		1,179
Retiree Health		6,272		6,296
Retirement		61,586		62,246
Subtotal		83,376		84,897
Total Salaries and Benefits	0.0	276,374	0.0	289,317
Cost Per FTE Position		0		
Statewide Benefit Assessment		5,597		6,133
Payroll Costs	0.0	281,971	0.0	295,450
Purchased Services				
Information Technology		4,388,177		0
Subtotal		4,388,177		0
Total Personnel	0.0	4,670,148	0.0	295,450
Distribution by Source of Funds				
Restricted Receipts	0.0	281,971	0.0	295,450
Other Funds	0.0	4,388,177	0.0	0
Total All Funds	0.0	4,670,148	0.0	295,450

Program Summary

Department of Administration

Library and Information Services

Mission

Enforce public library and library network standards and exercise general coordination and supervision over interlibrary cooperation and resource sharing in the state, including interlibrary loan and delivery. Distribute state funds for public library development, interlibrary cooperation, and resource sharing in accordance with law and regulation of the library board. Give assistance, advice, continuing education, and counsel to public libraries and to participants in interlibrary cooperation and resource sharing activities. Maintain and develop the Library of Rhode Island Network. Promote library development statewide by providing for various state and federal grant programs to public and institutional libraries, including funds distributed under the federal Library Services and Technology Act. Provide library services to individuals with disabilities through the Talking Books Plus program, including the RI Regional Library for the Blind and Physically Handicapped of the Library of Congress National Library Service. Provide for statewide reference service through online services of "AskRI". Coordinate with all other state departments and agencies in the provision of library services to state government and to the public.

Description

The Office of Library and Information Services, under the direction of the Chief of Library Services, ensures the maintenance and improvement of library and information services to the residents of the state through the development of interlibrary collaboration and resource sharing, provision of services to RI public, academic, health sciences, school and special libraries and their librarians, and the provision of library services to individuals on a statewide scale.

Statutory History

R.I. General Laws § 29-3.1 establishes the statutory basis for the Office of Library and Information Services.

Budget

Department of Administration

Library and Information Services

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Library Services	3,535,943	3,354,950	3,767,543	3,779,966	3,860,656
Total Expenditures	3,535,943	3,354,950	3,767,543	3,779,966	3,860,656
Expenditures by Object					
Salary and Benefits	1,776,851	1,915,500	1,977,141	1,972,566	2,037,516
Contract Professional Services	10,368	0	15,000	15,000	15,000
Operating Supplies and Expenses	1,331,942	1,297,212	1,589,407	1,606,405	1,622,145
Assistance and Grants	413,245	141,008	181,620	181,620	181,620
Subtotal: Operating	3,532,406	3,353,720	3,763,168	3,775,591	3,856,281
Capital Purchases and Equipment	3,537	1,230	4,375	4,375	4,375
Subtotal: Other	3,537	1,230	4,375	4,375	4,375
Total Expenditures	3,535,943	3,354,950	3,767,543	3,779,966	3,860,656
Expenditures by Source of Funds					
General Revenue	1,902,342	2,009,532	2,143,053	2,161,241	2,214,102
Federal Funds	1,633,602	1,344,811	1,617,500	1,611,735	1,639,564
Restricted Receipts	0	607	6,990	6,990	6,990
Total Expenditures	3,535,943	3,354,950	3,767,543	3,779,966	3,860,656

Personnel

Department of Administration

Library and Information Services

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
IMPLEMENTATION AIDE	AB22 A	1.0	63,695	1.0	65,606
INFORMATION SERVICES TECHNICIAN II	AB20 A	3.0	191,938	3.0	198,823
LIBRARY PROGRAM MANAGER I	0137 A	2.0	226,520	2.0	233,316
LIBRARY PROGRAM SPECIALIST II	AB28 A	3.0	236,804	3.0	249,288
LIBRARY PROGRAM SPECIALIST III	AB32 A	3.0	295,373	3.0	307,454
SENIOR INFORMATION TECHNOLOGY PORTFOLIO/ PROJECT MANAGER II (0148 A	1.0	194,449	1.0	200,283
Subtotal Classified		13.0	1,208,779	13.0	1,254,770
Subtotal		13.0	1,208,779	13.0	1,254,770
Longevity Pay			51,389		52,933
Regular Wages			1,157,390		1,201,837
Turnover			(15,699)		(15,734)
Total Salaries			1,193,080		1,239,036
Benefits					
FICA			90,133		93,960
Health Benefits			229,701		246,176
Payroll Accrual			6,946		7,138
Retiree Health			38,772		38,167
Retirement			379,335		375,869
Subtotal			744,887		761,310
Total Salaries and Benefits		13.0	1,937,967	13.0	2,000,346
Cost Per FTE Position			149,074		153,873
Statewide Benefit Assessment			34,599		37,170
Payroll Costs		13.0	1,972,566	13.0	2,037,516
Purchased Services					
Training and Educational Services			15,000		15,000
Subtotal			15,000		15,000
Total Personnel		13.0	1,987,566	13.0	2,052,516
Distribution by Source of Funds					
General Revenue		13.0	1,181,851	13.0	1,218,972
Federal Funds		0.0	805,715	0.0	833,544
Total All Funds		13.0	1,987,566	13.0	2,052,516

Performance Measures

Department of Administration

Library and Information Services

Professional Development for Library Staff

OLIS understands that a well-trained staff is necessary to provide the best information services to the public. The figures below represent the number of library staff participating in synchronous and asynchronous workshops and training opportunities.

	<i>Frequency: Annual</i>		<i>Reporting Period: Federal Fiscal Year</i>		
	2023	2024	2025	2026	2027
Target	1,388	1,096	1,107	3,100	3,400
Actual	1,085	1,617	2,729	--	--

Summer Reading Program

In order to help children maintain their reading skills over the summer months, OLIS offers a robust summer reading program. The figures below represent the number of children and teens participating in library-based summer reading programs statewide.

	<i>Frequency: Annual</i>		<i>Reporting Period: Federal Fiscal Year</i>		
	2023	2024	2025	2026	2027
Target	14,706	12,203	12,325	12,000	10,750
Actual	12,082	11,312	10,872	--	--

Talking Books Library Circulation

The Talking Books Library provides important services to blind and print-disabled Rhode Islanders. The figures below represent the number of physical audiobooks circulated and online audiobooks downloaded.

	<i>Frequency: Annual</i>		<i>Reporting Period: Federal Fiscal Year</i>		
	2023	2024	2025	2026	2027
Target	51,245	50,461	50,965	95,000	97,000
Actual	49,961	65,704	93,680	--	--

Program Summary

Department of Administration

Planning

Mission

To administer technical and financial assistance to and supervise selected activities of cities and towns in organization, planning, and management; to prepare, maintain, and encourage implementation of strategic plans and the State Guide Plan; to coordinate activities among state agencies, and economic development.

Description

The Division of Planning is comprised of three subprograms: Statewide Planning, Strategic Planning and Economic Development, and the Water Resources Board. Statewide Planning is responsible for preparing, adopting, and amending strategic plans for the physical, economic, and social development of the state. It also includes the State Planning Council, which is comprised of state and local government officials, public members, and federal officials in an advisory capacity and serves as the State's Metropolitan Planning Organization responsible for the planning and prioritizing of state and federal transportation funding. Strategic Planning and Economic Development is involved in all major interest areas using policy analysis and the planning process to prepare issue briefs and draft strategic plans that address current topics of special interest. It also is responsible for the development of the Comprehensive Economic Development Strategy (CEDS) and receives support from the federal Economic Development Administration. The Water Resources Board (WRB) is the State's water supply agency responsible for the proper use, development, protection and conservation of the State's water resources. The WRB manages the planning and development of the twenty-nine major water supply systems and manages the Big River Management Area, the State's primary water resource reservation area. The WRB also performs scientific research and capital projects required to fulfill its mission.

Statutory History

R.I. General Laws § 42-11 includes provisions relative to the division of planning. Other legal references are provided in RIGL § 1, 16, 22, 23, 34, 35, 37, 42, 44, 45 and 46. The FY 2018 revised recommendation shifts the Water Resource Board to the Division of Public Utilities and Carriers.

Budget

Department of Administration

Planning

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Statewide Planning	4,688,042	5,969,681	7,151,473	7,288,520	7,293,233
Total Expenditures	4,688,042	5,969,681	7,151,473	7,288,520	7,293,233
Expenditures by Object					
Salary and Benefits	3,148,465	3,674,495	4,069,286	4,025,177	4,021,630
Contract Professional Services	154,062	291,980	239,515	239,515	239,515
Operating Supplies and Expenses	364,518	366,069	346,019	370,225	378,485
Assistance and Grants	1,007,096	1,623,605	2,488,050	2,645,000	2,645,000
Subtotal: Operating	4,674,141	5,956,150	7,142,870	7,279,917	7,284,630
Capital Purchases and Equipment	13,901	13,531	8,603	8,603	8,603
Subtotal: Other	13,901	13,531	8,603	8,603	8,603
Total Expenditures	4,688,042	5,969,681	7,151,473	7,288,520	7,293,233
Expenditures by Source of Funds					
General Revenue	874,020	1,070,665	1,222,229	1,223,513	1,126,048
Federal Funds	0	0	3,050	0	0
Restricted Receipts	0	0	50,000	50,000	50,000
Operating Transfers from Other Funds	3,814,022	4,899,017	5,876,194	6,015,007	6,117,185
Total Expenditures	4,688,042	5,969,681	7,151,473	7,288,520	7,293,233

Personnel

Department of Administration

Planning

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ASSISTANT ADMINISTRATOR- FINANCIAL MANAGEMENT	0134 A	1.0	101,661	1.0	104,710
ASSISTANT CHIEF OF PLANNING	0137 A	2.0	228,659	2.0	236,781
ASSOCIATE DIRECTOR- DIVISION OF PLANNING	0147 A	1.0	179,118	1.0	184,492
CHIEF IMPLEMENTATION AIDE	0128 A	2.0	179,676	2.0	184,988
DATA ANALYST I	0134 A	2.0	204,819	2.0	214,480
DATA ANALYST II	0138 A	1.0	128,871	1.0	132,736
INTERDEPARTMENTAL PROJECT MANAGER	0839 A	1.0	133,635	1.0	137,643
PRINCIPAL PLANNER	0829 A	6.0	485,210	6.0	513,419
PROGRAMMING SERVICES OFFICER	0131 A	2.0	173,456	1.0	93,271
STAFF DIRECTOR (WATER RESOURCES BOARD)	0137 A	1.0	128,692	1.0	132,430
SUPERVISING GEOGRAPHIC INFORMATION SYSTEM SPECIALIST	0832 A	1.0	98,709	1.0	101,538
SUPERVISING PLANNER	0831 A	4.0	365,881	4.0	378,663
Subtotal Classified		24.0	2,408,387	23.0	2,415,151
Subtotal		24.0	2,408,387	23.0	2,415,151
Transfer In			3,753		3,866
Longevity Pay			82,472		84,948
Regular Wages			2,351,572		2,356,616
Total Salaries			2,439,924		2,447,444
Benefits					
FICA			186,016		186,777
Health Benefits			459,469		482,263
Payroll Accrual			14,185		14,076
Retiree Health			79,108		75,195
Retirement			775,885		742,623
Subtotal			1,514,663		1,500,934
Total Salaries and Benefits		24.0	3,954,587	23.0	3,948,378
Cost Per FTE Position			164,774		171,669
Statewide Benefit Assessment			70,590		73,252
Payroll Costs		24.0	4,025,177	23.0	4,021,630
Purchased Services					
Design and Engineering Services			79,989		79,989
Management & Consultant Services			148,596		148,596
Training and Educational Services			10,930		10,930

Personnel

Department of Administration

Planning

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Purchased Services				
Subtotal		239,515		239,515
Total Personnel	24.0	4,264,692	23.0	4,261,145
Distribution by Source of Funds				
General Revenue	24.0	1,062,007	23.0	956,282
Restricted Receipts	0.0	50,000	0.0	50,000
Operating Transfers from Other Funds	0.0	3,152,685	0.0	3,254,863
Total All Funds	24.0	4,264,692	23.0	4,261,145

Performance Measures

Department of Administration

Planning

Board Member Training

Outreach and education are critical services that the Division of Statewide Planning provides to Rhode Island municipalities. The figures below represent the number of Planning, Zoning, & Historic District Commission members trained in the basics of sound land use decisions and associated planning issues.

	<i>Reporting Period: State Fiscal Year</i>					
	<i>Frequency: Annual</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>
Target		125	250	250	250	400
Actual		133	158	357	--	--

Water Supplier Outreach

Frequent contact, defined as three or more interactions per year, between planning staff and local water suppliers improves data provision, enhances information sharing, and ensures the timely submission of Water System Supply Management Plans. The figures below show the number of suppliers receiving frequent contact.

	<i>Reporting Period: State Fiscal Year</i>					
	<i>Frequency: Annual</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>
Target		10	13	15	17	25
Actual		10	13	17	--	--

Program Summary

Department of Administration

Statewide Personnel and Operations

Mission

To address funding requirements associated with personnel and operating reforms throughout the state.

Description

This program is used to book proposed savings associated with personnel and operating reforms throughout the state. Often these savings give the state the ability to provide government with flexibility in hiring and managing personnel as well as address structural challenges. Operational reforms promote more efficiencies in state government and provide savings.

Statutory History

The Governor recommends these proposals as part of the FY 2023 Appropriations Act.

Budget

Department of Administration

Statewide Personnel and Operations

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Undistributed Statewide Adjustments	0	359,909	3,872,370	2,640,091	464,000
Total Expenditures	0	359,909	3,872,370	2,640,091	464,000
Expenditures by Object					
Salary and Benefits	0	0	1,372,370	0	0
Contract Professional Services	0	0	0	0	800
Operating Supplies and Expenses	0	359,909	2,500,000	2,640,091	463,200
Subtotal: Operating	0	359,909	3,872,370	2,640,091	464,000
Total Expenditures	0	359,909	3,872,370	2,640,091	464,000
Expenditures by Source of Funds					
General Revenue	0	359,909	3,250,000	2,640,091	464,000
Federal Funds	0	0	100,500	0	0
Restricted Receipts	0	0	44,575	0	0
Other Funds	0	0	477,295	0	0
Total Expenditures	0	359,909	3,872,370	2,640,091	464,000

Personnel

Department of Administration

Statewide Personnel and Operations

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
<hr/>				
Purchased Services				
Other Contracts		0		800
Subtotal		0		800
Total Personnel	0.0	0	0.0	800
Distribution by Source of Funds				
General Revenue	0.0	0	0.0	800
Total All Funds	0.0	0	0.0	800

Program Summary

Department of Administration

Energy Resources

Mission

The mission of the Office of Energy Resources (OER) is to lead Rhode Island to a secure, cost-effective, and sustainable energy future. OER is actively supporting the development of a clean energy economy that will create jobs; foster new business investment opportunities; reduce long-term energy costs and mitigate price volatility; and enhance reliability through the diversification of our energy portfolio; and advance important environmental policy goals by reducing our reliance on carbon emitting sources of energy. OER's work involves the adoption of policies addressing energy efficiency and system reliability, renewable energy, petroleum reduction and reduction of carbon emissions. OER works at all levels - local, state, regional, and federal - to advance these and other State energy policy goals. To ensure that the federal programs overseen by the Office are up-to date in terms of administrative practices and are efficiently organized and implemented. To seek federal funding opportunities and implement grant-funded programs that establish Rhode Island as a national leader on energy policy and innovation. To work in partnership with municipalities and with the DOA Division of Capital Assets, Management and Maintenance to reduce public sector energy consumption and costs; increase the use of clean energy resources at public facilities; and reduce public sector carbon emissions. OER is also responsible for the tracking and management of State energy data. To lead, coordinate, and strengthen energy planning in Rhode Island by working in collaboration with various agencies and commissions including, but not limited to, the Energy Efficiency Resource Management Council (EERMC), the Distributed Generation Contracting Board (DG Board), the Executive Climate Change Coordinating Council, the State Planning Council, CommerceRI, the Department of Environmental Management, the Department of Administration, the Division of Public Utilities and Carriers, and the Public Utilities Commission. To support and manage the development of energy efficiency and renewable energy programs in the state in a coordinated integrated manner. To develop the Rhode Island Energy Assurance Plan to prepare for and respond to energy emergencies and enhance energy security.

Description

OER provides comprehensive and integrated development, administration and oversight of energy policies, plans, and programs to meet state and federal requirements and is responsible for applying for and administering federal energy grants. OER works closely with two appointed bodies, the EERMC and the DG Board. The EERMC provides publicly-accountable ratepayer oversight of energy efficiency programs; the OER Commissioner serves as the non-voting Executive Director of the EERMC. The DG Board oversees the Rhode Island Renewable Energy Growth Program and includes representatives from various energy stakeholder groups.

Statutory History

OER was created in 2006 to consolidate state energy programs. OER's mission expanded in 2012 as outlined in R.I. General Laws § 23-82-6, § 39-1-27.7 through § 10, and § 42-140.1.

Budget

Department of Administration

Energy Resources

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Energy Resources	27,544,147	(435,874)	0	0	0
Total Expenditures	27,544,147	(435,874)	0	0	0
Expenditures by Object					
Salary and Benefits	2,210,879	(28,395)	0	0	0
Contract Professional Services	1,244,552	89,845	0	0	0
Operating Supplies and Expenses	3,705,698	(13,659,092)	0	0	0
Assistance and Grants	20,379,842	13,332,281	0	0	0
Subtotal: Operating	27,540,971	(265,361)	0	0	0
Contract Professional Services	0	(170,514)	0	0	0
Capital Purchases and Equipment	3,176	0	0	0	0
Subtotal: Other	3,176	(170,514)	0	0	0
Total Expenditures	27,544,147	(435,874)	0	0	0
Expenditures by Source of Funds					
Federal Funds	11,495,584	(446,043)	0	0	0
Restricted Receipts	14,169,026	10,169	0	0	0
Operating Transfers from Other Funds	1,879,538	0	0	0	0
Total Expenditures	27,544,147	(435,874)	0	0	0

Program Summary

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

Mission

The Rhode Island Health Benefits Exchange, branded HealthSource RI, serves two important purposes. First, to negotiate for high quality, affordable health insurance options on behalf of small businesses and individuals (in order to promote the health of all Rhode Islanders). Second, to be a robust resource for all Rhode Islanders and Rhode Island businesses to learn about and compare the quality and affordability of their health insurance options, enroll in coverage and, if eligible, access Medicaid or federal tax subsidies for coverage.

Description

HealthSource RI (HSRI) seeks to improve the health of Rhode Islanders by adhering to its mission statement and fulfilling its statutory charge to carry out the requirements of the federal Patient Protection and Affordable Care Act (ACA). The following are key programmatic components considered by HSRI to best exemplify the goals and values of the organization:

1. HSRI will be a place to compare and buy health insurance.
2. HSRI will work closely with small employers to provide new and beneficial health insurance options.
3. HSRI will be a reliable and trusted source of healthcare information for all Rhode Islanders.

Statutory History

The federal Patient Protection and Affordable Care Act of 2010 (the “ACA”) provides for the establishment of a health benefits exchange by each state. Governor Lincoln D. Chafee established the Rhode Island Health Benefits exchange by Executive Order 11-09 in 2011 R.I. General Laws § 42-157 codified the Rhode Island Health Benefits Exchange into state law in 2015.

Budget

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Operations	29,043,431	30,656,515	29,946,673	32,022,313	41,991,433
Total Expenditures	29,043,431	30,656,515	29,946,673	32,022,313	41,991,433
Expenditures by Object					
Salary and Benefits	905,287	1,801,867	2,294,914	2,445,567	2,598,075
Contract Professional Services	10,213,945	11,344,270	9,583,067	11,324,335	11,182,228
Operating Supplies and Expenses	1,883,363	1,069,950	1,985,219	672,417	707,856
Assistance and Grants	16,022,561	16,446,315	16,053,473	17,549,994	27,473,274
Subtotal: Operating	29,025,157	30,662,400	29,916,673	31,992,313	41,961,433
Capital Purchases and Equipment	18,274	(5,886)	30,000	30,000	30,000
Subtotal: Other	18,274	(5,886)	30,000	30,000	30,000
Total Expenditures	29,043,431	30,656,515	29,946,673	32,022,313	41,991,433
Expenditures by Source of Funds					
General Revenue	3,375,493	2,030,974	1,889,227	1,113,227	11,383,620
Federal Funds	10,843,202	10,925,546	10,758,473	9,554,994	12,244,211
Restricted Receipts	14,824,736	17,699,995	17,298,973	21,354,092	18,363,602
Total Expenditures	29,043,431	30,656,515	29,946,673	32,022,313	41,991,433

Personnel

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
CHIEF FINANCIAL ANALYST	0138 A	2.0	245,093	2.0	252,119
CHIEF HUMAN SERVICES POLICY AND SYSTEMS SPECIALIST	0132 A	1.0	85,017	1.0	90,769
CHIEF OFFICE OF SPECIAL PROJECTS	0137 A	2.0	210,641	2.0	226,835
CHIEF OF LEGAL SERVICES	0141 A	1.0	133,541	1.0	137,547
CHIEF PUBLIC AFFAIRS OFFICER	0137 A	1.0	113,261	1.0	116,657
IMPLEMENTATION DIRECTOR POLICY AND PROGRAMS	0140 A	1.0	120,955	1.0	130,950
INTERDEPARTMENTAL PROJECT MANAGER	0139 A	2.0	253,981	2.0	261,251
SENIOR ECONOMIC AND POLICY ANALYST	0134 A	1.0	91,858	1.0	98,076
Subtotal Classified		11.0	1,254,347	11.0	1,314,204
Unclassified					
ADMINISTRATIVE ASSISTANT	0825 A	1.0	77,519	1.0	79,844
CHIEF OF STRATEGIC PLANNING- MONITORING AND EVALUATION	0843 A	1.0	158,631	1.0	163,391
DEPUTY DIRECTOR OF HEALTHSOURCE RI	0845 A	1.0	171,002	1.0	176,131
DIRECTOR HEALTHSOURCE RI	0851 A	1.0	208,149	1.0	214,394
DIRECTOR OF FINANCE/ASSOCIATE ADMINISTRATOR	0844 A	1.0	164,816	1.0	169,760
SENIOR POLICY ANALYST	0839 A	1.0	133,863	1.0	137,879
Subtotal Unclassified		6.0	913,980	6.0	941,399
Subtotal		17.0	2,168,327	17.0	2,255,603
Transfer In			12,610		12,711
Longevity Pay			12,610		12,711
Regular Wages			1,599,110		1,639,629
Turnover			(90,714)		(18,965)
Total Salaries			1,521,006		1,633,375
Benefits					
FICA			115,083		123,867
Health Benefits			221,543		234,542
Payroll Accrual			8,870		9,419
Retiree Health			49,431		50,313
Retirement			485,523		497,556
Subtotal			880,450		915,697
Total Salaries and Benefits		17.0	2,401,456	17.0	2,549,072
Cost Per FTE Position			141,262		149,945

Personnel

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Statewide Benefit Assessment		44,111		49,003
Payroll Costs	17.0	2,445,567	17.0	2,598,075
Purchased Services				
Clerical and Temporary Services		2,824,848		2,860,298
Information Technology		2,694,020		2,523,043
Management & Consultant Services		5,805,467		5,798,887
Subtotal		11,324,335		11,182,228
Total Personnel	17.0	13,769,902	17.0	13,780,303
Distribution by Source of Funds				
General Revenue	0.0	1,113,227	0.0	1,889,227
Restricted Receipts	17.0	12,656,675	17.0	11,891,076
Total All Funds	17.0	13,769,902	17.0	13,780,303

Performance Measures

Department of Administration

Rhode Island Health Benefits Exchange (HealthSource RI)

Exchange-Eligible Uninsured Rhode Islanders

HealthSource RI (HSRI), Rhode Island's health benefits exchange, aims to make health insurance more accessible and affordable for Rhode Islanders and to reduce the number of uninsured residents. The figures below represent the percent of Rhode Islanders estimated to be uninsured, according to the Health Information Survey, conducted by the State of Rhode Island every other year.

	<i>Reporting Period: Calendar Year</i>				
	2023	2024	2025	2026	2027
Target	--	3.7%	--	3.5%	--
Actual	--	2.2%	--	--	--

Federal Affordability Tax Credits

Beginning in January 2014, the Patient Protection and Affordable Care Act established premium support and cost-sharing subsidies for qualifying individuals and families to help offset the cost of health insurance. Qualifying Rhode Islanders without access to affordable employer-sponsored health insurance may purchase health insurance through HealthSource RI (HSRI) and receive a federal advance premium tax credit to offset the cost of the monthly premium. The figures below represent the annual total dollar amount Rhode Islanders receive from the federal advance premium tax credits to lower their monthly premium payments through HSRI during the calendar year.

	<i>Reporting Period: Calendar Year</i>				
	2023	2024	2025	2026	2027
Target	\$150,201,025	\$188,361,579	\$184,278,746	\$159,950,135	\$150,525,047
Actual	\$128,603,255	\$187,693,710	\$221,935,312	--	--

Total Program Enrollment

The figures below represent the number of enrollees in the individual market and those in HealthSource RI for Employers. The target is higher in part due to the anticipated end in 2023 of the COVID-related policies that have delayed Medicaid terminations and slowed enrollment in the individual market. Actuals and targets are average monthly enrollment in the time period shown.

	<i>Reporting Period: State Fiscal Year</i>				
	2023	2024	2025	2026	2027
Target	41,032	48,244	46,997	40,026	37,815
Actual	37,451	45,839	51,552	--	--

Program Summary

Department of Administration

The Division of Equity, Diversity, and Inclusion

Mission

The mission of the Division of Equity Diversity and Inclusion is to create and support a diverse and inclusive state government culture that values and reflects the changing demographics of Rhode Island by advancing equitable and fair opportunities for all Rhode Island citizens to be employed by and/or do business with the State of Rhode Island. The mission of the State Equal Opportunity Office is to ensure equal opportunity compliance for all units of Rhode Island state government, as set forth by all federal agencies and Rhode Island General Laws, and to ensure non-discrimination and equal opportunity in all aspects of state government, including, but not limited to, employment, procurement, and policy relative to state programs, services, and activities. The mission of the Minority Business Enterprise Compliance Office is to support Rhode Island General Laws and policies that ensure the fullest possible participation of MBEs and Disadvantaged Business Enterprises (DBE) in state- and federally-funded and directed programs, construction projects, professional contracts, and in the purchases of all goods and services. The mission of the Outreach and Diversity Office is to create a culture that values a diverse workforce, promotes an inclusive workplace and provides quality customer service to all.

Description

The Division of Equity Diversity and Inclusion includes an Associate Director, a senior-level leadership position to promote coordination between the State Equal Opportunity Office, the Outreach and Diversity Office, the Minority Business Enterprise Compliance Office, and all state agencies. The Division of Equity Diversity and Inclusion works in partnership with the Division of Human Resources, the Division of Purchases, and with all state agencies on the state's equal opportunity, affirmative action, diversity, and MBE procurement goals. The State Equal Opportunity Office is charged with providing training and technical assistance requested by any company doing business in Rhode Island and to all state departments as is necessary to comply with the intent of RIGL § 28-5.1-2. The State Equal Opportunity Office is also charged with issuing any guidelines, directives or instructions necessary to effectuate its responsibilities under this chapter, and to investigate possible discrimination, hold hearings, and direct corrective action to said discrimination. The goals of the MBE Compliance Office are to increase the number of MBEs and DBEs available for contract competition, to maximize opportunity for business participation by MBEs and DBEs, and to stimulate MBE and DBE development and growth. The Outreach and Diversity Office offers diversity training to state employees and provides technical assistance in recruiting a talented and diverse workforce.

Statutory History

On May 9, 2013, Governor Lincoln D. Chafee issued Executive Order 13-05 entitled "Promotion of Diversity, Equal Opportunity and Minority Business Enterprises in Rhode Island." The Executive Order required the Director of the Department of Administration to review all divisions and offices within the Department charged with facilitation of equal opportunity employment, diversity, and MBE's, including, but not limited to, the Division of Human Resources, the State Equal Opportunity Office, the Human Resources Outreach and Diversity Office, the Division of Purchases, and the Minority Business Enterprise Compliance Office, and to make recommendations to the Governor to improve operations and collaboration between these offices and all executive departments to ensure these programs are more effective. The recommendations were required to encourage measures of quality and accountability in equal opportunity, affirmative action, and diversity hiring, as well as MBE procurement as allowed by law.

Budget

Department of Administration

The Division of Equity, Diversity, and Inclusion

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Operations	1,700,517	1,825,896	2,417,447	2,425,556	2,314,641
Total Expenditures	1,700,517	1,825,896	2,417,447	2,425,556	2,314,641
Expenditures by Object					
Salary and Benefits	1,299,522	1,458,705	1,613,905	1,591,531	1,670,574
Contract Professional Services	35,970	104,746	507,824	532,824	332,824
Operating Supplies and Expenses	353,697	261,433	295,718	301,201	311,243
Assistance and Grants	9,063	0	0	0	0
Subtotal: Operating	1,698,252	1,824,884	2,417,447	2,425,556	2,314,641
Capital Purchases and Equipment	2,265	1,012	0	0	0
Subtotal: Other	2,265	1,012	0	0	0
Total Expenditures	1,700,517	1,825,896	2,417,447	2,425,556	2,314,641
Expenditures by Source of Funds					
General Revenue	1,627,185	1,724,684	2,308,469	2,316,404	2,198,317
Other Funds	73,332	101,212	108,978	109,152	116,324
Total Expenditures	1,700,517	1,825,896	2,417,447	2,425,556	2,314,641

Personnel

Department of Administration

The Division of Equity, Diversity, and Inclusion

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ADMINISTRATOR STATE EQUAL OPPORTUNITY PROGRAMS	0139 A	1.0	114,851	1.0	124,584
ASSISTANT ADMINISTRATOR - MBE COMPLIANCE	0139 A	1.0	121,189	1.0	124,825
ASSOCIATE DIRECTOR- DIVERSITY- EQUITY AND OPPORTUNITY	0147 A	1.0	162,106	1.0	173,325
CHIEF PROGRAM DEVELOPMENT	0134 A	1.0	90,862	1.0	97,015
PROGRAMMING SERVICES OFFICER	0131 A	6.0	513,094	6.0	540,749
Subtotal Classified		10.0	1,002,102	10.0	1,060,498
Subtotal		10.0	1,002,102	10.0	1,060,498
Regular Wages			1,002,102		1,060,498
Turnover			(15,445)		(16,143)
Total Salaries			986,657		1,044,355
Benefits					
FICA			75,481		79,893
Health Benefits			148,122		158,799
Payroll Accrual			5,750		6,023
Retiree Health			32,067		32,166
Retirement			314,841		318,007
Subtotal			576,261		594,888
Total Salaries and Benefits		10.0	1,562,918	10.0	1,639,243
Cost Per FTE Position			156,292		163,924
Statewide Benefit Assessment			28,613		31,331
Payroll Costs		10.0	1,591,531	10.0	1,670,574
Purchased Services					
Clerical and Temporary Services			58,000		58,000
Management & Consultant Services			434,824		234,824
Training and Educational Services			40,000		40,000
Subtotal			532,824		332,824
Total Personnel		10.0	2,124,355	10.0	2,003,398
Distribution by Source of Funds					
General Revenue		10.0	2,015,203	10.0	1,887,074
Other Funds		0.0	109,152	0.0	116,324
Total All Funds		10.0	2,124,355	10.0	2,003,398

Performance Measures

Department of Administration

The Division of Equity, Diversity, and Inclusion

State-Certified Businesses

DEDI conducts outreach and shares certification information with community-based organizations statewide to help eligible firms become state-certified businesses. State-certified businesses span 35 industry codes and commonly participate in state procurement through Master Purchase Agreements (MPAs), which are purchasing mechanisms designed for smaller procurements across a wide range of goods and services within a defined contract period. The figures below represent the cumulative number of active state-certified businesses. [Note: this performance measure was established in 2025 and historical targets are not available.]

Frequency: Annual

Reporting Period: Calendar Year

	2023	2024	2025	2026	2027
Target	--	--	--	1,844	1,936
Actual	--	785	1,756	--	--

Program Summary

Department of Administration

Capital Asset Management and Maintenance

Mission

The Division of Capital Asset Management and Maintenance is established to improve the management of the State's real estate portfolio such that appropriate and timely investments are made that meet the highest standards of safety, security, accessibility, energy efficiency and comfort for the employees and citizens that are served. The State's portfolio includes 17,770,849 gross square feet of space in over 1,379 structures, including 13 campuses.

Description

The Division of Capital Asset Management & Maintenance oversees the following functions: Planning/Design/Construction; Facilities Management & Maintenance; and Risk Management. The re-organization of the capital projects and facilities maintenance functions into the Division of Capital Asset Management & Maintenance is intended to better align staff resources and clarify roles and responsibilities in order to support the state's portfolio such that cost savings and efficiencies are achieved. This approach incorporates viewing facilities from a life cycle perspective so that we build the right facilities and maintain them appropriately. The new model creates an Office of Planning, Design and Construction (PDC)-previously referred to as Capital projects-that will handle new construction and major rehabilitation projects. This unit will manage projects with a value greater than \$2.5M. The Office of PDC will work with agencies to establish master plans that are driven by the strategic plans of each agency. The master planning opportunity will insure that a full analysis is done of agency needs that incorporates service delivery trends, use of technology and opportunities for co-location with other agencies. The new model creates the Office of Facilities Management & Maintenance (formerly Facilities Management) is responsible for the management of all active campuses and buildings and surplus property and is led by the Associate Director of Facilities Management & Maintenance. The Office of OFMM has oversight for the following Property Management functions:

- Space Management Expansion or modification of the State's portfolio.
- Contracting: Extension, cancellation or execution of new/existing vendor contracts.
- Deferred Maintenance Investments: Large projects focused on repair and replacement of deteriorating assets.
- Capital Equipment replacement: Replacement of infrastructure and equipment as needed.
- Leasing/New Construction: Execution of lease agreements on behalf of client state agencies. Facilities Management & Maintenance is responsible for handling day to day operations at all state facilities where DCAMM has direct oversight including handling minor repairs (under \$2.5M), setting up and overseeing facility/campus security, ensuring appropriate ADA access at all facilities, responding to facility emergencies 24/7, managing traffic flows and wayfinding systems, maintaining an efficient and effective communication system with all building/facility/campus tenants, grounds keeping/landscaping, utilities management, snow removal, care/maintenance of artwork and historic artifacts, etc.

Statutory History

In the FY 2018 revised budget, facilities management shifted to the internal service funds pursuant to the authorization provided by the General Assembly in the FY 2018 Appropriations Act. Public Law 2019, ch. 88, art. 4, § 4 moved the Construction, Permitting, Approvals, and Licensing Program be moved to the Department of Business Regulations in FY 2019.

Budget

Department of Administration

Capital Asset Management and Maintenance

Expenditures by Sub Program	2024 Actuals	2025 Actuals	2026 Enacted Budget	2026 Revised Budget	2027 Recommended
Capital Asset Management And Maintenance Admin	489,231	320,257	324,098	1,099,899	148,960
Facilities Management And Maintenance	7,642,006	7,572,751	8,707,765	8,781,216	9,577,303
Planning, Design And Construction	1,214,107	1,930,854	1,958,439	1,957,421	196,392
Total Expenditures	9,345,344	9,823,862	10,990,302	11,838,536	9,922,655
<i>Internal Services</i>	<i>[]</i>	<i>[]</i>	<i>[]</i>	<i>[750,000]</i>	<i>[]</i>
Expenditures by Object					
Salary and Benefits	1,298,689	2,070,504	2,004,962	2,026,068	54,545
Contract Professional Services	(431,198)	28,132	37,617	37,617	37,617
Operating Supplies and Expenses	7,906,129	7,641,891	8,942,723	9,019,851	9,825,493
Subtotal: Operating	8,773,620	9,740,526	10,985,302	11,083,536	9,917,655
Capital Purchases and Equipment	680,383	83,336	5,000	755,000	5,000
Operating Transfers	(108,659)	0	0	0	0
Subtotal: Other	571,723	83,336	5,000	755,000	5,000
Total Expenditures	9,345,344	9,823,862	10,990,302	11,838,536	9,922,655
Expenditures by Source of Funds					
General Revenue	9,345,344	9,785,254	10,990,302	11,088,536	9,922,655
Federal Funds	0	38,608	0	750,000	0
Total Expenditures	9,345,344	9,823,862	10,990,302	11,838,536	9,922,655

Personnel

Department of Administration

Capital Asset Management and Maintenance

		FY 2026		FY 2027	
		FTE	Cost	FTE	Cost
Classified					
ARCHITECT BUILDING COMMISSION	0335 A	1.0	108,681	1.0	111,942
ASSOCIATE DIRECTOR OF ADMINISTRATION-CENTRAL SERVICES	0147 A	1.0	157,776	1.0	168,874
CHIEF ENGINEER FOR CAPITAL ASSET MANAGEMENT & MAINTENANCE	0147 A	1.0	175,710	1.0	180,828
PROJECT MANAGER I (DOA)	0139 A	4.0	468,787	4.0	493,777
PROJECT MANAGER II (DOA)	0141 A	2.0	265,400	2.0	279,566
PROJECT MANAGER III (DOA)	0143 A	1.0	127,367	1.0	131,188
Subtotal Classified		10.0	1,303,721	10.0	1,366,175
Unclassified					
EXECUTIVE SECRETARY (STATE PROPERTIES COMMITTEE)	0321 A	1.0	66,196	1.0	68,182
Subtotal Unclassified		1.0	66,196	1.0	68,182
Subtotal		11.0	1,369,917	11.0	1,434,357
Longevity Pay			5,175		5,331
Regular Wages			1,331,644		1,394,935
Turnover			(103,804)		(2,196,582)
Total Salaries			1,274,829		(754,502)
Benefits					
FICA			94,327		105,208
Health Benefits			180,441		193,521
Payroll Accrual			7,184		7,933
Retiree Health			40,073		42,359
Retirement			393,456		418,767
Subtotal			715,481		767,788
Total Salaries and Benefits		11.0	1,990,310	11.0	13,286
Cost Per FTE Position			180,937		1,208
Statewide Benefit Assessment			35,758		41,259
Payroll Costs		11.0	2,026,068	11.0	54,545
Purchased Services					
Clerical and Temporary Services			16,100		16,100
Design and Engineering Services			4,000		4,000
Legal Services			1,517		1,517
Other Contracts			6,000		6,000
Training and Educational Services			10,000		10,000

Personnel

Department of Administration

Capital Asset Management and Maintenance

	FY 2026		FY 2027	
	FTE	Cost	FTE	Cost
Purchased Services				
Subtotal		37,617		37,617
Total Personnel	11.0	2,063,685	11.0	92,162
Distribution by Source of Funds				
General Revenue	11.0	2,063,685	11.0	92,162
Total All Funds	11.0	2,063,685	11.0	92,162

Performance Measures

Department of Administration

Capital Asset Management and Maintenance

Expenditures Against Capital Budget

The Division of Capital Asset Management and Maintenance (DCAMM) oversees a portfolio of large-scale, multi-year construction projects for the State. The figures below represent the percent of Rhode Island Capital Plan Fund dollars expended across this project portfolio by state fiscal year. DCAMM's goal is to keep projects on schedule while remaining within budget.

Because projects generally require funding to be available before work can begin, it is often necessary for authorized funding to carry forward into future years. As a result, annual targets are not intended to reflect expenditure of the full portfolio authorization in any single year. Performance is assessed against the final enacted budget figures.

	<i>Reporting Period: State Fiscal Year</i>				
<i>Frequency: Annual</i>	2023	2024	2025	2026	2027
Target	75%	75%	60%	60%	60%
Actual	38%	45%	41%	--	--
